

**CBJ DOCKS & HARBORS BOARD**  
**OPERATIONS COMMITTEE MEETING MINUTES**  
**For Wednesday, January 21, 2009**

I. Call to Order.

The Operations Committee Meeting was called to order at 5:20 p.m. in the Aurora Harbor office.

II. Roll Call

The following members were present: Mr. Etheridge, Mr. Jardell, Ms. Jebe, Mr. Knapp, and Mr. Williams.

The following member was absent: Mr. Fisk.

III. Approval of Agenda.

**MOTION by Mr. Etheridge: TO ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED.**

**The motion passed without objection**

IV. Public Participation on Non-Agenda Items

There was no public participation.

V. Approval of Previous Meeting Minutes.

**MOTION by Mr. Jardell: ASK UNANIMOUS CONSENT TO APPROVE THE DECEMBER 17, 2008 OPERATIONS COMMITTEE MEETING MINUTES AS PRESENTED.**

**The motion passed without objection.**

VI. Items for Action.

There were none.

VII. Items for Information/Discussion.

1. Fisherman's Memorial Update.

Mr. Stone said he included an e-mail from Bob Mallard. Bob is on the Board of Directors for the Fisherman's Memorial. The Fisherman's Memorial proposal has been referred back to the Operations Committee for further review of the following items:

1. The Loan
2. The bylaws for how the structure will function
3. The blessing of the fleet and the engraving

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VIII. Items for Information/Discussion (continued).

Mr. Stone said that the Harbor Board is stepping back until these issues are resolved. The Memorial Committee is going to the Assembly about the loan. It looks like they will be keeping the blessing of the fleet and possibly the engraving. John Stone said they will give us the assets and then we will manage it as part of the Port. Mr. Stone believes that in the next couple of months they will come back with a more definitive proposal.

2. Harbor Operations Update.

Mr. Clauder said that the Auke Bay crew stayed busy with snow removal, float clean up and equipment repairs. The new truck's transmission failed and is currently being repaired. The boat Kittlitz went over on its side and Doug Unruh took 1.5 hours shoveling snow off before the owner showed up.

Two boats sank while anchored outside the harbor. The Alaskan was one of the boats that sank. The owner took the boat outside harbor and it sank about a week later. The owner had previously paid \$3,000.00 to get the boat out of impound.

The downtown Harbor crew worked on snow removal and equipment repairs. All dock floats and parking lots have been cleared of snow. The water lines were repaired and some canisters were replaced. We hired a diver to repair a couple of leaks for us. We need to have him do another repair in Douglas.

Three boats sank and have been raised or pulled out of the water. The Gabrielle is a 32' boat. The Coast Guard had the fuel tanks and batteries removed. The Coast Guard did not think we could raise it. We will see if we can float it so we can drag it over to the Yacht Club. Bruce Lewis's boat was raised and put in the Harris parking lot. The third boat, Miss Dee Sea, was raised at the owner's expense.

The crew came up with ideas for the operation of the Lou McCall harbor boat. We will run them by John Stone and the new Harbormaster when he comes on board.

Mr. Knapp asked if the owner of the boat that sank in Douglas had notified us about someone else to contact in regards to the boat before she left town. Mr. Clauder said prior to the boat sinking the owner had been in the process of selling the boat. Mr. Knapp asked if we had contacted the new owner. Mr. Clauder said that we did contact the new owner also and he was out of town for two weeks during this time.

Mr. Clauder said we send information about concerns in the harbors through public service announcements on the radio stations. This is to inform boat owners to remove snow from their boats.

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VII. Items for information/Discussion (continued).

Ms. Jebe asked if the vessel surcharge fee covers the cost for sinking boats. Mr. Etheridge said the vessel surcharge fee is for the patrons who do not carry insurance. This fee is to cover the costs that the Harbor Department will have to pay to take care of any situation with their boat. The patron would still be billed for any cost pertaining to their boat sinking.

Mr. Stone said when a boat has sunk or is in danger of sinking, Heidi Holmquist, our Administrative Assistant, spends a lot of her time trying to contact the owner or the caretaker. It is the patron's responsibility to remove the snow from their boats or have someone do it for them. If the harbor officers remove snow from a vessel, the fee would be \$60.00 per hour.

VIII. Staff & Member Reports.

Mr. Stone said there will be a meet and greet with the third applicant for the Harbormaster position on January 22, 2009 at 10:00 a.m. at the Port Office. This is an opportunity for everyone to talk to him and ask him questions.

IX. Committee Administrative Matters.

The next Operations Committee meeting will be on Wednesday, February 18, 2009, at 5:00 p.m. at the Aurora Harbor Office.

X. Adjournment.

**MOTION by Ms. Jebe: ASK UNANIMOUS CONSENT TO ADJOURN THE OPERATIONS COMMITTEE MEETING.**

**The motion passed without objection.**

The meeting was adjourned at 5:50 p.m.