

CBJ Docks and Harbors Committee
Operations Meeting Minutes
For Tuesday, April 16th, 2013

I. Call to Order

Mr. Busch called the Operations Committee Meeting to order at 5:00 p.m. at the Aurora Harbor Office.

II. Roll Call

The following members were present: Tom Donek, David Logan, Budd Simpson, Scott Spickler, Kevin Jardell and Greg Busch.

Absent: John Bush

Also in attendance were the following: Dwight Tajon – Harbormaster

III. Approval of Agenda

MOTION By MR. LOGAN: TO APPROVE THE AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection.

IV. Public Participation on Non-Agenda Items – None

V. Approval of the Operations Committee Meeting Minutes.

Hearing no objection, the March 19th, 2013 Operations Committee Meeting Minutes were approved as presented.

VI. Items for Action.

1. Port-a-potty units for Statter Harbor

Mr. Tajon said there have been concerns raised about insufficient numbers of restrooms at Statter Harbor for the general public. The intent of the restrooms at Statter Harbor were designed and built for the boating public users. With the booming amount of passenger for hire tourists transiting Statter Harbor, some of the operators have been directing passengers to use the Auke Bay office public restrooms before the trip departs. This increase of use is noticed by harbor staff by constant cleaning and restocking of paper every two and a half hours from 6am to 7:30 pm. Options would be for passengers to use the onboard commode or contract a bank of port-a- potties. The Port-a-potties were opposed by staff due to the following:

**CBJ Docks and Harbors Committee
Operations Committee Meeting Minutes
For Tuesday April 16th, 2013**

- Location to place them
- Cleaning
- Restocking

The Cost that Docks and Harbors spends monthly during the summer season for toiletries is about \$2,850.00 and staff hours is about 45 per month.

The port-a-potty contract that Docks & Harbors currently has with R & S pumping allows for the option to increase units at any time during the contract. With current tourist traffic, R&S estimated one ADA unit and two standard units would be needed. Mr. Tajon said if it was decided to have port-a-potties at Statter Harbor, the recommended area would be left of the Statter Harbor Garage. This would mean taking out a curb and a planter and filling the area with asphalt. That area would only fit an ADA and one standard size port-a-potty.

Committee Questions

Mr. Logan asked if the concern was because of a waiting line or the frequency of restocking and cleaning.

Mr. Tajon said because of the waiting line, and the frequency of cleaning. Statter Harbor staff installed a toilet paper dispenser and that has cut down on the frequency of restocking.

Mr. Spickler asked if the operators are required to pay for the restroom restocking due to the extra use by their customers.

Mr. Simpson said they pay a fee per passenger.

Mr. Busch asked how many existing restroom stalls are at Statter compared to the area by the Visitor Center?

Mr. Tajon said two women's stalls and one men's stall plus a urinal. The women's side has more of a waiting line.

Mr. Logan asked if there was any way to add another inside stall?

Mr. Tajon said because of the in floor heating it would be a problem.

Mr. Logan said the tubes should be able to be located with the infrared.

Mr. Jardell asked if the men's were made co-ed if that would help?

Mr. Tajon said no because there are also showers in the restrooms.

**CBJ Docks and Harbors Committee
Operations Committee Meeting Minutes
For Tuesday April 16th, 2013**

Mr. Busch asked how much advance notice would R&S need to install port-a-potties?

Mr. Tajon said R&S said a couple of days.

Public Comment

Paul Swanson, Juneau, AK

He said in the short term, port-a-potties will work, but in the long range when building the passenger for hire facility, more restrooms should be built.

Committee Discussion/Action

Mr. Simpson said three port-a-potties would probably be too many. He suggested to start with one and another could be added if needed.

Mr. Jardell asked if an ADA port-a-potty was needed?

Mr. Simpson said he said ADA just because anyone can use it.

The price is the same it would just be a size issue.

Mr. Logan said he would support putting one in on a trial basis, but he would hate to take out the curb, planter and tree just for a trial basis. He recommended finding another location.

Mr. Spickler asked if this would eliminate staff cleaning and restocking the restrooms.

Mr. Tajon said no, but R&S would do the cleaning and restocking in the port-a-potties.

Mr. Donek recommended to just have staff clean and restock the port-a-potties also rather than R&S coming out every two and a half hours and he suggested to start with two port-a-potties.

Mr. Logan asked if it would work to sacrifice a parking space so three port-a-potties could fit?

Mr. Tajon said the contractor expanded an electrical panel that eliminated a parking space already, and port-a-potties could be put there, but there is a concern of getting a pump truck close enough to service.

**CBJ Docks and Harbors Committee
Operations Committee Meeting Minutes
For Tuesday April 16th, 2013**

The Committee decided to give staff flexibility to work out the location for the needed port-a-potties.

MOTION By MR.LOGAN: APPROVE A CONTRACT FOR ONE TO THREE PORT-A-POTTIES AT STATTER HARBOR BASED ON USAGE AND LOCATION TO BE DECIDED BY STAFF AND ASK UNANIMOUS CONSENT.

VII. Items for Information/Discussion.

1. Arrow Refuse Garbage weights for the Harbors

Mr. Tajon said attached in the packet is the list of weights picked up at the different Harbors from Arrow Refuse. Aurora Harbor A ramp is a 10 yard dumpster with six individual lids that Arrow Refuse installed to help eliminate injuries. Compared to the other dumpsters, this one does not have the heavier weights. He is unsure if the heavier weights for the dumpsters are due to rainy weather or just larger amounts of garbage. Mr. Logan said the weight is remarkably less at Aurora Harbor A ramp than the other locations.

Mr. Tajon said the dumpster on A ramp with the six individual doors does not allow water to get in, and could be why it is less. The other dumpster heavier weights could be from water.

Mr. Logan asked where the dumpsters were located.

Mr. Tajon said C ramp.

Mr. Logan asked what Arrow Refuse is doing about the safety concerns for the dumpsters?

Mr. Tajon said Arrow Refuse does not have enough material at this time to configure the dumpster lid similar to the one on A approach ramp.

Mr. Jardell asked if these are all the same size dumpsters.

Mr. Tajon said no, Harris, Douglas, and Aurora C are 20 yard dumpsters.

Mr. Logan asked if they are ordering more aluminum.

Mr. Tajon said they are waiting for more material to come in before they make more fabrications.

Mr. Jardell asked if they could provide the weights from last year to compare on a month to month basis, pre-lid/post-lid. If this seems to be a water issue on the weight, something could be figured out to keep the water out.

Mr. Logan said this is all basically a safety concern.

Mr. Busch said with three people already injured, this is a safety concern and he is expecting Arrow Refuse to provide a recommendations to eliminate the possibility of injuries and if Docks & Harbors could use 10 yard or 5 yard dumpsters.

**CBJ Docks and Harbors Committee
Operations Committee Meeting Minutes
For Tuesday April 16th, 2013**

Mr. Jardell recommended that Mr. Tajon write a letter to Arrow Refuse and have them help Docks & Harbors understand why they are not addressing the safety issue because they don't have the material. Let them know that they are on the hook for this problem and people are getting injured and nothing is being done about it. This is a service that is unsafe at this point.

2. Second Gangway

Mr. Tajon said this gangway acts as a temporary access to the main float during the construction of the new A & B floats at Statter harbor. Layers of additional floatation had to be placed under the fifty plus year old wood float to help accommodate the new longer and heavier gangway load. This raised the freeboard of the float so that the decking was above the water instead of walking through it. At this time the barge and temporary by-pass float is protecting this from the westerly wave action, when this is removed, it will be unprotected. Mr. Tajon showed a short video of the wave action.

Mr. Tajon said in speaking with the Port Engineer and the Deputy-Port Engineer, the recommendation is to allow the contractors to remove and relocated the temporary gangway back to Douglas for the future use on the breakwater.

Mr. Donek said the gangway is appreciated and used, but this is going to break up the old float.

Mr. Logan said he can see the value of having the second gangway. Any thoughts to re-hab the dock?

Mr. Tajon said it is too far gone.

Mr. Logan asked how long the float is?

Mr. Tajon said 100', and he is not sure this float meets ADA standards.

Public Comment

Paul Swanson, Juneau, AK

He said a second ramp is needed because the new ramp that has been put in is considerably narrower and there could be a congestion problem.

Douglas Ward, Juneau, AK

He said he dreads the concept of toilets and he tries to have his people to use the toilet on the vessel. This provides a much more quick turn around. He understands other vessels don't have toilets and they have a different concern. The idea of having the facilities tucked off in the corner with the ramp makes perfect sense, without the ramp the traffic flow doesn't help that much. He said he would avoid using that ramp

**CBJ Docks and Harbors Committee
Operations Committee Meeting Minutes
For Tuesday April 16th, 2013**

because if they see or smell the restroom they will stop and it will cause congestion and then there is suddenly a problem with a bus that can't leave. He said the Harbor is not ADA, but would like to get there. He said he has concerns with the float the second gang ramp is on also. He is not sure the float will stay together even if the gang ramp is not on the float. He said from a tour operator's perspective, that second ramp will relieve congestion.

Committee Discussion

Mr. Donek said he can see the need for the second ramp, but he has a concern with the condition of the float. A good example of a good float is the one outside the Yacht club.

Mr. Busch recommended to send this to CIP and this needs to be looked at as part of a rehab project to allow for a second ramp in a long term plan. This was for a temporary plan and the heavy load on this old float won't work.

Mr. Jardell recommended to send this item to Finance and CIP.

Mr. Simpson said the congestion problem will go away after the Passenger-for-hire facility is built, and the harbor will go back to just general boat users. He recommended to keep fixing this old float until it isn't needed anymore.

Mr. Logan said there could still be a need for two ramps even after the new facility is built.

Mr. Donek said that is a big harbor and he can see the need for two ramps.

Mr. Jardell said to send this item to CIP with a band aid price approach for short term and then get a price for a long term fix. CIP will send to Finance with those prices and the Committee can see what it would do to the Statler Harbor plans.

Mr. Donek suggested to have PND take a look at the old float to see if something could be done to make it work for the ramp for the next couple of years. If PND comes up with a plan, see if the contractor can do this plan before they demobilize.

Mr. Busch said there is a time issue if this is going to be pulled out on May 7th.

Mr. Jardell brought up another issue of leaving the gangway in or taking it out for the winter. How big of a vessel do you need to remove it?

Mr. Tajon suggested to look at getting a different gangway because this one does not meet ADA requirements.

Mr. Busch said at least one does meet the ADA requirements.

Mr. Logan wanted something for the next Board meeting on April 25th.

**CBJ Docks and Harbors Committee
Operations Committee Meeting Minutes
For Tuesday April 16th, 2013**

3. Proposed Live-a-board Registration

Mr. Tajon said he has been looking into rewriting the live-a-aboard registration and Docks and Harbors may need to insert language into section “b” of 85.25.120 that specifically states “sewage of any kind”. He said he wanted this new registration by July 1st, but would like to postpone this until the new section of the Aurora Harbor is built, ramps A, B, C, and D will have the carts and port-a-potty systems in place.

Mr. Jardell asked if it is illegal currently to dump sewage.

Mr. Tajon said yes, but he has never written a ticket. He said the Coast Guard has to see the offense before they write a ticket.

Mr. Jardell recommended to change how the boat is looked at. The vessel should be inspected and if the “Y” valve is open then they are ticketed.

Mr. Busch recommended to still move forward even though the facility is not built.

Mr. Donek said this will be a very emotional issue. He agrees with Mr. Tajon that the facility should be built to be able to pump out their sewage before this is enforced.

Mr. Busch said this is illegal now.

4. Auke Bay Loading Facility Conditional Use Permit

Mr. Tajon said a modification request for the conditional use permit for the Auke Bay Loading facility will be needed for Allen Marine to use the facility for loading and unloading of passengers on an incidental basis.

Mr. Uchytel will submit the modification request. Mr. Tajon said the Deputy Port Engineer has concerns with parking if other operations are going on.

Mr. Busch said this will help with congestion at Statter harbor.

Mr. Ward commented that Allen Marine’s primary concern is parking. With giving the conditional use, 40 to 60 spaces will be needed for parking.

Mr. Busch said the parking is a primary concern of the Deputy Port Engineer. The parking spaces will need to be lined to indicate the parking spaces. Loading and unloading passengers would be mainly Juneau residents attending a special occasion Allen Marine trip. Timing would have to be so it didn’t interfere with the commercial activities.

5. Harbormaster Operations Report

Mr. Tajon read his monthly report;

**CBJ Docks and Harbors Committee
Operations Committee Meeting Minutes
For Tuesday April 16th, 2013**

1. Staff opened and cleaned Amalga Harbor restrooms for the season.
2. Temporary water was hooked up at Statter Harbor for cleaning floats.
3. Repaired Statter Harbor restroom doors.
4. 32' Icy Straight put back in water using the boat lift at the ABLF.
5. Replace chain binders on broken section of B-float at Statter harbor.
6. Installed reflective tape on sections of North Douglas boarding float.
7. Stored snow throwers for summer
8. Monthly servicing of hydraulic hoists at ABLF
9. Began sweeping of Statter harbor lot and wash down.
10. Replaced safety hook clip on ABLF #2 hoist.
11. Harris and New Douglas launch ramp bushes were pulled.
12. Receptacles and breakers checked in brickyard & Marine Park.
13. Harris and Douglas launch ramps cleaned up.
14. N-ramp Aurora and Harris railing repaired.
15. Installed 9 parking stops south of dumpster in Harris
16. Water canisters and heat trace repairs in Douglas, Harris and Aurora harbors.
17. Installed replacement lift gate on S-10 truck.

Mr. Spickler asked if rubber guards could be installed on the North Douglas dock.

Mr. Tajon said he would look into it.

VIII. Staff & Member Reports

Mr. Busch said there is a meeting at the Library tomorrow night for public input and staff recommendations on the proposed horseshoe area for the passenger for hire vessels.

Mr. Tajon reported that Johanna Young resigned and her last day will be April 19th.

IX. Committee Administrative Matters.

1. Next Operations Committee Meeting May 21st, 2013 at 5:00 p.m. at the Aurora Harbor.

X. Adjournment

The Operations Committee adjourned at 6:09 p.m.