

**CBJ DOCKS & HARBORS BOARD**  
**REGULAR BOARD MEETING MINUTES**  
**For Thursday, December 1, 2011**

I. Call to Order.

Mr. Williams called the Regular Board Meeting to order at 7:02 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: Greg Busch, John Bush, Tom Donek, Don Etheridge, Eric Kueffner, Budd Simpson, Michael Williams and Kevin Jardell.

Absent: Wayne Wilson

Also present were the following: Carl Uchtyl – Port Director, Gary Gillette – Port Engineer, Dwight Tajon –Harbormaster, Teena Scovill – Port Secretary, and Dixie Hood – Parks & Recreation Liaison.

III. Approval of Agenda.

Mr. Uchtyl asked to change the date in the proposed motion for Items for Action (3) (B). He said the date should be February 23<sup>rd</sup>.

MOTION by MR.ETHERIDGE: TO APPROVE THE AGENDA AS AMENDED AND ASK UNANIMOUS CONSENT.

The motion passed without objection.

IV. Approval of Previous Meeting Minutes.

Hearing no objection, the minutes of the October 27<sup>th</sup>, Regular Board Meeting were approved.

V. Public Participation on Non-Agenda Items.

Dixie Hood, Juneau, AK

She said she stopped by the City Managers office on Tuesday to find out who was responsible for keeping the access to the Fisherman's Memorial open, and has not received an answer. She said she went to the Fisherman's Memorial on Sunday to leave some silk flowers, and there was a very large snow bank that she had trouble getting around to access the Fisherman's Memorial. She was wanting to know if Docks and Harbors was responsible for keeping the access open?

Mr. Williams said there will be something figured out in the near future to resolve that.

VI. Items for Action

1. Boom Truck Rates and Use.

Mr. Tajon said Docks and Harbors has purchased a Ford F-750 XL Boom Truck equipped with a series 300 c telescoping crane through the Tiger Grant for use at the Auke Bay Commercial Loading Facility or the Fisherman's Terminal area. The plan is to provide services in the immediate area of the hoist. Docks and Harbors will not be making home pick-ups for delivery to the crane sites. The only time that the

CBJ DOCKS & HARBORS BOARD  
**REGULAR BOARD MEETING MINUTES**

December 1st, 2011

Page: 2

truck may be utilized off site would be for Docks and Harbors needs such as training, materials pick up for Docks and Harbors use, or moving materials to work sites where it is needed.

Mr. Tajon said he called around for estimates for crane fees. Fees were quoted at \$125.00 to \$150.00 per hour or \$400.00 per day with you being the operator and having to have a Class B CDL.

The Docks and Harbors fee proposal recommendation would be a minimum rate of \$120.00 for the first hour and \$60.00 for each thirty minute increments thereafter. Staff is recommending to use the time after the boom truck arrives near the end of November as a training period and provide a free service in order to see what the demand would be before implementing a structured service fee. This will give the staff time to get familiarized with use, get a Class B CDL, and find out what other equipment may be needed to provide safe tie-downs and safe work practices.

Board Question

Mr. Bush said there was a typo on page two of Mr. Tajon's memo. In paragraph two, it should read \$50.00 per quarter tank of fuel, not per quarter gallon of fuel.

Mr. Bush wanted to know how much the fisherman are using this service?

Mr. Tajon said the most active facility is the downtown area because the secured fenced yard. The problem has been with the secured fenced yard that in order to get to someone's stored equipment in the front of the yard, the whole yard needed to be unloaded to access. With the boom truck staff will be able to do a specific pick to pull the customers equipment.

Public Comments

None

Board Discussion/Action

MOTION by MR ETHERIDGE: TO RECOMMEND A MINIMUM RATE OF \$120 FOR THE FIRST HOUR AND \$60 FOR EACH THIRTY MINUTE INCREMENTS THEREAFTER FOR BOOM TRUCK SERVICES AND CODIFIED 05 CBJAC 15 (FEES AND CHARGES) EFFECTIVE APRIL 1, 2012 AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

2. Nordic Tug Sublease

Mr. Uchytel said this is a sublease request in the Juneau Fisheries Terminal area that has been three years in the making. The correct name is Alaska Memories LLC, DBA Nordic Tug Charters. This sublease was requested so Alaska Memories will have a space for storage area, work shop, office, and customer waiting area. On Tuesday the Finance Committee recommended a \$.25 per square foot per month charge. This rate is based on an adjacent property, Maritime Hydraulics, which is figured on 10% of the assessed value. Mr. Uchytel would like the Board's approval for this sublease so it can be sent to the City attorney for a draft sublease.

Board Questions

Mr. Busch said in the letter to the Board it has, "if the board approves this sublease it will be sent to the Assembly for final approval", but it should have said "sent to CBJ law"

Mr. Uchytel said this is somewhat different than our normal leasing process. This property is owned by UAS and leased to the City and Borough of Juneau Docks and Harbors, and we sublease with their permission. The process to move forward with this sublease would be to take the draft sublease in this packet to CBJ law and ask for a final sublease. Upon approval, it would be signed by myself for Docks

CBJ DOCKS & HARBORS BOARD  
**REGULAR BOARD MEETING MINUTES**

December 1st, 2011

Page: 3

and Harbors and Mr. Joergen Schade for Alaska Memories LLC, DBA Nordic Tug Charters.

Mr. Simpson asked if the dock area that Nordic Tug Charters is using and this sublease is separate.

Mr. Uchytel referred the question to Teena Scovill.

Ms. Scovill said this sublease is separate from the dock space used.

Mr. Williams said this sublease agreement is separate from the dock use. There was an agreement made that Nordic Tug has various slips and they were all positioned in the Harbor and they were asking if they could be more centrally located for ease and work of their business. In return they would forfeit their stalls to be used for transients. Mr. Williams said it seems to work for the Harbor and Nordic Tugs Boat accommodations. He said he thinks they are getting a good deal, but at the same time Docks and Harbors wants to be good to the patrons and customers and get their business. He said it is a good arrangement. Basically the Nordic Tug Charter boats are using the fuel dock area as moorage and within the Harbor the staff can use the other slips for transients.

Public Comments

None

Board Discussion/Action

Mr. Kueffner said this came up at the last Finance Meeting and he said it is important to get this sublease on the right track. It may not be the perfect rental amount or the perfect thing to do, but he said it is a good idea to get Alaska Memories started on a sublease to have better control over what they do.

**MOTION by MR. KUEFFNER: TO APPROVE A SUB-LEASE TO ALASKA MEMORIES LLC, DBA NORDIC TUG CHARTERS OF FALL CITY, WA APPROXIMATELY 1455 SQUARE FEET AT JUNEAU MARINE FISHERIES TERMINAL AND ASK UNANIMOUS CONSENT.**

Motion passed with no objection

**The meeting was given to Kevin Jardell to Chair at this point of the meeting.**

**3. Naming Process & Public Hearing Date**

Mr. Uchytel said he was directed at the last CIP meeting to establish a Docks and Harbors naming policy. He has completed this process in the form of a standard operating procedure called "Naming of Facilities and Properties", by following the same PRAC naming procedures. Mr. Uchytel discussed the procedure outlined in the standard operating procedure for the naming process.

Board Questions

Mr. Simpson said this is a great job and it is important to have a policy for consistency. Mr. Simpson said that people tend to look at Harbors as a geographical feature, with using the location as the name in stead of the actual name. He said there should also be in the policy something that refers to having the geographical location in the name.

Mr. Williams said he agrees with Mr. Simpson and has had other members of the public say they would like the location in the name also. He said this was discussed at CIP and Mr. Kueffner was the one who requested to have a Docks and Harbors naming policy adopted.

CBJ DOCKS & HARBORS BOARD  
**REGULAR BOARD MEETING MINUTES**

December 1st, 2011

Page: 4

Mr. Jardell said if this process moves forward and Docks and Harbors elects to name the Douglas Harbor, what will the costs be for advertisement.

Mr. Uchytel said he does not think it would be costly to change the advertisements, and possibly use 1% for art for the signage at the facility.

Public Comments

Sharon Pusich Gill, Juneau, AK

She said this is a great thing having the naming policy in writing. Her Grandfather would be extremely proud if Douglas Harbor could be named after him, and adding Douglas to the name would have made him even happier because of his extreme pride of Douglas.

Board Discussion/Action

Mr. Kueffner said he did not like procedure (8) of the naming policy. He said it could limit Docks and Harbors Board in a way he would prefer not to.

Mr. Busch pointed out a numbering error in the Standard Operating Procedure.

Mr. Kueffner did not want procedure (6) in the naming policy.

(A) MOTION by MR. KUEFFNER: TO ADOPT THE PROCESS OUTLINED IN THE DOCKS AND HARBORS STANDARD OPERATING PROCEDURES DATED DECEMBER 1, 2011 ON "NAMING OF FACILITIES AND PROPERTIES" WITH THE ELIMINATION OF PROCEDURE (6) AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

(B) MOTION By MR. WILLIAMS: CONDUCT A PUBLIC HEARING AT THE FEBRUARY 23<sup>RD</sup>, 2012 DOCKS AND HARBORS REGULAR BOARD MEETING FOR THE PURPOSE OF PUBLIC COMMENT ON THE PROPOSED RE-NAMING OF THE DOUGLAS HARBOR AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

4. Purchasing Officer-limitations

Mr. Jardell said the question was asked what purchases have been authorized and approved by the Board.

Mr. Uchytel said the question came up about modifying the Douglas Harbor Dredging project cost by \$18,000.00. The question is what authority in view of the Board does the Port Director have to make those changes? Mr. Uchytel said as purchasing officer for Docks and Harbors he has authority to make changes up to \$100,000.00 and that is limited only by general powers. The Assembly approves purchases over \$100,000.00. His intent is to always notify the Board on any changes however, certain situations do not allow a notification before the modification.

CBJ DOCKS & HARBORS BOARD  
**REGULAR BOARD MEETING MINUTES**

December 1st, 2011

Page: 5

Board Questions

Mr. Jardell said he just wanted it clear to everyone that the Port Director currently has the authority to make modifications on project costs. The Port Director is just ensuring the Board is comfortable with the authority he has.

Public Comments

None

Board Discussion/Action

Mr. Williams said the Board always knew in the past the Port Director had that amount of purchasing authority, but project cost overages were still brought to the Board as an information item, or an action item for back up and agreement from the Board for the modification.

Mr. Etheridge said he has no problem with the authority but has a concern that the Board would be notified in advance of spending larger amounts of money than the \$25,000.00. He wants to be aware of where the money is going and have the voice to say when not to spend anymore.

Mr. Bush said he does not want the Board to exceed their authority.

Mr. Busch said his concern would be purchasing decisions that are being deferred that should potentially move forward. With different situations there could be times that cost overages would be better to be brought before the Board and have public discussion before a decision is made.

Mr. Jardell said with making decisions on amounts of \$50,000.00 or greater, the Board would have an interest in the decision process, and if there is time, the Port Director can continue to bring before the Board. There is some judgment there that the Board would expect the Port Director to carry out. Holding a new meeting to assemble the Board together to get something done when the Port Director has the authority to move forward does not make sense. However, the Port Director still has to ensure the Board has the ability to weigh in on important decisions.

Mr. Gillette said there are often change orders in the construction projects, these are sometimes grouped together from months of accumulation and paid in a lump sum. Generally those smaller change items are not brought to the Board for approval. This is one of the reasons the \$100,000.00 was set for purchase of contracts and services at \$25,000.00. This keeps the process moving forward for the different projects.

Mr. Etheridge said that the construction part of the contract is not so much a concern as the permitting phase and he wants to know where that money is going. Example would be in the Douglas Harbor project permitting process.

Mr. Jardell said that is a good example using the Douglas Harbor project because those expenses were to engage in a new science and run some experiments that the Board was buying into spending money that was not counted on, and that is the kind of things that the Board still wants to have the decision making ability on.

CBJ DOCKS & HARBORS BOARD  
**REGULAR BOARD MEETING MINUTES**

December 1st, 2011

Page: 6

Mr. Williams said on certain projects, things occur that are not expected. Docks and Harbors still has to follow a procurement code and are held to those standards. This is just a good way to have the Board support the modifications.

Mr. Jardell said having some latitude by the Port Director is important so the Board does not micromanage, but comments from the Board are helpful for the Port Director.

MOTION by MR. ETHERIDGE: TO PROVIDE GUIDANCE TO THE PORT DIRECTOR, AS PURCHASING OFFICER FOR DOCKS AND HARBORS, THE AUTHORITY TO MAKE CONTRACT MODIFICATIONS FOR ENGINEERING SERVICES UP TO \$25K AND EXECUTE CONTRACTS OR PURCHASES UP TO \$100K WITHOUT THE APPROVAL OF THE DOCKS AND HARBORS BOARD EXCEPT AS NOTED EARLIER AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

5. AAHPA Resolution to Assembly.

Mr. Uchytel said these are two resolutions that the Alaska Association of Harbormasters and Port Administrators signed. He is recommended the Board approve them with two changes. The first would be change the AAHPA for the CBJ and the second would be changing the proposed house bill 184, which is a raw fish tax. The way the raw fish tax works is of 1 to 5 % of fish that is processed across the docks at different municipalities 50% will go to the State and 50% will go to the Municipality. Representative Peggy Wilson is proposing that tax rate be modified to 25% for the State and 75% for the Municipality. Mr. Uchytel said the second motion has to do with the Alaska Association of Harbor Facility Grant. It is an Alaska DOT Grant program that funds back logs of Harbor Projects in Alaska and it is somewhere around \$90 Million. For Fiscal year 2013 the back log projects list that was submitted for grants to the State were about \$23 Million. The past record of the municipality grant has been somewhere between \$5 and \$7 Million on an annual basis. Mr. Uchytel said he is recommended this resolution go to the Assembly to communicate with the Alaska legislature for full funding of the \$23 Million for fiscal year 2013.

Board Questions

None

Public Comment

None

Board Discussion/Action

Mr. Uchytel said the City of Sitka approved these resolutions at their meeting yesterday.

(A) MOTION by MR. WILLIAMS TO RECOMMEND TO CITY AND BOROUGH OF JUNEAU ASSEMBLY, APPROVAL OF ATTACHED RESOLUTION TO SUPPORT PROPOSED HOUSE BILL 184 REALLOCATING THE "FISHERIES BUSINESS TAX AND FISHERIES RESOURCE LANDING TAX" TO A 75% SHARE TO THE LOCAL MUNICIPALITY FROM CURRENTLY A 50% SHARE TO THE MUNICIPALITY AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

(B) MOTION by MR. WILLIAMS: TO RECOMMEND TO THE CITY AND BOROUGH OF JUNEAU ASSEMBLY APPROVAL OF ATTACHED RESOLUTION SUPPORTING FULL

CBJ DOCKS & HARBORS BOARD  
**REGULAR BOARD MEETING MINUTES**

December 1st, 2011

Page: 7

FUNDING OF THE MUNICIPAL HARBOR FACILITY GRANT (AS 29.60.800) FOR FISCAL YEAR 2013 AND ASK UNANIMOUS CONSENT

Motion passed with no objection

VII. Items for Information/Discussion.

1. Joint Assembly and Board Meeting.

Mr. Uchytel said this was brought to his attention by Mr. Busch about an ordinance that requires Docks and Harbors to provide a written report of the previous fiscal year activities. He said he is in the process of preparing this report and has asked the Finance Director Mr. Craig Duncan for back up data for fiscal year 2011. The Finance Department is working on this, but with the Lawson system, they are a little behind. What has been customary with Docks and Harbors in the past to meet that November 30<sup>th</sup> deadline was to have a joint meeting with the Assembly.

Mr. Jardell said it would be good to have another joint meeting with the Assembly.

2. Proposed Docks and Harbors Newsletter

Mr. Uchytel said he sees a need for better communication with the community at large. He is wanting the approval from the Board to put out a periodic newsletter. This is a work in progress but this would be a better communication tool to the locals.

Mr. Jardell asked how often the newsletters would go out.

Mr. Uchytel said he would like to have a new newsletter in periods of weeks, but would like input from the Board. If this is done right, and Docks and Harbors can get the patrons to subscribe on a RSS feed, every time staff uploads a new newsletter the subscriber would be automatically notified. This would provide the subscriber with the newsletter as soon as it becomes available.

Mr. Jardell asked if this was going to be mailed out.

Mr. Uchytel said he was thinking the newsletter would be sent out electronic in e-mails and available on Docks and Harbors Website and at the Harbor offices and bulletin boards.

Mr. Donek asked if this would be on the CBJ website.

Ms. Scovill said "Newsletter" would be on the Docks and Harbors webpage on the left side and a person could click on that and go right to the newsletter.

Mr. Donek wanted Ms. Scovill to check to see if CBJ would put Docks and Harbors newsletter on their main webpage.

Mr. Busch said this is a great idea and working on a quarterly newsletter publication would be a great way to get the information out to the public. He said if mailing with the bills is too much, just have available at the Harbor offices would be good.

Mr. Uchytel said no more than one or two pages because people don't want to read a lot of stuff, and Docks and Harbors has a variety of user groups.

Mr. Jardell said he thinks it is a good idea, but he has concerns with not reaching a wide audience if it is not mailed. He said if it doesn't reach your audience, it doesn't communicate.

CBJ DOCKS & HARBORS BOARD  
**REGULAR BOARD MEETING MINUTES**

December 1st, 2011

Page: 8

Mr. Uchytel said that was why he wanted to start a newsletter is to reach a wider audience.

Mr. Bush said a semi-quarterly newsletter is a good idea. He said the Juneau Empire is starved for news and sending with the paper would possibly get Docks and Harbors newsletters to a wider audience. He does not know if the electronic distribution would work.

Mr. Simpson said he likes the newsletter and concurs with the comments to somehow get the newsletter in the mail initially, or some other proactive way of getting the newsletter out to the public. He suggested to come up with a better name than "Newsletter".

3. Waterfront Sales Meetings on December 15<sup>th</sup> and January 12<sup>th</sup>.

Mr. Jardell said he is considering appointing a subcommittee to attend both of these meetings. He would appoint three members and they would report back to the full Board on any actions, if any, that would need to be taken.

Mr. Uchytel said the Board has recommended Docks and Harbors communicate with the waterfront vendor and the loading zone permit holders on the 16B project to let them know what changes to expect, so when a bid is placed on the booth, the bidder knows what to expect. Mr. Gillette drafted a letter and decided that the meeting needed to be on two different dates. Docks and Harbors knows that this time of year people are traveling and very busy. The first one will be in the afternoon and the second one in the morning to try and capture as much of an audience as possible.

Mr. Jardell said Docks and Harbors would be inviting the Waterfront Vendors and Loading Zone permit holders to testify as to issues that they see. This would be a time that they can speak and raise issues. During these meeting, Docks and Harbors would be given the opportunity to hear if something was missed, or not thought of.

Mr. Jardell appointed Mr. Busch, Mr. Etheridge, and Mr. Jardell with Mr. Busch being Chair, for the sub-committee. The sub-committee will attend the two Waterfront Vendor meetings on December 15<sup>th</sup> and January 12<sup>th</sup>.

4. Christmas Lighting Contest

Mr. Uchytel said this is just an idea he came up with to spread some Christmas joy to the Harbors.

He spoke with the Juneau Chamber of Commerce and the Juneau Yacht Club and they thought it was a good idea. There will be no cost to Docks and Harbors.

Mr. Jardell said he thought it is a good idea, and the effort will be appreciated.

VIII. Committee and Board Member Reports.

1. Operations Committee Meeting- November 15th, 2011

Mr. Busch reported there were two action items.

1. A lease application from Trucano to lease tidelands just north of the Douglas bridge. The committee directed the Port Director to move forward with the lease process.
2. A request from a patron to establish an offseason trash can at Echo Cove. That request was denied. The Committee decided to continue to not provide that service during the offseason due to safety and work load for the staff.



CBJ DOCKS & HARBORS BOARD  
**REGULAR BOARD MEETING MINUTES**

December 1st, 2011

Page: 9

Mr. Busch said the Committee heard the report from the Harbormaster for the Harbor operations throughout the last month and the staff has been doing an outstanding job.

2. CIP/Planning Committee Meeting – November 17<sup>th</sup>, 2011

Mr. Williams reported the Committee suggested to change the date for the naming of the Douglas Harbor from January 26<sup>th</sup> to February 23<sup>rd</sup>. Mr. Williams said Mr. Kueffner recommended developing a naming policy for Docks and Harbors. He said Mr. Gillette gave a presentation on the staging areas for the Waterfront Vendor booths and the Loading Zone areas. Mr. Williams said Mr. Busch recommended to be proactive and get out to the vendors on the waterfront downtown changes. Mr. Williams said the Committee listened to comments from the Taxi Cab drivers about the loading zone areas needing more spaces. Mr. Gillette is looking into the loading zone area again to reason something out. The Committee approved the \$18,400, for PND contract amendment. There was discussion on 1% sales tax, AAHPA resolutions and also a letter from JAHC(Juneau Arts Humanity Council) to have CBJ initiate the 1% for art selection process as soon as possible.

Mr. Jardell said that Mr. Uchytel, Mr. Gillette and himself met with members of the JAHC on Monday to discuss what the letter was about. It went to the Assembly and the Assembly did not take action, but asked Docks and Harbors to work with JAHC on when Docks and Harbors would start the 1% for art process. At the meeting on Monday, JAHC discussed issues why they wanted to start early on the 1% for art and suggested recommendations for the 1% for art selection to be taken to CIP.

3. Finance Committee Meeting- November 29th, 2011

Mr. Kueffner reported there was two action items.

1. Alaska Memories LLC, DBA Nordic Tub Sublease rent amount. The Committee recommended to send to the Board.
2. Juneau Marine Services Rent Adjustment. The Committee recommended the Port Director move forward with the proposed rent adjustment.

Mr. Kueffner said there was other lease information items on the following leases.

Mt. Roberts Tram lease – The lessee is not in agreement with the proposed rent adjustment. They are in the process of having another appraisal performed.

Coast Guard Liberty Lease- There has not been a rent amount ever paid. The Port Director is working on establishing a lease rent proposal.

Trucano lease- Docks and Harbor is still waiting to hear from Mr. Trucano to see if he wants to till move forward.

4. Member Reports

None

IX. PRAC Representative Report

Ms Hood commented that on the PRAC agenda and the Assembly agenda there is an opportunity at the end of the meeting for comments on non-agenda items from the public, and Docks and Harbors does not offer that on their agenda.

Mr. Jardell said he would look into this.

Ms. Hood said Jeff Wilson sent a letter to the Assembly and the Mayor dealing with Marine Park Seawalk connector dated October 3rd. She read some of the letter to the Board.

CBJ DOCKS & HARBORS BOARD  
**REGULAR BOARD MEETING MINUTES**

December 1st, 2011

Page: 10

Mr. Jardell said this letter was addressed in another meeting and asked Mr. Uchytel if a letter was sent to the Assembly.

Mr. Uchytel said the Committee decided no action was needed to address the letter because there already is an ordinance that requires a 16 foot seawalk along the waterfront.

Ms. Hood read a letter dated October 31<sup>st</sup> outlining the sales tax parks and trails update to the Board. The next PRAC meeting is Tuesday December 6<sup>th</sup> and the priority selections from the parks and trails list will be made at that meeting.

X. Port Engineer's Report.

Mr. Gillette said the Boom truck is going to be on the Barge December 7<sup>th</sup>.

He provided an update on the Douglas Harbor breakwater. This project is the Corp of Engineers project and they have been running into problems. The Corp is working with Trucano. The Plan is to get three socketed pilings in and pull up for the winter because of weather.

Mr. Gillette said Docks and Harbors has the Corp permits in hand for the Statter Harbor repairs and DeHart's replacement project. He said he applied for a conditional use permit to CBJ Community Development Department. The project has the funding needed and is on schedule.

Mr. Gillette said at the next CIP meeting the Committee will be discussing CIP projects that will go forth for the 1% sales tax initiative. This will be presented to the Assembly Public Works and Facilities Committee the first part of February. The CIP Committee was also asked to put a list of projects together by the City manager for CBJ to promote for direct legislative appropriations, and a list of projects for use of passenger fees.

Mr. Etheridge asked if the passenger fees were the normal money Docks and Harbors receives.

Mr. Gillette said the passenger fees he was referring to was the local fees.

Mr. Donek asked where the design state for 16B is now?

Mr. Gillette said Docks and Harbors has reviewed the 35% design. The 65% design is being prepared now and is due after the first of the year.

Mr. Donek said he would like the 16B designs to come back to the Board for presentation and update. He would like to be able to take to the joint meeting with the Assembly. He has a concern that Docks and Harbors would get to 100% complete and someone say "what is that".

XI. Harbormaster's Report.

Mr. Tajon reported he attended the Incident Command System 300 course that was put on by the University of Alaska.

Mr. Etheridge said the broken pilings in Aurora Harbor have been replaced and everyone is happy on A Float.

Mr. Jardell said he has been receiving comments on a derelict vessel on C Float.

Mr. Tajon said there is a derelict vessel that was impounded on C float and Docks and Harbors is going through the process to be able to sell this vessel at auction.

CBJ DOCKS & HARBORS BOARD  
**REGULAR BOARD MEETING MINUTES**

December 1st, 2011

Page: 11

Mr. Jardell said he is receiving complaints and asked for a timeline.

Mr. Tajon said maybe January or February there will be an auction.

XII. Port Director's Report.

Mr. Uchytel reported the Douglas dredging projects summit is in January now.

Mr. Uchytel said he is moving forward with the net float Memorandum of Agreement with Marion Hobbs. The barge should be in place at Auke Nu as soon as Docks and Harbors can get a contract to move it there.

Mr. Uchytel said that he will furnish an answer to Ms. Hood's question about snow removal at the Fisherman's Memorial.

Mr. Uchytel said there has been some discussion on the Storis coming to Juneau. He said he is making it known that at this time Docks and Harbors is not spending any additional funds on the 16B project to accommodate the Storis, and the standing invitation to attend Docks and Harbors meeting to discuss the Storis is still open.

Mr. Kueffner said he heard the Storis was moving along and wanted Mr. Uchytel to update.

Mr. Uchytel said all he knew was what is in the open source news accounts.

XIII. Assembly Liaison Report  
None

XIV. Committee Administrative Matters.

1. Operations Committee Meeting – December 6th, 2011  
5:00 p.m. at the Aurora Harbor Office
2. CIP/Planning Committee Meeting – December 8th, 2011  
5:00 p.m. in the CBJ Assembly Chambers
3. Finance Committee Meeting – December 13th, 2011  
5:00 p.m. at Port/Customs Conference Room
4. Regular Board Meeting – January 26<sup>th</sup>, 2012  
7.00 p.m. in the CBJ Assembly Chambers

XV. Adjournment.

The Regular Board Meeting adjourned at 8:38 p.m.