

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES
For Thursday, October 25, 2007

I. Call to Order.

Chair Mr. Etheridge called the Regular Board Meeting to order at 7:00 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: Ms. Jebe, Mr. Kueffner, Mr. Mehrkens, Mr. Preston, Mr. Williams, and Mr. Etheridge.

The following members were absent: Mr. Fisk, Mr. Knapp, and Mr. Simpson.

Also present were the following: Mr. Stone – Port Director, Mr. McCall – Harbormaster, and Mr. Dybdahl – CBJ Assembly Liaison.

III. Approval of Agenda.

Mr. Stone requested to add an Executive Session directly following item XI. Committee Administrative Matters. It will be to discuss Personnel Issues.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED.

The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

1. Aaron Brakel – 309 D Street, Douglas, AK 99824 – 364-3694.

Mr. Brakel thanked the City staff for updating our Docks & Harbors web site as requested at the last meeting.

He said he would like the City to provide electrical power to the Cruise Ships that dock at the City Docks, as he is concerned about the air quality impacts to Juneau.

Discussion followed with Mr. Kueffner.

V. Approval of Previous Meeting Minutes.

Ms. Jebe requested to change on page 6 the working from Taku Smokeries to the CBJ Engineering Department in the paragraph that discussed the Columbia Lot proposed changes.

MOTION by Ms. Jebe: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON SEPTEMBER 27, 2007 AS AMENDED.

The motion passed without objection.

VI. Items for Action.

1. Proposed Regulations – WIG Craft Speed Limit Exemption.

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VI. Items for Action (cont'd)

Ms. Jebe and Mr. Stone gave a short presentation on this topic.

PUBLIC HEARING:

1. Linus Romey – 360 Ocean Point Drive, Anchorage, AK
President – Alaska Seaflight Company

Mr. Romey said that Mr. Stone described their operation quite fully. He said that they are requesting the exemption from the speed limits that has also been granted to the seaplanes, because their operation is very similar to the operation of the seaplanes.

Discussion followed with Ms. Jebe, Mr. Williams, Mr. Preston, Mr. Mehrkens, Mr. Kueffner, and Mr. Etheridge.

MOTION by Ms. Jebe: ASK UNANIMOUS CONSENT TO ADOPT AN AMENDMENT TO THE SPEED LIMIT REGULATIONS ALLOWING FOR AN EXEMPTION FOR THE WIG-CRAFT AND TO FORWARD THE AMENDMENT TO THE CITY ATTORNEY FOR PRESENTATION TO THE ASSEMBLY.

Further discussion followed with Mr. Preston, Mr. Stone, Mr. Mehrkens, Mr. Romey, Mr. Williams, and Mr. Etheridge.

Mr. Preston requested that we have an actual voice vote on this motion rather than unanimous consent. This was agreeable to Ms. Jebe.

The motion passed with 6 yes votes and 0 no votes.

2. Draft Regulations – Waterfront Sales Permits.

Ms. Jebe and Mr. Stone gave a joint presentation on this topic.

Discussion followed with Mr. Preston, Mr. Williams, and Mr. Stone.

MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO CHANGE IN THE WATERFRONT SALES REGULATION THE BID DEPOSIT AMOUNT FROM \$2,500 TO \$5,000.

The motion passed without objection.

MOTION by Ms. Jebe: ASK UNANIMOUS CONSENT TO PROPOSE AMENDMENTS TO THE WATERFRONT SALES PERMIT REGULATIONS AS RECOMMENDED BY THE OPERATIONS COMMITTEE, AND TO HOLD PUBLIC HEARINGS AT THE NOVEMBER 20, 2007 AND THE DECEMBER 11, 2007, OPERATIONS COMMITTEE MEETINGS AND THE DECEMBER 27, 2007 REGULAR BOARD MEETING AND TO TAKE FINAL ACTION ON THE REGULATIONS AT THE DECEMBER 27, 2007 REGULAR BOARD MEETING.

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VI. Items for Action (cont'd).

The motion passed without objection.

3. Vehicle Replacement Bid.

Ms. Jebe gave a short presentation on this topic and Mr. Stone added further comments.

Mr. Stone referred to a bid quote page from Skinner Sales and Services of Juneau for additional add-on parts to complete the Statter Harbor plowing and sanding truck. The quote amount was \$12,024.67.

Discussion followed with Mr. Kueffner, Ms. Jebe, Mr. Preston, and Mr. Williams.

PUBLIC COMMENT:

1. Mark Trupen – 3175 Pioneer Avenue, Juneau, AK 99801
Associated with Mendenhall Auto Center

Mr. Trupen said that he understands the State government procurement method and the “piggy-back” idea from the City’s purchasing department for cutting costs for items.

He said that he appreciated Mr. Preston’s concern for local businesses participating in the bid process, however sometimes they cannot be competitive on prices through this process even though they would like to have the business.

MOTION by Ms. Jebe: MOVE TO AWARD A BID FOR PURCHASING A 1-TON SNOW PLOW PICK-UP TRUCK TO NYE FORD OF WASILLA FOR \$28,376.

Mr. Kueffner seconded the motion.

The motion passed with 5-yes votes and 1-no vote by Mr. Preston.

MOTION by Ms. Jebe: MOVE TO PURCHASE FROM SKINNER SALES AND SERVICES OF JUNEAU THE ADDITIONAL SNOW PLOW PARTS FOR THE NEW PLOW TRUCK FOR \$12,024.67.

Mr. Mehrkens seconded the motion.

Discussion followed with Mr. Preston, Ms. Jebe, Mr. Stone, and Mr. McCall.

The motion passed with 5 yes votes and 1 no vote by Mr. Preston.

VII. Items for Information/Discussion.

There were none.

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VIII. Committee and Board Member Reports.

1. Operations Committee Meeting – October 16, 2007

Ms. Jebe gave a short report of her last Operations Committee Meeting.

She mentioned that Cultural Preservation Company is seeking a renewal of an Army Corps of Engineers permit for constructing a new dock at the Seadrome building.

Also, she said that they discussed the possibility of purchasing a litter vacuum truck to use down at the Port.

In addition, she mentioned that the Department of Fish and Game wants our permission to store 10 vehicles in our Douglas Harbor parking lot.

2. Finance Committee Meeting – October 11, 2007

Mr. Preston gave a short report of his last Finance Committee Meeting.

He said that they had the first public hearing on the action item for the changes to the Port Improvement Regulations and no public testified.

He said they also discussed the issue of having 2 vessels assigned to one stall in the downtown harbors.

Chair Mr. Etheridge added further comments.

3. CIP/Planning Committee Meeting – October 23, 2007

The meeting was cancelled.

Chair, Mr. Etheridge added further information about the NOAA Facility in Mr. Fisk's absence.

IX. Harbormaster's Report.

Mr. McCall said that the Port Director and Harbormaster's Conference was just recently hosted here in Juneau. There was a very good turnout of participants from all over the State of Alaska. In fact, there were about 65 individuals that participated.

It seemed that a good time was had by all who participated, the food was fantastic and there was great entertainment provided. Overall, he said it was a very successful Conference this year.

Discussion followed with Mr. Kueffner, Mr. Dybdahl, and Mr. Etheridge.

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X. Port Director's Report.

Mr. Stone said that our new Administrative Officer would start on November 5, 2007. Her name is Pam Johansen and we are definitely looking forward to having her aboard.

Also, he said that we have an advertisement out now for a position named Engineer Associate. This will be a non-licensed Project Manager that will be able to help him keep all our Projects up to par.

Mr. Stone said he would be out of the office on vacation from November 15, 2007 to December 1, 2007. He will have his cell phone with him but may not have reception when he is out of the Country.

Chair Mr. Etheridge said that Mr. Fisk has been working on the transfer of land (land-swap) between UAS and CBJ. The paperwork is currently over at the CBJ Law Department for them to draft a resolution to be presented to the Assembly.

Assembly Liaison – Mr. Dybdahl said that he is glad to be re-appointed to the Assembly and also was glad to be back as our Assembly Liaison.

XI. Committee Administrative Matters.

1. Meeting Calendar for November 2007.

Operations Committee Meeting - November 20, 2007
5:00 p.m. to 7:00 p.m. **Aurora Harbor Office**

Finance Committee Meeting - November 15, 2007
5:00 p.m. to 7:00 p.m. **CBJ Assembly Chambers**

CIP/Planning Committee Meeting - November 27, 2007
5:00 p.m. to 6:30 p.m. **CBJ Assembly Chambers**

Regular Board Meeting - November 29, 2007
7:00 p.m. to 10:00 p.m. **City Hall – Room #224**

XII. Executive Session.

MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES.

The motion passed without objection.

Chair Mr. Etheridge called for a 5-minute break at 8:15 prior to going into Executive Session.

The Board Members went into Executive Session at 8:20 p.m.

The Executive Session ended at 8:39 p.m.

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XIII. Adjournment.

MOTION by Ms. Jebe: ASK UNANIMOUS CONSENT TO ADJOURN THE REGULAR BOARD MEETING.

The motion passed without objection.

The Regular Board Meeting was adjourned at 8:40 p.m.