

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES
For Thursday, March 29, 2007

I. Call to Order.

Chair Mr. Simpson called the Regular Board Meeting to order at 7:00 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: Mr. Etheridge, Mr. Fisk, Mr. Knapp, Mr. Kueffner, Mr. Preston, Mr. Williams, and Mr. Simpson.

The following members were absent: Ms. Jebe and Mr. White.

Also present were the following: Mr. Stone -- Port Director, Ms. Linden – Port Engineer, and Mr. Mc Call – Harbormaster.

Mr. Dybdahl – CBJ Assembly Liaison was absent.

III. Approval of Agenda.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO CREATE A CONSENT AGENDA AND TO ADD THE FOLLOWING TWO ITEMS: THEY WOULD BE AS FOLLOWS:ITEM #1-BOAT SHELTER SALE-AURORA E-28, AND ITEM #2-DENALI COMMISSION GRANT FOR AUKE BAY COMMERCIAL FACILITY; AND THEN TO APPROVE THE NEW CONSENT AGENDA AS PRESENTED.

The motion passed without objection.

Mr. Stone requested to move from VIII. Items for Information/Discussion, Item #1-Downtown Marine Facility Support Project-Proposal Schedule and to place it as Item #7 on VII. Items for Action.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED.

The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

1. Nonna Shtipelman – P.O. Box 21885, Juneau, Alaska 99802 – 321-2139
Aurora Harbor – N Float – Stall 045

Ms. Shtipelman congratulated all the Harbor Officers for their efforts of snow removal down on the floats and in the parking lots. Due to the extremely harsh winter that we experienced this year, their extra efforts were greatly appreciated by the harbor users.

She added that she was very concerned about the Aurora Harbor absent boat owners that are not removing the snow from their vessels. She was worried that their over-loaded vessels could sink and pull other vessels down with them and then it could damage the floats.

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VII. Items for Action (cont'd).

He added that the area subject to the speed limit in the downtown area is reduced to establish a travel lane from the Douglas Bridge to the Alaska Marine Lines Terminal Dock. Vessels are not subject to a speed limit in this area. However, vessels must reduce speed to 5 knots or below from the Alaska Marine Lines Terminal Dock to Mayflower Island to protect Douglas Harbor and the future floating Breakwater. Vessels must also reduce speed to 5 knots or below when landward of a line extending from the Rock Dump nun to the Gold Creek marker. This is intended to protect small boat moorage at CBJ, Goldbelt, Wings of Alaska, the U.S. Coast Guard, NOAA, and Taku Oil Sales.

PUBLIC HEARING:

There were no people testifying.

Discussion followed with Mr. Etheridge, Mr. Preston, Mr. Fisk, Mr. Stone, Mr. Simpson, and Mr. Knapp.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO ADOPT THE REGULATIONS FOR SPEED LIMITS AS RECOMMENDED BY THE OPERATIONS COMMITTEE AND TO FORWARD THE REGULATIONS TO THE CITY ATTORNEY FOR PRESENTATION TO THE ASSEMBLY.

The motion passed without objection.

****NOTE**** Action Items #2 and #3 were moved to a Consent Agenda Item and approved earlier in the meeting.

4. Auke Bay Commercial Loading Facility – Base Bid and Additive Alternate Selection.

Mr. Fisk gave a short presentation on this topic.

Discussion followed with Mr. Knapp, Mr. Preston, and Mr. Etheridge.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO PREPARE BID DOCUMENTS WITH A BASE BID AND ADDITIVE ALTERNATIVES AS PRESENTED IN THE MEMO DATED MARCH 23, 2007, BY THE PORT ENGINEER.

The motion passed without objection.

5. Old Douglas Harbor Rebuild – Base Bid and Additive Alternate Selection.

Mr. Fisk gave a short presentation on this topic.

Discussion followed with Mr. Simpson and Mr. Etheridge.

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VI. Items for Action (cont'd).

PUBLIC COMMENT:

1. Skip Lundstrom – 4316 Conifer Lane, Juneau, Alaska 99801

Mr. Lundstrom asked what would be the status of Douglas Harbor A-Float during the upcoming summer. He wondered if he would be able to use his stall on A Float through September.

Discussion followed with Mr. Simpson, and Mr. McCall and they assured Mr. Lundstrom that they would find a suitable stall for his vessel as well as all other patrons on A-Float in Douglas when the float has to be cleared for construction purposes.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO PREPARE BID DOCUMENTS WITH A BASE BID AND ADDITIVE ALTERNATIVES AS PRESENTED IN THE MEMO DATED MARCH 23, 2007, BY THE PORT ENGINEER.

The motion passed without objection.

6. Unauthorized Use of Garbage Containers – Recommended Changes to Fine Schedule.

Mr. Etheridge gave a short presentation on this topic.

Discussion followed with Mr. Preston, Mr. Simpson, Mr. Kueffner, Mr. Etheridge, Mr. McCall, Mr. Fisk, and Mr. Stone.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE ASSEMBLY AMEND THE FINE SCHEDULE FOR UNAUTHORIZED USE OF GARBAGE CONTAINERS BY PROVIDING A GRADUATED SCHEDULE BASED UPON REPEAT VIOLATIONS.

The motion passed without objection.

7. Downtown Marine Facility Support Project – Process and Schedule Approval.

Ms. Linden gave a short presentation on this topic.

She gave the Board Members a copy of a memo dated March 29, 2007, showing a time schedule of this project.

Discussion followed with Mr. Fisk, Mr. Simpson, and Mr. Kueffner.

Mr. Simpson said that he felt this showed a good process plan for this Project and he did not feel any action would be necessary at this time. He assured Ms. Linden that if they had any problems with this Project format the Board Members would be sure to let her know promptly.

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VIII. Items for Information/Discussion.

There were none.

IX. Committee and Board Members Reports.

1. Operations Committee Meeting – March 13, 2007

Mr. Etheridge gave a short report on his last meeting.

He said most of the issues they discussed at his meeting have already been covered tonight.

2. Finance Committee Meeting – March 15, 2007 was cancelled.

3. CIP/Planning Committee Meeting – March 27, 2007.

Mr. Fisk said that most of the items that they discussed at his meeting have been covered in the meeting tonight.

He did mention that he and Don Etheridge had attended the Passenger Proceeds Committee Meeting almost 2 weeks ago and that the City Manager had agreed with our proposal of receiving one million dollars towards fixing up the new downtown dock to accommodate larger cruise ships and \$500,000 towards fixing up the damage to Aurora Harbor A-Float.

In addition, he said that no money was allowed on our request for the Statter Harbor Design Project.

Discussion followed with Mr. Simpson and Mr. Etheridge.

X. Port Engineer's Report.

Ms. Linden reported that she had completed her Alaska University Study Class and received her Fundamentals of Arctic Engineering Certificate.

She added that she had nothing additional to add to her Status Report of Projects included in tonight's Packet. If any Board Members have questions on a Project please contact her directly.

XI. Harbormaster's Report.

Mr. McCall gave a short presentation on harbor happenings this past month.

He said due to the heavy snow loads there were problems with the covered boat shelters. One did collapse on top of a vessel and the vessel was the only thing holding the structure from sinking into the water.

The owner is in the process of getting the structure raised and fixed to our Harbor Regulations.

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XI. Harbormaster's Report (cont'd).

He added that in addition, we are having major structural problems in the north end of Aurora Harbor that will need to be addressed and the electrical portion is a disaster and can not be fixed with just minor repairs as we have been able to do in the past.

Mr. McCall said that he felt that our staff has done a pretty good job of snow removal for this past winter.

He added that in the future we would no longer allow vehicles to be towed to Norway Point during the winter months due to damage resulting from having them put there.

In addition, we will no longer allow snow removal Contractors to dump snow into the water at Norway Point as too much pollution is going into the water.

He mentioned that we had a Marsec Level exercise this past month and we did very well.

Discussion followed with Mr. Etheridge, Mr. Fisk, Mr. McCall, Mr. Simpson, Mr. Stone, Mr. Williams, and Mr. Preston.

Chair Simpson referred the topic of Regulations and Repairs of existing Boat Shelters to the next Operations Committee Meeting to discuss further.

XII. Port Director's Report.

Mr. Stone said that his annual evaluation is due on April 1, 2007, and he will be due a step and wage increase at this time.

He added he would be going to Anchorage for a meeting with Alaska Bond Bank on Monday, April 9, 2007. This meeting is to discuss monies for our Application for 8.4 million dollars for Harbor's Projects.

In addition, he said that he is working with Governor Palin to get the Tall Ship "Eagle" to Juneau for the 2008 - 50th Anniversary Celebration of Alaskan Statehood.

Discussion followed with Mr. Fisk, Mr. Knapp, Mr. Preston, Mr. Etheridge, Mr. Stone, and Mr. Williams.

XIII. Committee Administrative Matters.

1. Meeting Calendar for April 2007.

Chair Simpson called the Board Member's attention to the April 2007 Meeting Schedule enclosed in the Packet.

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- A. **Operations Committee Meeting** – April 17, 2007
5:00 p.m. to 7:00 p.m. - Aurora Harbor Office
- B. **Finance Committee Meeting** – April 19, 2007
5:00 p.m. to 7:00 p.m. – CBJ Assembly Chambers
- C. **CIP/Planning Committee Meeting** – April 24, 2007
5:00 p.m. to 6:30 p.m. – CBJ Assembly Chambers
- D. **Regular Board Meeting** – April 26, 2007
7:00 p.m. to 10:00 p.m. – CBJ Assembly Chambers

Mr. Preston added that his May 2007 Finance Committee date has been changed from May 17, 2007 to May 24, 2007. It will be from 5:00 p.m. to 7:00 p.m. at the CBJ Assembly Chambers. He said he had to change it because has to be out of town on May 17, 2007.

XIV. Adjournment.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO ADJOURN THE REGULAR BOARD MEETING.

The motion passed without objection.

The meeting was adjourned at 8:49 p.m.