

CBJ DOCKS & HARBORS BOARD
OPERATIONS COMMITTEE MEETING MINUTES
For Wednesday, February 18, 2009

I. Call to Order

Vice-Chair Mr. Williams called the Operations Committee Meeting to order at 5:00 p.m. in the Aurora Harbor Office.

II. Roll Call

The following members were present: Mr. Etheridge, Mr. Jardell, and Mr. Williams

The following members were absent: Mr. Knapp, and Ms. Jebe

Also in attendance were the following: Mr. Stone – Port Director and Mr. Clauder-Senior Operations & Maintenance Supervisor.

III. Approval of Agenda.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED.

The motion passed without objection

IV. Public Participation on Non-Agenda Items.

There was no public participation.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Ethridge: ASK UNANIMOUS CONSENT TO APPROVE THE JANUARY 21, 2009 OPERATIONS COMMITTEE MEETING MINUTES AS PRESENTED.

The motion passed without objection.

VI. Items for Action.

There were none.

VII. Items for Information/Discussion.

1. Statter Harbor Parking Lot Management

Mr. Stone said that he had a handout that is the fee regulations for the Statter Harbor parking lot. It is from May 1 to September 30th each year. The current fee to park in a designated pay space at the Statter Harbor Parking lot is \$5.00 per calendar day and/or \$75.00 per calendar month. We have been using a pay box to collect these fees.

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VII. Items for Information/Discussion (Continued).

The patrons can deposit their money in a box for their designated parking space or they can go into the harbor office and purchase a \$5.00 daily parking permit. This allows the patron to come and go within the calendar day or they can buy a \$75.00 monthly permit that goes in the car window. Over the years, we have been thinking about providing an automated parking system similar to what Seattle, Washington uses for their parking. There are a few reasons for our interest in this system.

1. There are some collection and managing issues that pertain to the cash handling of the \$5.00 pay box. It takes two staff employees to go collect the cash and two staff to transport it. Treasury has always been concerned about one person being involved in a situation where someone could say that they were stealing money.
2. The current system is difficult to manage and it takes a lot of staff time to enforce. Getting an automated system would make it more convenient and efficient for everyone.

Mr. Stone said that one alternative that he has looked into is the Siemens Automated Parking System. The way this system works is that the machine takes credit cards and coins. You can purchase parking for the length of time you need. The machine will print out a sticker with the date and time that you have paid through. You can put the sticker on the inside of your car. Some of the benefits to this system are:

1. It manages all of the coins and credit card transactions so we would have a record to account for the money. This would eliminate the accounting control issue associated with pay box management.
2. It is user friendly and you can purchase any length of time that you need for parking. The system is unlimited in the ways that it can be set up and used.
3. It would make it easier to control the parking lots compared to manually keeping track of the parking spaces. It gives more flexibility for the patrons. They can come and go at their leisure. Patrons may use different spaces and purchase any length of parking time needed.

Mr. Stone said the main problem is the cost. The estimated cost will be between 15 and 20 thousand dollars, however, the system would pay for itself in two years. Mr. Stone is going to get a detailed quote by the Board meeting on 2/26/09.

Mr. Stone also said that the Board could set it up however they would like. This would eliminate the association with non-harbor users that use the Statter harbor parking lot. For example, the Hot-Bite Restaurant customers, and the apartment tenants. The staff has asked if they should enforce parking when the Hot-Bite customers are there. Over the years, there have been many discussions of some conflicting issues.

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VII. Items for Information/Discussion (Continued).

1. Enforcing the parking fees is harming the restaurant business.
2. Patrons have had conflicting issues with staff about enforcing the parking fees. This machine would eliminate these issues and would be better revenue for collection purposes. Mr. Stone said that the patrons would pay \$1.00 for an hour instead of paying the \$5.00 for a day fee.

Mr. Jardell said that getting this machine would be a good idea. Whenever he parks, he never carries cash or coins so this would be more efficient and accessible for everyone.

Another issue Mr. Stone said was that Lou McCall had instituted a policy where a parking pass was included for the summer patrons who paid for their reservations for moorage on the IVF dock. The patrons are being charged the IVF dock rate.

\$1.50 per foot per day for 65 foot or less
\$2.50 per foot per day for 65 foot up to 200 foot
\$3.00 per foot per day for 200 or greater

Compared to \$.46 cents per foot, which is the standard charge, they are paying from 4 1/2 to 8 times more for their moorage. Mr. McCall would include parking permits for the patrons who paid the high-end moorage for the time they stayed in Juneau.

Mr. Stone said that he would like to do the same for the patrons who are at the breakwater in Statter Harbor since all of these patrons are paying several hundred dollars a day for moorage while staying in Juneau. Eventually we should change the regulation to reflect this policy. He said he would present this change to the Board and then he would have Mr. Phil Benner, our new harbormaster; inform his staff about this change.

2. Harbor Operations Update.

Mr. Clauder said that the Auke Bay staff did snow removal and equipment repairs. The entrance road to the Statter Harbor is starting to wash out. The road is D.O.T.'S responsibility and they have been informed about the situation.

At the downtown Harbor, the staff did snow removal and sanding. The sander needed repairs. The feed chain and drive sprocket were replaced. The Chevy 2500 plow frame was replaced. The staff replaced a few electrical outlets. The staff also removed a deadhead from float 1 in Harris Harbor, which had damaged the main feeder cable when there was a low tide.

We asked Anchor Electric to get prices for a new cable including installation. The staff changed the oil and greased the loader. We removed the middle shop wall at the Aurora Harbor Office to make things more organized.

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VII. Items for Information/Discussion (Continued).

We also had an emergency response for four vessels that were either sinking or in danger of sinking. There were two boats in each Harris and Aurora Harbors. We are trying to find time to pull out the two boats in Aurora Harbor and put them on the beach.

The owners were unreachable. The Sea Wolf vessel, located in Harris Harbor, had excessive snow that was pushing the boat under and we managed to keep the boat up and pump it out. The owner has come in two or three times now to thank everyone for helping him.

VIII. Staff & Member Reports.

There were none.

IX. Committee Administrative Matters.

The next Operations Committee Meeting is on 3/18/09 at 5:00 p.m. at the Aurora Harbor Office.

X. Adjournment.

MOTION by Mr. Jardell: ASK UNANIMOUS CONSENT TO ADJOURN THE OPERATIONS COMMITTEE MEETING.

The motion passed without objection.

The meeting was adjourned at 5:17 p.m.