

**CBJ DOCKS & HARBORS BOARD**  
**REGULAR MEETING MINUTES**  
**For Thursday, September 25, 2008**

I. Call to Order.

Chair Mr. Etheridge called the Regular Board Meeting to order at 7:00 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: Mr. Fisk, Mr. Jardell, Ms. Jebe, Mr. Kueffner, Mr. Mehrkens, Mr. Preston, Mr. Williams, and Mr. Etheridge.

The following member was absent: Mr. Knapp.

Also present were the following: Mr. Stone – Port Director, Mr. Gillette – Port Engineer, Ms. Johansen – Administrative Officer, Mr. Dybdahl – CBJ Assembly Liaison, and Ms. Hood – Parks and Recreation Advisory Committee Liaison.

III. Approval of Agenda.

Mr. Stone asked to add two Items for Action. They are #4. Additional Permit Work for Douglas Harbor Dredging, and #5 Professional Services Award for the Downtown Dock Maintenance.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED.**

**The motion passed without objection.**

IV. Approval of Previous Meeting Minutes.

**MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON AUGUST 28, 2008 AS PRESENTED.**

**The motion passed without objection.**

V. Public Participation on Non-Agenda Items.

1. Russell Peterson - Owner of the Vessel Seal in Aurora Harbor - 209-9028

Mr. Peterson said that he owns a trailer that has been towed from Aurora Harbor. He now has a \$390.00 impound fee that he has to pay to get it back. He has arranged for a new place to store the trailer when he gets it back from the impound yard.

He said that he was under the impression that Mr. Clauder would call him personally before impounding and removing the trailer from our property.

He did admit that there was an impound ticket placed on the trailer quite a while ago but he ignored it as he was relying on Mr. Clauder to call him before removing the trailer.

Discussion followed with Mr. Preston, Mr. Fisk, Mr. Etheridge, and Mr. Stone.

Mr. Stone said that Mr. Peterson would need to file an appeal through the Port Director's Office for further action on this problem.

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VI. Items for Action.

1. Use of Docks and Harbor Facilities for Disposal of Snow.

Operations Committee Vice-Chair Mr. Williams gave a short report on this topic. Mr. Stone added further comments.

Discussion followed with Mr. Williams, Mr. Preston, Mr. Fisk, Mr. Stone, Mr. Kueffner, and Mr. Jardell.

Public Comment:

1. **Denise Vanderpool** - President of Douglas Condo Association

Ms. Vanderpool said that they had four complaints dealing with allowing snow dumping off Docks and Harbors property.

They are concerned with the noise all through the night, the pollution that occurs, the location that is used for dumping snow into the water, and finally the safety issues that are resulting from using the current site in Douglas.

She added that they have come up with an alternate dumping site that would solve all of these complaints. They suggested using the Sandy Beach area on the south side of Douglas Harbor.

Discussion followed with Mr. Williams, and Mr. Jardell.

2. **Linda Snow** -- 900 Dock Street, Juneau, Alaska 99801  
Douglas Condo owner

Ms. Snow said that she agreed with all that Ms. Vanderpool mentioned, and she was further concerned about the pollution emissions in the air from the vehicles dumping snow. This pollution covers their little home-grown garden and wonders if it is affecting the food they eat.

3. **Jerry Godkin** -- 4330 Totem Place, Juneau, Alaska 99801  
Snow Removal Contractor

Mr. Godkin said from reading the letter from Mr. Joe Buck he understands that after this Winter Season they would be able to use the CBJ City Shop area by the bridge as they would have vacated that area by then.

He said that they are only asking to dump snow at the Norway Point Yacht Club area for this Winter Season.

Discussion followed with Mr. Fisk, and Mr. Preston.

4. **Dixie Hood** -- 9350 View Drive, Juneau, Alaska 99801  
PRAC Liaison for Docks & Harbors Board

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VI. Items for Action (cont'd).

Ms. Hood said in reading the snow dumping paperwork in the packet she noticed that a Private Developer is proposing an area for snow dumping near a pond.

Mr. Stone replied that this person is a Private Developer on his own private land so we have nothing to do with his proposal.

Discussion followed with Mr. Fisk, Mr. Jardell, Ms. Jebe, Mr. Preston, Mr. Williams, and Mr. Mehrkens.

**MOTION by Ms. Jebe: MOVE TO EXTEND THE USE OF THE NORWAY POINT YACHT CLUB AREA FOR SNOW DISPOSAL FOR THE 2008-2009 WINTER SEASON, AND DIRECT THE PORT DIRECTOR TO OBTAIN SOIL SAMPLES AT THE END OF THE WINTER SEASON.**

**Mr. Preston seconded the motion.**

**Mr. Preston added a friendly amendment to the motion: MOVE THAT WE ESTABLISH A REGISTRATION PROGRAM FOR ALL SNOW DUMPING COMPANIES THAT WILL BE USING OUR NORWAY POINT YACHT CLUB DUMPING LOCATION.**

**Ms. Jebe accepted the friendly amendment to the motion.**

**Mr. Fisk added another friendly amendment to the motion: MOVE THAT ALLOWING SNOW DUMPING ACTIVITIES AT NORWAY POINT YACHT CLUB LOCATION WOULD BE CONDITIONAL UPON THE RECEIPT OF A STATEMENT IN WRITING FROM THE ASSEMBLY PUBLIC WORKS AND FACILITIES COMMITTEE REQUESTING THIS ACTION.**

**Ms. Jebe also accepted this additional friendly amendment to the motion.**

**The motion passed with 5 yes votes and 3 no votes.**

**MOTION by Mr. Preston: MOVE THAT THE DOCKS AND HARBORS DEPARTMENT BAN SNOW DUMPING AT OUR DOGULAS LOCATION.**

**Mr. Kueffner seconded the motion.**

**The motion passed unanimously.**

2. Proposed Amendments to Fees and Charges Regulations listed in 05 CBJAC 15.

Mr. Preston gave a short presentation on this topic.

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VI. Items for Action (cont'd).

**Public Comment:**

1. Don Habeger - 9300 View Drive, Juneau, Alaska 99801  
Member of Northwest Cruise Ship Association

Mr. Habeger said that he was opposed to raising the dockage fees. He referred to the letter sent by the Northwest Cruise Ship Association (see letter in packet).

He also said that with all the money that is paid by the Cruise Ship Companies and the surplus passenger funds received by the City Treasury, he felt that part of that money could be re-directed back to the Docks and Harbors Department for the needed funds. He said that to raise the Cruise Ship fees higher was not the correct answer to this shortage of funds problem that we are facing.

In his opinion, he said that the Docks and Harbors department needs to go back to the drawing board and re-think this issue.

Discussion followed with Mr. Preston.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO PROPOSE AMENDMENTS TO THE FEES AND CHARGES REGULATIONS LISTED IN 05-CBJAC 15, TO HOLD PUBLIC HEARINGS AT THE OCTOBER 16, 2008 AND THE NOVEMBER 20, 2008 FINANCE COMMITTEE MEETINGS, AND TO TAKE FINAL ACTION ON THE REGULATIONS AT THE DECEMBER 4, 2008 REGULAR BOARD MEETING.**

**The motion passed without objection.**

3. Disposal of Surplus Hydraulic Crane.  
Operations Committee Vice-Chair Mr. Williams gave a short presentation on this topic.

Discussion followed with Mr. Fisk.

**MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO AUTHORIZE THE PORT DIRECTOR TO DISPOSE OF THE SURPLUS CRANE AS PROVIDED IN CBJ ORDINANCE.**

**The motion passed without objection.**

4. Additional Permit Work for Douglas Harbor Dredging.

Mr. Stone gave a short presentation on this topic.

Discussion followed with Mr. Fisk, and Mr. Mehrkens.

**MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO AUTHORIZE ADDITIONAL FUNDS IN THE AMOUNT OF \$62,502.00 FOR ADDITIONAL PERMIT WORK FOR DOUGLAS HARBOR DREDGING.**

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VI. Items for Action (cont'd).

**The motion passed without objection.**

5. Professional Services Award for Downtown Dock Maintenance.

Mr. Gillette gave a short presentation on this topic.

**MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO AUTHORIZE PHASE I FEE PROPOSAL FROM PND, INC. IN THE AMOUNT OF \$73,690.00 FOR PORT REPAIRS AS PRESENTED BY THE PORT ENGINEER.**

**The motion passed without objection.**

VII. Items for Information/Discussion.

There were none.

VIII. Committee and Board Member Reports.

A. Operations Committee Meeting – held September 17, 2008

Vice-Chair Mr. Williams gave a short report of his last meeting.

He said that they mainly discussed the snow dumping item and that there were several public comments. He said it was a very good meeting and very informative.

Also, Mr. Williams said that they discussed the disposal of the hydraulic crane at Harris Harbor.

Mr. Williams said that Mr. Stone gave the Committee Members an update of the speed buoy that we are purchasing.

He added that Mr. Clauder gave the Committee Members an update of the punch list that the Harbor Employees are currently working on to complete before winter.

B. Finance Committee Meeting – held on September 18, 2008

Mr. Preston gave a short report of his last meeting.

He said that the main item they dealt with was the changes in the Port Fees. They too had public comments at his meeting.

In addition, Mr. Preston said that they discussed advertising in JCVB's Magazine and decided to let the Port Director decide whether to place an ad in the magazine or not. The cost for the ad would be around \$1,200.00.

Pr. Preston said they discussed the Expense Report for the Harbor Department.

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VIII. Committee and Board Member Reports (cont'd).

C. CIP/Planning Committee Meeting – September 16, 2008 **(WAS CANCELLED)**

Mr. Fisk said that he had some CIP items to mention.

He gave an up-date on the Sea Walk Project in the area of Taku Smokeries and the IVF Float.

He said in many discussions that they are trying to solve the safety issues in the Dock Area of Taku Smokeries.

He added that there would be a joint meeting with the Parks and Recreation Department in October 2008. He will notify the Board Members on the date, the location and the time of this meeting.

IX. Administrative Officer's Report.

Ms. Johansen said that this would be her last Harbor Board Meeting as she is leaving us on September 30, 2008 to take another local job with GCI.

She said that she would miss us even though she has only been here for a short time.

She added that we will be having some leases expiring soon that will need to be addressed and there have been some questions on lease parcels.

Discussion followed with Mr. Preston.

Chair Mr. Etheridge, said on behalf on all the Harbor Board Members they wish her success on her new job and expressed thanks for all that she accomplished while employed for us.

X. Harbormaster's Report.

Chair Mr. Etheridge said that Mr. McCall has left Juneau for Seattle due to medical reasons.

He said that we would still have the going away party on Saturday night for Pam and Lou and would take cash donations for Lou and that we would have a picture collage board to include signatures of employees, Board Members, and friends.

XI. Port Engineer' Report.

Mr. Gillette mentioned the Status Report on Projects in the Packet and said that he would be happy to answer any questions that they may have on Projects.

He added that the Auke Bay Loading Facility Project was progressing along nicely.

Discussion followed with Mr. Preston, Mr. Kueffner, and Mr. Mehrkens.

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XII. Port Director's Report.

Mr. Stone said that he and Mr. Gillette would be attending the Harbormaster's Conference in Haines, Alaska the week of October 6<sup>th</sup> to the 10<sup>th</sup>, 2008.

He added that he had received approval for the speed limit buoy from the Coast Guard.

Also, Mr. Stone said that he has received a request for reduced Winter Moorage Rates at the Statter Harbor.

Discussion followed with Mr. Fisk.

Mr. Dybdahl said that he had nothing to report or add at this time.

XIII. Committee Administrative Matters.

1. Meeting Calendar for October 2008.

Vice-Chair Mr. Fisk told the Board Members to be aware of all Committee Meeting dates and the Regular Board Meeting date for the month of August 2008.

**Operations Committee Meeting** - October 15, 2008  
5:00 p.m. to 7:00 p.m. **Aurora Harbor Office**

**Finance Committee Meeting** - October 16, 2008  
5:00 p.m. to 7:00 p.m. **CBJ Assembly Chambers**

**CIP/Planning Committee Meeting** - October 28, 2008  
5:00 p.m. to 6:30 p.m. **CBJ Assembly Chambers**

**Regular Board Meeting** - October 30, 2008  
7:00 p.m. to 10:00 p.m. **CBJ Assembly Chambers**

XIV. Adjournment.

**MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO ADJOURN THE REGULAR BOARD MEETING.**

**The motion passed without objection.**

The Regular Board Meeting was adjourned at 9:04 p.m.