

CBJ DOCKS & HARBORS BOARD
OPERATIONS COMMITTEE MEETING MINUTES
For Tuesday, June 21, 2011

I. Call to Order.

Greg Busch called the meeting to order at 5:00 p.m. at the Aurora Harbor Office.

II. Roll.

The following members were present: Greg Busch, Cheryl Jebe, Jim Preston, Michael Williams, Wayne Wilson and Tom Donek.

The following members were absent: Don Etheridge

Also in attendance were: Phil Benner – Harbor Master and Dennis Watson (public participant)

III. Approval of Agenda.

MOTION by Jim Preston: TO APPROVE THE AGENDA AS PRESENTED.

The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

Dennis Watson- Dehart's Patron

Mr. Watson talked about some floats (120' wood) out at Statter Harbor that were tied to the breakwater for almost a year. He was wondering why and was it due to having limited access to perform maintenance on the breakwater. During a critical time of the year to make revenue he was wondering why they were out there.

V. Approval of May 17, 2011 Operations Committee Meeting Minutes.

Ms. Jebe pointed out some mistakes and changes were noted.

Hearing no objection, the minutes from the May 17, 2011 Operations Committee Meeting were approved as amended.

VI. Items for Action.

1. Parking Plan for Statter Harbor Float Addition

Mr. Benner provided a memo from John Stone. He said the harbor is still waiting for the Governor to sign off on the five million. At this point there will not be enough time to have the floats built and shipped to get them in place before next year. It looks like DeHarts will be put off for another year. Parking at the top of DeHarts will still be available next summer. Statter Parking area was built with a bond and legal said we can not separate out user groups.

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The new launch ramp construction permit should go in this fall and the new parking and DeHarts will be built at the same time.

Mr. Wilson asked if the master plan included installing parking meters in the down town harbor parking lots. He felt that only charging for parking in Auke Bay was singling out a user group and only charging them.

Mr. Benner said the board has never asked for parking meters in downtown harbors.

Mr. Donek said we would like to start running Statter Harbor just like the other harbor facilities. We hope to have some free parking spaces at Statter Harbor.

Mr. Benner said there are extensive black top repairs needed at all other harbor parking facilities. You would need to factor those repairs in if you planned on charges for parking in the other harbors.

Mr. Williams said Statter Harbor is a high use facility and charging is a way of controlling it. The parking fees also generate a lot of revenue to help with maintenance costs.

Mr. Busch suggested that this item could be deferred until the Statter Launch Ramp project is closer to completion. .

Mr. Benner said the item could be deferred but keep in mind it takes about six months for an item to go through the different boards and a change can be approved by the Assembly.

Mr. Wilson said it would be helpful if they could look at the Launch Ramp Plan drawn up by PND.

Mr. Preston recommended this item be deferred.

There were no objections to postponing this action item.

VII. Items for Information/Discussion.

1. Harbormaster Operations Report.

Mr. Benner said the Cruise ship Docks have passed the Coast Guard Inspection. CBJ Harbor vessels also passed inspection. TSA and the Department of Homeland Security came from Anchorage and Seattle today to do Viper Patrols on the Cruise ship docks. We also have had seven of the eight water lines to the cruise ships break this year and we will be replacing those lines.

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VII. Items for Information/Discussion. (Continued)

1. Organize auction items in back yard and yard cleaning.
2. Electrical repairs to power pedestals all harbors.
3. Lot enforcement-launch ramp permits-vehicle/trailer towing.
4. Water leads in Aurora Harbor repaired.
5. Install water meter for Glacier Seafood ice plant.
6. Install new 20HP outboard on harbor skiff.
7. Paint and install new ADA parking curb blocks at "N" ramp parking area.
8. Move old fingers floats to Yacht Club lot for sale.
9. Hook up water to fish tables.
10. Repair water main to Fuel Dock/Nordic Tug float.
11. Placed parking logs at "N" ramp parking lot area.
12. Lot cleaning.
13. Adjusted gates to dumpster cages.
14. New van put in service-oil change and tune up-clean interior.
15. Rescued dog from underneath dock in Harris.
16. Working with legal and FSM manager on non-moving letters.
(FSM =Marina management software used by the CBJ. The FSM Manager is working
(on a consolidated list of non-moving vessels.)
17. Restrung wire on Wayside Park ramp.
18. Finished carpeting main float & project repairs in Deharts.
19. Waterline repairs at Statter & Deharts.
20. Statter gangway base improvements.
21. Seasonal repainting of the lots at Statter and Amalga.
22. Repair vandalized door lock for men's restroom electronic door locking system at Statter.

We have installed a key only access only door system for the Auke Bay bathrooms and after 8:00p.m. the doors are locked and require key access. Someone decided to take apart the latches to the doors. We have video surveillance and are trying to identify who did it.

23. Vandal proofed both electronic door latches.
24. Cement repairs to floats.
25. Assisted ALX Tech with troubleshooting the automatic door locking system for the Statter restrooms.
26. Change out bad light cans in outdoor office eaves.
27. Chased by "Rocky the squirrel".
28. Weed whacked Amalga area.
29. Installed new loading designation sign for shuttle whale watch operators.
30. Put more cold patch in holes by launch ramp.
31. Bottom painted the speed boat and installed new zincs.
32. Pressure washed cement floats in Statter.

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VII. Items for Information/Discussion. (Continued)

Ms. Jebe said she noticed there are three piling caps missing from the ramp in Douglas Harbor.

Mr. Benner said he was aware there are piling caps missing in Douglas and we have some missing in Amalga and Taku Harbors also. He did not have a solution for keeping the caps on in the Taku winds.

Mr. Donek said water can get in the pilings if the caps are missing and the water freezes inside and cause the pilings to jack out of the ground. You might try construction adhesive to hold the in place.

Mr. Benner said we went out to bid for the Port-a Potty service and R & S Pumping outbid Tyler Rental by \$9,000 and the new porta-potties will be in July 1st.

He said we have been doing some selective enforcement of permit holders at the Port.

2. USCG Lease.

The lease was up in 2000 and in other communities the Coast Guard pays for moorage. They are in prime moorage space and we should be charging them. This was originally a State lease.

Mr. Preston asked if it the whole State has not redone their leases with the Coast Guard or just Juneau.

Mr. Benner said it is only the Juneau lease that needs to be redone.

Phil will continue to pursue this matter it will come up before the Finance committee.

VIII. Staff & Member Reports.

There were none.

IX. Committee Administrative Matters.

1. The next Operations Committee Meeting will be on July 19, 2011.

Mr. Benner said on August 12th AAHPM will have me speak at the conference in Sitka and they will pay for it. The Harbor Impound/Surplus Auction will be on July 13th.

Mr. Preston said there will be a report on the non-movers by the next meeting. There are about 50-75 non moving vessels in the harbor.

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X. Adjournment.

MOTION by Ms. Jebe: TO ADJOURN THE OPERATIONS COMMITTEE MEETING AND ASK UNANIMOUS CONSENT.

The motion passed without objection.

The meeting Adjourned at 5:43 P.M.