

**CBJ DOCKS & HARBORS BOARD**  
**OPERATIONS COMMITTEE MEETING MINUTES**

For Tuesday, December 11, 2007

I. Call to Order.

Chair Ms. Jebe called the meeting to order at 5:00 pm. at the Aurora Harbor Office.

II. Roll.

The following members were present: Ms. Jebe, Mr. Etheridge and Mr. Williams.

Also in attendance was John Stone - Port Director and Lou McCall – Harbormaster.

III. Approval of Agenda.

Mr. McCall added Items for Information/Discussion #3 – Towed Vehicles – Relative to Snow Removal

**MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED. The motion passed without objection.**

IV. Public Participation on Non-Agenda items.

There was none.

V. Approval of Previous Meeting Minutes.

**MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE NOVEMBER 20, 2007 OPERATIONS COMMITTEE MEETING AS PRESENTED. The motion passed without objection.**

VI. Items for Action.

1. Proposed Changes to the Waterfront Sales Permit Regulations.

Mr. Stone reviewed the suggestions that Dwight Tajon – Operations Supervisor had written in a memo and said that all of his suggestions are already in the regulations. Mr. Stone also said that he is adding a specific provision for crew to use the loading zones. He said that those vendors that do internet sales can pick up passengers within the loading zones. Mr. Stone said the most substantial change in the regulation is vendors can sell tours from one booth only.

**MOTION by MR. ETHERIDGE: TO RECOMMEND THAT THE BOARD ADOPT THE PROPOSED CHANGES TO THE WATERFRONT SALES PERMIT REGULATIONS AND SEND TO THE FULL BOARD FOR APPROVAL AND ASK UNANIMOUS CONSENT. The motion passed without objection.**

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VII. Items for Information/Discussion.

1. Vandalism at the Douglas Harbor Parking Lot.

Mr. McCall said that he received a phone call from a Douglas Harbor patron concerning the vandalism along Savikko road and the adjacent parking lot. He said that the patron asked if there are any solutions to the vandalism problem. Mr. McCall said that there would be a closed circuit TV system including lighting for the Douglas Harbor revision. He would like to install lighting in the parking lot should there be any extra funds from the Douglas Harbor revision.

Mr. Etheridge would like a list of projects in order by priority.

2. Harris Harbor Restroom Update.

The Harris Harbor restroom has been closed for two and a half years due to vandalism and homeless residing in them. Currently there is a port-a-potty for public use. Mr. McCall said that PND gave him an estimate for the repairs of the facility, which includes the cost for a grinder pump package. Mr. McCall would like the board to decide to either to proceed with the repairs at the cost of \$76,580.65 or shut the facility down permanently, remove and cap the location at a cost of \$6,000.

The committee discussed the issue and concluded that the facility should be removed.

3. Towed Vehicles – Relative to Snow Removal.

Mr. McCall said that the city streets department is towing vehicles to Norway Point for snow removal purposes. JPD does the impound process, and the streets department tows the vehicles and the harbor department pays to have them disposed of. Mr. McCall would like to find a solution to the derelict vehicle problem at Norway Point.

VIII. Staff & Member Reports.

Ms. Jebe said that she will not be at the January 15, 2008 Operations Committee Meeting.

IX. Committee Administrative Matters.

There was none.

X. Adjournment.

**MOTION by MR. ETHERIDGE: ASK UNANIMOUS CONSENT TO ADJOURN THE OPERATIONS COMMITTEE MEETING.**

**The motion passed without objection.**

The meeting was adjourned at 5:45 pm.