

CBJ DOCKS & HARBORS BOARD
CIP/PLANNING COMMITTEE MEETING MINUTES

For Tuesday, August 28, 2007

I. Call to Order.

Committee member Mr. Fisk called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Simpson, Mr. Preston, Mr. Mehrkens, and Mr. Fisk.

The following members were absent: Mr. Etheridge, Mr. Kueffner, and Mr. Knapp.

Also in attendance were: Mr. Stone – Port Director, and Mr. McCall – Harbormaster.

III. Approval of Agenda.

Mr. Stone added to the agenda for an action item #5 the Supplemental Port Security Grant – TWIC.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED. The motion passed without objection.

IV. Public Participation.

There was none at this time

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Simpson: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES OF JULY 24, 2007. The motion passed without objection.

VI. Items for Action.

1. Decision to Bid for the Douglas Harbor Replacement Project.

Mr. Stone stated there is a memo in the members packets dated August 24, 2007 describing what this topic is about (See attached). He stated that we have completed the Douglas Harbor plans, which is the replacement of the old floats. The project is ready for bid at this time. He went over the estimated costs for this project with the committee members.

He stated that there was a grant application submitted to DOT and was not approved which would mean if Harbors were to use other funds we have reserved it would be the only project to be done in the foreseeable future. He stated that if we wait and apply for a matching grant this Legislative session there is a chance that we would get it and this would be the funding for Douglas and then apply for another grant for the rebuild of Statter Harbor.

Mr. Stone recommended to the committee members to wait and explained to the committee members why.

Further discussion among the committee members and the Port Director took place at this time.

Mr. Stone stated that basically the project would be delayed about six months.

The committee members made the decision that there wouldn't be a motion needed for this item and they will bring it up at the full Board Meeting on Thursday.

2. Statter Harbor Launch Ramp Planning Grant Application.

Mr. Stone stated that this is a \$250,000.00 planning grant which we intend to match with the same amount of money that we currently have, which is marine passenger fees. This money would be used to go through what is a very rigorous environmental planning and permitting process for the Statter Harbor Master Plan.

Mr. Stone stated that this is the grant and typically what is done is the Board approves the grant and requests the Assembly appropriate the grant amount into the project.

Further discussion took place at this time.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD ENTER INTO A GRANT WITH THE ALASKA DEPARTMENT OF FISH AND GAME IN THE AMOUNT OF \$250,000.00 FOR PLANNING AND PERMITTING OF A NEW LAUNCH RAMP AT STATTER HARBOR AND REQUEST THE ASSEMBLY APPROPRIATE THE GRANT. The motion passed without objection.

3. Statter Harbor Launch Ramp Planning and Environmental RFP Solicitation.

Mr. Stone stated that this is a follow on the above action item that the committee just passed. Basically it is just a request to have authorization from the committee to solicit proposals for consulting services to do what the grant says we are going to do (See attachment B to the grant).

Mr. Stone stated that basically it is an environmental assessment and all of the permits.

MOTION by Mr. Simpson: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD AUTHORIZE THE PORT DIRECTOR TO SOLICIT PROPOSALS FROM CONSULTANTS TO PROVIDE PLANNING, ENVIRONMENTAL, AND PERMITTING SERVICES FOR THE STATTER HARBOR MASTER PLAN. The motion passed without objection.

4. Fisheries Terminal Crane Upgrade Grant Application Approval.

Mr. Stone stated the Department of Community and Economic Development has monies available each year for fisheries infrastructure improvements throughout Alaska. They have an application period open right now. The Chair of the committee offered to actually develop an application if Mr. Stone could come up with some ideas and he had suggested the upgrade of the Fisheries Terminal cranes of which are heavily used.

Mr. Stone said he has been working with Mr. Geraghty of Maritime Hydraulics who does all the servicing of the cranes and asked him to give some ideas of what should be put into the cranes as far as money to keep them running.

Mr. Stone went over the funding request and how much would be used towards each of the cranes with a request for funding of \$40,000.00. Basically it is going through and rebuilding motors and replacing major parts and with the yellow cranes set them so they will actually swing around and adjust the boom at the same time.

Also they are looking into providing electrical service there and putting in possibly one or two pedestals, which had been suggested by several of the fisherman.

Mr. Stone stated he is not fully sure of the funding we will receive, but said it is well worth submitting.

Further discussion among the committee members took place at this time.

MOTION by Mr. Mehrkens: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE BOARD APPLY FOR A FISHERIES DEVELOPMENT GRANT TO UPGRADE THE CRANES AT THE DOWNTOWN FISHERIES TERMINAL. The motion passed without objection.

5. Supplemental Port Security Grant – TWIC.

Mr. McCall spoke of the memo that he handed out to the committee members this evening (See attached). He stated this is part of the Homeland Security that we are dealing with. He explained the TWIC programming and stated he needed to get this grant into the Federal Government for the funding which had been removed from the original HSA Grant. Mr. McCall stated that the original grant would only cover TWIC related expenses not construction-related material. The requested amount of funds is for \$4050.00.

Mr. McCall stated that this grant needed to be expedited to meet the deadlines. This will be passed on to the full Board for the Thursday night meeting.

No motion was needed.

VII. Items for Information.

There were none at this time.

VIII. Member & Staff Reports.

Mr. Stone reported to the committee members regarding the commercial loading facility at Auke Bay and things are moving forward regarding the DOT specs for a driveway.

More discussion among the Port Director and the committee members took place at this time.

IX. Committee Administrative Matters.

There were none at this time.

X. Adjournment.

MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING. The motion passed without objection.

The meeting was adjourned at 5:30 p.m.