

CBJ DOCKS & HARBORS BOARD
CIP/PLANNING COMMITTEE MEETING MINUTES

For Tuesday, July 29, 2008

I. Call to Order.

Committee member Mr. Fisk called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Knapp, Mr. Kueffner, Mr. Preston and Mr. Fisk.

The following member was absent: Mr. Mehrkens, and Mr. Etheridge.

Also in attendance were: Mr. Stone – Port Director, Mr. McCall – Harbormaster, Mr. Gillette – Port Engineer, and Mr. Jardell – New Board Member.

III. Approval of Agenda.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED. The motion passed without objection.

IV. Public Participation.

There were none at this time.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES OF June 24, 2008. The motion passed without objection.

VI. Items for Action.

1. Old Douglas Harbor Renovation Professional Services Amendment for Mercury Work.

Mr. Stone addressed the July 11, 2008 letter from PN&D that is in the committee member's packet. He stated that during the past few months they have been trying to figure out a way to continuing the permitting for Douglas Harbor to address mercury contamination and give us the ability to do dredging. What Mr. Stone and Mr. Somerville did was spend quite a bit of time researching ways to move forward and based on the inquires they ended up contacting a company down in Washington that was recommended by some EPA officials. The Company is called Newfields. This company has dealt with problematic dredging spoils and obtaining permits to dredge spoils and dispose of them. Mr. Stone stated that they have spent time explaining our particular problems to Newfields and they have developed a scope of work that would allow us to move forward with the permitting with an estimated cost of \$98,715.00 (See attached recommendations).

Further discussion among the committee members took place at this time.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD APPROVE AN AMENDMENT TO THE OLD DOUGLAS HARBOR PROFESSIONAL SERVICES CONTRACT WITH PND, INC. IN THE AMOUNT OF \$98,715 FOR PERMITTING SERVICES RELATED TO MERCURY CONTAMINATION. The motion passed without objection.

2. RFP Selection – Architectural Services for Port-Customs-Visitor’s Building.

Mr. Gillette reported to the committee members that there are two RFP’s out for design services (See attached memo). One is for port repairs and major maintenance at the cruise ship docks and the other architectural services is to design two small buildings, one for port staff/US customs staff and the other would be a visitor center. He stated that the score sheets are in the packets and we received 3 proposals for the architectural services and Jenson Yorba Lott ranked first.

Further discussion took place among the committee members and Mr. Gillette t this time.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONCENT TO RECOMMEND THAT THE BOARD AUTHORIZE NEGOTIATION OF FEES FOR ARCHITECTUARAL SERVICES WITH JENSEN YORBA LOTT, INC, THE FIRM THAT RECEIVED THE HIGHEST RANKING BY THE SELECTION COMMITTEE. The motion passed without objection.

3. Selection – Professional Design Services for Port Repair and Major Maintenance Projects.

Mr. Gillette reported to the committee members that this RFP had one proposal submitted by PN&D.

MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD AUTHORIZE NEGOTIATION OF FEES FOR ENGINEERING SERVICES WITH PND ENGINEERS, THE FIRM THAT RECEIVED THE HIGHEST RANKING BY THE SELECTION COMMITTEE. The motion passed without objection.

VII. Items for Information/Discussion.

1. Auke Bay Loading Facility.

Mr. Gillette stated that we received approval to go forward with the additional fill.

Discussion among the committee members and Mr. Gillette took place at this time.

VIII. Member & Staff Reports.

Mr. McCall stated that he and Mr. Gillette will do a final inspection of the Douglas old cold storage dock demolition.

CIP/Planning Committee Meeting Minutes

July 29, 2008

Page 3

IX. Committee Administrative Matters.

The next meeting is scheduled for August 26, 2008 at 5:00 pm in the Assembly Chambers.

X. Adjournment.

MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING. The motion passed without objection.

The meeting was adjourned at 5:30 p.m.