

CBJ DOCKS & HARBORS BOARD
REGULAR MEETING MINUTES
For Thursday, December 7, 2006

I. Call to Order.

Chair Mr. Simpson called the Regular Board Meeting to order at 7:00 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: Mr. Etheridge, Mr. Fisk, Ms. Jebe, Mr. Knapp, Mr. Kueffner, Mr. Preston, Mr. White, and Mr. Simpson.

Mr. Dore resigned from the Docks & Harbors Board on December 5, 2006 and is not included in the roll call.

The following members were absent: None

Also present were the following: Mr. Stone -- Port Director, Mr. McCall – Harbormaster, Ms. Linden – Port Engineer, and Mr. Dybdahl – CBJ Assembly Liaison.

III. Approval of Agenda.

Mr. Stone requested to add two additional Items for Action. Action Item #1 would be Trucano Tideland Lease Revision and to move the other items down one place. Then to add #5 would be New Engine for Truck at Auke Bay- Bid Award Results.

Mr. Stone also requested to change the amount of \$325,105 to \$351,110 in the motion listed under the Intermediate Vessel Float Rehabilitation new item #2 under Items for Action.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED. The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

There was none.

V. Approval of Previous Meeting Minutes.

Ms. Jebe asked to add Mr. White and Mr. Simpson under the names of Board Members present.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON NOVEMBER 2, 2006 AS AMENDED. The motion passed without objection.

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VI. Items for Action.

1. Trucano Tideland Lease Revision.

Mr. Stone gave a short presentation on this topic. He referred the Board Members to his October 19, 2006 Memo attached to the Packet.

Public Comment:

1. Mr. Doug Trucano – P.O. Box 20870, Juneau, Alaska 99802 - 586-2444

Mr. Trucano said that he was a little confused as to what area had been approved and what area was not approved by the Operations Committee at their last meeting.

He said that he only uses a small portion of A.T.S. 1468 Track A so would like to give that area back to Docks and Harbors.

Mr. Stone gave further detail to the Board Members and Mr. Trucano, showing on the map his complete tideland lease area.

Discussion followed with Ms. Jebe, Mr. Preston, and Mr. Knapp.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO APPROVE TO ELIMINATE THE PORTION OF A.T.S. 1468 ON MR. TRUCANO'S TIDELAND LEASE THAT IS MORE THAN 20 FEET SEAWARD OF THE BULKHEAD AND TO ADJUST HIS TIDELAND LEASE PAYMENT ACCORDINGLY, AS RECOMMENDED BY THE OPERATIONS COMMITTEE, AND FURTHER THE A.T.S. 1468 TRACK "A" PORTION IS TO REMAIN AS SHOWN, AS RECOMMENDED BY THE OPERATIONS COMMITTEE.

Mr. Kueffner recused himself from voting due to conflict of interest on this topic.

The motion passed without objection.

2. Intermediate Vessel Float Rehabilitation.

Ms. Linden gave a short presentation on this topic. She reminded the Board to change the figure in the motion listed on the Agenda from \$325,105 to \$351,110 as some costs had gone up recently for the project.

Discussion followed with Mr. Etheridge, Mr. Preston, Mr. Fisk, Mr. Kueffner, Mr. White, Mr. McCall and Ms. Linden.

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VI. Items for Action (cont'd).

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO REQUEST THE ASSEMBLY TO APPROPRIATE \$351,110 OF DOCK RETAINED EARNINGS INTO A NEW CIP TO COMPLETE THE REHABILITATION OF THE INTERMEDIATE VESSEL FLOAT IN DOWNTOWN JUNEAU. The motion passed without objection.

3. Douglas Harbor Breakwater Congressional Authorization Request.

Mr. Simpson gave a short presentation on this topic.

Discussion followed with Mr. Fisk.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO AUTHORIZE THE BOARD CHAIR TO RENEW CBJ'S REQUEST TO THE ALASKA CONGRESSIONAL DELEGATION FOR SPECIFIC AUTHORIZATION TO ALLOW THE FUNDING AND CONSTRUCTION OF THE DOUGLAS HARBOR BREAKWATER. The motion passed without objection.

4. Small Boat Harbor Revenue Bond Request.

Mr. Stone gave a short presentation on this topic and referred the Board Members to the Memo in the packet dated December 1, 2006.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO REQUEST THE ASSEMBLY TO AUTHORIZE THE SALE OF REVENUE BONDS FOR THE MAXIMUM AMOUNT ALLOWED AND FOR THE LONGEST PERIOD ALLOWED.

Discussion followed with Mr. Simpson, Mr. Preston, Mr. Fisk, and Mr. Knapp. The motion passed without objection.

More discussion followed with Mr. Fisk, Mr. Knapp, Mr. Stone, Mr. Preston, and Mr. Kueffner.

Mr. Fisk suggested the following priority list of CIP Projects:

1. Douglas Harbor Rebuild
2. Auke Bay Commercial Loading Facility
3. Stutter Harbor Rebuild and Reconfiguration
4. Downtown Fisheries Terminal Development and Marine Haul-Out
5. Aurora Harbor Rebuild
6. Stutter Harbor Launch Ramp
7. Douglas Harbor Breakwater

More discussion followed with Mr. Etheridge and Mr. Stone.

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VI. Items for Action (cont'd).

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO PRIORTIZE CIP PROJECTS FOR THE USE OF THE BOND FUNDS.

Mr. Preston amended the motion to put the Aurora Harbor Rebuild Project before the Downtown Fisheries Project. Ms. Jebe seconded the amendment.

More discussion followed with Mr. Knapp and Mr. Simpson.

Mr. Fisk withdrew the unanimous consent portion of his motion. Mr. Knapp seconded Mr. Fisk's motion without the unanimous consent portion.

Discussion followed with Mr. Fisk and Mr. Preston.

MOTION by Mr. Preston: MOVE TO NOT PRIORTIZE THE LAST 4 ITEMS OF THE 7 ITEM PRIORITY CIP PROJECT LIST. Ms. Jebe seconded the motion.

More discussion followed with Mr. Fisk, Mr. Knapp, and Mr. Stone.

Mr. Preston's motion to not prioritize the last 4 items of the CIP Project List passed with 8 yes votes.

Mr. Fisk's motion to have a 7 priority CIP Projects List and to number Items 1 thru 3 as priority on the list of 7 and to not number the last 4 items on the list and to place the Aurora Rebuilt Project before the Downtown Fisheries Project and to offer this list to the Assembly for the use of the Bond Funds, passed with 7 yes votes and 1 no vote.

5. New Engine for Truck at Auke Bay –Bid Award Results.

Ms. Linden gave a short presentation on this topic.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO AWARD THE BID OF \$6,016.35 TO MENDENHALL AUTO CENTER.

Discussion followed with Mr. Preston and Mr. Simpson.

The motion passed without objection.

VII. Items for Information/Discussion.

There was none.

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VIII. Committee and Board Members Reports.

1. Operations Committee Meeting – November 21, 2006.

Mr. Etheridge said the meeting was cancelled and rescheduled to December 19, 2006.

2. Finance Committee Meeting – November 16, 2006.

Mr. Preston gave a short report of his last Finance Committee Meeting.

He said that the Committee Members decided not to donate to the Young Fisherman's Summit.

He added that Mr. Stone gave a short report to the Committee Members on the new Marina Accounting Computer Program.

3. CIP/Planning Committee Meeting – December 5, 2006. (November Meeting)

Mr. Etheridge gave a short report on this CIP/Planning Committee meeting as he chaired the meeting in Mr. Fisk's absence. He said that they discussed the Aurora Harbor Work Float Project.

He said that Mr. McAlister presented a new concept of a floating fish processor and was requesting to use the Douglas Cold Storage Dock for this process.

He added that this operation would bring in new fish tax income to Juneau.

In addition, Mr. Etheridge said that they also discussed several plans of the Sea Walk where it crosses in front of Taku Fisheries. The number 10 plan was the preferred option.

Discussion followed with Mr. White, Mr. Simpson, Mr. Fisk, and Mr. Knapp.

IX. Port Engineer's Report.

Ms. Linden referred the Board Members to her status report included in the packet. She said that she would have a report like this each month for each Regular Board meeting. This report will help familiarize the Board Members to what is happening on all current Projects. Then they can ask her if they have any further questions on a particular Project.

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X. Harbormaster's Report.

Mr. McCall gave a short report on Harbor happenings this past month.

He said lots of snow removal was necessary due to the huge snowfall we had this past month.

There were 3 vessels that sunk during this heavy snowfall period.

Discussion followed with Mr. Preston, Mr. White, and Mr. Simpson.

XI. Port Director's Report.

Mr. Stone said that he hopes to have the Cruise Ship Docks information available for the next CIP/Planning Committee Meeting.

He added that the new Marina Manager Computer Program seems to be working well, but is slow in some areas.

In addition, he is looking at purchasing a new machine that will fold and insert statements into envelopes. The North Mail, Inc. Company has quoted a cost of \$9,470.18 for a purchase price and a yearly maintenance cost of \$1,490.00 starting in the second year.

This machine will do 3,000 statements per hour, and will allow insertion of a newsletter.

Discussion followed with Mr. Preston, Mr. Fisk, Mr. Kueffner, and Mr. Simpson.

MOTION by Mr. Fisk: ASK UNANIMOUS CONSENT TO AUTHORIZE THE PORT DIRECTOR TO PURCHASE A NEOPOST FOLDER/INSERTER MACHINE FOR \$9,470.18.
The motion passed without objection.

XII. Committee Administrative Matters.

A. Meeting Calendar for December 2006

Mr. Simpson told the Board Members to note the Meeting Schedule on the Agenda.

Mr. Simpson also mentioned that Mr. Dore had submitted his letter of Resignation from the Docks and Harbors Board effective as of December 5, 2006. Therefore, he has contacted Human Resources Committee and they will be going through applications for a replacement for Mr. Dore.

XIII. Adjournment.

MOTION BY Mr. Etheridge: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING. The motion passed without objection.
The meeting was adjourned at 9:00 p.m.