

CBJ DOCKS & HARBORS BOARD
CIP/PLANNING COMMITTEE MEETING MINUTES

For Tuesday, August 26, 2008

I. Call to Order.

Committee member Mr. Fisk called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Knapp, Mr. Kueffner, Mr. Mehrkens, Mr. Preston and Mr. Fisk.

The following member was absent: Mr. Etheridge.

Also in attendance were: Mr. Stone – Port Director, Mr. Gillette – Port Engineer, Mr. Lyman – Community Development Department, and Ms. Jebe – Board Member.

III. Approval of Agenda.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED. The motion passed without objection.

IV. Public Participation.

There were none at this time.

V. Approval of Previous Meeting Minutes.

Mr. Fisk noted that Mr. Etheridge was absent from this meeting and asked to make the correction on page 2 from Mr. Etheridge making the motion to Mr. Knapp.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE AMENDED MINUTES OF July 29, 2008. The motion passed without objection.

VI. Items for Action.

1. Comprehensive Plan Comments to the Assembly.

Mr. Gillette stated that there is a memo in the member's packet addressing the comprehensive plan. The comments that will be submitted by the CIP committee and the Board will be presented to the Assembly next month by Mr. Stone or Mr. Gillette. Mr. Gillette stated that he had gone through the plan and stated that there are sections that are directly related to docks and harbors operations and facilities. He stated that there are a number of elements to the comprehensive plan that may effect things that related to the community. Mr. Gillette stated that he included the sections that pertain to the docks and harbors in the members packets.

Mr. Gillette briefly went over each of the items that pertain to us and also included several maps. He stated that generally not much has changed from previous comprehensive plans in the past. He

stated that the biggest change that we will see is addressed in the memo that Mr. Lyman passed out this evening regarding the Marine Mixed Use Land Use Designation. Mr. Gillette went over this with the committee members at this time with the assistance of Mr. Lyman.

Further discussion on various issues regarding portions of the comprehensive plan took place at this time.

Mr. Fisk expressed his concern regarding the wording “around the harbor area” instead of it stating “including harbor areas”. Mr. Lyman assured Mr. Fisk that the wording in this plan is not concrete. Mr. Knapp suggested the wording on page 165 to read “land uses in areas in and around harbors”, which now covers in and around all areas. Mr. Keuffner would like to add the wording “marine industrial,” to the sentence pertaining to specific services.

More discussion among the committee members and Mr. Lyman took place at this time regarding the specific zoning areas, residential versus commercial.

MOTION by Mr. Knapp: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE LANGUAGE ON PAGE 165 OF THE COMPREHENSIVE PLAN TO INCLUDE THE LANGUAGE PROPOSED BY MR. KNAPP AND MR. KEUFFNER AND TO CHANGE MAP N OF THE PLAN TO THE MARINE MIXED USE DESIGNATION AND FORWARD IT TO THE FULL BOARD FOR APPROVAL. The motion passed without objection.

MOTION by Mr. Keuffner: ASK UNANIMOUS CONSENT TO REQUEST THAT THE ASSEMBLY CHANGE MAP M TO DESIGNATE THE AREA WCI AS MMU TO INCLUDE THE NORTHERN END OF AURORA HARBOR AND NORWAY POINT AND ASK UNANIMOUS CONSENT. The motion passed without objection.

2. RFP DH09-015 Consultant Services for Cruise Ship Dock Uplands Operations Analysis.

Mr. Stone stated that there is a draft RFP in the committee member’s packets and addressed the scope of services. He went over what the items were that they want them to do (See list).

Discussion among the committee members and Mr. Stone took place at this time.

Mr. Stone stated that this analysis won’t be done until next summer as he anticipates that they will be doing vehicle counts for how many times per day, who they are picking up, how long it will take, etc., so that we can get a real good idea of what is actually going on. He stated that we currently have a permit process, but an analysis has never been done.

MOTION by Mr. Preston: ASK UNANIMOUS CONCENT TO RECOMMEND THAT THE BOARD APPROVE ISSUING RFP DH09-015 FOR CONSULTANT SERVICES FOR CRUISE SHIP DOCK UPLANDS OPERATIONS ANALYSIS AND TO INLCUED THE RECOMMENDATION ON THE CONSENT AGENDA OF THE August 28, 2008 BOARD MEETING. The motion passed without objection.

VII. Items for Information/Discussion.

1. Land Area North of the Bridge.

Mr. Gillette stated that this topic has been brought up in the lands committee of which Mr. Fisk is the liaison to and has recommended that we invite the land committee members to a meeting for discussion of usage of this land.

Mr. Gillette explained what the possible intentions of this land usage had been proposed in the past years. He stated that the land management plan is going to take some time, and funding for this may be 3 to 5 years out.

Mr. Gillette stated that there is a building currently on the premises and could it possibly be used by the harbors for the interim.

Discussion among the committee members and Mr. Gillette took place at this time.

2. Planning at Cruise Ship Terminal/Tram Area.

Mr. Gillette stated that they had gone through the RFP process for engineering firm and architectural firm down at the terminal/tram area and went on to explain what the intent was and that they would be getting started sometime next week with the designs.

Further discussion among the committee members took place at this time.

VIII. Member & Staff Reports.

Mr. Gillette stated that Mr. McCall requested that he inform the committee that they are going to start looking into Aurora Harbor reconfiguration with the idea of Mr. Stone working with the Legislature to provide funding to, of which this project has been on the books for a long time.

Mr. Gillette informed the committee members that there are some issues regarding Statter Harbor in that the connectors of the floats breaking loose. They are looking at a way to fix this problem. Mr. Stone stated that the funding for these repairs will come from the harbor maintenance funds.

Mr. Stone stated that they are moving ahead with the Douglas harbor mercury issue.

IX. Committee Administrative Matters.

The next meeting is scheduled for September 16, 2008 at 5:00 pm in the Aurora Harbor Office.

X. Adjournment.

MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING. The motion passed without objection.

The meeting was adjourned at 6:43 p.m.