

CBJ DOCKS & HARBORS BOARD
CIP/PLANNING COMMITTEE MEETING MINUTES

For Tuesday, October 28, 2008

I. Call to Order.

Committee member Mr. Fisk called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Etheridge, Mr. Williams, Mr. Knapp, Mr. Kueffner, Mr. Mehrkens, Mr. Preston and Mr. Fisk.

Also in attendance were: Mr. Stone – Port Director and Mr. Gillette – Port Engineer.

III. Approval of Agenda.

Mr. Stone stated that the only change to the agenda is that there will not be a presentation on item 1 under items for information. Mr. Gillette will be giving just a brief update.

MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED. The motion passed without objection.

IV. Public Participation.

There were none at this time.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE PREVIOUS MINUTES OF August 26, 2008. The motion passed without objection.

VI. Items for Action.

1. Seawalk Design – Taku Smokeries to Franklin Dock.

Mr. Gillette stated that there is a memo in the member's packet addressing the seawalk design. He went over the plan including a power point presentation with the committee members at this time.

Mr. Gillette addressed the 3 areas of issues for the Harbor Board of which are the access to the IVF, access to the fisheries dock and any potential changes to the Columbia lot. He went over the issues in further detail with the members at this time.

Mr. Gillette stated in terms of recommendations we want to again have adequate service access to the fisheries dock similar to the IVF, and that they strongly consider the installation of the refrigerated seawater transport, and also establish some sort of gate management program that doesn't significantly restrict access to these areas.

Mr. Gillette went over the issues pertaining to the Columbia lot with the committee members and
CIP/Planning Committee Meeting Minutes

stated that one main issue is there are no real connections from the seawalk side to the Franklin street side. Mr. Gillette went through the power point pictures of the alternatives that have been developed and went over the different parking schemes and the entrance/exit alternatives. One of the issues is to be able to separate vehicle parking from the bus activities. Mr. Gillette also stated that some sort of clear arrangement will need to be drawn up regarding the maintenance responsibilities between the public and private owners.

Further discussion among the committee members and Mr. Gillette took place at this time.

Mr. Watt with the CBJ Engineering Department spoke of the parking lot reconfiguration as well as the overall proposed seawalk plan.

More discussion among the committee members and Mr. Watt took place at this time.

Mr. Bruce, who is representing the owner of East End Properties, spoke about the parking lot alternatives expressing concern regarding the amount of parking spaces that will be available. He also stated that with the refrigerated seawater system, there is an issue with the fish arriving at the same time that the tourists would be arriving. He stated within one month the average amount of times the fork lift would be crossing through the gates could potentially create congestion in these areas and is more in favor of having the seawater system installed.

Discussion among committee members and Mr. Bruce took place at this time.

Mr. Stone asked Mr. Bruce to inquire about a swap of parking spots in the Columbia lot to accommodate their patrons and allow the access through their preset parking area. Mr. Bruce stated he would check with the owners.

More discussion followed.

Mr. Green, who represents Cruise Line Agencies, spoke in regards to the Columbia lot alternatives and the gate issues. He stated that there is an email in the committee member's packet and after having an informal meeting with different user groups they have come up with four comments (See attached memo).

Mr. Thoma stated that as a daily user of this area he has never been held up by the fork lift traffic. He also stated that he has not seen any conflict with access to the IVF.

MOTION BY Mr. Preston: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE FULL BOARD REVIEW AND COMMENT ON THE DESIGN OF THE PROPOSED SEAWALK. The motion passed without objection.

2. Additional Consultant Services for Statter Harbor Improvements Project

Mr. Gillette stated that there is a letter in the committee member's packets from PN&D with cost proposal for additional services for Statter Harbor (See attached). These additional tasks and

studies that are identified here are required as part of the EA process which was identified after we did scoping and comments were received from the public and the agencies on the scoping document, and are items that need further work that weren't originally in their contract. Mr. Gillette is asking that the committee approve additional funding to continue with this project.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONCENT TO RECOMMEND THAT THE BOARD APPROVE ADDITIONAL CONSULTANT SERVICES FOR STATTER HARBOR IMPROVEMENTS PROJECT. The motion passed without objection.

3. RFP DH09-015 Consultant Services for Cruise Ship Dock Uplands Operations Analysis.

Mr. Gillette stated that this is the study that they are conducting at the Columbia lot as well as all the CBJ uplands areas along this waterfront. Mr. Gillette stated that they received one proposal and this would be by PN&D Engineering.

He stated that they are asking for approval from the committee to award this RFP to them.

Further discussion among the committee and Mr. Gillette took place at this time.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONCENT TO RECOMMEND THAT THE BOARD APPROVE THE SELECTION OF PND ENGINEERS CONSULTANT SERVICES FOR THE CRUISE SHIP DOCK UPLANDS OPERATIONS ANALYSIS (DH09-015). The motion passed without objection.

4. CIP Legislative Requests.

Mr. Stone stated that there is a memo in the committee member's packets that has two requests for funding for the Boards review then forward them to the Assembly (See memo).

Mr. Stone went over the request for funding for these two projects.

Discussion among the committee members and Mr. Stone regarding funding for the Aurora project took place at this time.

The general consensus of the committee member is to also include Aurora funding and revise the requests and bring it to the full Board meeting this Thursday.

5. Acceptance of Ownership of the Funter Bay Cannery Float and Funter Bay Refuge Float.

Mr. Stone stated that the State of Alaska was prepared to do a transfer of the Funter Bay floats to the city this year along with deferred maintenance funds of \$831,000.00. Mr. Stone stated that there are a couple issues with this; one is that it isn't in the municipality. He stated that there are several landownership issues. He state that it would be in our best interests to wait to take over these floats until all the issues have been cleared up. He suggested that we recommend to the City Manager to hold off for a year while we figure this out and get all the users groups together and that everyone would be satisfied.

Further discussion among the committee and Mr. Stone took place at this time.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT THAT THE CIP RECOMMEND TO THE BOARD THAT WE DIRECT THE PORT DIRECTOR TO INFORM THE ASEMBLY TO HOLD OFF FOR A YEAR AND SEE WHAT WILL DEVELOP FROM THAT. The motion passed without objection

VII. Items for Information/Discussion.

1. Update on Planning at the Cruise Ship Dock Area.

Mr. Gillette stated this is the area down by the Columbia lot and the Cruise Ship Terminal to determine what this facility needs. We will be developing some concepts of this area to bring to the next CIP meeting.

2. Award of State Grant for the Douglas Harbor Renovation.

Mr. Stone wanted to make the committee members aware that we have got paperwork for the grant.

Further discussion among the committee members took place at this time.

VIII. Member & Staff Reports.

No reports at this time.

IX. Committee Administrative Matters.

The next meeting is scheduled for November 25, 2008 at 5:00 pm in the City Chambers.

X. Adjournment.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING. The motion passed without objection.

The meeting was adjourned at 6:40 p.m.