

CBJ DOCKS & HARBORS BOARD
CIP/PLANNING COMMITTEE MEETING MINUTES
For September, September 22, 2011

I. Call to Order.

Committee member Mr. Williams called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Simpson, Mr. Kueffner, and Mr. Donek.

The following members were absent: Mr. Jardell, Mr. Busch, and Mr. Etheridge.

Also in attendance was: Mr. Uchytel – Port Director, Mr. Gillette – Port Engineer and Ms. Danner – Assembly Liaison.

III. Approval of Agenda.

MOTION by Mr. Simpson: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED. The motion passed without objection.

IV. Public Participation.

There was none at this time.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Simpson: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM July 21, 2011. The motion passed without objection.

VI. Items for Action.

1. Contract Amendment for Statter Launch Ramp.

Mr. Gillette stated that this is the PND proposal to move us into the permitting phase of the Statter harbor launch ramp. They have completed the environmental assessment, and the next step is to get the Corp of Engineers permit.

This fee proposal includes (See Attached) the work necessary to prepare the permit and there is time in there to develop a mitigation plan, which is a key element of the permit. This is a time and materials basis so depending on how smooth the process goes we may not spend this whole amount or end up spending more if it doesn't go smooth. Mr. Gillette stated that they have been working with the Corp throughout the environmental assessment process so we feel that we are in good shape to move forward but we need PND and HDR to assist us to carry out this phase.

Further discussion among the committee members and Mr. Gillette took place at this time.

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Public Comments:

Mr. Watson stated that if we were to have to go to SEAL Trust purchase for additional land there was an issue last year where they had to pay almost double the assessed value of the property and suggested that the board keep and eye on or be aware of this issue.

MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO FORWARD THE CONTRACT AMENDMENT IN THE AMOUNT OF \$172,000.00 FOR TIME AND MATERIALS FOR PND TO THE FULL BOARD AND RECOMMEND THEY BRING IT TO THE ASSEMBLY FOR FINAL APPROVAL. The motion passed without objection.

VI. Items for Information/Discussion.

1. CIP Projects Schedule.

Mr. Gillette stated that he included a graphic schedule in the committee member's packets of the major projects that we have undertaken (See Attached). He projected them out based on our schedule as of now in terms of getting permits, design, bid build and of course there are a couple of them that still need permits. Things could change, but as of now this is our best projection. Mr. Gillette went over the projects with the committee members at this time.

Further discussion among the committee members and Mr. Gillette took place at this time.

2. 2012 Committee & Board Meeting Calendar Draft.

Mr. Gillette stated that Ms. Scovill put the schedule together and asked if the committee members had any changes at this time. There were no changes.

VII. Member & Staff Reports.

Mr. Uchytel spoke briefly on his intensions as the new Port Director and he will keep the committee members informed on projects that are taking place around Juneau, for example the round about out at Statter harbor.

Mr. Williams stated that there will be a few members absent for the full board meeting next Thursday.

Mr. Uchytel spoke briefly about the 1% for art that he has requested the Law Department to review just exactly what the regulation reads in regards to Docks and Harbors projects in the future.

VIII. Committee Administrative Matters.

The next meeting is scheduled for October 20, 2011 at 5:00 pm in the City Chambers.

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The Port Director went over funding for certain projects that Docks and Harbors are currently working on.

He stated that we have hired Mr. Craig as the new OMS out at Statter Harbor.

He updated the committee on the two damaged pilings on A float in Aurora and stated that the repairs will be covered under our insurance.

X. Adjournment.

**MOTION by Mr. Simpson: THE MEETING ADJOURNED BY UNANIMOUS CONSENT.
The motion passed without objection.**

The meeting was adjourned at 5:50 pm.