

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES
For Thursday, October 30, 2008

I. Call to Order.

Mr. Ethridge called the Regular Board Meeting to order at 7:02 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: Mr. Ethridge, Mr. Fisk, Ms. Jebe, Mr. Jardell, Mr. Kueffner, and Mr. Williams.

The following Members were absent: Mr. Knapp, Mr. Preston, and Mr. Mehrkens.

Also present were the following: Mr. Stone – Port Director, Mr. Gillette – Port Engineer and Mr. Johan Dybdahl – Assembly Liaison.

III. Special Item of Business.

1. Joint Meeting between the Docks and Harbors Board and the Parks and Recreation Advisory Committee (PRAC).

A joint meeting was held to discuss areas of common interest and to formulate strategies for pursuing common interests. PRAC Members present were: Marc Matsil, Ray Howard, Jeff Sloss, Jeff Wilson, Melissa Goldstein, Kate Walters, Dixie Hood and Jim King.

The following is a list of agenda topics put together by Greg Fisk (Docks & Harbors) and Jeff Wilson (PRAC).

A. CBJ Waterfront Plan Update.

Greg Chaney from Staff Community Development gave a brief presentation on the CBJ Waterfront Plan including the Sea Walk which would extend from the little rock dump to the bridge. Both Committees expressed interest in the old city shop building next to the bridge. Further discussions about proposed uses for this site will be revisited after site evaluations are done. PRAC members asked to have a representative from Docks & Harbors attend the next PRAC meeting and give a brief presentation on concept #15, the next phase of The Sea Walk.

B. Master Plan for Savikko Park.

Mr. Wilson said PRAC has a Master Plan for Savikko including a new pavilion, an area for The Gold Rush Committee, a second sheet of ice and existing soccer fields and softball fields. PRAC is proposing a shared parking lot for both Parks and Rec. and Douglas Harbor Patrons.

C. Douglas Harbor Dredge Disposal.

Mr. Stone said the Harbor department was looking to deposit dredge spoils in upper sandy beach areas. Douglas Harbor needs to be dredged before the rebuild can be completed. More recently, we are having the materials tested to see if the spoils can be dumped into the channel.

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES

October 30, 2008

Page: 2

III. Special Item of Business. (Continued)

D. Marine Park Maintenance (including ice/snow removal).

The last couple years the Marine Park sidewalk and the sidewalk coming out of the parking garage have not been maintained. Docks & Harbors was under the impression that Streets would maintain these areas as well as plow the plaza area by the parking garage. This area will be addressed.

E. Statter Harbor Update.

Mr. Stone said we are proposing a new launch ramp in Statter Harbor across from the old Horton's building. We are in the process of doing a draft environmental assessment. We are trying to use existing uplands property for parking in an effort to minimize fill in the tidelands. The Auke Bay Loading Facility is due to open June 1st of 2009.

F. North Douglas Launch Ramp for Outer Point Kayak Ramp.

Mr. Stone said there is a group who would like a dedicated kayak launch ramp at the North Douglas facility. We will be looking at this site after the Statter Harbor launch ramp. A kayak launch is a more gentle sloped launch designated for foot traffic only.

G. Wayside Park.

Parks and Rec. maintains the restroom facility and the park area and Docks & Harbors maintains the dock. There has been an issue with people snagging fish from the dock. The Board has proposed a ban on snagging fish from the dock. Once this proposal passes, Fish & Game will be able to enforce it.

An Annual Joint meeting of the PRAC and the Harbor Board was recommended. The joint meeting ended at 8:13 P.M.

IV. Approval of Agenda

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED.

The motion passed without objection.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON SEPTEMBER 25, 2008 AS PRESENTED.

The motion passed without objection.

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES

October 30, 2008

Page 3

VI. Public Participation on Non-Agenda Items.

1. Russell Peterson – Owner of the Vessel Seal in Aurora Harbor – 209-9028

Mr. Peterson met with the Board previously to discuss the impound of his trailer left in the Norway Point Parking lot in excess of six days. He has since paid his impound fees of \$390.00. He still owes \$305.00 to the city for violating CBJ 36.30.230 (a). Mr. Peterson said that he is so angry with the harbor department it has prompted him to stop smoking. He is asking for Mr. Stone to call the court clerk and ask that ticket number J496543 be voided.

Discussion followed with Mr. Peterson, Mr. Knapp, Mr. Preston, Mr. Fisk, Ms. Jebe, Mr. Mehrkens and Mr. Stone.

VII. Consent Agenda.

1. Auke Bay Speed Limit Buoy.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO AUTHORIZE THE PORT DIRECTOR TO PURCHASE A LIGHTED SPEED LIMIT BUOY AND MOORING MATERIALS FROM TIDELAND SIGNAL COMPANY IN THE AMOUNT OF \$13,219.00, FUNDING TO BE PROVIDED BY THE HARBORS ENTERPRISE FUND.

The motion passed without objection.

2. Juneau Marine Services Request to Install a shop at the Downtown Marine Haul-Out Facility.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE REQUEST FROM JUNEAU MARINE SERVICES TO INSTALL A SHOP BUILDING AT THE DOWNTOWN HAUL-OUT FACILITY.

The motion passed without objection.

3. Additional Consultant Services for the Statter Harbor Improvements Project.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE ADDITIONAL CONSULTANT SERVICES RELATED TO COMPLETION OF THE ENVIRONMENTAL ASSESSMENT FOR THE STATTER HARBOR IMPROVEMENT PROJECT IN THE AMOUNT OF \$41,000, FUNDING PROVIDED BY THE STATTER HARBOR IMPROVEMENT CIP.

The motion passed without objection.

4. RFP DH09-015 Consultant Services for Cruise Ship Dock Uplands Operation Analysis.

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES

October 30, 2008

Page: 4

VII. Consent Agenda.(Continued)

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE SELECTION OF PND ENGINEERS FOR PROVIDING CONSULTING SERVICES RELATED TO THE CRUISE SHIP DOCKS UPLANDS ANALYSIS.

The motion passed without objection.

5. Acceptance of Ownership of Funter Bay Cannery Float and Funter Bay Refuge Float.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE ASSEMBLY DEFER ACCEPTANCE OF OWNERSHIP OF THE FUNTER BAY CANNERY FLOAT AND THE FUNTER BAY REFUGE FLOAT FOR FY 10 PENDING ADDITIONAL ANALYSIS BY STAFF.

The motion passed without objection

VIII. Items for Action.

1. Seawalk Design-Taku Smokeries to Franklin Dock

Mr. Stone said this item has been discussed extensively at the CIP meetings. The CBJ Engineering Department is currently in the planning and design phases of developing the Juneau Seawalk from Taku Smokeries to the Franklin Dock. He referenced a Memo from Gary Gillette, Port Engineer, where Mr. Gillette made six recommendations to forward to the lands committee for their consideration.

Recommendation 1: The Board would like to review and comment on easement provisions with Taku Smokeries that could potentially cause impacts to Docks & Harbors.

Recommendation 2: Whichever parking plan is approved for Taku Smokeries, it should provide adequate pedestrian and service vehicle access to IVF and Taku Fisheries Dock.

Recommendation 3: The Assembly should install an RSW pump from the fish processing dock to the fish processing plant as part of the Sea Walk. If they can not provide this, they should consider moving the IVF Dock.

Recommendation 4: The Parking alternate #2 is the preferred. This Plan does not include access from the Columbia Lot.

Recommendation 5: If parking alternate #1 is chosen, Docks and Harbors would like the use of the entryway spaces created adjacent to the water which are closest to the IVF Dock.

Recommendation 6: If the assembly agrees to alternate #1 modifications, it should preserve the three new spaces created for the Docks & Harbors Department.

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES

October 30, 2008

Page: 5

VIII. Items for Action.(continued)

Mr. Knapp said that moving the IVF Dock did not seem like a realistic recommendation. Mr. Preston suggested that moving the Access ramp to the IVF might be more reasonable. Mr. Mehrkens said the Taku Fisheries portion of the Sea Walk has incompatible uses and needs to be designated fisheries industrial use or tourism use. He feels it is a public hazard.

Public Comment

1. Chip Thoma

P.O. Box 21884
Juneau, AK 99801

Mr. Thoma said there is plenty of money available to complete the Sea Walk. The money is available on the City level as well as the state level. The money collected as passenger fees are actually meant for the safe and efficient movement of passengers. This is the whole purpose of the Seawalk. He said he has walked the portion of the Sea Walk in front of Taku Fisheries over 500 times and never encountered forklift traffic that might impede safe passage. He urged the Committee to move forward with this twelve-foot section of the Sea Walk.

Mr. Mehrkens asked Mr. Thoma if he feels gates would be necessary in this section of the Sea Walk. He also mentioned that the RSW System for transporting fish would not work with Halibut and King Salmon.

Mr. Thoma said he did not feel the gates would be necessary and other warning signs would be sufficient when forklifts are in operation. He also mentioned that Halibut and Kings are only about 10% of the catch brought in to Taku Fisheries and 90% of the catch would be handled with the RSW System.

2. Greg Fisk

P.O. Box 20628
Juneau, AK 99801

Mr. Fisk said he had excused himself from his position on the CBJ Docks & Harbors Board to work with Hank Baumgart, owner of Icy Strait. The fisheries peak month is July when they process about three million fish. The fish are packed in 1,000 lb totes and lifted across the dock. This works out to be about nine forklift crossings per hour each day. These crossings tend to be episodic between 7:30 to 8:00am and around 1:00pm when crossing can be as frequent as every 30 seconds. He has personally observed on a number of occasions, close calls between forklifts and pedestrians. He agreed with Mr. Thoma that the RSW System would go a long way in eliminating the majority of the hazard.

Mr. Fisk answered some questions from Board Members regarding the RSW System.

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES

October 30, 2008

Page: 6

VIII. Items for action.(continued)

Mr. Williams and Mr. Knapp agreed that although there are some good suggestions for this portion of the Seawalk, it needs to go back to CBJ Planning to revisit the RSW as well as liability issues. This plan is still in a preliminary state.

There was further discussion about the problems Taku Fisheries Parking Lot Alternate #1 would create.

MOTION by Mr. Knapp: ASK UNANIMOUS CONSENT FOR CITY STAFF TO REVISIT THE ISSUE OF CONFLICT AMONG SEA WALK PEDESTRIAN TRAFFIC, TAKU SMOKERIES OPERATIONS, AND THE IVF FLOAT WITH CONSIDERATION BUT NOT LIMITED TO THE USE OF AN RSW SYSTEM.

The motion passed without objection.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO DEFER ACTION ON TAKU FISHERIES PARKING LOT ALTERNATE #1 AND #2 UNTIL DOCKS & HARBORS COMPLETES AN UPLANDS OPERATION ANALYSIS.

The motion passed without objection.

2. Legislative CIP Requests.

Mr. Fisk said we need to start some much-needed projects that have no identified funds going toward them. We have discussed making some direct appropriation request to the assembly to pass on to the Alaska Legislature for consideration.

Mr. Stone said he has suggested three projects. The first request is for Cruise Ship Dock Replacement. Funds requested for this project are \$20 million in Cruise Ship Impact Funds; \$10 million in FY10 and \$10 million in FY11. The second request is for Statter Harbor and Launch Ramp Rehabilitation. Funds requested for this project are \$5,000,000. Additional funds for this project will be requested from the Federal Aid in Sport Fish Restoration Act. The third request is for Aurora Harbor Replacement. Total replacement cost is estimated at \$20 million. We are requesting \$17 million from the State; \$3 Million would come from the Alaska Municipal Harbor Matching Grant program and \$14 Million would come from State Capitol Budget Appropriations.

Mr. Fisk asked about requesting funding for a travel lift. Many of the communities in southeast have received funding for a travel lift.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO APPROVE THE RECOMMENDATION OF THE PORT DIRECTOR FOR LEGISLATIVE BUDGET REQUESTS FOR THE THREE HARBOR PROJECTS.

The motion passed without objection.

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES

October 30, 2008

Page: 7

IX. Items for information/Discussion.

There were none.

X. Committee and Board Member Reports

A. Operations Committee Meeting

Ms. Jebe said they had two consent agenda items: Auke Bay Lighted Speed Limit Buoy and Juneau Marine Services Request to Install Shop Building. They also approved the purchase of four LED marine signal lanterns to mark the breakwater.

B. Finance Committee Meeting

Mr. Preston said they had the first public meeting proposing the change in Port Operations Fees. The Cruise Ship Industry was not pleased with this proposal. We had a special meeting with Cruise Ship Industry Reps and Mr. Swope and discussed tapping into the marine passenger fees. Another item of interest is there will be about ten leases coming up for renewal this year

C. CIP/Planning Committee Meeting – August 26, 2008

Mr. Fisk had nothing new to report.

D. Russell Peterson Ticket # J496543

Mr. Preston said he was inclined to ask the Port Director to dismiss the ticket.

Mr. Stone said he has spoke with Harbor staff and seen the file documenting the procedures. Typically, the officer that issues the ticket is the only one who can revoke them. In this case, the issuing officer felt the ticket was justified. He feels telling his staff to revoke a ticket sends a message to the Harbor officers to never issue tickets. It has taken a long time to get staff to properly enforce the parking requirements in the Harbor lots. There is an avenue for Mr. Peterson to fight the ticket and that place is in court.

There was further discussion by Committee members.

MOTION by Mr. Preston: TO DISMISS TICKET # J496543 ISSUED TO RUSSELL PETERSON FOR ABANDON VEHICLE ON CITY PROPERTY.

The motion failed with 2 votes in favor and 5 votes opposed.

XI. Port Engineer's Report.

Mr. Gillette included a report with photos of the progress at the Auke Bay Loading Facility.

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES

October 30, 2008

Page: 8

XI. Port Director's Report

Mr. Stone said Rod Swope had asked if the Plaza could be used for winter parking. He also said he is not going to be able to meet the minimum leave use this year due to a number of circumstances. He has asked the Board to approve deferral of his leave until next year.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO WAIVE THE MINIMUM LEAVE USE REQUIREMENT FOR MR. STONE FOR 2008.

The motion passed without objection.

XII. Committee Administrative Matters

A. Meeting Calendar for November 2008.

Operations Committee Meeting - November 19, 2008
5:00 p.m. to 7:00 p.m. **Aurora Harbor Office**

Finance Committee Meeting - November 20, 2008
5:00 p.m. to 7:00 p.m. **CBJ Assembly Chambers**

CIP/Planning Committee Meeting - November 25, 2008
5:00 p.m. to 6:30 p.m. **CBJ Assembly Chambers**

Regular Board Meeting - December 04, 2008
7:00 p.m. to 10:00 p.m. **CBJ Assembly Chambers**

XIII. Adjournment

MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO ADJOURN THE REGULAR BOARD MEETING.

The motion passed without objection.

The Regular Board Meeting was adjourned at 10:12 pm.