

CBJ DOCKS & HARBORS BOARD  
OPERATIONS COMMITTEE MEETING MINUTES

For Tuesday, May 15, 2007

I. Call to Order.

Mr. Etheridge called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Etheridge, Ms. Jebe, and Mr. White.

Also in attendance were the following: Mr. Stone – Port Director, Mr. McCall – Harbormaster, Mr. Fisk – Board Member.

III. Approval of Agenda.

**MOTION by Ms. Jebe: TO APPROVE THE AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT. The motion passed without objection.**

IV. Public Participation on Non-Agenda items.

Kirby Day with Princess Tours attended the meeting to thank the staff for opening the plaza on all ship days. He also stated that cross-hatching the entrance of Zone A to prevent persons from parking in that area would help relieve congestion in the downtown area.

V. Approval of Previous Meeting Minutes.

**MOTION by Ms. Jebe: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE APRIL 17, 2007 OPERATIONS COMMITTEE MEETING. There were no objections.**

VI. Items for Action.

1. Steamship Park Operations – Shoe Fly Request for Changes.

Sydney Mitchell and Dawn Walsh owners of Shoe Fly retail had requested of the board to consider the following changes:

1. That busses stopping at the on-street lane turn off their busses to reduce emissions;
2. To open the inner plaza during the off-season for public parking; and
3. To designate the on-street lane as public parking during low use times in the summer.

Mr. Stone distributed the letter to the major operators and they all agree that the busses should not be idling for longer than a short period. They support the opening of the inner plaza during the off-season for public parking. They do not support the on-street lane being used for public parking during the season.

Mr. Stone said that he checked with the City Manager about opening the lot up for public parking and

VI. Items for Action (cont'd).

he said that it would require a change in the conditional use permit as well as extra funds for litter pick-up, snow removal, parking enforcement, the disposal of junk vehicles and other related activities. Mr. Stone stated that the feedback he received from harbor and cruise line staff is that they are not in favor of opening the parking garage for public parking and that they are not in favor of allowing the on-street lane being used for public parking.

Kirby Day of Princess Tours stated that they support public parking in the plaza during the winter months. He also said that the Cruise Line Agencies built the plaza with the intent of the outside lane designated for bus staging and drop-off. He also stated that by taking away the on-street lane it would cause more congestion for downtown Juneau and make it more of a hassle for them to pick-up and drop-off passengers.

Joan Dearing the proprietress of Paradise Café stated that she agrees the on-street lane needs to be there for the busses but feels there should be an alternate parking arrangement for the locals as well as visitors. She stated that on the days that she observed the lot, it remained vacant with an occasional bus running through it. She asks that the board work with the community to provide public parking.

Sydney Mitchell co-owner of Shoe Fly retail store said that she observed a “no ship” day with the parking lot closed to the public as one of her slowest days of the year and that having that lot closed adversely affects her sales. She also stated that she values the Cruise industry but would like to reach a compromise to provide parking for the locals and visitors.

A board discussion followed and it was decided that the Harbors Department does not have the manpower or the proper equipment to maintain the lot in the off-season. A suggestion to speak with the city manager in regards to opening the parking garage for public use. Mr. Stone will contact the city manager and the streets department about the parking garage and the plaza for parking.

2. Taku River Reds Commercial Use Permit – Review of Draft Permit.

This item didn't get voted through at the last meeting due to lack of information for board members to make a decision. Mr. Stone drafted a commercial use permit and asked the applicant Mr. Len Peterson to address the board at the May 15, 2007 operations committee meeting.

Mr. Peterson has looked over the permit and has concerns with the amount of insurance required so Mr. Stone will work with risk management to better structure the amount insurance requirement for Mr. Peterson's ice plant. Mr. Stone said that Mr. Peterson is looking for a year-to-year permit with an ice plant placed on the end of the dock. He will have metered water and metered electricity and will pay rent in the amount of \$300 per month.

Mr. Peterson addressed the board and stated that he would like to locate the ice plant in a less

VI. Items for Action (cont'd).

congested area. He feels that the very end of the pier is the best place for the ice machine so that he may use the crane to offload ice and fish for users. He said that after the salmon season he would remove the ice plant and vacate the dock for winter users. He said that he'd like to use that spot because of the crane usage throughout the season and is willing to assist with the procurement of another crane. He also said that he does have liability insurance and is working on getting quotes for higher coverage.

Mr. Stone will have a packet for the regular board meeting under reconsideration.

3. Advertising on Vehicles in Port Loading Zones

At the April 26, 2007 meeting, the Board allowed Mr. Ben Wilcox of Juneau Tours, LLC to advertise for the month of May pending review at the operations committee meeting.

Mr. Stone said that he spoke with the City Attorney's office and it was concluded that advertising is allowed on taxis but not on shuttle and tour vehicles. Mr. Wilcox has been informed of these regulations.

VII. Items for Information/Discussion.

1. Sunset Clipper Tidelands Lease- Review of Draft Lease

Mr. Stone said that he has a draft lease and wanted the board to go through it to review what they are going to do. He stated that what the lease will do is allow Mitch Falk to rip out the old work float and build a new gangway and build a new 400 foot float where the work float is now. The 340 feet will be for his exclusive use, and the first 60 feet will be used by fisherman to sell fish products. Mr. Stone said that we would give him a lease credit for the construction of the new gangway and landing float. Mr. Stone also said that Mitch will build a 100 foot extension to the "B" float.

Mr. McCall said that there are some electrical cables that will need to be relocated to the new float, which can end up cost about \$300,000 to complete.

Mitch Falk attended the meeting to tell the board that he had a meeting with PND and they quoted the electrical upgrade as well as work within the parking lot to be around \$250,000.

The Board raised questions about the electrical issues and discussed the problem and due to lack of funds, the electrical issue cannot be addressed at this time. However, Mr. Falk said that the dock project can proceed at this time without the electrical upgrade.

2. Vessel Salvage and Disposal – Self Insurance Questions

Mr. Stone said that Bernard Ivey informed him that he has been self insured by establishing an account and depositing an amount equivalent to the yearly insurance premiums. Mr. Ivey is asking the board to accept his account as proof of insurance instead of having to pay the \$.25 per foot per month charge.

The board discussed the proposition and decided that they are not in favor of allowing this alternative.

VIII. Staff & Member Reports.

Mr. McCall said that we were funded \$219,000 on the grant and would like the people of Southeast to receive the money.

Mr. Etheridge said that the 10 million dollar municipal harbor grant funds that the legislature put in, will go to DOT that we can get the matching grant, has passed the legislature; and that there will be \$10 million dollars available for the state.

Mr. Stone said that he's going to submit Douglas Harbor which will be about \$2.0 million in matched funds.

IX. Committee Administrative Matters.

There were none.

X. Adjournment.

**MOTION by Ms. Jebe: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING. The motion passed without objection.**

The meeting was adjourned at 6:43 p.m.