

CBJ DOCKS & HARBORS BOARD
CIP/PLANNING COMMITTEE MEETING MINUTES

For Tuesday, July 24, 2007

I. Call to Order.

Chairman Fisk called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Knapp, Mr. Kueffner, Mr. Preston, Mr. Simpson, Mr. Williams, and Mr. Fisk.

The following member was absent: Mr. Etheridge.

Also in attendance were: Mr. Stone – Port Director and Mr. McCall – Harbormaster.

III. Approval of Agenda.

Mr. McCall asked to move Items for Action #1 to #3 and move the other two items up on the agenda and to change the 25% match for purchase of the high-speed landing craft from \$446,688.75 to \$42,755.

MOTION by Mr. Simpson: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED. The motion passed without objection.

IV. Public Participation.

There was no public participation.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE JUNE 26, 2007 CIP/PLANNING COMMITTEE MEETING MINUTES. The motion passed without objection.

VI. Items for Action.

1. Port Security Grant Appropriation.

Mr. McCall said we received a grant of \$219,000 for two projects for port security enhancements – 1) Port security patrol boat for \$144,000 and 2) Closed circuit TV cameras for \$75,000. The port security patrol boat is a multifunctional vessel. It is a high-speed landing craft whose purpose is to provide enforcement activities, search and rescue, and waterside fire fighting capability. Project #2 is for our future closed circuit TV cameras with the upcoming redesign of our port facility and also some security fencing.

VI. Items for Action (continued).

MOTION by Mr. Knapp: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD REQUEST THE ASSEMBLY TO APPROPRIATE A GRANT OF \$219,000 FOR PORT SECURITY IMPROVEMENTS FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY PENDING ARRIVAL OF THE OFFICIAL AWARD NOTICE FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY. The motion passed without objection.

2. Bid Award DH07-189, Purchase and Delivery of a New High Speed Landing Craft.

Mr. McCall said we went out to bid and had two responses. One was non-responsive since they did not have the qualifications to build the vessel.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD REQUEST THE ASSEMBLY TO AWARD BID DH07-189, PURCHASE AND DELIVERY OF A NEW HIGH SPEED LANDING CRAFT, TO WILLIAM E. MUNSON COMPANY IN THE AMOUNT OF \$186,755 PENDING AWARD OF THE PORT SECURITY GRANT AND APPROPRIATION OF THE REQUIRED 25% MATCH OF \$42,755 FROM THE PORT RESERVES. The motion passed without objection.

Mr. Stone said the intent is to have the Board approve the 25% match appropriation and then ask the Assembly to put it in this project.

3. Downtown Fisheries Terminal Electrical Update.

Mr. Stone said he asked Morris Engineering and Chatham Electric to look at every possible way to provide electrical infrastructure so that Taku River Reds can run their ice plant. This is the lowest cost they came up with. Mr. Peterson has asked the Board to install it. We have scaled back from the previous alternative. We are putting in fuse disconnects instead of panel boards. The money is to come from Board Contingency.

Ms. Heather Hardcastle, Len Peterson's daughter, thanked the Board for continuing to look at this and for Mr. Stone's hard work. They never thought it would be this difficult to put the ice machine in once the approval had been given. There is excitement in the harbor among other relatively small direct marketers like themselves as well as other fishermen. This is an ice machine that will be used. They have had a number of folks come up to them on the docks and ask if there would be a day where anyone could purchase ice. There is a lot of interest in getting the ice machine up and running. She asked the Board to fund the project.

The Committee members discussed the electrical update costs. They also discussed possible negotiations with Taku River Reds to help the Board get back some of their investment in the electrical installation project.

VI. Items for Action (continued).

MOTION by Mr. Simpson: TO RECOMMEND TO THE FULL BOARD THE ALLOCATION OF \$20,000 FROM THE BOARD CONTINGENCY FUND FOR THE INSTALLATION OF THE ELECTRICAL SYSTEM THAT IS SPECED OUT IN CHATHAM ELECTRIC'S ESTIMATE, AND SUCH AMOUNT TO INCLUDE THE MATERIALS, CONSULTING, AND DESIGN. ANYTHING OVER \$20,000 TO BE PAID BY THE TENANT. Mr. Knapp seconded the motion.

Mr. Kueffner asked to be recused from voting since he is doing work for Taku Renewable Resources Inc. Mr. Fisk volunteered to talk with Mr. Peterson after the season winds down regarding selling and providing ice to the public.

The motion passed 5 to 0 with Mr. Kueffner being recused.

VII. Items for Information.

1. Sunset Clipper Conditional Use Permit.

Mr. Stone said this is going before the Planning Commission tonight. The permit is subject to three conditions: 1) A physical barrier, which separates the private staging area from the general walking area. A "No Parking: Loading/Unloading only" sign to be posted at the entrance to the area. 2) An on-site coordinator shall be present at the site during all business hours. He will serve as a flagger to direct buses backing into the site. 3) Buses shall be no longer than 25 feet. Mr. Falk wants to use our lot to unload buses larger than 25 feet. He would also like to share the costs of our restrooms since he will not be putting in any restrooms.

The Committee members discussed this issue and would like the Operations Committee to explore the issue of in-kind service and whether any new fees may be required.

2. CIP Updates.

Mr. Stone updated the Committee on the following projects:

A. Intermediate Vessel Float Repairs – this is out to bid and should be awarded in August.

B. Auke Bay Loading Facility – we should get the Corps permit any day and are still working with DOT for the right-of-way permit. We have 65% design of uplands and hope to go out to bid in October.

C. Old Douglas Harbor Replacement – we have the 95% plans. The application went to DOT on Friday under the Harbors Municipal Grant Program asking for half of the construction funding (\$2.1M). They hope to make the awards by October 1st.

VII. Items for Information (continued).

D. Douglas Harbor Sewer Pump-out – we got a grant from the National Forest Foundation. The design is 95% complete. We will go out to bid this Fall.

E. Douglas Harbor Breakwater – this is still on schedule to start next summer. We will have to remove the old dock and dredge the entrance if necessary.

F. Downtown Cruise Ship Dock Replacement – we will continue to work on Gold Creek, but move as fast as we can on the downtown berths. PN&D is working on the geo-tech report and looking at tideland conveyance from DNR.

Mr. Stone said we have a solicitation out for an Admin Manager. We had difficulty getting a Port Engineer. He will shift over to the Port Engineer's duties and have the Admin Manager take over some of his other duties. The application period closes on 7/27/07.

3. Fall Sales Tax Ballot.

Mr. Stone said the Assembly put us down for \$5M. It will come up for introduction at the next Assembly meeting and then go out for public hearing. It will be on the Fall ballot. If it passes, we will get \$1M a year for the next five years.

VIII. Member & Staff Reports.

There were none.

IX. Committee Administrative Matters.

Mr. Fisk said the next meeting would be August 28, 2007.

X. Adjournment.

MOTION by Mr. Knapp: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING. The motion passed without objection.

The meeting was adjourned at 6:18 p.m.