

CBJ DOCKS & HARBORS BOARD
CIP/PLANNING COMMITTEE MEETING MINUTES
For Thursday, December 09, 2010

I. Call to Order.

Committee member Mr. Williams called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Donek, Mr. Keuffner, Mr. Jardell, Mr. Wostmann, and Mr. Preston.

There were no members absent:

Also in attendance were: Mr. Stone – Port Director and Mr. Gillette – Port Engineer.

III. Approval of Agenda.

Mr. Gillette ask that item #2 under items for action be move to #1 then move to items for information, which is an added item this evening regarding the CIP project list for 2012. This would mean moving action item #2 to the end.

MOTION by Mr. Keuffner: ASK UNANIMOUS CONSENT TO APROVE THE AGENDA AS AMENDED. The motion passed without objection.

IV. Public Participation.

There was none at this time.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE PREVIOUS MINUTES OF November 18, 2010. The motion passed without objection.

VI. Items for Action.

1. CBJ Downtown Marine Support Facility.

Mr. Gillette stated that they are bringing this to the committee at this time to talk about where we are in terms of looking at the marine support facility. Mr. Gillette said that URS has done some work in the past back in 2007. Mr. McFarlane and Mr. Sill of URS are here to give a presentation and talk about some ideas of where we might go with this project.

Mr. McFarlane did a presentation for the committee members on potential new sights and concepts being considered for the work and is here to take direction from the committee on how to move forward to continue the study. He stated that originally they had selected 5 sights but after looking at the challenges with specific sights the choice has been dropped down to two, which is the

CIP/Planning Committee Meeting Minutes

December 9, 2010

Page 2

existing University property downtown and Norway Point. He went over the sight layouts and cost estimates to continue the study with the committee members at this time (See attached).

Mr. McFarlane stated that they have looked at both the sights that would be able to house a 150 ton marine travel lift, a working boat yard, and a float to support transient birthing. He went over the process that they went through to compare each sight and went over the comparisons of the two sights with the committee members and went over the criteria list at this time (See attached).

Mr. McFarlane stated that there are two new sights being look at this time. The first one is the Auke Bay Commercial Loading Facility and the second one is at the current Statter Harbor area. He stated that they are currently looking at a hydraulic trailer as apposed to a travel lift at the ABCLF and then the same would be look at with the Statter Harbor facility.

Mr. McFarlane said they are seeking the committee's direction as to how this study should proceed.

Based on the decision made by the committee Mr. McFarlane said that whatever the direction is that they have agreed to work with harbor staff to develop a scope and work closely with Mr. Gillette and Mr. Stone in the new year and come back to the committee with a fee proposal to support whatever scope of work you may see fit to move forward on.

Further discussion among the committee members, Mr. McFarlane, and Mr. Stone took place at this time regarding the specific site selections and the function of the hydraulic trailer.

There was no motion needed at this time but the committee directed staff to work with Mr. McFarlane and bring further information back to the next CIP meeting.

VI. Items for Information/Discussion.

1. CIP Projects for 2012.

Mr. Gillette stated earlier this week they had been advised by the City Manager and the Engineering Director that we needed to get our list of proposed CIP projects into them because they are starting the budget process. He went over the first draft list of projects with the funding sources with the committee members at this time (See attached).

Further discussion took place among the committee members and Mr. Gillette at this time.

(Cont. Items for Action)

2. Archipelago Property Offer.

Mr. Williams stated to the committee that they would be discussing this topic in an executive session at this time.

VII. Member & Staff Reports.

No reports at this time.

IX. Committee Administrative Matters.

The next meeting is scheduled for January 20, 2011 at 5:00 pm in the City Chambers.

X. Adjournment.

MOTION: THE MEETING ADJOURNED BY UNANIMOUS CONSENT. The motion passed without objection.

The meeting was adjourned at 6:45 p.m.