

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES
For Thursday, June 28, 2007

I. Call to Order.

Chair Mr. Simpson called the Regular Board Meeting to order at 7:00 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: Mr. Etheridge, Mr. Fisk, Ms. Jebe, Mr. Preston, Mr. Williams, and Mr. Simpson.

The following members were absent: Mr. Knapp, Mr. Kueffner, and Mr. White.

Also present were the following: Mr. Mc Call – Harbormaster.

Mr. Stone – Port Director and Mr. Dybdahl – CBJ Assembly Liaison were absent.

III. Approval of Agenda.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO REMOVE THE CONSENT AGENDA ITEM FOR DISCUSSION AT A LATER MEETING.

The motion passed without objection.

MOTION BY MR. Etheridge: ASK UNANIMOUS CONSENT TO MOVE UNDER ITEMS FOR INFORMATION/DISCUSSION ITEM #3 – PND DOWNTOWN CRUISE SHIP DOCKS GEOTECHNICAL RESEARCH ENGINEERING PROPOSAL, TO ITEMS FOR ACTION AS ITEM #3, AND TO APPROVE THE AGENDA AS AMENDED.

The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

1. Howard Lockwood – #28 Thunderbird Terrace, Juneau, Alaska 99801 – 209-4250
Manager, Juneau Port Development, LLC.

Mr. Lockwood said that a formal presentation of the Tideland Lease for the Little Rock Dump Project will be presented to the CBJ Lands Committee on July 9th, 2007 and after that meeting the presentation will go on to the CBJ Assembly for final approval of the lease.

He said he was very pleased with how well the project is finally moving forward.

Discussion followed with Mr. Fisk and Mr. Simpson.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON MAY 31, 2007 AS PRESENTED.

The motion passed without objection.

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VI. Items for Action.

1. Juneau Marine Services Lease Rent Credit.

Mr. Preston gave a short presentation on this topic and Mr. McCall added further information.

Discussion followed with Mr. Simpson.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO AUTHORIZE A RENT CREDIT TO JUNEAU MARINE SERVICES FOR NEW TIRES AND PANELS FOR THE MARINE TRAVEL LIFT AND OTHER EQUIPMENT, THE CREDIT AMOUNT IS NOT TO EXCEED \$10,000.00 THIS CURRENT LEASE YEAR, AND THE INSTALLATION LABOR IS TO BE PROVIDED BY JUNEAU MARINE SERVICES.

The motion passed without objection.

2. Auke Bay Boat Yard Annual Lease Rent Adjustment.

Mr. Preston gave a short presentation on this topic.

He asked for this topic to be referred back to the next Finance Committee Meeting to be discussed further.

PUBLIC COMMENT:

1. Jim Lesh – Owner/Operator of the Auke Bay Boat Yard

Mr. Lesh said that he will be leaving this position and has the business up for sale at this time. He wanted the Board Members to be aware of this fact.

Mr. McCall suggested that this topic also be discussed at the next Operations Committee meeting.

Chair Simpson referred this topic to both the Operations Committee and the Finance Committee to be discussed at their next meetings.

3. PND Downtown Cruise Ship Docks Geotechnical Research Engineering Proposal.

Mr. McCall gave a short presentation on this topic.

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VI. Items for Action (cont'd).

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO AUTHORIZE THE PORT DIRECTOR TO ENTER INTO A CONTRACT WITH PN & D FOR THE AMOUNT OF \$16,500.00 TO PROVIDE DEVELOPMENT OF A GEOTECHNICAL RESEARCH ENGINEERING PLAN FOR THE DOWNTOWN CRUISE SHIP DOCK PROJECT.

The motion passed without objection.

VII. Items for Information/Discussion.

1. Taku River Reds Electrical Installation Costs.

Mr. Fisk gave a short presentation on this topic.

He added that no action is required from the Board as we are obligated to provide this electrical service as necessary for the Contract.

2. PND Small Projects Management Civil Engineering Proposal.

Mr. McCall gave a short presentation on this topic.

He added that PND has provided an estimated fee proposal in the amount of \$20,000.00 for these small tasks that they will provide for completing existing projects in the Harbors. He said that he felt that this amount was reasonable so PND will be paid under a T & E Budget, which requires no action from the Board.

VIII. Committee and Board Member Reports.

1. Operations Committee Meeting – June 19, 2007

This meeting was cancelled.

2. Finance Committee Meeting – June 21, 2007

Mr. Preston gave a short report on his last meeting.

He added that Mr. George from the Steamboat Company had come to the meeting about the passenger-for-hire fees. He discovered that the fee he was being charged was the cheapest method so would be happy to continue with this current method.

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VIII. Committee and Board Member Reports (cont'd).

3. CIP/Planning Committee Meeting – June 26, 2007

Mr. Fisk said that they had a record-breaking time for the shortest meeting ever. The meeting lasted only 15 minutes.

He said that he had nothing further to add as their main topic has already been discussed tonight.

Mr. Etheridge said that he, Mr. Simpson, Mr. McCall, Mr. Swope, and Mr. Allen attended a meeting about the cost of the loader incident and it was decided that the Risk Management Department will cover the cost through the City's current liability insurance plan.

Discussion followed with Mr. Preston, Mr. Williams, and Mr. Simpson.

IX. Port Engineer's Report.

There was none.

X. Harbormaster's Report.

Mr. McCall said that he had received a Residential Surcharge Fee Protest letter. He is continuing to charge them the fee as they are currently living on their boat and renting out their upland property. They will probably bring the matter to the Board.

Also he added that he had fired a Seasonal Harbor Officer at Auke Bay due to personnel matters and this position will not be filled for the remainder of the 2007 Summer Season.

Discussion followed with Mr. Williams and Mr. McCall.

In addition, Mr. McCall said that there have been continuing problems at Auke Bay, Norway Point, and Echo Cove.

The Echo Cove problems will be referred to the next Operations Committee Meeting for further discussion.

XI. Port Director's Report.

There was none.

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XII. Committee Administrative Matters.

1. Meeting Calendar for July 2007.

Chair Simpson called the Board Members attention to the scheduled Committee and Regular Board Meetings for the month of July 2007.

XIII. Adjournment.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO ADJOURN THE REGULAR BOARD MEETING.

The motion passed without objection.

The Regular Board Meeting was adjourned at 7:48 p.m.