

CBJ DOCKS & HARBORS BOARD
CIP/PLANNING COMMITTEE MEETING MINUTES

For Tuesday, January 6, 2009

I. Call to Order.

Committee member Mr. Fisk called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Etheridge, Mr. Knapp, Mr. Kueffner, Mr. Mehrkens, Mr. Preston and Mr. Fisk.

Also in attendance were: Mr. Stone – Port Director, and Mr. Gillette – Port Engineer.

III. Approval of Agenda.

Mr. Stone added two items to the agenda. The first one was action item #4, Amalga Harbor Ramp Rehabilitation Coop Agreement Amendment, and the second was item for information #2, Fisheries Infra Structures Projects.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED. The motion passed without objection.

IV. Public Participation.

There were none at this time.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES OF October 28, 2008. The motion passed without objection.

VI. Items for Action.

1. Presentation of Building/Planning Concepts for Customs/Visitors/Port Buildings.

Mr. Gillette stated that as we are all aware we have hired Jenson Yorba Lott Architects to look at a couple of building projects down by the cruise ship area and tram plaza area which would be a visitors center, customs, and port employees facility which would replace the old DOT building. He stated that they have gone through some steps and are now ready to present some concepts to the committee members at this time. Ms. Lott and two of her co-workers did a presentation for the members with 4 different ideas for building locations and other variations to the buildings, landscaping, vendor booths and locations as well as parking concepts. After the discussion among the committee members and the architects the general consensus of the committee is to recommend presenting concept #3. Mr. Fisk summed up issues regarding concept # 3 that the committee members will need to keep in mind, one is parking, two is 2 separate buildings, three is the enfaces on green space, four would be the need of the vendors and food space.

Finally, more discussion regarding the possibility of integrating specifics from some of the other concepts into #3 and presenting it at the full Board meeting.

2. Passenger Fee Request for Customs/Visitors/Port Buildings.

Mr. Gillette stated that this item for action is directly related to the prior item that was just discussed. He stated that there is a cost estimate in the committee member's packet (See attached) that is to be submitted to the City Manager by the deadline date. He stated this is based on the prior action item.

Further discussion among the committee members, Mr. Gillette, and Mr. Stone took place at this time.

MOTION by Mr. Kueffner: ASK UNANIMOUS CONCENT TO RECOMMEND THAT THE REQUEST BE FORWARDED TO THE FULL BOARD FOR APPROVAL AND THEN TO BE FORWARDED ON TO THE CITY MANAGER OFFICE. The motion passed without objection.

3. Aurora Harbor Fuel Float Repair.

Mr. Gillette informed the committee member's that if that weren't aware there had been some damage done to the Aurora Harbor fuel float. He stated that they had Mr. Moeser put together 4 options for the repairs (See attached). He went over these options with the committee members at this time including the cost estimates involved.

Further discussion with Mr. Stone and the committee members took place at this time regarding funding/costs for doing option #3.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO GO WITH OPTION #3 AND FORWARD IT TO THE FULL BOARD FOR APPROVAL. The motion passed with out objection.

4. Amalga Ramp Cooperative Agreement.

Mr. Gillette reported that they just received this amended cooperative agreement today and went over this with the committee members at this time. There were additional fund that were needed for this project which have been offered by the Department of Fish and Game and will have to go through the Assembly for approval.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT THAT THE CIP COMMITTEE FORWARD THIS AMMENDMENT TO THE FULL BOARD WITH A RECOMMENDATION TO APPROVE THE ADDITIONAL \$135,000.00 FOR THE AMALAGA HARBOR RAMP REHABILITATION. The motion passed with out objection.

VII. Items for Information/Discussion.

1. PND Term Contract for \$10,000 to assist with Municipal Harbor Grant Applications.

Mr. Gillette stated that this topic is pretty straight forward in that we wanted to put in an application for this. The original plan was to combined both Aurora Harbor and Statter Harbor, but in reading the fine print they have found it better to be putting in for one each year. They determined the best approach would be to apply for the Statter Harbor improvements and ask for the maximum of five million.

2. Fisheries Infrastructure Projects.

Mr. Fisk elaborated on this and stated that there has been discussion among the fisheries business in regards for a need for additional ice making capacity especially in Auke Bay.

Further discussion among the committee members and Mr. Fisk took place at this time.

3. Cold Storage Project Idea.

Mr. Fisk had passed out an information packet regarding this topic and just asked that the committee members look it over and then they would have further discussions on this topic at the next CIP meeting.

VII. Member & Staff Reports.

There were none at this time.

IX. Committee Administrative Matters.

The next meeting is scheduled for February 3, 2009 at 5:00 pm in room 224 at City Hall.

X. Adjournment.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING. The motion passed without objection.

The meeting was adjourned at 6:45 p.m.