

**CBJ DOCKS & HARBORS BOARD**  
**OPERATIONS COMMITTEE MEETING MINUTES**  
**For Wednesday, May 20, 2009**

I. Call to Order

Chair Ms. Jebe called the Operations Committee Meeting to order at 5:00 p.m. in the Aurora Harbor Office.

II. Roll Call

The following Committee members were present: Mr. Knapp, Ms. Jebe, and Mr. Williams.

The following Committee Members were absent: Mr. Etheridge, and Mr. Jardell.

Also in attendance were the following: Mr. Stone and Mr. Benner.

III. Approval of Agenda.

Mr. Stone added the document handout from Mr. Williams to the Agenda and the letter from Gold Belt Security Services to the Harbor Operations Update section.

**MOTION by Mr. Knapp: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED.**

**The motion passed without objection**

IV. Public Participation on Non-Agenda Items.

There was no public participation.

V. Approval of Previous Meeting Minutes.

**MOTION by Mr. Knapp: ASK UNANIMOUS CONSENT TO APPROVE THE MARCH 18, 2009 OPERATIONS COMMITTEE MEETING MINUTES AS PRESENTED.**

**The motion passed without objection.**

VI. Items for Action.

1. Solid Waste Management at Remote Facilities.

Mr. Stone said that we are trying to control cost and expenses of the Solid Waste Management at the remote facilities at the North Douglas launch area and the Amalga Harbor launch area. Mr. Stone said that Mr. Brenner has been investigating on who has been using the large dumpsters at Amalga Harbor launch area, and at North Douglas launch area. Mr. Brenner noticed that more of the community than the harbor patrons in those areas are using our dumpsters for personal use instead of paying for their own garbage service. Mr. Stone said that we are spending about \$7,500.00 per summer for those two facilities.

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VI. Items for Action (Continued)

Mr. Stone said that we could use this money for fixing other projects like the North Douglas Float since it is falling apart, than to provide dumpster service for the community patrons at these remote areas. Mr. Brenner said the trash he saw was definitely community garbage. There were bills, home garbage etc. Mr. Stone mentioned that Mr. Gillett said the Forrest Service had similar problems and they replaced their large containers with the smaller bear proof containers. Mr. Brenner said that we already have five bear- proof containers at Echo Cove Camp facilities, which the Harbor Department staff is responsible for cleaning.

Mr. Knapp asked Mr. Stone if we had cameras at the North Douglas Boat Launch Ramp area. Mr. Stone said no, but we are looking into to getting cameras for all of the harbors. We do have cameras currently at the Statter Harbor, but for the other harbors, we are still working to get them installed.

Further discussion followed with all the Committee Members.

**MOTION by Mrs. Jebe: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD HOLD A PUBLIC HEARING AT THE MAY 28, 2009 REGULAR BOARD MEETING, CONCERNING THE REDUCTION OF SOLID WASTE SERVICE AT THE NORTH DOUGLAS LAUNCH RAMP AREA AND THE AMALGA LAUNCH RAMP AREA, AND IMMEDIATELYAFTER THE PUBLIC HEARING, TO TAKE FINAL ACTION ON A STAFF'S RECOMMENDATION TO A REDUCE THE SERVICE, AND TO REPLACE THE DUMPSTERS WITH SMALLER BEAR-PROOF CONTAINERS.**

**The motion passed without objection.**

VII. Items for Information/Discussion.

**1. Auke Bay Loading Facility Operation Review.**

Mr. Stone reviewed the fees for the new Auke Bay Loading Facility. One of the fees is a storage fee for a \$1.00 per square foot per month. Mr. Stone said when he goes to the Finance meeting he would be recommending to drop the storage fee to .50 cent per square foot for storage in designated areas.

The Freight Ramp annual permit fee is at \$220.00 per calendar year. There will be a time usage fee for the amount of time the ramp is being used.

The Daily Moorage Fee increase adjustment has been \$.46 cents per foot and will be adjusted up to \$.48 cents per foot as of July1, 2009.

There will be two shore power services. There is a 30 Amp, and a 50 Amp. The 30 Amp is \$6.00 per day and the 50 Amp is \$20.00 per day.

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VII. Items for Information/Discussion. (Continued)

Crane Use Fees are the first 30 minutes is \$16.00, and the second 30 minutes is \$24.00. Then Crane Fees for additional hours will be \$30.00 per hour.

Mr. Stone said that the regulation states that commercial fisherman and anyone who needs to use this facility for loading boats with freight could use this facility. This facility cannot be used for routine charter use for tourists. Everyone who uses this facility needs to have pre-approval via verbal on the VHF radio, or to call one of the Harbor Offices to use this facility. This is necessary to keep a record of scheduling for this facility. The float is 180 feet long, 50 feet wide and with 12 moorage spaces. Mr. Stone would like have a daily charge fee and an hourly fee. The harbor patrons who have paid a monthly moorage fee would be able to use the facility to load their boats at no charge, for example, commercial fisherman with crab pots would only be using the facility for a short time.

Cranes usage- we will have a swipe card to use the cranes. Anyone will be able to get a card at any of our harbor offices to operate the cranes. Mr. Stone said there would be a posted Rules of Operation to follow at the facility. While using the Commercial Loading Facility, if any damages occur to the facility, the individual responsible for damages will be charged for the damages. Mr. Stone said that this is a working facility for commercial use only. We would not have solid waste containers at this facility. People using the facility will be responsible for cleaning up of their own garbage and hazardous waste, metals, and paints

There will be a designated area for patrons to keep their own fork- lifts for personal use and vehicle parking will be available. Mr. Stone mentioned there would be an assigned storage area for storage of nets, pots, boat building materials, and miscellaneous items. Mr. Knapp suggested that we should have someone at the facility during the hours of operation. This way we would know who is using the dock and we would be in control of what operations are going there. Mr. Knapp suggested a logbook to keep track of who is using the facility and the length of time, and who is next on the schedule to use the facility. This would cut down on the confusion that may occur  
Mr. Stone agreed with Mr. Knapp.

**2. Grand Opening Ceremony for the Auke Bay Loading Facility.**

Mr. Stone suggested that we have a ribbon cutting ceremony in mid July of 2009. We would have a public announcement and invite the Commercial Fisherman and the Fisherman Groups. Mr. Stone suggested we also invite the Mayor to attend and to cut the ribbon.

**3. Harbor Operation Update.**

Mr. Brenner mentioned that the parking meter is up and working and now can take coins. There is a problem with the credit card part of the parking meter and is scheduled to be fixed by June 1, 2009. The staff did a great job in getting Marine Park painted and cleaned up-- it looks fantastic.

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VII. Items for Information/Discussion (continued).

Mr. Brenner said we have two new hire employees. Rick Carter for the Harbor Technician position, and Rian Siler, for the Administrative Assistant position. Both will be located at Auke Bay. At Aurora Harbor, Ben Fontana was hired as a new Harbor Technician. We did hire Alfred Cook-- a diver, to come in and repair the water system and to put the new hangers in

We will be having Harbor Appreciation Day BBQ for our patrons, beginning at 11:00 a.m. to 1:00 p.m. on Friday May 22, 2009.

Mr. Brenner said he thinks it is important to provide more storage facilities for the patrons at the Norway Point and at the Auke Bay Harbor. Mr. Brenner has contacted a couple fencing companies to see if they can help with this project. This will help the patrons who want to store items closer to their boats for easier accessibility for loading their boats.

**4. Goldbelt Security Services**

Mr. Stone asked Mike Tagaban to give us a quote for Goldbelt Security Services for Echo Cove. The City Manager said that complaint's of the four wheelers over running the camp facilities at Echo Cove has been an issue. There were some families camping over the prior weekends and could not enjoy their family time because of the noise that the four wheelers were causing at all hours of the day and night. Goldbelt Security Services Quote is to do a patrol day/night during the weekdays and 20 hours each weekend. The estimated quote for the daily cost is \$182.30, for weekdays the monthly cost is \$2,187.60. Weekdays and Weekends combined would cost \$4,154.00 monthly.

Mr. Brenner said that we have put up rocks and signs to detour the four wheelers from entering the beach from our area. They seem to ignore the signs and go around the rocks anyway.

Mr. Williams said that we are obligated to police the area since we have a written agreement from the time we received the property. We agreed that we would be responsible for maintaining the area. Mr. Stone suggested we should ask the City to help in financing this situation.

VIII. Staff & Member Reports.

There are large tour busses going down by Sandy Beach and blocking the boat launch area. Mr. Williams said Mr. Clauder has taken care of this issue already. There is a Tan 350-Ford Flat-Bed that is taking up 1.5 spaces and is parked sideways which makes it difficult for the Harbor patrons trying to park their vehicles. Mr. Williams mentioned that there should designated Handicap parking signs posted for each harbor.

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VIII. Staff & Member Reports (continued).

At the Harris Harbor Boat Launch Ramp, there is no place to tie your boat after launching, while parking the boat trailer. He suggested a 4 x 4 post bolted into some type of bracket cemented or installed in two areas 15' apart, starting at the bottom of the launch ramp. We do need some type of a tie-off area so people can tie up their boats after launching, and then can go and park their boat trailers.

The Auke Bay Commercial Loading Facility has some issues we need to address before the Opening Day. When a landing craft comes into the loading facility there is no platform or pilings to tie up the boat. The benefit would be so that the captains could turn off their engines and save on fuel. These patrons will choose to use the Auke Bay Harbor Launch Ramp instead, where they can tie off their boats and shut down their engines while loading. The Condominium Association, located north of the loading facility might complain about noise from running the landing craft engines for three or four hours at a time.

Mr. Stone responded to issues about parking and painting parking stripes at the downtown harbors.

Mr. Clauder and Mr. Benner will look at Harris Harbor Launch area to address this issue.

On the Commercial Loading Facility, Mr. Gillette is working with Mr. Trucano from Trucano Construction on the pilings.

IX. Committee Administrative Matters.

The next Operations Meeting has been scheduled for 5:00 p.m. at the Aurora Harbor Office on June 17<sup>th</sup>, 2009.

X. Adjournment.

**MOTION by Mr. William: ASK UNANIMOUS CONSENT TO ADJOURN THE MAY 20, 2009, OPERATIONS COMMITTEE MEETING.**

**The motion passed without objection.**

**The meeting was adjourned at 6: 43 P.M.**

