

CBJ DOCKS & HARBORS BOARD
CIP/PLANNING COMMITTEE MEETING MINUTES

For Tuesday, January 29, 2008

I. Call to Order.

Committee member Mr. Fisk called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Preston, Mr. Mehrkens, Mr. Kueffner, and Mr. Fisk.

The following members were absent: Mr. Knapp, Mr. Simpson, and Mr. Etheridge.

Also in attendance were: Mr. Stone – Port Director, Mr. McCall – Harbormaster and Ms. Johansen – Administrative Officer.

III. Approval of Agenda.

MOTION by Mr. Mehrkens: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED. The motion passed without objection.

IV. Public Participation.

There was no public participation at this time.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Mehrkens: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES OF DECEMBER 18, 2007. The motion passed without objection.

VI. Items for Information.

1. Waterfront Vending Booth Bid Award.

Ms. Johansen reported to the committee members that the bids for the waterfront vending booths were opened on January 22 and the apparent low bidder was Hecks Construction. However, Hecks put N/A instead of acknowledging the addenda. She stated that they had given the company until 12 noon the following day to acknowledge the addenda. They did not respond back because of various reasons and therefore the bid was offered to the second lowest bidder which was Tom Matheson Carpentry (See attached).

Ms. Johansen stated because of the waterfront sales permit auction and the revenue that should come in they are considering doubling the order of the booths.

Further discussion among the committee members and Ms. Johansen took place at this time.

Mr. Stone stated that his recommendation to the committee members at this time would be to take action on the base bid and then approving the alternate provided all of the waterfront sales permit revenues come in.

MOTIONS by Mr. Mehrkens: ASK UNANIMOUS CONSENT FOR THE APPROVAL OF THE BASE BID TO BE AWARDED TO TOM MATHESON CARPENTRY AND AWARD THE ALTERNATE PROVIDED THE FUNDS BECOME AVAILABLE. The motion passed without objection.

2. Auke Bay Commercial Loading Facility Bid Award.

Mr. Stone reported that there were two handouts distributed to the committee members this evening (See Attached).

He stated that there were only two firms that submitted a bid despite the fact that they sent about 50 packets out. He stated these two bids were open today at 2:00 pm, one was Swalling Construction and the other was Trucano Construction. He stated that it looked as if Swalling would get awarded the bid at one point because Trucano had a clerical error in adding up their line items. He stated that everyone had left after the bid opening except Mr. Summerville and himself and they went over the line items and couldn't find anything in our line items that would be off, and then took a look at Trucano's and they discovered that the line items for the base bid had been added wrong and then proceeded to call Mr. Trucano. Trucano's did a check and did discover an error in their additions and submitted a letter stating they had done so and readjusted the new base price at \$7,076,664.00.

Mr. Stone state from what he understood when this issue happens with these types of bids it can be handled with an acknowledgment letter submitted by the company. He also stated that there could be some potential for Swalling to appeal the award, but stated there is a provision in our bid document that stated if there was a clerical error the City has the right to correct it and require the bidder to comply with the corrected price.

Mr. Stone said at this point Trucano Construction looks to be the low bidder and went on to explain to the committee members the funding involved with the project. He stated there is enough funding available to do the base bid but would like to hold off on additive/alternate A because there are a couple things that he is not yet sure of the costs. One is the inspection cost and explained this to the members. The other is the fill and the quantities of it could be we end up using more than we thought.

Further discussion with Mr. Stone and the committee members took place at this time.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE FULL BOARD AWARD THE BID TO TRUCANO CONSTRUCTION. The motion passed without objection.

3. Aurora Harbor Office Condition Survey.

Mr. Stone stated that he had the City Engineering Department architect Mr. Gillette come and look at the office for the purpose of making improvements to the office. He went over the different issues that Mr. Gillette had addressed in his report.

He said that Mr. Gillette has recommended that we hire a term contract architect to do a couple things for us. One of them is to go through sort of a little program where they would sit down with the staff and go through maybe a better layout for the building for both the employees as well as the public. Then he would come up with some cost estimates for the work. Mr. Gillette told Mr. Stone that this type of service would be around \$5,000.00.

Mr. Stone recommended to the committee to proceed with this and explained some of the major issues with the conditions of the building.

More discussion among the committee members and Mr. Stone took place at this time.

There was no motion at this time but asked that Mr. Stone bring back a cost estimate for the architect to draw up a layout and schematics of the office.

VII. Items for Information/Discussion.

1. Douglas Harbor Dredging Update.

Mr. Stone stated there are two things going on with regards to the Douglas Harbor mercury contaminations involved with the dredging. The first is the Corp of Engineers breakwater which Mr. Stone stated has been resolved. The Corp will move ahead with the rebel mound breakwater which just got approval through DEC today and is good news.

The second issue that Mr. Stone addressed to the committee members was the dredging project located under the old floats, and with regards to that Mr. Stone is having PN&D assemble a list of all of the alternatives that could be used for handling the dredge spoils. We will then get with the regulatory agencies and discuss each one of them to see which ones would be feasible in their mind from a permitting aspect and then sit down and try to determine costs.

Once this is completed Mr. Stone will bring the analysis back to the Board. He stated there are 5 or 6 alternatives and explained them to the committee members briefly. Basically what Mr. Stone stated is the project is on hold until we can come up with a solution to this dredging problem.

Further discussing among Mr. Stone and the committee members took place at this time.

2. Seawalk Update.

Mr. Fish reported that he had attended the meeting regarding the plans for the seawalk. He stated he had presented a couple of issues regarding specific areas of concern and basically they didn't take Mr. Fisk's recommendation but instead took the recommendation of the engineering staff's recommendation.

Further discussion took place at this time.

VIII. Member & Staff Reports.

IX. Committee Administrative Matters.

The next meeting is scheduled for February 26, 2008 at 5:00 pm in the Assembly Chambers.

X. Adjournment.

MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING. The motion passed without objection.

The meeting was adjourned at 6:00 p.m.