

CBJ DOCKS & HARBORS
FINANCE COMMITTEE MEETING MINUTES

For Thursday, August 21, 2008

I. Call to Order.

Chairman Preston called the Finance Committee meeting to order at 5:00 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: Mr. Fisk, Mr. Jardell, Ms. Jebe, Mr. Kueffner, Mr. Mehrkens, and Mr. Preston.

Mr. Kueffner arrived at 5:10 p.m.

The following member was absent: Mr. Etheridge.

Also in attendance were the following: Mr. Stone-Port Director, and Ms. Johansen – Administrative Officer.

Mr. McCall – Harbormaster was absent.

III. Approval of Agenda.

MOTION by Mr. Jardell: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED.

The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

There was no public testifying.

V. Approval of Previous Meeting Minutes.

MOTION by Ms. Jebe: ASK UNANIMOUS CONSENT TO APPROVE THE JULY 17, 2008 FINANCE COMMITTEE MINUTES AS PRESENTED.

The motion passed without objection.

VI. Items for Action.

1. Docks and Harbors Lease Administrative Regulations.

Ms. Johansen gave a short presentation on this topic.

PUBLIC HEARING:

There was no public testifying.

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VI. Items for Action (cont'd).

Ms. Johansen discussed the comments received from two appraisers. (Charles Horan, - Horan & Company, LLC, Sitka, AK, and Kim Wold – Alaska Appraisal Associates, Inc., Kirkland, WA).

Discussion followed with Mr. Jardell, Mr. Kueffner, Mr. Mehrkens, and Mr. Fisk.

The staff was directed to make the following changes in the proposed regulation:

05 CBJAC 50.040 (f) Dispute Resolution – An additional step was added where the Port Director may reject an appraisal or recommend an appraisal be modified before review by the Docks and Harbors Board.

05 CBJAC 50.050 (k)(3) – Comparable Land Data – “lessor” and “lessee” were added to the list of knowledgeable parties.

05 CBJAC 50.050 (l) & (m) – Rent Comparisons & Data Analysis were combined.

No motion was necessary at this time.

These changes are to be taken to the next Regular Board Meeting to be held on August 28, 2008 for final approval.

VII. Items for Information/Discussion.

1. Docks and Harbors Revenue Reports.

Ms. Johansen gave a short presentation on the Harbors revenues portion and then Mr. Stone gave a short presentation on the Docks revenues portion.

Discussion followed with Mr. Fisk, Mr. Kueffner, Mr. Mehrkens, Mr. Stone, and Mr. Preston.

VIII. Staff and Member Reports.

Ms. Johansen said that the Land Management program is going very slowly.

Mr. Kueffner requested information on where visitors are allowed to park in the harbors.

Mr. Stone replied that visitor signs are waiting to be installed and parking enforcement is not taking place until the signs have been installed.

IX. Committee Administrative Matters.

Chair Mr. Preston said that the next Finance Committee Meeting would be held on Thursday, September 18, 2008 at 5:00 p.m. at the CBJ Assembly Chambers.

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X. Adjournment.

**MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO ADJOURN THE
FINANCE COMMITTEE MEETING.**

The motion passed without objection.

The meeting adjourned at 5:58 p.m.