

CBJ DOCKS & HARBORS BOARD
FINANCE COMMITTEE MEETING MINUTES
For Thursday, February 15, 2007

I. Call to Order.

Mr. Preston called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Fisk, Ms. Jebe, Mr. Knapp, Mr. Kueffner, Mr. Simpson, and Mr. Preston.

The following member was absent: Mr. White.

Also in attendance were: Mr. Stone, Port Director, Mr. McCall, Harbormaster, and Mr. Williams, Harbor Board Member.

III. Approval of Agenda.

Mr. Stone asked to add Items for Action # 2 Wayside Park Funding Request and # 3 Financing for CBJ Dock Improvements.

MOTION by Mr. Knapp: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED. The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

There was no public participation.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Simpson: ASK UNANIMOUS CONSENT TO APPROVE THE JANUARY 18, 2007 FINANCE COMMITTEE MEETING MINUTES. The motion passed without objection.

VI. Items for Action.

1. Proposed Amendments to Lightering Fees, Daily Moorage Fees, and Freight Use Regulations.

Mr. Stone said Amendment # 1 increases the lightering from \$600 to \$1000 per day. It also clarifies that the port maintenance fee will not be assessed to lightering operations less than 3 hours in duration.

The Committee members discussed the amendment and asked for more information regarding revenues due to the expected increase in lightering this coming season.

VI. Items for Action (continued).

MOTION by Mr. Knapp: ASK UNANIMOUS CONSENT TO MOVE THE AMENDMENT FORWARD TO THE BOARD FOR THEIR CONSIDERATION. The motion passed without objection.

Mr. Stone said Amendment # 2 allows short-term use of designated areas without incurring daily moorage fees.

The Committee members and staff discussed that notification would need to be given for short-term use to the harbor office and the meaning of short-term use.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO MOVE THE AMENDMENT FORWARD TO THE BOARD FOR THEIR CONSIDERATION WITH THE TIME PERIOD OF FOUR HOURS SPECIFICALLY REFERENCED IN TITLE 85. The motion passed without objection.

Mr. Stone said Amendment # 3 clarifies the staging fee for commercial freight operations by adding the phrase “except when the freight staging operations is less than 4 hours in duration”.

Mr. McCall said the freight operator does not always have control over when the freight is delivered by an out side party. A vessel can be loaded in less time if the freight is previously staged. The staging fee will be retroactive back to 12/13/06, the date of the memo that he wrote to harbor staff by direction of the Operations and Finance Committees.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO MOVE THE AMENDMENT FORWARD TO THE BOARD FOR THEIR CONSIDERATION. The motion passed without objection.

Mr. Stone said Amendment # 4 incorporates the freight use policy into regulations that the Board previously adopted.

MOTION by Mr. Knapp: ASK UNANIMOUS CONSENT TO MOVE THE AMENDMENT FORWARD TO THE BOARD FOR THEIR CONSIDERATION. The motion passed without objection.

2. Wayside Park Funding Request.

Mr. Stone said the Parks & Recreation Department took over the park last summer under their budget. They will do it again this summer, but are asking for funding of \$26,800. The park is used by the general public, not harbor patrons. He recommended authorizing payment to Parks & Recreation under the port enterprise, but at the same time to ask the Assembly to fund operation of the facility under the CBJ parks budget.

VI. Items for Action (continued).

The Committees members discussed the funding issue and agreed that the facility should be operated by Parks & Recreation.

Mr. Howard Lockwood said that Fish & Game could be involved with the facility since hundreds of people fish there – locals and tourists. They might have some kind of grant money.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO FORWARD TO THE FULL BOARD A POSITIVE RECOMMENDATION IN RESPECT TO THE REQUEST FOR FUNDING FROM PARKS & RECREATION, PROVIDED THAT IT ALSO INCLUDES A REQUEST TO THE ASSEMBLY TO TRANSFER OWNERSHIP OF WAYSIDE PARK, ALONG WITH COMPLETE RESPONSIBILITY FOR MAINTENANCE TO THE PARKS & RECREATION DEPARTMENT BY 2008. The motion passed without objection.

3. Financing for CBJ Dock Improvements.

Mr. Stone handed out a draft memo to the CBJ Assembly regarding the cost estimates for the downtown dock replacement project (estimated at \$45.7 million) and the Gold Creek project (estimated at \$31.2 million). At this time, the downtown dock project is the most viable alternative from the standpoint of coming on-line within a relatively short term.

The Committee members and staff discussed establishing fees to finance revenue bonds. The entire fee structure would be revised to a level sufficient for the proposed project. They discussed a net tonnage tax versus a per passenger fee. The recommendation to the Assembly is to authorize the Board to proceed immediately with design and construction of the downtown alternative and to continue work on the Gold Creek alternative.

Mr. Stone said he would work on the draft letter based on the comments tonight and bring it to the Board next Thursday.

VII. Items for Information/Discussion.

1. Auke Bay Commercial Loading Facility Fee Regulations.

Mr. Stone said the facility would open in about a year. The Committee will need to go through the fee regulations. We will also need to establish operation regulations.

The Committee members and staff discussed how some of the current fees and regulations would apply to the facility. The Operations Committee would need to discuss a detailed concept of operations at the facility. They would like to have all the regulations done before the facility opens. Mr. Preston suggested a combined Finance & Operations meeting to work out the details for the new facility.

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VIII. Staff & Member Reports.

Mr. McCall said we received a fine from the Coast Guard regarding the sinking of the vessel "Chinook". He disagreed with it and sent it back marked rejected. We also had some vandalism a couple weeks ago. Some teenagers had a party on a vessel in Harris and discharged some fire extinguishers and threw them in the water. The cost of replacement is about \$600.00.

IX. Committee Administrative Matters.

Mr. Preston said the next Finance Meeting would be Thursday, March 15th.

X. Adjournment.

**MOTION by Ms. Jebe: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING.
The motion passed without objection.**

The meeting was adjourned at 6:34 p.m.