

CBJ DOCKS & HARBORS BOARD  
CIP/PLANNING COMMITTEE MEETING MINUTES

For Tuesday, September 22, 2009

I. Call to Order.

Committee member Mr. Fisk called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Kueffner, Mr. Mehrkens, Mr. Preston, Mr. Wostmann, and Mr. Fisk.

Also in attendance were: Mr. Stone – Port Director, and Mr. Gillette – Port Engineer.

III. Approval of Agenda.

Mr. Stone stated that there has been a change to the agenda, which is the first two action items have now been changed to items for information and Mr. Gillette will explain why at that time.

**MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMMENDED. The motion passed without objection.**

IV. Public Participation.

There were none at this time.

V. Approval of Previous Meeting Minutes.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE CIP/PLANNING COMMITTEE MINUTES OF AUGUST 25, 2009. The motion passed without objection.**

VI. Items for Action.

1. Replacement of Wooden Floats at North Douglas Launch Ramp.

Mr. Stone said that there are a couple of engineering drawings in the packets, which is a launch ramp boarding float. He stated to the committee members that the current float is getting very old and that it doesn't look like we will be able to get any Fish and Game money for this facility for quite awhile based on the fact that Statter is going to pretty much use it all up.

Mr. Stone said that the Harbormaster had asked if there was any way we could potentially replace the floats. So he went and got an estimate from one of the float manufactures. He stated that this is not the PN&D heavy duty design but rather the old State design similar to what is there now. Mr. Stone went over the cost to construct and ship these floats which is about \$44,000. He said that our staff could install them.

VI. Items for Action (cont'd).

He said that one problem is that we don't have funds available at this time but we could raise the launch ramp fees slightly and then pay for it over time

Discussion followed among the Committee Members and Mr. Stone took place at this time.

**MOTION BY Mr. Preston: ASK UNANIMOUS CONSENT TO PROPOSE A TWO-PART MOTION; 1) PROPOSE A REGULATORY CHANGE TO SET A PUBLIC HEARING AT THE NEXT FINANCE MEETING AND AT THE NEXT MONTH'S BOARD MEETING TO RAISE THE FEE BY \$10.00. 2) THIS WOULD BE TO PROCEED TO DEVELOP A BID PACKET AND HAVE THIS READY TO BE PRESENTED TO THE FULL BOARD. The motion passed without objection.**

The Committee Members and Mr. Stone had further discussion regarding the financial aspects of this project.

The current motion made by Mr. Preston has been revised to withdraw the first part of this by removing the funding part of it.

**MOTION BY Mr. Preston: MOVE TO RECOMMEND THAT THE PORT DIRECTOR MOVE FORWARD WITH PREPARING A BID PACKET FOR THE NEW LAUNCH RAMP BOARDING FLOAT.**

**Mr. Mehrkens seconded the motion.**

**The motion passed with a 5 to 1 vote.**

**MOTION BY Mr. Preston: MOVE TO PRESENT TO THE FULL BOARD LOOKING AT AMENDING THE REGULATIONS CHARGES FOR THE LAUNCH RAMP FEES FOR POSSIBLE FUNDING WITHOUT A SET AMOUNT AND TO HAVE FURTHER DISCUSSION.**

**Mr. Mehrkens seconded the motion.**

**The motion passed with a 5 to 1 vote.**

The Committee Members opened this topic up for further discussion again at this time.

2. Cruise Ship Dock Alternatives.

Mr. Stone refreshed the Committee Members on this topic with a power point presentation and stated that we could potentially get a large amount of State passenger fees to help with the dock. Mr. Stone stated they completed the navigational study, and the folks that did the study went over the results in the chambers in August. The conclusion of this was at least in their opinion the

VI. Items for Action (cont'd).

current alternative concept #16 would work (See attached).

He went on to explain the findings of this study and also some of the refinements that he has been working on to the Committee Members at this time using the power point presentation.

One of the topics of discussion was a possible location with the vessel Storis. Mr. Stone said that they would have to refine some of the cost estimates.

He also said that he has given this drawing to the Southeast Stevedoring Company for them to look at possibly reducing the size of the cruise ship births which would reduce the costs for estimates.

Mr. Stone explained that he thinks that it would be good if the Board requested the Assembly to make it a formal CBJ priority that we ask for \$10 million dollars in State passenger fees this year so that the delegation knows that this is what we are asking as well as our lobbyist knows that this is the direction we are going.

Mr. Stone and the Committee Members had further discussion regarding this source of funding and how much should be requested by CBJ Harbors as well as the overall concept of the cruise ship dock.

**MOTION by Mr. Keuffner: ASK UNANIMOUS TO FORWARD THIS TO THE FULL BOARD SO THAT THEY CAN PERSUE CONCENT #16, THE DOWN TOWN DOCK RECONFIGURATION PLAN, REQUESTING THE ASSEMBLY TO ASK THE LEGISLATURE FOR 15 MILLION DOLLARS IN CRUISE SHIP PASSENGER FEE MONEY TO HELP PAY FOR IT. The motion passed without objection.**

More discussion among the Committee Members took place at this time.

VII. Items for Information/Discussion.

1. Additional Services for Environmental Assessment for Statter Harbor.

Mr. Gillette stated that they just had a meeting with US Fish and Wildlife, Fish and Game and our consultants out at Statter Harbor and it is unclear exactly how much more work will need to be done to the environmental assessment. He stated there will be another meeting tomorrow to narrow this down and he will be coming back to the CIP/Planning Committee with a revised number.

2. Appropriation Ordinance to Transfer Funds from the Docks and Harbors Revenue Account for Completion of the Auke Bay Loading Facility.

VII. Items for Information/Discussion (cont'd)

Mr. Gillette stated the reason for pulling this item off Items for Action is because he finally today got the last change order and it is quite a bit less than what he had expected it to be. It is \$1,100.00. He stated that that AEL&P gave us an estimate for putting the power line in out there and it ended up coming in \$15,000.00 less than what they had estimated, which had been encumbered already so in the end we may be close to even or very close.

3. Auke Bay Ice Machine.

Mr. Stone stated that there is a letter in the Committee Member's packet from the owner of Alaska Glacier Seafoods (See attached). Mr. Erickson is requesting City financing for an ice plant at a future City Finance Committee meeting. Mr. Stone stated that part of the economic stimulus there is a program available to communities for doing bonding of economic development projects and having part of the bond finance costs paid for under the stimulus program, which in effect reduces the interest rates.

Further discussion among the Committee Members took place at this time.

4. Project Updates.

Mr. Gillette stated that in the member's packets is a list of projects and just for the member's information Mr. Fisk and himself put together the application for the Auke Bay Loading Facility and submitted it on September 14, with acknowledgement that it had been received and they will look at these and try to award them as soon as possible, but would be no later than February 15, 2010.

He stated that the Douglas Harbor reconstruction will have public notice out within the next week or two.

Further discussion regarding this item took place at this time.

Mr. Gillette stated that the cruise ship dock uplands operations analysis is working on the parking lot and the cruise ship terminal and will have more on this at the next meeting.

Port/Customs and visitors building is now moving forward with a design for it.

Taku Harbor float repairs are complete.

The marine site furniture is in but they will wait to install them in the spring.

VIII. Member & Staff Reports.

No reports at this time.

IX. Committee Administrative Matters.

The next meeting is scheduled for November 03, 2009 at 5:00 pm in the City Chambers.

X. Adjournment.

**MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO ADJOURN THE CIP/PLANNING COMMITTEE MEETING. The motion passed without objection.**

The meeting was adjourned at 6:20 p.m.