

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES
For Thursday, February 22, 2007

I. Call to Order.

Vice Chair Mr. Fisk called the Regular Board Meeting to order at 7:06 p.m. in the CBJ Conference Room #224.

II. Roll Call.

The following members were present: Mr. Etheridge, Ms. Jebe, Mr. Knapp, Mr. Kueffner, Mr. Preston, Mr. White, Mr. Williams and Mr. Fisk.

The following member was absent: Mr. Simpson.

Also present were the following: Mr. Stone -- Port Director, Ms. Linden – Port Engineer, Mr. McCall – Harbormaster and Mr. Dybdahl – CBJ Assembly Liaison.

III. Approval of Agenda.

Mr. Stone requested to move the single Information Item to item #2 under Items for Action.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED. The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

There was no public testifying.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON JANUARY 25, 2007 AS PRESENTED. The motion passed without objection.

VI. Items for Action.

1. Proposed Amendments to Lightering Fees, Daily Moorage Fees, and Freight Use Regulations.

A. Lightering Fees.

Mr. Preston and Mr. Stone gave a short presentation on this topic

Discussion followed with Mr. White, Mr. Knapp, Mr. Stone, and Mr. Fisk.

PUBLIC HEARING:

1. Andrew Green – Port Manager for Cruise Line Agencies of Alaska-
8183 Thunder Street, Juneau, Alaska 99801 – 586-1282

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VI. Items for Action (cont'd).

PUBLIC HEARING (cont'd).

Mr. Green said that according to the 2007 Cruise Ship Schedule there is not an overflow of vessels scheduled at this time.

Mr. Preston added further discussion.

2. Don Habeger – Royal Caribbean Cruise Line Employee
9300 View Drive, Juneau, Alaska 99801

Mr. Habeger said that that he understood that this revenue source was to help defray the upland impact of Cruise Ship passengers to Juneau.

Discussion followed with Mr. Kueffner.

3. Kirby Day – Manager Princess Tours
1302 Tern Court, Juneau, Alaska 99801

Mr. Day said that he would like to keep the lightering fee at \$600.00 per event as usual and then deal with the ships that come in early and lighter until their berth opens with a reduced net ton fee. He did not feel that it was fair to raise the lightering fee to \$1,000.00 each event for all ships to make up the loss of a few ships in question.

He added that the half of the 5 ½ cents per net ton was reasonable for those ships lightering less than 3 hours.

Discussion followed with Mr. Knapp and Mr. Stone.

MOTION by Mr. Preston: MOVE TO CHANGE THE LIGHTERING FEE FROM THE CURRENT \$600.00 PER EVENT TO \$1,000.00 PER EVENT AND TO ELIMINATE THE NET TONNAGE FEE FOR LIGHTERING UNDER 3 HOURS. Mr. Knapp seconded the motion.

Discussion followed with Mr. Fisk, and Mr. Preston.

MOTION by Mr. Etheridge: MOVE TO AMMEND THE MOTION AND TO KEEP THE \$600.00 LIGHTERING FEE PER EVENT AND TO RECOMMEND TO CHARGE ONLY ONE HALF OF THE CURRENT \$.055 NET TON FEE WHICH WOULD BE \$0.275 PER NET REGISTERED TON FOR LIGHTERING FOR LESS THAN 3 HOURS. Mr. Kueffner seconded the motion.

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VI. Items for Action (cont'd).

Mr. Preston added a friendly amendment to Mr. Etheridge's motion: **TO OMIT THE ACTUAL AMOUNT FOR THE NET TON FEE IN THE REGULATIONS – TO LIST THE WORDS ONE-HALF INSTEAD OF THE ACTUAL FIGURE AMOUNT FOR THE NET TON FEE.** The friendly amendment was accepted by Mr. Etheridge.

Discussion followed with Mr. Kueffner, Ms. Jebe, and Mr. Fisk.

Mr. Etheridge's amended motion passed without objection.

The original motion was changed to the following: MOVE TO CHANGE THE REGULATIONS TO READ TO HOLD THE LIGHTERING FEE AT \$600.00 PER EVENT AND TO CHARGE A NET TON FEE OF ONE-HALF THE CURRENT NET TON FEE FOR VESSELS LIGHTERING 3 HOURS OR LESS AND TO FORWARD TO THE CITY ATTORNEY FOR PRESENTATION TO THE ASSEMBLY. The motion passed without objection.

B. Daily Fees.

Mr. Stone gave a short presentation on this topic.

Mr. Preston added further discussion on this topic.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO ADOPT THE AMENDMENT TO REGULATIONS FOR DAILY MOORAGE FEES PORTION AS RECOMMENDED BY THE FINANCE COMMITTEE AND TO FORWARD TO THE CITY ATTORNEY FOR PRESENTATION TO THE ASSEMBLY. The motion passed without objection.

C. Freight Staging Regulation.

Mr. Stone gave a short presentation on this topic.

Discussion followed with Mr. McCall.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO ADOPT THE NEW REGULATION FOR FREIGHT STAGING AS PRESENTED BY THE FINANCE COMMITTEE. The motion passed without objection.

Mr. Preston added further discussion.

D. Freight Use of Launch Ramp Facilities.

Mr. Preston gave a short presentation on this topic.

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VI. Items for Action (cont'd).

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO ADOPT AS A REGULATION THE CURRENT POLICY FOR FREIGHT USE OF LAUNCH RAMP FACILITIES. The motion passed without objection.

VII. Items for Information/Discussion.

1. Downtown Marine Support Services Study.

Mr. Shaun Mc Farlane, Project Manager of Tryck Nyman Hayes, Inc. (TNH) gave a short presentation on this topic and handed out additional paperwork to the Board Members.

Discussion followed with Mr. Preston, Ms. Linden, and Mr. Fisk.

VI. Items for Action (cont'd).

2. Auke Bay Commercial Loading Facility – Contract Amendment for Additional Permit Related Work.

Ms. Linden gave a short presentation on this topic.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO AMEND THE CONTRACT TO PN&D FOR \$13,000 FOR ADDITIONAL PERMIT RELATED WORK AS PRESENTED BY THE CIP/PLANNING COMMITTEE. The motion passed without objection.

3. Cruise Ship Dock Improvements Funding Recommendation for the Assembly.

Mr. Preston and Mr. Stone gave a short presentation on this topic. Mr. Stone included in the packet a draft memo to the assembly and Mr. Swope concerning Financing for the CBJ Dock Improvements.

Discussion followed with Mr. White, Mr. Fisk, Mr. Stone, Mr. Dybdahl, and Mr. Knapp.

MOTION by Mr. Preston: RECOMMEND THAT THE BOARD ADOPT FUNDING RECOMMENDATIONS FOR THE ASSEMBLY CONCERNING CRUISE SHIP DOCK IMPROVEMENTS AS PRESENTED BY THE FINANCE COMMITTEE. Mr. Knapp seconded the motion.

Discussion followed with Mr. Kueffner, Mr. Knapp, Mr. Preston, and Mr. Fisk.

The motion passed with 6 yes votes and 2 no votes.

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VI. Items for Action (cont'd).

4. Wayside Park Funding Request.

Mr. Preston gave a short presentation on this topic and Mr. Stone added additional information.

Discussion followed with Mr. Preston, Mr. White, Mr. Etheridge, Ms. Jebe, Mr. Fisk, Mr. Dybdahl, Mr. Knapp, and Mr. Stone.

MOTION by Mr. Preston: TO APPROVE A FUNDING REQUEST OF \$26,800 FROM CBJ PARKS AND RECREATION DEPARTMENT FOR THE OPERATION OF WAYSIDE PARK AS RECOMMENDED BY THE FINANCE COMMITTEE AND TO REQUEST THAT THE ASSEMBLY TO TRANSFER OWNERSHIP OF WAYSIDE PARK ALONG WITH THE COMPLETE RESPONSIBILITY OF THE MAINTENANCE TO THE PARKS AND RECREATION DEPARTMENT FORTHWITH. Mr. Knapp seconded the motion.

Public Comment:

1. Kirby Day – Manager Princess Tours
1302 Tern Court, Juneau, Alaska 99801

Mr. Day said that he has a hard time allowing the Docks and Harbors Department to use the Port Maintenance Fees to operate this Wayside Park facility. This operation should come from the City Budget and/or passenger fees and not from the Docks or Harbors Budgets.

Discussion followed with Mr. Etheridge, and Mr. Dybdahl.

MOTION by Mr. Etheridge: TO AMMEND THE MOTION TO REMOVE THE FUNDING REQUEST OF \$26,800 FOR OPERATION, AND TO TRANSFER OWNERSHIP OF WAYSIDE PARK ALONG WITH THE COMPLETE RESPONSIBILITY FOR OPERATION AND MAINTENANCE TO THE PARKS AND RECREATION DEPARTMENT AND TO HAVE THE REQUIRED FUNDS TO OPERATE AND MAINTAIN WAYSIDE PARK INCLUDED IN THE CURRENT PARKS AND RECREATION BUDGET. Ms. Jebe seconded the motion.

The amended motion to remove the funding passed with 8 yes votes.

The original motion without funding and the transfer of ownership to Parks and Recreation Department passed with 8 yes votes.

5. Award of Janitorial Services Contract.

Ms. Linden gave a short presentation on this topic.

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VI. Items for Action (cont'd).

Discussion followed with Mr. McCall, and Mr. Etheridge.

MOTION by Ms. Jebe: ASK UNANIMOUS CONSENT TO AWARD A CONTRACT OF \$18,720 FOR JANITORIAL SERVICES AS RECOMMENDED BY THE HARBORMASTER. Mr. Kueffner seconded the motion.

Discussion followed with Mr. McCall, Mr. Stone, Ms. Linden, Mr. Kueffner, Mr. Preston, and Mr. Knapp.

The motion passed without objection.

VIII. Committee and Board Members Reports.

1. Operations Committee Meeting – February 13, 2007

Mr. Etheridge said that they had a public comment session on wake and speed limits and most of the comments were negative.

He added that they also discussed Freight Use Regulations.

2. Finance Committee Meeting – February 15, 2007.

Mr. Preston said that most everything that they discussed at his meeting has already been discussed tonight but they did discuss the Commercial Loading Fee Regulations.

3. CIP/Planning Committee Meeting – February 20, 2007.

Mr. Fisk said that everything that had been discussed at the meeting has already been discussed at tonight's meeting so he had nothing further to add.

IX. Port Engineer's Report.

Ms. Linden said that she had nothing further to add. She directed the Board Members to call her if they had any questions concerning her Status Report of Projects included in tonight's Packet.

Mr. Preston added further discussion.

X. Port Director's Report.

Mr. Stone said that there has been movement on the Douglas Breakwater Project and that the Corps of Engineers is finally moving on the project.

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X. Port Director's Report (cont'd).

He added that it looks like DOT is closer to releasing the Grant Application for the Harbors Municipal Grant Matching Program.

He also said that we have already been working at getting an application ready to submit when it does open for acceptance of applications.

XI. Harbormaster's Report.

Mr. McCall said that he was dealing with the Coast Guard on the matter of the vessel called "Chinook".

Discussion followed with Mr. Preston, and Mr. Kueffner.

XII. Committee Administrative Matters.

1. Meeting Calendar for March 2007.

Vice Chair Mr. Fisk called the Board Member's attention to the March 2007 Meeting Schedule listed in the Packet.

A. **Operations Committee Meeting** – March 13, 2007

5:00 p.m. to 7:00 p.m. - Aurora Harbor Office

B. **Finance Committee Meeting** – March 15, 2007

5:00 p.m. to 7:00 p.m. – CBJ Assembly Chambers

C. **CIP/Planning Committee Meeting** – March 27, 2007

5:00 p.m. to 6:30 p.m. – CBJ Assembly Chambers

D. **Regular Board Meeting** – March 29, 2007

7:00 p.m. to 10:00 p.m. – CBJ Assembly Chambers

XIII. Executive Session.

MOTION by Mr. Knapp: ASK UNANIMOUS CONSENT TO GO INTO EXECUTIVE SESSION TO DISCUSS AN EMPLOYEE MATTER. The motion passed without objection.

Executive Session began at 9:20 p.m. and Executive Session ended at 9:41 p.m.

XIV. Adjournment.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO ADJOURN THE REGULAR BOARD MEETING. The motion passed without objection.

The meeting was adjourned at 9:42 p.m.