

CBJ DOCKS & HARBORS BOARD
OPERATIONS COMMITTEE MEETING MINUTES

For Tuesday, January 15, 2008

I. Call to Order.

Chair Mr. Williams called the meeting to order at 5:00 pm. at the Aurora Harbor Office.

II. Roll.

The following members were present: Mr. Williams, Mr. Knapp, Mr. Simpson, and Mr. Etheridge.

Also in attendance was John Stone - Port Director and Lou McCall – Harbormaster and Robert Clauder – Downtown Operations Management Supervisor.

III. Approval of Agenda.

Mr. Etheridge moved both items for information/discussion to #1 and #2 on the agenda.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED. The motion passed without objection.

IV. Public Participation on Non-Agenda items.

There was none.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE DECEMBER 11, 2008 OPERATIONS COMMITTEE MEETING AS PRESENTED. The motion passed without objection.

VI. Items for Information/Discussion.

1. Parking Lot Management Overview.

Mr. McCall said that he and Bob have cleaned up the lot as far as student parking and people unauthorized to park in the lot are concerned. Mr. McCall said that there is a need for proper signage with the correct language to be posted in the lot. He said he had an estimate for \$21,000 for the signage, which includes installation. One suggestion was to issue a colored parking permit valid for one year only.

2. Summer Operations Plan.

Mr. McCall told the committee that Bob Clauder moved to the Downtown Harbors, and Dwight Tajon relocated to the Dock Shack. Mr. McCall will be moving out to Auke Bay and Brad Rider will follow as the Seasonal Ops and Maintenance Supervisor.

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VII. Items for Action.

1. Draft Fishing Regulations.

Mr. Stone presented the committee with the revised version of the fishing regulations for Wayside Park. Mr. Stone said that he included a special rule for Wayside Park, which prohibits fishing from Wayside Park Transfer Bridge and float unless you are a physically impaired person unable to access the beach.

The committee discussed the issue.

MOTION by MR. KNAPP: TO ALLOW FISHING FROM THE FLOAT ONLY AND PROHIBIT THE PRACTICE KNOWN AS SNAGGING OFF THE FLOAT AND/OR THE RAMP. Mr. Simpson seconded the motion. The motion passed with no objection.

Mr. Etheridge amended the motion to include section C of the draft regulations.

The motion passed unanimously.

2. Waterfront Sales Issues.

Mr. Stone said that out of town sales at vendor booths and a single person controlling more than one booth were the issues being addressed at this meeting. Mr. Stone's recommendation is to defer this until the end of the summer so that activity can be observed and discussed at that time.

Cheryl Pitts – 8500 Evergreen Park Road, Juneau

Cheryl Pitts with Orca tours attended the meeting to address the changes to the waterfront dock sales. She believes that Juneau dock sales should be for Juneau tours. She gave the committee a letter concerning the issue which included some suggestions as follows:

1. Brokers are required to be licensed.
2. Continuing with dock rotation.
3. Tour sales are required to be licensed tours.
4. Brokers do not own a tour.
5. Vendors sell their own product but may be also represented by brokers.
6. Juneau waterfront dock sales are restricted to same day, same port sales.
7. Make additional booths available for bid.
8. Docks & Harbors has currently built in some relief by removing the requirement that a vendor must own a booth or be sold on board ship. CBJ budget will receive funding from selling additional occasional and seasonal dock use permits.
9. When a vendor or broker consistently violates the intended use of the permitted area, enforce the reprimands in place.

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MOTION by Mr. ETHERIDGE: ASK UNANIMOUS CONSENT TO DIRECT THE STAFF TO EXAMINE THE ISSUES CONCERNING THE WATERFRONT SALES AND COME BACK WITH THEIR RECOMMENDATIONS IDENTIFIED IN THE PUBLIC COMMENT AND GIVE A REPORT AT THE END OF THE SEASON AND WORK ON REGULATIONS AT THAT POINT. The motion passed with no objection.

VIII. Staff & Member Reports.

Mr. Etheridge said he spoke to Mr. McCall about the list of maintenance items from last year and asked to have the list brought to the committee. It will be brought to the next operations committee meeting for presentation to the board.

IX. Committee Administrative Matters.

There was none.

X. Adjournment.

MOTION by MR. ETHERIDGE: ASK UNANIMOUS CONSENT TO ADJOURN THE OPERATIONS COMMITTEE MEETING.

The motion passed without objection.

The meeting was adjourned at 5:50 pm.