

CBJ DOCKS & HARBORS BOARD
OPERATIONS COMMITTEE MEETING MINUTES

For Tuesday, April 17, 2007

I. Call to Order.

Mr. Etheridge called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Etheridge, Ms. Jebe, Mr. Simpson and Mr. Williams.

Also in attendance were the following: Mr. Stone – Port Director, Mr. McCall – Harbormaster.

III. Approval of Agenda.

MOTION by Ms. Jebe: TO ADD AN EXECUTIVE SESSION TO DISCUSS SOME PERSONNEL MATTERS, AND TO ASK FOR UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED. The motion passed without objection.

IV. Public Participation on Non-Agenda items.

Sydney Mitchell and Dawn Walsh owners of Shoe Fly retail store said that they attended the meeting to inform the board of the decrease in their sales due to the stopping of the on-street parking for the summer to accommodate the bus staging. They are asking the Board to consider an alternate staging place for the busses to accommodate the locals and the on-street parking.

Sydney also said that the exhaust fumes enter their store even with the shop doors closed. She also wanted to say that their sales declined with the removal of the on-street parking. Sydney and Dawn suggested that on-street parking remain for locals and that the city deck over the open area for two to three hour parking.

Mr. Etheridge recommended that the Committee make this issue an agenda item to be followed up with at the next Operations Committee meeting.

Mr. Simpson requested that Mr. McCall speak with the tour bus operators and bring their suggestions to the Operations Committee at the next meeting.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Simpson: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE MARCH 13, 2007 MEETING WITH THE CORRECTION OF VI TO STATE THAT MR. STONE TURNED DOWN RATHER THAN DENIED THE RIGHT OF FIRST REFUSAL. The motion passed without objection.

VI. Items for Action.

1. Fisheries Terminal Ice Plant Request.

VI. Items for Action (cont'd).

Taku River Reds sent a letter to Mr. Stone asking to install an ice plant as part of a fisheries operation at the Downtown Fish Terminal. The Committee will need to decide how to proceed with the request in regards to a contract or lease. The use of the site is non-permanent and non-exclusive. Mr. Stone recommended that the operator install an electrical meter to measure the electrical usage.

MOTION by MR. SIMPSON: MOVE THAT STAFF PREPARE A DRAFT FOR A CONTRACT OR LEASE. The motion passed without objection.

VII. Items for Information/Discussion.

1. Boat Shelter Regulations Review.

Mr. Stone presented the Committee with a packet outlining current boat shelter regulations. (see attached).

2. Snow Removal Policy.

Mr. McCall said that it should be the responsibility of the boat owners to shovel off the fingers. There has been a problem with docks sinking and ice accumulation due to heavy snowfall and the lack of shoveling. Mr. McCall suggested that a regulation draft be brought forth to the Board to make snow removal mandatory.

VIII. Staff & Member Reports.

There were none

IX. Committee Administrative Matters.

The Committee members entered into an Executive Session at 6:05 p.m. and returned back to the regular Committee meeting at 6:15 p.m.

X. Adjournment.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING. The motion passed without objection.

The meeting was adjourned at 6:17 p.m.