

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES
For Thursday, January 31, 2008

I. Call to Order.

Chair Mr. Etheridge called the Regular Board Meeting to order at 7:00 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: Mr. Fisk, Ms. Jebe, Mr. Knapp, Mr. Kueffner, Mr. Mehrkens, Mr. Preston, Mr. Williams, and Mr. Etheridge.

The following member was absent: Mr. Simpson.

Also present were the following: Mr. Stone – Port Director, Mr. McCall – Harbormaster, Ms. Johansen – Docks and Harbors Administrative Officer, and Mr. Dybdahl – CBJ Assembly Liaison.

III. Approval of Agenda.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED.

The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

There was no public testifying.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON DECEMBER 27, 2007 AS PRESENTED.

The motion passed without objection.

Mr. Preston brought up the issue of Reconsideration of the Auke Bay Boatyard Lease and added further information on this topic.

MOTION by Mr. Preston: MOVE TO ACCEPT THE RECOMMENDATION OF THE FINANCE COMMITTEE TO AWARD THE RFP BID #DH08-022 AUKE BAY BOATYARD LEASE TO JUNEAU MARINE SERVICES.

Mr. Williams seconded the motion.

The motion passed without objection.

VI. Items for Action.

1. Auke Bay Loading Facility Bid Award.

Mr. Stone gave a short presentation on this topic.

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VI. Items for Action (cont'd)

MOTION by Mr. Knapp: ASK UNANIMOUS CONSENT TO REQUEST THE ASSEMBLY TO AWARD THE BID FOR CONSTRUCTION OF THE AUKE BAY LOADING FACILITY TO TRUCANO CONSTRUCTION IN THE AMOUNT OF \$7,076,664.00.

The motion passed without objection.

Discussion followed with Mr. Fisk, and Mr. Preston.

Staff was directed to notify both Mr. Krieber and Ms. Linden that their project is now online as they did a lot of preparation work for this project.

2. Waterfront Vendor Booth Bid Award.

Mr. Fisk asked Mr. Stone to give a short presentation on this topic.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO AWARD A BID FOR CONSTRUCTION OF THE WATERFRONT VENDOR BOOTHS TO TOM MATHESON CARPENTRY IN THE AMOUNT OF \$23,851.30, FUNDING PROVIDED BY THE DOCK RESERVES ACCOUNT, AND TO AWARD THE ADDITIVE ALTERNATE IF FUNDING BECOMES AVAILABLE.

The motion passed without objection.

3. Contract for Survey Services to Plat ATS 1699.

Mr. Preston gave a short presentation on this topic.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO AWARD A CONTRACT FOR SURVEY SERVICES TO R & M ENGINEERING, INC. IN THE AMOUNT OF \$6,140.00 FOR SURVEY SERVICES TO PLAT ATS 1699, FUNDING TO BE PROVIDED BY THE HARBOR OPERATING BUDGET.

The motion passed without objection.

4. Docks and Harbors FY 09 and FY 10 Budgets.

Mr. Preston gave a short presentation on this topic.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO ADOPT THE FY 09 AND FY 10 DOCKS AND HARBORS BUDGETS AS PRESENTED BY THE FINANCE COMMITTEE AND TO FORWARD THE BUDGETS TO THE MANAGER FOR PRESENTATION TO THE ASSEMBLY.

The motion passed without objection.

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VII. Items for Information/Discussion.

There were none.

VIII. Committee and Board Member Reports.

1. Operations Committee Meeting – held January 15, 2008

Vice-Chair Mr. Williams gave a short report of his last meeting.

He said that colored vehicle stickers would be used for vehicles parking in harbor parking lots.

Also, he said that several junk vehicles were removed from parking lots in the harbors and signage wording will be corrected and new signs will be installed.

He added that they discussed the Fishing Regulations at the Wayside Park location.

In addition, he said that they talked about personnel assignments and changes coming up for the Spring and Summer seasons.

Mr. Etheridge added further comments.

2. Finance Committee Meeting – held on January 30, 2008

Mr. Preston gave a short report of his last meeting.

He said that Mr. & Mrs. Kadrlik attended the meeting and are still appealing the Board's decision to charge them the live-a-board fee.

He added that the Committee talked about the Fisherman's Bend tideland lease for next year. A sub-committee of Mr. Mehrkens and himself will be attending the negotiations for this lease.

In addition, he said that the Port Improvement Fee paperwork was sent back by the CBJ Assembly for further information and a more concrete detailed plan with a time-line for completion of the projects.

3. CIP/Planning Committee Meeting – held on January 29, 2008

Mr. Fisk gave a short report on his last meeting.

He said that most items that they talked about have already been discussed tonight.

In addition, he said that he attended the Lands Committee Meeting and the discussions on the Seawalk Project.

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VIII. Committee and Board Member Reports (cont'd).

Mr. Fisk said that he presented the memo that the Harbor Board issued about safety concerns in the Taku Smokeries Dock area but they chose to ignore our suggestions and voted to continue the Seawalk on the waterside of Taku Smokeries.

IX. Administrative Officer's Report.

Ms. Johansen gave a short report on projects she has been working on this month.

She said these past few months she has been very busy working on the two budgets that were presented tonight. She said that she was pleased that it is finally ready for submitting to the City Manager and the Assembly.

She also mentioned that Mr. Stone has given her a list of several items to work on for him.

Mr. Stone added further comments.

X. Harbormaster's Report.

Mr. McCall gave a short report on Harbor happenings for this past month.

He said that this last windstorm caused damage to the concrete floats in Aurora Harbor. It will be very expensive to repair, like a 13 to 14 million-dollar project.

Also, he said that he expects that there will be some boat problems from the severe cold snap.

Discussion followed with Mr. Preston, Mr. McCall, and Mr. Etheridge.

XI. Port Director's Report.

Mr. Stone gave a short report on happenings in the Port Department.

He said that the Statter Harbor Master Plan will have several public hearings so he would like for members of the Harbor Board to attend them if possible.

He added that we will be rehabilitating the IVF Float in April and a new pump-out would be added to the launch ramp float at Douglas Harbor.

In addition, there will be a bid out to rebuild the Douglas Harbor floats next Winter.

CBJ Liaison Mr. Dybdahl congratulated the Harbor Board members for pushing and moving forward with the Auke Bay Loading Facility Project. This has been a long-time in the works and he is glad that we have finally gotten to this point.

Discussion followed with Mr. Etheridge, Mr. Knapp, Mr. Mehrkens, Mr. Williams, Mr. Preston, and Mr. Fisk.

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XII. Committee Administrative Matters.

1. Meeting Calendar for February 2008.

Operations Committee Meeting - February 19, 2008
5:00 p.m. to 7:00 p.m. **AURORA HARBOR OFFICE**

Ms. Jebe said that she would be out of town at that time. Mr. Williams said he was not sure if he would be available to Vice-Chair the meeting on that date.

Ms. Jebe said that she would set a different date for the February Operations Committee Meeting.

Finance Committee Meeting - February 21, 2008
5:00 p.m. to 7:00 p.m. **CBJ ASSEMBLY CHAMBERS**

CIP/Planning Committee Meeting - February 26, 2008
5:00 p.m. to 6:30 p.m. **CBJ ASSEMBLY CHAMBERS**

Regular Board Meeting - February 28, 2008
7:00 p.m. to 10:00 p.m. **CBJ ASSEMBLY CHAMBERS**

XIII. Adjournment.

MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO ADJOURN THE REGULAR BOARD MEETING.

The motion passed without objection.

The Regular Board Meeting was adjourned at 8:12 p.m.