

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES
For Thursday, February 28, 2008

I. Call to Order.

Chair Mr. Etheridge called the Regular Board Meeting to order at 7:00 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: Mr. Fisk, Ms. Jebe, Mr. Knapp, Mr. Kueffner, Mr. Mehrkens, Mr. Preston, Mr. Simpson, Mr. Williams, and Mr. Etheridge.

The following member was absent: none

Also present were the following: Mr. Stone – Port Director, Mr. McCall – Harbormaster, Ms. Johansen – Docks and Harbors Administrative Officer, and Mr. Dybdahl – CBJ Assembly Liaison.

III. Approval of Agenda.

Mr. Stone added to VII. Items for Information/Discussion an item #1. Joint Assembly Board Meeting Agenda.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED.

The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

1. Partial Exemption from Harbor Speed Limits.

Mr. McCall gave a short presentation on this topic and then called on Mr. Walsh to speak to the Board Members.

PUBLIC COMMENT:

1. Murray Walsh 2974 Foster Avenue 586-4083
Juneau, Alaska 99801
Representing Alaska Canopy Adventures (Zip Line Company)

Mr. Walsh said that the company he is representing is requesting two exemptions to the speed limit regulations in the downtown area waters.

The two exemptions are for removing the lower speed limit requirements near the Douglas Harbor entrance in both directions and to remove or give them a special partial speed exemption in the Port and IVF Float area.

Discussion followed with Mr. Knapp, Mr. Kueffner, and Mr. Etheridge.

Chair Mr. Etheridge said that this topic would be placed on the next Operations Committee Meeting to be held on March 18, 2008 for further discussion and then the topic will be brought back to the next Regular Board meeting the end of March.

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V. Approval of Previous Meeting Minutes.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON JANUARY 31, 2008 AS PRESENTED.

The motion passed without objection.

VI. Items for Action.

1. CPI Adjustment to the Daily, Monthly, Annual, and Skiff Moorage Fees.

Mr. Preston gave a short presentation on this topic.

Discussion followed with various Board Members.

It was decided that no other action by the Board Members was necessary, as the increase would take place automatically as stated in the Fee Regulations.

2. Small Boat Harbor Fees and Changes Regulations – Amendments to the Residence Surcharge/Definition and the Rounding Method for Adjusting the Daily Moorage Fee by the Anchorage CPI.

Mr. Preston gave a short presentation on this topic. He said that there were three amendment changes to the Fee Regulations. They are as follows:

1. This amendment modifies the rounding method for making the CPI adjustments to the daily moorage rate.
2. The next amendment removes the Annual Moorage Table from the Fee Regulations. The table is no longer used.
3. This amendment clarifies the definition of residence surcharge and will eliminate any potential for live-a-boards to feel that payment of property taxes exempts them from the requirement to pay a residence surcharge.

Discussion followed with Mr. Knapp and Mr. Kueffner.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO PROPOSE REGULATIONS AMENDING THE RESIDENCE SURCHARGE DEFINITION AND THE ROUNDING PROCEDURE USED TO MAKE CPI ADJUSTMENTS TO THE DAILY MOORAGE FEE, TO HOLD PUBLIC HEARINGS AT THE MARCH 20, 2008 FINANCE COMMITTEE MEETING AND THE MARCH 27, 2008 REGULAR BOARD MEETING, AND TO TAKE FINAL ACTION AT THE MARCH 27, 2008 REGULAR BOARD MEETING.

The motion passed without objection.

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VI. Items for Action (cont'd).

3. Parking Lot Management Regulations.

Mr. Stone gave a short presentation on this topic.

Discussion followed with Mr. Williams, Mr. Preston, Mr. Stone, and Mr. Mehrkens.

MOTION by Ms. Jebe: ASK UNANIMOUS CONSENT TO PROPOSE REGULATIONS FOR PARKING LOT MANAGEMENT, TO HOLD PUBLIC HEARINGS AT THE MARCH 18, 2008 OPERATIONS COMMITTEE MEETING AND THE MARCH 27, 2008 REGULAR BOARD MEETING, AND TO TAKE FINAL ACTION AT THE MARCH 27, 2008 REGULAR BOARD MEETING, AND TO FORWARD THE REGULATIONS TO THE ASSEMBLY FOR APPROVAL.

The motion passed without objection.

VII. Items for Information/Discussion.

1. Joint Assembly Board Meeting Agenda.

Mr. Stone gave a short presentation on this topic.

He said that there are four items of concern.

They are as follows:

- A. Cruise Ship Dock Improvements – Next Steps.
- B. Sea Walk Management.
- C. Douglas Harbor Replacement – Mercury Contamination.
- D. Small Boat Harbors – Deferred Maintenance.

Mr. Stone also mentioned that the memos in the packet explain in more detail each of these topics.

Discussion followed with various Board Members and Mr. Stone, and Mr. McCall.

VIII. Committee and Board Member Reports.

1. Operations Committee Meeting – held February 12, 2008

Chair Ms. Jebe gave a short report of her last meeting.

She said that the Cruise Ship “Sea Lion” requested reserved moorage at the IVF Float during this Summer Season. This was discussed by the Committee Members and they decided to keep the “first-come – “first-served” policy that is now in effect for this 2008 Summer Season.

She added that a 34’ vessel sank in the Harbor due to the severe winter weather.

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VIII. Committee and Board Member Reports (cont'd)

2. Finance Committee Meeting – held on February 21, 2008

Mr. Preston said that all the items they discussed at their last meeting have already been discussed tonight so he had nothing further to add.

2. CIP/Planning Committee Meeting – February 26, 2008

The meeting was cancelled.

IX. Administrative Officer's Report.

Ms. Johansen gave a short report on the current Port Office remodeling project that is underway.

She mentioned that she would be unable to attend the March Regular Board Meeting, as she would be out of town.

She added that she is working on two RFP Bid Packets.

They are the following:

A. RFP – DH08-265 Term Contract for Harbor Maintenance and Repair Services.

B. RFB – Contract DH08-262 – Term Contract to Provide Portable Sanitation Units and Related Service.

X. Harbormaster's Report.

Mr. McCall gave a short report on conditions in all Harbors.

He said that there are problems with six finger piers and one vessel sank during the last severe weather.

He is moving to an additional office at Statter Harbor, and he would be sending our OPS Maintenance Supervisor, Dwight Tajon to the Dock Office around the middle of March.

Also, he said that he is dealing with the hiring process for five new seasonal employee positions.

XI. Port Director's Report.

Mr. Stone said he would be attending a meeting on Tuesday, March 4, 2008 at 6:00 p.m. at Chapel By The Lake Church and they will be discussing the Amalga Harbor Breakwater.

Also, he is currently negotiating for hiring a Port Engineer and hopes to have an employee on board by May 1, 2008.

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XI. Port Director's Report (cont'd).

Mr. Stone added that the Auke Bay Loading Facility Project is proceeding quickly and that the Contract shows June 1, 2009 as the date of completion.

XII. Committee Administrative Matters.

1. Meeting Calendar for March 2008.

Chair Mr. Etheridge told the Board Members to be aware of all Committee Meeting dates and the Regular Board Meeting date for the month of March 2008.

Operations Committee Meeting - March 18, 2008
5:00 p.m. to 7:00 p.m. **AURORA HARBOR OFFICE**

Finance Committee Meeting - March 20, 2008
5:00 p.m. to 7:00 p.m. **CBJ ASSEMBLY CHAMBERS**

CIP/Planning Committee Meeting - March 25, 2008
5:00 p.m. to 6:30 p.m. **CBJ ASSEMBLY CHAMBERS**

Regular Board Meeting - March 27, 2008
7:00 p.m. to 10:00 p.m. **CBJ ASSEMBLY CHAMBERS**

XIII. Adjournment.

MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO ADJOURN THE REGULAR BOARD MEETING.

The motion passed without objection.

The Regular Board Meeting was adjourned at 8:36 p.m.