

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES
For Thursday, July 27, 2006

I. Call to Order.

Chairman Mr. Simpson called the Regular Board Meeting to order at 7:00 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: Mr. Dore, Mr. Etheridge, Ms. Jebe, Mr. Knapp, Mr. Kueffner, Mr. White, and Mr. Simpson.

The following members were absent: Mr. Fisk and Mr. Preston.

Also present were the following: Mr. Stone--Port Director, and Mr. McCall – Harbormaster.

Mr. Dybdahl – CBJ Assembly Liaison was absent.

III. Approval of Agenda.

Mr. Etheridge requested to add an Executive Session to discuss the Port Director's Evaluation. Mr. Simpson said to add the Executive Session as Item XIII. just before Adjournment and to make Adjournment as Item XIV.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED.

The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

There was no public testifying.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON JUNE 29, 2006 AS PRESENTED.

The motion passed without objection.

VI. Items for Action.

1. Harbor Repair and Maintenance Term Contract.

Mr. Stone gave a short presentation on this topic.

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VI. Items for Action (cont'd).

Mr. Stone said that this contract for maintenance is not intended to replace any staff members.

Discussion followed with Mr. Kueffner, Mr. McCall, Mr. Knapp, and Ms. Jebe.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO AUTHORIZE THE PORT DIRECTOR TO ACCEPT BIDS FROM QUALIFIED CONTRACTORS TO PERFORM HARBOR REPAIR AND MAINTENANCE ACTIVITIES.

The motion passed without objection.

2. Downtown Cruise Ship Dock Alternative Study.

Mr. Stone gave a short presentation on this topic.

Discussion followed with Mr. Dore, Mr. Stone, Mr. White, and Mr. Kueffner.

PUBLIC COMMENT:

1. Dennis Harris – 544 W. 12th Street, Juneau, AK 99801

Mr. Harris said that he is a downtown resident and does not want any larger cruise ships downtown. He added that we have too many people downtown now and he has noticed that the local residents are staying away from downtown because of the extra congestion of people in the stores and on the sidewalks and streets.

He added that the downtown people do not want a Cruise Ship dock at Gold Creek or any boats at Gold Creek and that they have told the City this several times in former public meetings.

2. Margo Waring – 11380 North Douglas Highway, Juneau, AK 99801

Ms. Waring said that she is very much against going ahead with the Gold Creek Study. She also stressed that in prior meetings when the Project was discussed the public was against having a Cruise Ship Dock at Gold Creek.

Ms. Waring also told the Board Members that she is on the Steering Committee of the Collaboration Juneau Committee and that the subject of Docks and placement of docks is currently on their agenda for further discussion.

More discussion followed with Mr. Kueffner, Mr. Simpson, and Mr. Stone.

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VI. Items for Action (cont'd).

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO AMEND THE PORT CONDITION ASSESSMENT PROFESSIONAL SERVICES CONTRACT WITH PN&D IN THE AMOUNT NOT TO EXCEED \$26,500 FOR SERVICES TO STUDY THE ALTERNATIVES TO ACCOMMODATING TWO PANAMAX SHIPS AT CBJ'S CRUISE SHIP DOCKS.

The motion passed without objection.

MOTION BY Mr. Etheridge: MOVE TO AMEND THE GOLD CREEK MARINA STUDY PROFESSIONAL SERVICES CONTRACT IN AN AMOUNT NOT TO EXCEED \$35,000 FOR SERVICES LISTED IN THE ATTACHED JULY 25, 2006 LETTER FROM PN&D.

Mr. Knapp seconded the motion.

Discussion followed with Mr. Kueffner, Mr. Stone, and Mr. Simpson.

The motion passed with 5 yes votes and 2 no votes.

3. Aurora Harbor Workfloat.

Mr. Stone gave a short presentation on this topic.

Discussion followed with Mr. White, Mr. Simpson, Mr. Kueffner, and Mr. McCall.

MOTION by Mr. Knapp: ASK UNANIMOUS CONSENT TO AUTHORIZE THE PORT DIRECTOR TO INSTALL THE TWO HDPE FLOAT SECTIONS AT THE AURORA FUEL DOCK WITH AN INSTALLATION AMOUNT NOT TO EXCEED \$25,000.

The motion passed without objection.

VII. Items for Information/Discussion.

1. Harbor Fee Simplification.

Mr. Stone gave a short presentation on this topic.

He said that this plan would allow the annual stall renters to pay for their stall fees on a monthly basis and this plan would help to reduce the many different rates we currently charge. This new process would also be easier to administer and to explain to the patrons.

Discussion followed with Mr. Knapp, Mr. Stone, Mr. McCall, Mr. White, Mr. Simpson, and Mr. Kueffner.

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VII. Items for Information/Discussion (cont'd).

Mr. Stone added that this plan if adopted, would take effect on July 1, 2007.

2. CBJ Comprehensive Plan Rewrite.

Mr. Stone gave a short presentation on this topic.

He said that he is currently working with Mr. Fisk and the CIP Committee to respond to the memo from Mr. Pernula of the CBJ Community Development Department.

3. CBJ Boards/Commissions Rules of Procedure.

Mr. Simpson gave a short presentation of this topic.

He said that after glancing over the paperwork we seem to be following the procedures correctly. He asked the Board Members to read through the paperwork and bring back any other suggestions to the next meeting.

VIII. Committee and Board Members Reports.

A. Combined Finance and Operations Committee Meeting – July 20, 2006.

B. CIP/Planning Committee Meeting – July 25, 2006.

IX. Port Engineer's Report.

Mr. Stone gave a quick report on current projects.

He said that applications for the new Port Engineer position close on August 9, 2006.

Mr. Simpson added that the Retirement Luncheon for Mr. Krieber was held on Friday, July 7, 2006 at the Thane Ore House. No food was served to us due to a shortage of cooking staff. He was pleased at the large turn out of people to wish Mr. Krieber good luck in his new job in Texas.

X. Harbormaster's Report.

Mr. McCall gave a short presentation to the Board Members.

He referred to his letter in the packet to Congressman Don Young in which he copied to the USCG Captain Mark Guillory, of the Juneau Sector.

This letter was about the Transportation Worker Identification Credential Implementation requirement.

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X. Harbormaster's Report (cont'd).

His memo was in response to the new requirements for security. He listed concerns with the TWIC System as proposed.

He will be working closely with the local Coast Guard people on addressing these requirements and conforming them to our local Port area.

He said he would keep the Board Members updated on this topic.

Discussion followed with Mr. Knapp, Mr. McCall, and Mr. Simpson.

XI. Port Director's Report.

Mr. Stone gave a short report to the Board Members.

He said that the missing computer hand-held package finally had been found and returned to us.

He has been in touch with the Computer Programmer for the new Computer Program and is working on getting problems worked out so that we can get on-line as soon as possible.

The impounded vessel the "Scott Isle" belonging to Ms. Ann Lee has been crushed by Trucano and was taken out to the land-fill.

Mr. McCall added that Ms. Lee currently owes the Docks and Harbors Department \$10,663.10 on her account.

Discussion followed with Mr. Kueffner, and Mr. Stone.

XII. Committee Administrative Matters.

Mr. Simpson told the Board Members to note the dates and locations for all the August meetings.

1. Meeting Calendar for August 2006

<u>Operations Committee Meeting</u>	August 22, 2006	5:00 p.m.	Aurora Harbor Office
<u>Finance Committee Meeting</u>	August 24, 2006	5:00-7:00 p.m.	CBJ Assembly Chambers
<u>CIP/Planning Committee Meeting</u>	August 29, 2006	5:00-6:30 p.m.	CBJ Assembly Chambers
<u>Regular Board Meeting</u>	August 31, 2006	7:00-10:00 p.m.	CBJ Assembly Chambers

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XIII. Executive Session.

1. Port Director's Evaluation.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO GO INTO EXECUTIVE SESSION TO DISCUSS THE PORT DIRECTOR'S EVALUATION.

The motion passed without objection.

Mr. Simpson called for a 5-minute recess at 8:15 p.m.

Executive Session began at 8:20 p.m.

Executive Session ended at 8:46 p.m.

XIV. Adjournment.

MOTION BY Mr. Dore: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING.

The motion passed without objection.

The meeting was adjourned at 8:47 p.m.