

CBJ DOCKS & HARBORS BOARD
OPERATIONS COMMITTEE MEETING MINUTES
For Wednesday, June 17, 2009

I. Call to Order

Chair Ms. Jebe called the Operations Committee Meeting to order at 5:00 p.m. in the Aurora Harbor Office.

II. Roll Call

The following committee members were present: Mr. Knapp, Ms. Jebe, and Mr. Williams.

The following committee members were absent: Mr. Etheridge, and Mr. Jardell.

Also in attendance were the following: Mr. Stone – Port Director, and Mr. Benner – Harbormaster.

III. Approval of Agenda.

Mr. Stone stated he did not have any additional agenda items.

MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED.

The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

There was no public participation.

V. Approval of Previous Meeting Minutes.

Mrs. Jebe stated there were a couple of corrections to be revised on pages 1, 2, 3, and page 5 of the Previous minutes for May 20, 2009.

MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO APPROVE THE MAY 20, 2009 OPERATIONS COMMITTEE MEETING MINUTES AS AMMENDED.

The motion passed without objection.

VI. Items for Action.

1. Seafood Selling Permit.

Mr. Stone said that Mr. James Skrzynski, owner of the fishing vessel Westbound, had asked if he could set up a selling booth at the top of the gangway at Harris Harbor. Mr. Stone said that the reason is for people who are handicapped and have a hard time going down the gangway, and for increasing visibility of the fisherman selling seafood.

CBJ DOCKS & HARBORS BOARD
OPERATIONS COMMITTEE MEETING MINUTES

Wednesday, June 17, 2009

Page 2.

VI. Items for Action (cont').

Mr. Stone stated that he put together a selling permit for sales of seafood at two locations. One area is at the brickyard at Harris Harbor and the other is located at the launch ramp at Statter Harbor. Mr. Stone said that the cost of the permits would be \$25.00 for a daily permit. There would be permit conditions as follows: 1. Maximum size of the booth 2. Fisherman can not obstruct traffic. 3. The fisherman would be responsible for clean up. 4. The fisherman would need to purchase any other permits needed for selling the seafood. 5. The fisherman will need to obtain any insurance certificate necessary.

Mr. Knapp suggested that we add into the permit application an (non-compliance with any of the above conditions clause). This will mean we are not liable, if they need to obtain other permits to sell seafood. Mr. Williams suggested we ask the fisherman if they would consider doing a co-op selling agreement between all of the boats and fisherman. This means there would be one set price for all the different seafood's being sold between the different boats.

MOTION by Mr. Knapp: ASK UNANIMOUS CONSENT TO AUTHORIZE THE PORT DIRECTOR TO ISSUE PERMITS FOR SELLING SEAFOOD AT A SPECIFIC LOCATION IN THE HARBOR UPLANDS AS PRESENTED AND ADJUSTED AT THIS MEETING

The motion passed without objections.

2. Juneau Youth Sailing Request To Install Trailer Located At Norway Point.

Mr. Stone stated that in the agenda packet there was a letter of request from Mr. Karl Broderson. Mr. Stone said that the Sailing Corporation offers sailing classes in the summer time from June 19 through August 15th. They would like to use an additional trailer (size 10 x 32 feet) for the land base portion of the sailing classes, to serve as a classroom and/or shelter. They would like to have this trailer every year. Mr. Stone requested that they have the approval to install this trailer for this summer and over the winter we will have a lease set up for a long-term permanent agreement.

Mr. Knapp asked Mr. Broderson, if they would agree to sign a lease agreement for long-term in the future Mr. Broderson said yes.

MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO AUTHORIZE THE PORT DIRECTOR TO ALLOW THE JUNEAU YOUTH SAILING FOUNDATION TO INSTALL A MOBILE OFFICE TRAILER AT THE NORWAY POINT LOCATION FROM JUNE 9, 2009 TO AUGUST 15, 2009.

The motion passed without objection.

CBJ DOCKS & HARBORS BOARD
OPERATIONS COMMITTEE MEETING MINUTES

Wednesday, June 17, 2009

Page 3

VII. Items for Action (cont').

3. Aluminum Recycling Request.

Mr. Stone stated that Mr. O'Claray, owner of the Aluminum Recycling business, would like to install aluminum recycling bins for the patrons to have at the small boat harbors.

MOTION by Mr. Knapp: ASK UNANIMOUS CONSENT TO AUTHORIZE THE PORT DIRECTOR TO NEGOTIATE WITH THE RECYCLING COMPANY OWNER FOR THE INSTALLATION OF ALUMINUM RECYCLING BINS IN THE SMALL BOAT HARBORS.

The motion passed without objection.

VIII. Items for Information/Discussion.

1. Harbor Operation Report.

Mr. Benner went over various items that were listed on the memorandum in the packet. Mr. Benner said that the electronic key installation on the cranes would be activated upon the completion of the Commercial Loading Facility. Mr. Benner added that all cranes are working at this time.

He said that the fuel float is ready for installation of the gangway, electricity, and water at the Aurora Harbor.

Also, Mr. Benner said that Silver Bow Construction has sent a letter of appreciation to our staff. They said our staff was very professional while helping them.

Further discussion followed between committee members.

IX. Staff & Member Reports.

There were none.

X. Committee Administrative Matters.

The next Operation meeting has been scheduled for 5:00 p.m. on July 22, 2009 at the Aurora Office.

XI. Adjournment.

MOTION by Mr. Williams: ASKED UNANIMOUS CONSENT TO ADJOURN THE JUNE 17, 2009 OPERATION COMMITTEE MEETING.

The motion passed without objection.

The meeting was adjourned at 5:35 p.m.