

CBJ DOCKS & HARBORS  
**FINANCE COMMITTEE MEETING MINUTES**  
For Thursday, June 18, 2009

I. Call to Order.

Chairman Preston called the Finance Committee meeting to order at 5:00 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: Mr. Fisk, Mr. Jardell, Ms. Jebe and Mr. Preston.

The following members were absent: Mr. Etheridge, Mr. Kueffner and Mr. Mehrkens.

Also in attendance were the following: Mr. Stone-Port Director and Mr. Mcleod -Administrative Officer.

III. Approval of Agenda.

**MOTION by Ms. Jebe: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED.**

**The motion passed without objection.**

IV. Public Participation on Non-Agenda Items.

Bud Palmer, 3343 Park Place, Juneau AK 99801

Mr. Palmer is a Statter Harbor patron. He is unhappy with the annual moorage increases. The CPI increase seems to be greater at Statter than the downtown harbors. He feels it would be fair and equitable to make moorage rates equal throughout the CBJ Harbors. He is not seeing the higher demand for moorage at Statter Harbor. The harbor was about half empty until Memorial Day. He is also not happy that the 2-hour free parking spaces have been changed to 30 minutes. Thirty minutes is not a sufficient amount of time for a harbor patron to check on their boat especially if they are moored at the end of B-float. He asked the Harbor Department to re-establish the 2-hour parking spaces for use by harbor patrons.

Mr. Stone clarified the CPI increase was 4.6% for all CBJ Harbors and all free parking spaces had been changed to 30 minutes with the installation of the new parking meter.

Mr. Jardell said the Harbor Board does it's best to equalize harbor fees. The higher rate at Statter Harbor helps limit transient vessel moorage so that everyone may use the facility.

Mr. Jebe said a number of the free parking spaces at Statter Harbor were being used by The Hot Bite customers. She also asked Mr. Stone to check and make sure the CPI increase we are charging for 2009 is correct for both downtown and Statter Harbor.

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IV. Public Participation on Non-Agenda Items(continued).

Mr. Preston said the Board had looked at reducing moorage fees at Statter Harbor to match down town moorage fees and they estimated the revenue loss to be about \$100,000.

Mr. Palmer said he would like to be involved when the Harbor Board discusses the Statter Harbor Master Plan.

V. Approval of Previous Meeting Minutes

**MOTION by Ms. Jebe: ASK UNANIMOUS CONSENT TO APPROVE THE MAY 21, 2009 FINANCE COMMITTEE MEETING MINUTES AS PRESENTED.**

**The motion passed without objection.**

VI. Items for Action.

1. Proposed Amendments to Small Boat Harbors Fees and Charges Regulations-Storage Fee Reduction.

Mr. Preston said this amendment would reduce the rate we charge for storage fees from \$1.00 per square foot to \$.50 per square foot per month. This item is open for public comment and final action will be taken at the Regular Board Meeting on June 25, 2009.

There was no public comment.

VII. Items for Information/Discussion.

1. Proposed Termination of the Thane Ore House Tideland Lease (ADL # 103289)

Mr. McLeod said he has been working on a delinquent tideland lease noted as ADL # 103289. This lease belongs to Mr. George Jefferson Jr. and is used for the operation of The Thane Ore House. Mr. Jefferson's payment was due on 12/1/08. Mr. McLeod has turned the lease over to Barbara Ritchie in the CBJ legal Department.

Mr. Fisk asked what the delinquent total was.

Mr. McLeod said he owes about \$6,700.00. He would accept a payment plan or some form of payment at this point.

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VII. Items for Information/Discussion.

2. Docks and Harbors Revenue Report.

Mr. McLeod provided a handout and mentioned that we have now moved ahead of last years revenues in the Harbors by about \$135,000 and the Docks revenues are behind last year by about \$125,000.

3. Tonnage Cases Update.

Mr. Stone said John Hartle, attorney for the CBJ, is reviewing the recent Supreme Court Rulings to see if they could effect fees currently collected by the Port of Juneau.

Mr. Fisk said this could be an opportunity to get some of the major harbor projects back on the agenda to receive the funds needed to complete them.

There was a brief discussion between Committee Members.

4. Crane Fee Amendment.

Mr. Stone said all three harbor cranes are now operational and we have key card access. He has assigned Roy McLeod the task of implementing the key access system. We may need to change the fees for different levels of use. One fee straight across for use time may work better with the key card system. We will add this as an action item to the next Regular Board Meeting Agenda. We have surveyed other harbors fees for crane use and the average was about \$20 per hour. We would consider a more competitive fee of about \$15 per hour.

Mr. Jardell said he would like to see what impact a flat fee would have on the heavy crane users before we change rates.

Mr. Fisk said he was concerned the Annual crane key holders would leave the cranes on for other patrons and there was a loss of revenue there. Annual unlimited use may not be the ideal way to charge for crane use. He suggested we get a lot of feedback from crane users before we make any changes to the rates.

VIII. Staff & Member Reports.

Mr. McLeod said he would like some feedback on his financial report forms.

Mr. Jardell said line numbers and section numbers would make the report easier to reference.

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VIII. Staff & Member Reports(continued).

Mr. Preston said spacing between items sections would also be helpful.

Mr. McLeod said all term contracts for FY09 are complete.

IX. Committee Administrative Matters.

The next Finance Committee Meeting will be Thursday, July 23, 2009.

X. Adjournment.

**MOTION: by Mr. Fisk: ASK UNANIMOUS CONSENT TO ADJOURN THE FINANCE COMMITTEE MEETING.**

The meeting was adjourned at 6:00 p.m.