

**CBJ DOCKS & HARBORS BOARD**  
**REGULAR MEETING MINUTES**  
**For Thursday, August 30, 2007**

I. Call to Order.

Vice-Chair Mr. Fisk called the Regular Board Meeting to order at 7:00 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: Ms. Jebe, Mr. Kueffner, Mr. Mehrkens, Mr. Preston, Mr. Williams, and Mr. Fisk.

The following members were absent: Mr. Etheridge, Mr. Knapp, and Mr. Simpson.

Also present were the following: Mr. Stone – Port Director and Mr. Mc Call – Harbormaster.

Mr. Dybdahl – CBJ Assembly Liaison was absent.

III. Approval of Agenda.

Mr. Stone asked to remove Item #4 (Intermediate Vessel Float Rehabilitation Bid Award) under Items for Action.

Chair Fisk added that Item #2 (Decision to Bid the Douglas Harbor Replacement Project) under Items for Action, would change to Item #2 under Items for Information/Discussion.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO ADOPT THE AGENDA AS PRESENTED AND AMENDED.**

The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

There was no public participation.

V. Approval of Previous Meeting Minutes.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON JULY 26, 2007 AS PRESENTED.**

The motion passed without objection.

Mr. Stone requested to add an Executive Session at the end of tonight's meeting to discuss some Personnel Matters.

**MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO ADD AN EXECUTIVE SESSION AT THE END OF TONIGHT'S MEETING TO DISCUSS SOME PERSONNEL MATTERS.**

The motion passed without objection.

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VI. Items for Action.

1. ATV Use at Echo Cove.

Mr. Stone gave a short presentation on this topic and then handed out an updated summary page of problems at the Echo Cove Launch Ramp and surrounding property.

Discussion followed with Mr. Fisk, Mr. Kueffner, Mr. Preston, and Mr. Mehrkens.

**PUBLIC COMMENT:**

1. James Tipps - 6029 Chatham Drive, Juneau, AK 99801  
President of the Rough Riders ATV Club

Mr. Tipps said that two new ordinances are scheduled to be presented to the Assembly at their next meeting on September 24, 2007.

Further discussion followed with Mr. Kueffner, Ms. Jebe, Mr. Preston, Mr. Williams, Mr. McCall, Mr. Mehrkens, and Mr. Fisk.

Mr. Preston said that we need to enforce the law and regulations and put up the new signs to inform the public of the regulations and rules for use of the Echo Cove Launch Ramp and surrounding property.

Ms. Jebe said that she would like to refer this issue back to the next Operations Committee for further discussion. Also, there are camp ground management issues to be looked at.

Mr. Mehrkens said that we need a flyer printed up to hand-out to the public that shows all the regulations at Echo Cove.

Mr. Stone will make up a one-page flyer to be handed out by staff and our Contractor.

Mr. Preston said that any additional work required should be paid for by the fees received from Echo Cove moorage/launch ramp usage. Also, he would like for the Finance Committee to research the impact of Echo Cove usage.

Chair Fisk said that this item will be referred back to the next Operations Committee Meeting for further discussion.

2. Auke Bay Boatyard RFP Solicitation.

Mr. Stone gave a short presentation on this topic.

Discussion followed with Mr. Preston, Mr. Mehrkens, Mr. Stone, Mr. Fisk, and Mr. Williams.

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VI. Items for Action (cont'd).

**MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO AUTHORIZE THE PORT DIRECTOR TO SOLICIT PROPOSALS FROM QUALIFIED BUSINESSES FOR A LEASE TO OPERATE THE AUKE BAY BOATYARD.**

The motion passed without objection.

3. Statter Harbor Launch Ramp Planning Grant Appropriation.

Mr. Stone gave a short presentation on this topic.

Discussion followed with Mr. Preston, and Mr. Stone.

**MOTION by Ms. Jebe: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD ENTER INTO A GRANT WITH THE ALASKA DEPARTMENT OF FISH AND GAME IN THE AMOUNT OF \$250,000 FOR PLANNING AND PERMITTING OF A NEW LAUNCH RAMP AT STATTER HARBOR AND TO REQUEST THAT THE ASSEMBLY APPROPRIATE THE GRANT.**

The motion passed without objection.

4. Statter Harbor Launch Ramp Planning and Environmental RFP Solicitation.

Mr. Stone gave a short presentation on this topic.

**MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD AUTHORIZE THE PORT DIRECTOR TO SOLICIT PROPOSALS FROM CONSULTANTS TO PROVIDE PLANNING, ENVIRONMENTAL, AND PERMITTING SERVICES FOR THE STATTER HARBOR MASTER PLAN.**

The motion passed without objection.

5. Fisheries Terminal Crane Upgrade Grant Application Approval.

Mr. Stone gave a short presentation on this topic.

Discussion followed with Mr. Preston, Mr. Kueffner, Mr. McCall, and Mr. Stone.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD APPLY FOR A FISHERIES DEVELOPMENT GRANT TO UPGRADE THE CRANES AT THE DOWNTOWN FISHERIES TERMINAL AND TO INSTALL TWO ELECTRICAL PEDSTALS ON THE DOCK.**

The motion passed without objection.

VII. Items for Information/Discussion.

1. Decision to Bid the Douglas Harbor Replacement Project.

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VII. Items for Information/Discussion (cont'd).

Mr. Stone gave a short presentation on this topic.

Discussion followed with Mr. Kueffner.

Mr. Stone recommended that the Board hold-off on the bid for Douglas Harbor and reapply under the Municipal Matching Grant Program this Fall.

IX. Committee and Board Member Reports.

1. Operations Committee Meeting – August 14, 2007

Vice-Chair Mr. Williams gave a short report of the last Operations Committee Meeting. He said that most of the items that they discussed have already been discussed at tonight's meeting.

2. Finance Committee Meeting – August 16, 2007

Mr. Preston gave a short report of his last Finance Committee Meeting. He said that mostly they discussed tideland leases.

3. CIP/Planning Committee Meeting – August 29, 2007

Mr. Fisk gave a short report of his last CIP/Planning Committee Meeting. He said that everything that they discussed has already been talked about at tonight's meeting so he had nothing further to add.

X. Port Engineer's Report.

There was none.

XI. Harbormaster's Report.

Mr. McCall said that there has been more vandalism to the luxury yachts mooring at the Breakwater at Statter Harbor.

He added that we need the Security Cameras to be put up to help discourage this problem.

Discussion followed with Mr. Stone and Mr. Mehrkens.

XII. Port Director's Report.

Mr. Stone said he had nothing further to add to tonight's meeting.

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XIII. Committee Administrative Matters.

1. Meeting Calendar for September 2007.

Vice-Chair Mr. Fisk called the Board Members attention to the scheduled Committee and Regular Board Meetings for the month of September 2007.

XIV. Executive Session.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO ADJOURN THE REGULAR MEETING TO GO INTO EXECUTIVE SESSION.**

The motion passed without objection.

The Board Members went into Executive Session at 9:00 p.m.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO ADJOURN THE EXECUTIVE SESSION AND RETURN BACK TO THE REGULAR BOARD MEETING.**

The motion passed without objection.

The Board Meeting reconvened at 9:11 p.m.

Vice-Chair Mr. Fisk referred the assessment of General Management of the Small Boat Harbors to the Operations Committee for further discussion and action.

XV. Adjournment.

**MOTION by Mr. Mehrkens: ASK UNANIMOUS CONSENT TO ADJOURN THE REGULAR BOARD MEETING.**

The motion passed without objection.

The Regular Board Meeting was adjourned at 9:12 p.m.