

CBJ DOCKS & HARBORS BOARD
FINANCE COMMITTEE MEETING MINUTES
For Thursday, March 20, 2008

I. Call to Order.

Mr. Preston called the meeting to order at 5:01 p.m.

II. Roll.

The following members were present: Mr. Etheridge, Ms. Jebe, Mr. Kueffner, and Mr. Preston.

The following members were absent: Mr. Fisk and Mr. Mehrkens.

Also in attendance were: Mr. Stone, Port Director, Mr. McCall, Harbormaster, and Ms. Johansen, Administrative Officer.

III. Approval of Agenda.

Mr. Stone asked to add an item # 5 Reapproval of FY 09 & 10 Budgets to Items for Action.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE AMENDED AGENDA. The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

There was no public participation.

V. Approval of Previous Meeting Minutes.

MOTION by Ms. Jebe: ASK UNANIMOUS CONSENT TO APPROVE THE FEBRUARY 21, 2008 FINANCE COMMITTEE MEETING MINUTES. The motion passed without objection.

VI. Items for Action.

1. Proposed Amendments to Small Boat Harbor Fees and Charges.

Mr. Stone said the proposed amendments are: 1) Daily moorage fee CPI rounding procedure to the nearest cent. 2) Liveaboard definition. 3) Removal of the outdated moorage table.

MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD ADOPT AMENDMENTS TO THE SMALL BOAT HARBOR FEES AND CHARGES REGULATIONS AS PROPOSED AND TO FORWARD THE REGULATIONS TO THE CITY ATTORNEY FOR PRESENTATION TO THE ASSEMBLY. The motion passed without objection.

VI. Items for Action (continued).

2. Term Contract for Portable Sanitation Units and Related Service.

Ms. Johansen said the contract went out to bid and was opened on March 12th. There was one responsible bidder. That was Tyler Rental whose bid was for \$32,950.80. It is a one-year contract with the option to renew for two additional one-year periods.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO MOVE THIS FORWARD TO THE BOARD AND RECOMMEND THE BID BE AWARDED TO TYLER RENTAL FOR THE AMOUNT OF \$32,950.80. The motion passed without objection.

3. Gitkov Tidelands Lease Rent Adjustment.

Ms. Johansen said this is tideland lease ADL 101598, ATS 1170 located out by the Ferry Terminal. She looked at comparable rents in the area and recommended the rent be increased from \$.06 to \$0.15 per square foot. The new rent would be \$11,043 per year.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD ADJUST THE RENT FOR THE GITKOV TIDELAND LEASE TO \$0.15 PER SQUARE FOOT PER ANNUM. The motion passed without objection.

4. Klein Tideland Lease Rent Adjustment.

Ms. Johansen said tideland lease ADL 2798 is on Douglas Island. She recommended the rent be \$0.04 per square foot. The yearly rate would be \$6,040.00 per year for five years.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD ADJUST THE RENT FOR THE KLEIN TIDELANDS LEASE TO \$0.04 PER SQUARE FOOT PER ANNUM. The motion passed without objection.

5. Approval of the Docks & Harbors FY 09 & 10 Proposed Budget.

Ms. Johansen said the PERS rate dropped from 37.11% to 22% so the budget has been adjusted accordingly. The budget goes before the Assembly on May 14th. The Capital Reserves in the Docks budget are decreasing in FY 09 and 10.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD ADOPT THE REVISED FY 09 & 10 PROPOSED BUDGETS. The motion passed without objection.

Finance Committee Meeting Minutes

March 20, 2008

Page 3

VII. Items for Information/Discussion.

1. Double Charging for Slips.

Mr. Stone talked about an e-mail complaint from Mr. Grimm regarding hot-berthing stalls when the patrons are out of their stalls. His response and the e-mail are a part of the packet for tonight's meeting.

The Committee talked about starting discussions with the boating public regarding ways to rebuild Aurora Harbor.

VIII. Staff & Member Reports.

Mr. Stone said there is an e-mail from Mr. Stopha to the Assembly about Harbor rate increases. Mr. Fisk will bring up the subject of the Fish Tax at the Board meeting.

Ms. Johansen said she would not be attending the next Board meeting, as she will be in Anchorage.

Mr. McCall said he is now working part time out of Statter Harbor, where they are actively engaged in getting ready for the summertime activities. The boarding float will be reinstalled at N. Douglas tomorrow.

Fish tables are being put in a space designated for them on float C. Work has started on the commercial loading facility. Tomorrow he meets with Harri's Plumbing regarding the Douglas Harbor pump out. Work on the IVF Float will start on Monday. Mr. Rider will be transferring his duties out to Statter Harbor effective April 1st. The annual exercise for security will be on April 3rd.

Mr. Preston said the subcommittee has been working on the Fisherman's Bend tideland lease and sent them a letter suggesting some changes in the way their appraisal was done. Their response was for us to offer another price or give them what they asked for. We will engage Horan to do our own appraisal.

IX. Committee Administrative Matters.

The next Finance Meeting would be Thursday, April 17, 2008.

X. Adjournment.

**MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING.
The motion passed without objection.**

The meeting was adjourned at 5:54 p.m.