

CBJ DOCKS & HARBORS BOARD
OPERATIONS/CIP/PLANNING COMMITTEE MEETING MINUTES

Thursday, September 19th, 2013

I. Call to Order.

Mr. Simpson called the meeting to order at 5:00 p.m. in the Assembly Chambers.

II. Roll.

The following members were in attendance: Greg Busch, Robert Janes, and David Logan.

Also in attendance were: Michael Peterson, Carl Uchytel – Port Director, and Dwight Tajon – Harbor Master.

III. Approval of Agenda.

MOTION By Mr. Busch: TO APPROVE THE AGENDA AS PRESENTED.

The motion passed with unanimous consent.

IV. Public Participation on Non-Agenda Items.

None.

V. Approval of August 22, 2013 Operations/CIP/Planning Meeting Minutes.

MOTION By Mr. Logan: TO APPROVE THE AUGUST 22, 2013 OPERATIONS/CIP/PLANNING MINUTES AS PRESENTED.

The motion passed with unanimous consent.

VI. Items for Action.

1. Dockside Brochures

Mr. Tajon said an employee from one of the cruise ships was handing out brochures on the docks. I found these two regulations under title 36 regarding the litter ordinance for placing brochures on vehicles and distribution of handbills: 1. 36.30.160 Handbills; throwing or distributing in public place and 2. 36.30.190 Handbill distribution prohibited where posted. Staff informed the cruise ship employee that as far as they knew, distribution of brochures on the docks is prohibited. Staff has been proactive in engaging individuals who are handing out brochures and informing the individuals that handing out brochures is prohibited. Once precedence is set to allow one individual to hand out brochures or maps on the docks then many others will want to do the same.

Mr. Uchytel asked what direction would the Board encourage regarding the distribution of brochures on the docks.

CBJ DOCKS & HARBORS BOARD
OPERATIONS/CIP/PLANNING COMMITTEE MEETING MINUTES

Thursday, September 19th, 2013

Committee Questions

Mr. Busch asked for more information regarding the origin of the brochures.

Mr. Tajon said the person handing out the brochures was an employee of the cruise ship. The brochure we found contained a map directing people to go to specific stores.

Mr. Peterson said I would like to limit this activity as much as possible. It's fine for employees to hand out brochures at their booths, but not on the docks.

Mr. Busch asked is there a way to work with them for permitting. Perhaps we can get them in contact with an advertising company or they will need to get their own vendor booth.

Public Discussion

None.

Committee Discussion/Action

Mr. Logan said I don't think the cruise ships need another mechanism to handout brochures. This will only create another piece of litter on the waterfront that staff works hard to keep clear.

Mr. Janes said I am in favor of keeping the regulations as is and if they move it to the top of the gangway that's fine.

Mr. Busch said it would create too much congestion if people were allowed to hand out brochures on the docks.

VII. Items for Information/Discussion.

1. Aurora A-Float Power

Mr. Tajon said one of the larger boats that winters in Aurora Harbor plugs into 50 amp power. When this vessel plugs into power it exceeds the demand the breaker can supply. It is overloaded often and creates a continually demand from the harbor officers to flip the breaker. The contractor, Anchor Electric, gave a quote of \$2068.00 to run a cable to an empty circuit breaker for the vessel to use. The other option was to run a new feeder line from "C" float at an estimated cost of \$11,000.

Mr. Peterson asked if boats have a limit on the amount of power they are allowed to draw.

CBJ DOCKS & HARBORS BOARD
OPERATIONS/CIP/PLANNING COMMITTEE MEETING MINUTES

Thursday, September 19th, 2013

Mr. Tajon said no.

Mr. Peterson asked will the rebuild of Aurora resolve this problem.

Mr. Tajon said yes, but patrons are currently drawing more power than can be supplied.

Mr. Janes asked are there separate meters for each boat.

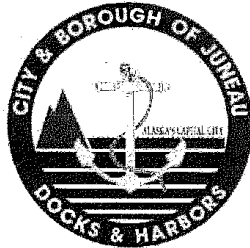
Mr. Tajon said most boats have separate meters and Patrons can get an AEL&P account in their name. If the stall is going to be transient for a while then the power is put in the Harbor's name.

Mr. Peterson asked if the Harbors decide to spend the money to run a cable to the empty circuit breaker and it doesn't work, are we then committed to spending more to solve the issue. I recommend that after the Aurora Harbor Rebuild we should specify to patrons what the maximum amount of ampage the Harbors offers and not go over that amount.

Mr. Uchytel said according to the Alaska Association of Harbor Masters and Port Directors, harbors are not permitted to sell power. The rebuild will provide sufficient 50 and 30 amp outlets for each slip and a few 100 amp outlets for the larger slips.

2. Harbormaster's Monthly Report

CBJ DOCKS & HARBORS BOARD
OPERATIONS/CIP/PLANNING COMMITTEE MEETING MINUTES
Thursday, September 19th, 2013



Port of Juneau

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Harbormaster's Monthly Report

September 12, 2013

1. Harris harbor planking repairs
2. Cart Repairs-all harbors
3. Repaired bullrail at Taku Harbor
4. Washed floats at Taku Harbor
5. Refinished Harris grid numbering signs
6. Repainted yellow safety stations
7. Pushed Aurora guard rail overburden
8. Douglas boarding float pump-a-head unit repaired
9. Log removal at Harris harbor
10. Bullrail repairs at Aurora A-16
11. Repaired water leak by yellow hoists
12. Life ring repairs at Wayside park float
13. Plank repairs at old Douglas approach dock
14. Cleared brush near entrance of Statter and Amalga
15. Cleaned Horton lot
16. Refinished signs for Statter- old A& B floats not C&D floats
17. Cleaned area by lumber storage for more parking

CBJ DOCKS & HARBORS BOARD
OPERATIONS/CIP/PLANNING COMMITTEE MEETING MINUTES

Thursday, September 19th, 2013

Mr. Tajon said the boat trailer is missing from the Auke Bay Loading Facility. I filed a report with the police department.

Mr. Janes said I think we should look into a better system than the FOB keys that are currently being used to get into the Auke Bay Loading Facility. The current system seems to invite security problems.

Mr. Busch asked if the seasonal workers were going to stay on staff to work on any particular projects.

Mr. Tajon said the bull rail project at Statter might require more staff, but I am not certain that we will need to keep any seasonal staff hired for the project.

Mr. Uchtyl said the FOB key system at the Auke Bay Loading Facility may need to be updated by deleting all of the users and reissuing keys. However, even if the trailer happened to be parked elsewhere in the Harbors, it could have been stolen.

Mr. Logan said the fact that the trailer was stolen means that all of the other trailers that are parked in the open in Juneau might get stolen too.

Mr. Janes said deleting and reissuing FOB keys annually should be looked into. I do not like the idea of Patrons items being stolen in a secure area.

Mr. Tajon said I just ordered 100 key cards and the cost was \$350.00.

3. Coeur Commercial use Permit

Mr. Uchtyl said Coeur Alaska requests a commuting permit, and also the use of Echo Cove, from October to April. Last year the Harbors collected a total of \$3,200.00 from this permit. It is weather dependent. I have approved the permit.

4. Port of Juneau Cruise Ship Terminal Project Brochure

Mr. Uchtyl said the Cruise Ship Terminal Project is open for bidding. I want this brochure to garnish support from the Juneau residents. I would like to inform the community of how beneficial the cruise ship docks are to Juneau. There is opposition with the Fishermen's Memorial.

Mr. Janes said he like the pedestrian friendly highlight. Can we inform the public that they will have access to the docks the majority of the time? I think the public will be supportive of this project if they know they will get to continue using the docks.

CBJ DOCKS & HARBORS BOARD
OPERATIONS/CIP/PLANNING COMMITTEE MEETING MINUTES

Thursday, September 19th, 2013

Mr. Peterson asked if the Harbors should spend the money to mail the brochures. This would show people that we care about their opinions regarding the rebuild and I think it is interesting enough that people will read the brochure.

Mr. Uchytel said we could mail them with Harbor statements. I do not believe that the brochure will sway anyone's opinion. I think more people will be upset that the Harbors spent the money to mail the brochure.

5. Active Fishing Vessel Discount at Statter Harbor 05 CBJAC20.44

Mr. Uchytel said there is a regulation that allows commercial fishermen, who have annual slips in downtown Juneau, to be provided with up to 20 days of free moorage as Statter Harbor annually. It has been implemented by requiring fishermen to show receipts from selling their fish. Those receipts have to show that the fish were sold in the same month that the free days of moorage are being applied to. For example, if the patron provides a receipt for fish sold in Juneau in July, that patron can receive up to 20 free days of moorage in July at Statter Harbor. Approximately 75 fishermen have taken advantage of this discount. I do not know the legislative intent of this discount. Mr. Miner has questions regarding how we implement the discount.

Mr. Tajon said I had three complaints over the summer from fishermen who did not have annual slips in Downtown Juneau. They would like to receive the discount.

Mr. Busch asked if this should be an action item at the next meeting. What does it mean to make a landing in the City and Borough of Juneau? So far we have required the sales be made to one of the processors located in Juneau. This then insures that the landing tax also goes to the city. Should we also include the vendors in the Lynn Canal? The only difference would be between a floating vendor and a shore side processor.

Mr. Janes said we should consider adjusting the 20 day limit. We should verify that only active fishing vessels are receiving the discount.

Mr. Busch said the board has two options: 1. Vote on whether this is an issue that needs pursuing or the current status is good and do not pursue the topic. 2. Bring this up as an action item with an eye towards changing the regulation. We have between now and next summer to pursue this topic.

Dave Miners of Juneau said I have been an active fisherman for the past 20 years. The interpretation of the Harbor employees vs. what the regulations say does not match. Harbor employees have told me that the deliveries have to be

CBJ DOCKS & HARBORS BOARD
OPERATIONS/CIP/PLANNING COMMITTEE MEETING MINUTES

Thursday, September 19th, 2013

made locally. They are trying to tell me how to do my business. I travel around Southeast Alaska and generally sell to a particular buyer. They provide me with extra service and if I get in trouble they help me out. We have built a relationship. When I show up in Juneau, I have a stall. Do I qualify for this discount? There are only two active pull-up to the dock buyers in town: Glacier and Downtown Taku Fisheries. If you take local to mean someone who has a business here in Juneau, then I could sell in Hoonah to a person who has a business here in Juneau. The regulation says a significant fish landing within the City and Borough of Juneau. If your intent is to capture that fish tax, then say so. Within the City and Borough of Juneau I can make a sale to a tender at Taku Harbor, up Lynn Canal, and even at Auke Bay. How should I read this regulation?

Mr. Busch said staff has been interpreting it to mean shore side landings, and I do believe that is how the regulations were meant to be interpreted. We have an opportunity, with your input, to make sure we look at an expanded view of the regulation.

Mr. Miner said there are many gillnetters in town who sell to a particular buyer and they have built relationships with those buyers. This discount is worth \$500 a year and I would like to qualify for this.

Mr. Peterson asked if a tender from Haines or Petersburg comes to Juneau and buy fish, does Juneau receive a fish tax from that sale.

Mr. Miner said I do not know. I have made sales in Icy Straits to a local fish processor, but the fish tender is out of Ketchikan, and the fish ticket says Ketchikan.

Mr. Uchytel said the raw fish tax is earned from fish that physically comes across the docks.

Mr. Busch said there are two items that need to be looked into: 1. Give a benefit to the local fishermen 2. Promote the local fish processors. I think that is the original reason for this discount, but we do not have the legislative intent to say why the discount exists. What do we need to look at currently regarding promoting local fishermen and processors? Should we provide this discount to a wider pool of fishermen?

Mr. Uchytel asked does the 20 days have any significant value to you as a fisherman.

CBJ DOCKS & HARBORS BOARD
OPERATIONS/CIP/PLANNING COMMITTEE MEETING MINUTES

Thursday, September 19th, 2013

Mr. Miner said I am not a gillnetter, so I view Statter Harbor a convenient stop to shorten my 20 hour commute by 5 hours. 20 days is more than adequate for what I do, but gillnetters moor at Statter for more than 20 days.

Mr. Busch said I would like to make this an action item. Are we looking to make changes to the regulations or policy clarification? We will need to ask staff for recommendations on what is the right route.

Mr. Logan said we will have an action item for the development of the Active Fishing Vessel Discount at Statter Harbor 05 CBJAC20.44.

Mr. Peterson asked Mr. Miner, other than number 3, do you have any other concerns with regards to this regulation?

VIII. Member & Staff Reports.

Mr. Logan said I bought an online permit last week and I received an email saying to go to a link containing a document to print and put in my window. The link never showed up. Perhaps next year we can email a printable document that is a launch permit.

Mr. Peterson asked does the new harbor at Statter require more staff time than the previous harbor.

Mr. Tajon said staff is spending less time with the new harbor than they did with the previous harbor.

Mr. Uchtyl said a food vendor approached me asking if he could set up a food cart on the docks next year. He is a legitimate chief. I do not see any regulations that prohibit food vendors on the docks, but I am not sure if that is something the Docks and Harbors is interested in managing. More people will want to do this if one vendor is given permission.

Mr. Janes said if we do chose to allow food vendor then we will have to go with a similar process that we use for the tour booths. The food vendors would need to place bids every 2 to 5 years so a vendor has time to get established. This would be an asset and visitors would love having food vendors on the Docks.

Mr. Uchtyl asked can you provide more specifics on how to manage food vendors.

Mr. Busch said we should ask some of the older staff why this has not happened before. If we do pursue this I think we should start slowly.

Mr. Uchtyl said there is a net float that is for sale and the asking price is \$35,000.

CBJ DOCKS & HARBORS BOARD
OPERATIONS/CIP/PLANNING COMMITTEE MEETING MINUTES

Thursday, September 19th, 2013

Mr. Peterson asked will the commercial fishermen use the net float and is \$35,000 a good deal for the net float.

Mr. Uchytel said we can get the net float surveyed before we pursue this any further. We do have left over pipe piles we could use to build a net float. That is an estimated cost of \$100,000.

IX. Committee Administrative Matters

Next Operations/CIP/Planning Committee Meeting is scheduled for October 24th, 2013.

X. Adjournment.

The Operations/CIP/Planning Committee adjourned at 6:09 p.m.