

CBJ DOCKS & HARBORS BOARD  
CIP/PLANNING COMMITTEE MEETING MINUTES  
For Thursday May 24, 2012

I. Call to Order.

Committee member Mr. Williams called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Kueffner, Mr. Busch, and Mr. Jardell.

The following member was absent: Mr. Simpson and Mr. Etheridge.

Also in attendance was: Mr. Uchytel – Port Director and Mr. Gillette - Port Engineer.

III. Approval of Agenda.

**MOTION by Mr. Busch: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS Presented. The motion passed without objection.**

IV. Public Participation.

There was none at this time.

V. Approval of Previous Meeting Minutes.

**MOTION by Mr. Jardell: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM March 22, 2012. The motion passed without objection.**

VI. Items for Action.

1. Statter Harbor Moorage Improvements – Amendment to existing contract with PND Engineers, Inc. for Construction Administration Services.

Mr. Gillette stated there is a proposal in the committee member's packet from PND Engineers for construction administration inspection services for the Statter Harbor moorage improvement project (See attached). The successful bidder on this was Pacific Pile and Pier of which their contract has been signed and basically they are ready to get moving into the process and will start in the fall. He stated that we need to get PND on board so that they can review the pieces and part that PP&P will be ordering and be able to approve it for construction. He went over the rate schedule with the committee members at this time (See attached). Mr. Gillette stated that this is a time and materials contract so this is just an estimate of what they think it will cost. If this is approved pending the verification of the correct final amount and it will go to the Board on Thursday and then to the Assembly and will have it for the next CIP meeting.

Further discussion took place among the committee members and staff at this time.

**Public Participation:**

Dennis Watson asked the question of the estimate from Haight and Associates in regards to it seeming a little low and was wondering about the electrical meters if they are included in this estimate. Mr. Gillette told Mr. Watson that that the design project will have power pedestals that will take the AEL&P meters. The key is that the pedestals will take the AEL&P meters. He said that the pedestals have been approved by AEL&P.

**MOTION by Mr. Jardell: ASK UNANIMOUS CONSENT TO FORWARD THIS TO THE FULL BOARD WITH A RECOMMENDATION TO APPROVE THE AMENDMENT TO THE EXISTING CONTRACT WITH PND ENGINEERING FOR CONSTRUCTION ADMINISTRATION SERVICES FOR STATTER HARBOR MOORAGE IMPROVEMMENTS WITH THE STIPULATION OF WHAT THE COST ESTIMATES WILL BE. The motion passed without objection.**

VII. Items for Information/Discussion.

1. Aurora Harbor Rebuild Design Services Consultant Selection.

Mr. Gillette stated that we went out for a request for proposals for Aurora Harbor rebuild project and we received two proposals, one from PND Engineers and one from URS Alaska Engineers. There we six members of the selection committee and PND is the selected firm.

Further discussion regarding the project took place at this time among the committee members and staff at this time.

2. Cruise Dock Construction Sequencing

Mr. Gillette pulled up a power point presentation to discuss the down town cruise docks. He went on to explain the project components regarding the different areas of construction and phases of the construction (See attached). He stated that there is just too much work to do all in one. There are two options in terms of going forward with the project, of which they would both bid at the same time under the construction schedule. The first option would be the south birth by 2014 and the north birth by 2015 and then the Taku dock in 2016 for the completion dates. The second option would be to go ahead and do the Taku dock in 2014 and the south birth in 2015 and the north birth in 2016. The recommendation from staff at this point would be to go with option one.

Mr. DeMuth from PND went into further detail regarding the phases of construction with the power point with the committee members. He went over the two different construction companies that are qualified to construct the pontoons with the different pros and cons of each company. He went on to explain how the building of the pontoons will take place.

Further discussion among the committee members and Mr. DeMuth took place at this time.

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The committee chair has requested that this subject be brought to the next full Board meeting for discussion.

VII. Member & Staff Reports.

There were none at this time.

VIII. Committee Administrative Matters.

The next meeting is scheduled for June 21, 2012 at 5:00 pm in the City Chambers.

X. Adjournment.

**MOTION by Mr. Jardell: THE MEETING ADJOURNED BY UNANIMOUS CONSENT.  
The motion passed without objection.**

The meeting was adjourned at 6:00 pm.