

CBJ DOCKS & HARBORS
PORT DIRECTOR RECRUITMENT COMMITTEE MEETING MINUTES

For Tuesday, May 17, 2011

I. Call to Order.

Kevin Jardell called the Port Director Recruitment Committee Meeting to order at 6:18 p.m. in the Aurora Harbor Office.

II. Roll Call.

The following members were present: Greg Busch, Tom Donek, Cheryl Jebe, Kevin Jardell, Jim Preston and Michael Williams.

Also in attendance were the following: John Stone-Port Director, Phil Benner-Harbormaster and Ruth Danner-Assembly Liaison.

III. Approval of Agenda.

MOTION by Mr. Jardell: TO ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED.

The motion passed without objection.

IV. Approval of Previous Meeting Minutes.

Hearing no objection, the minutes from the April 28, 2011 Committee Meeting were approved as presented.

V. Items for Information/Discussion.

1. Port Director Recruitment.

The Committee met in executive session to discuss the qualifications of individual applicants for the Port Director position.

The Committee Adjourned executive session and returned to regular session at 6:55p.m.

MOTION by Mr. Jardell: TO RECOMMEND THE COMMITTEE INTERVIEW THE FOLLOWING APPLICANTS: Mr. White, Mr. Uchitel and Mr. Gillette AND ASK UNANIMOUS CONSENT.

The motion passed without objection.

Mr. Preston directed staff to set up interviews for the afternoon of May 23, 2011. He invited Ruth Danner-Assembly Member and Budd Simpson-Board Member to attend the interviews.

CBJ DOCKS & HARBORS

PORT DIRECTOR RECRUITMENT COMMITTEE MEETING MINUTES

May 17, 2011

Page 2

V. Items for information/Discussion (Continued).

Mr. Preston also directed staff to provide the standard interview questions to each applicant before the interview. He asked to have staff also resend the standard interview questions to each committee member. He directed Mr. Stone and Ms. Jebe to compose some additional interview questions that would not be shared with the applicants before hand.

VI. Adjournment.

The meeting adjourned at 7:01 p.m.