

**CBJ DOCKS & HARBORS BOARD**  
**REGULAR MEETING MINUTES**  
**For Thursday, December 6, 2007**

I. Call to Order.

Chair Mr. Etheridge called the Regular Board Meeting to order at 7:00 p.m. in the Downtown Library Large Conference Room.

II. Roll Call.

The following members were present: Mr. Fisk, Ms. Jebe, Mr. Knapp, Mr. Kueffner, Mr. Mehrkens, Mr. Preston, Mr. Simpson, Mr. Williams, and Mr. Etheridge.

No members were absent.

Also present were the following: Mr. Stone – Port Director, Mr. McCall – Harbormaster, and Mr. Dybdahl – CBJ Assembly Liaison.

III. Approval of Agenda.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED.**

**The motion passed without objection.**

IV. Public Participation on Non-Agenda Items.

There was no public testifying.

V. Approval of Previous Meeting Minutes.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON OCTOBER 25, 2007 AS PRESENTED.**

**The motion passed without objection.**

VI. Items for Action.

1. Port Improvement Regulations.

Mr. Preston gave a short presentation on this topic and Mr. Stone added additional information.

Discussion followed with Mr. Fisk, and Mr. McCall.

**PUBLIC HEARING:**

1. Don Habeger – 9300 View Drive  
Juneau, Alaska 99801  
Regional Vice President – Royal Caribbean and Celebrity Cruise Lines

Mr. Habeger said that he also was a member of the Northwest Cruise Ship Association and noted the letter attached in tonight's packet.

**CBJ DOCKS & HARBORS BOARD**  
**REGULAR MEETING MINUTES**

December 6, 2007

Page 2

VI. Items for Action (cont'd)

He mentioned that his Cruise Ships bring in over 200,000 passengers to Juneau per summer season.

He added that he was very much against this proposed increased amount for the Port Improvement Fee, which formerly was called a Dock Maintenance Fee at only five and 1/2 cents per net ton.

He said that he did not think that the Harbor Board should be charging additional fees and not yet have a specific project slated for these new fees collected.

Therefore, he said that he is very much against having the Docks and Harbors Board approve this Proposed Port Development Fee.

2. Andrew Green – 8183 Thunder Street - 586-1282  
Juneau, Alaska 99801  
Port Agent – Cruise Line Agencies of Alaska

Mr. Green said that he is very concerned that the new proposal for the increased net ton fee is designed for funding for a dock project that has not been approved yet.

He added that this fee should remain solely dedicated for Maintenance as originally intended at the five and 1/2 cents per net ton.

He said that he too, is against raising this fee from the current five and ½ cents to the ten cents per net ton the 2008 season, the twenty cents per net ton the 2009 season, and then thirty cents per net ton the 2010 season.

He said his recommendation to the Harbor Board is that they do not pass this Proposed Port Improvement Fee Regulation as presented tonight.

Discussion followed with Mr. Preston, Mr. Knapp, Mr. Stone, Mr. Fisk, Mr. Kueffner, Mr. Williams, and Mr. Simpson.

**MOTION by Mr. Preston: MOVE TO ADOPT REGULATIONS REPEALING THE PORT MAINTENANCE FEE AND TO ESTABLISH A PORT IMPROVEMENT FEE AS RECOMMENDED BY THE FINANCE COMMITTEE, TO CHANGE FROM THREE HOURS TO FOUR HOURS DURATION FOR LIGHTERING OPERATIONS, AND TO FORWARD THE REGULATIONS TO THE CITY ATTORNEY FOR PRESENTATION TO THE ASSEMBLY.**

Mr. Fisk seconded the motion.

**MOTION by Mr. Simpson: MOVE TO AMMEND THE MOTION TO REMOVE SECTION E, NUMBERS 2 AND 3, SO THE REGULATION WILL SUNSET ON DECEMBER 31, 2008 AT THE TEN CENTS PER NET TON, TO REVISIT THIS REGULATION AND MAKE ANY NEW CHANGES AS NECESSARY AT THIS TIME.**

**CBJ DOCKS & HARBORS BOARD**

**REGULAR MEETING MINUTES**

December 6, 2007

Page 3

VI. Items for Action (cont'd)

Mr. Knapp seconded the motion.

The amended motion failed with 6 no votes and 3 yes votes.

Discussion followed with Mr. Preston, Mr. Mehrkens, Mr. Knapp, Mr. Fisk, and Mr. Simpson.

The original motion passed with 8 yes votes and 1 no vote by Mr. Simpson.

2. Snow Dumping in the Yacht Club Tidelands.

Mr. Stone gave a short presentation on this topic.

He referred to the letter from Mayor Bruce Botelho dated November 29, 2007 requesting the Docks and Harbors Board to delay implementation of this prohibition of snow dumping at the Norway Point Yacht Club for another season until the City can find an alternative snow dumping site for the following year. (see letter in packet)

Discussion followed with Mr. Etheridge, Mr. Simpson, Mr. Stone, Mr. Preston, Mr. Fisk, Mr. Kueffner, and Mr. Williams.

**PUBLIC COMMENT:**

1. Jerry Godkin – 4300 Cone Place - 789-3921  
Juneau, Alaska 99801  
Snow Removal Contractor

Mr. Godkin said that he was asking the Harbor Board for this one-year extension to be able to use Norway Point – Yacht Club tidelands for snow removal for this current 2007-2008 winter.

He said that he already has his local contracts in place and did not allow extra monies for having to go farther than the Norway Point – Yacht Club tidelands for dumping snow.

2. Carl Leis – 2340 Ka-See-An Drive - 789-3883  
Juneau, Alaska 99801  
Snow Removal Contractor

Mr. Leis also asked the Harbor Board to extend the ruling to allow snow dumping at the Norway Point – Yacht Club tidelands for this winter season.

He said that he too, has his contracts in place and did not allow extra money to haul snow farther than the Norway Point – Yacht Club tidelands.

He added that he appreciates that the Mayor wrote a letter to the Harbor Board in their behalf and hopes another suitable snow dumping location can be found for the following winters since where we live here in Juneau snow removal will be an inevitable problem each year.

**CBJ DOCKS & HARBORS BOARD**

**REGULAR MEETING MINUTES**

December 6, 2007

Page 4

VI. Items for Action (cont'd).

Discussion followed with Mr. Preston, Mr. Fisk, Mr. Kueffner, Mr. Simpson, and Mr. Mehrkens.

**MOTION by Mr. Kueffner: MOVE TO ALLOW DUMPING OF SNOW IN THE DESIGNATED TIDELANDS AREA ADJACENT TO THE NORWAY POINT – YACHT CLUB THIS WINTER AND TO PROHIBIT DUMPING OF SNOW AT THIS LOCATION BEGINNING MAY 15, 2008.**

Mr. Knapp added further discussion.

Mr. Fisk seconded the motion.

**The motion passed without objection.**

3. Douglas Harbor Sewage Pump-Out Bid Award.

Mr. McCall gave a short presentation on this topic.

He said that the apparent low bidder was Harri Plumbing and Heating Company. The bid exceeds \$100,000 so the Assembly will have to approve the \$139,393 expenditure. There was no bid protest.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE ASSEMBLY AWARD A BID TO HARRI PLUMBING AND HEATING IN THE AMOUNT OF \$139,393 FOR THE DOUGLAS HARBOR SEWAGE PUMP-OUT PROJECT.**

**The motion passed without objection.**

4. FEDP Grant Award for the Fisheries Terminal Crane Maintenance and Electrical Upgrade.

Mr. Preston gave a short presentation on this topic.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD APPROVE THE \$48,770 FEDP GRANT FOR THE DOWNTOWN FISHERIES TERMINAL AND TO REQUEST THAT THE ASSEMBLY APPROPRIATE THE GRANT INTO A CIP ALONG WITH A LOCAL MATCH OF \$16,250 OF HARBOR RETAINED EARNINGS.**

**The motion passed without objection.**

5. Douglas Harbor FAA Juneau Airport Wind Sensor Lease Renewal.

Mr. Preston gave a short presentation on this topic.

**CBJ DOCKS & HARBORS BOARD**

**REGULAR MEETING MINUTES**

December 6, 2007

Page 5

VI. Items for Action (cont'd).

**MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD RENEW THE LEASE WITH THE FAA FOR THE JUNEAU AIRPORT WIND SENSOR SITE UNTIL APRIL 30, 2017.**

**The motion passed without objection.**

6. Proposed Projects for FY 09 CIP.

Mr. Stone gave a short presentation on this topic.

Discussion followed with Mr. Preston, Mr. Fisk, and Mr. Kueffner.

**MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO ADOPT THE PROJECT LIST RECOMMENDED BY THE PORT DIRECTOR FOR THE FY 09 CIP AND TO FORWARD TO THE CITY MANAGER FOR PRESENTATION TO THE ASSEMBLY.**

**The motion passed without objection.**

VII. Items for Information/Discussion.

There were none.

VIII. Committee and Board Member Reports.

1. Operations Committee Meeting – November 20, 2007

Ms. Jebe gave a short report of her last Operations Committee Meeting.

She mentioned that they discussed four items. They were as follows:

1. Wig Craft Speed Limit Reconsideration. – The Operations Committee decided on no further action at this time.

2. They held a Public Hearing on Proposed Regulations for the Waterfront Sales Permits.

3. They held a discussion the Wayside Park Fishing Float and fish snagging problems and will revisit this issue at a later meeting.

4. The Operations Committee voted to allow the Rocky Bay Floating Lodge to use the Cruise Ship Dock and to pay the IVF-Winter Rate. They will be responsible to make their own arrangements for power and water usage. They are scheduled to leave the Cruise Ship Dock by May 15, 2007.

2. Finance Committee Meeting – November 15, 2007

Mr. Preston gave a short report of his last Finance Committee Meeting.

**CBJ DOCKS & HARBORS BOARD**  
**REGULAR MEETING MINUTES**

December 6, 2007

Page 6

VIII. Committee and Board Member Reports (cont'd).

He said that they talked about the Fisherman's Bend Lease Renewal. The owner submitted a private appraisal and it has been submitted to the City Assesor for further review.

Discussion followed with Mr. Simpson, and Mr. Mehrkens.

3. CIP/Planning Committee Meeting – November 27, 2007 (meeting was cancelled).

Mr. Fisk gave a short report on some latest CIP items.

He also added that he has been appointed to serve on the JEDC – Juneau Economic Development Committee Board.

In addition, he said that we need to work with NOAA for replacement of the vessel John Cobb, as a high priority item plus he would like to keep the NOAA vessel Rainier here in Juneau during the winter months.

Mr. Fisk said that he has been working with Rorie Watt on the Seawalk issue. He added that he had written a letter on behalf of the Harbor Board with their objections and safety issues concerning the Seawalk.

He mentioned that the Land Exchange between the University (UAS) and CBJ is still in the process and there have been positive reactions.

4. Audit Committee Meeting – December 4, 2007

Mr. Knapp gave a short report of this last meeting.

He said that they discussed Personnel Practices, Personnel Administration Issues and Personnel Job Descriptions.

Also, they discussed a Management Audit of all the Harbor Functions. Mr. Stone will conduct the Audit of the services that we provide and how they are provided, and whether any of the services can be eliminated.

Mr. Stone will look at how the services are provided, either by Harbor Staff or provided by outside sources.

IX. Harbormaster's Report.

Mr. McCall gave a quick recap of happenings in the Harbors.

He said that since we have been having such cold temperatures lately that we are experiencing major problems with the water heating tapes. Some of the vessels are freezing up and when the temperatures get warmer; there may be some sinking of vessels.

**CBJ DOCKS & HARBORS BOARD**  
**REGULAR MEETING MINUTES**

December 6, 2007

Page 7

X. Port Director's Report.

Mr. Stone gave a quick report of latest happenings at the Port Office.

He said that tomorrow we will be advertising the Bid Packet for the Auke Bay Loading Facility.

He added that he expects a lot of interest from contractors on this project. We will be extremely tight on the budget for this Project.

He added that we have been having problems at Douglas Harbor for doing the dredging projects. Mercury has been found in the soil so we may have to do upland disposal for this contaminated soil.

Assembly Liaison – Mr. Dybdahl apologized for being late to our meeting tonight as he had just come from the Assembly Human Resources Committee Meeting and it had lasted longer than expected.

XI. Committee Administrative Matters.

1. Meeting Calendar for December 2007.

Chair Etheridge called the Board Members attention to the meetings that will be held during the month of December 2007.

**Operations Committee Meeting** - December 11, 2007  
5:00 p.m. to 7:00 p.m. **AURORA HARBOR OFFICE**

**Finance Committee Meeting** - December 20, 2007  
5:00 p.m. to 7:00 p.m. **CBJ ASSEMBLY CHAMBERS**

**CIP/Planning Committee Meeting** - December 18, 2007  
5:00 p.m. to 6:30 p.m. **AURORA HARBOR OFFICE**

**Regular Board Meeting** - December 27, 2007  
7:00 p.m. to 10:00 p.m. **CBJ ASSEMBLY CHAMBERS**

XII. Adjournment.

**MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO ADJOURN THE REGULAR BOARD MEETING.**

**The motion passed without objection.**

The Regular Board Meeting was adjourned at 8:55 p.m.