



## **DOCKS & HARBORS BOARD HARBOR FEE REVIEW COMMITTEE MEETING**

January 14<sup>th</sup>, 2015, 12:00 PM  
Municipal Building – Room 224

- I. **CALL TO ORDER** (12:00 pm in CBJ Room 224)
- II. **ROLL CALL** (Tom Donek, Scott Spickler, Bob Janes, David Logan, and Budd Simpson)
- III. **APPROVAL OF AGENDA**
- IV. **APPROVAL OF** November 13<sup>th</sup>, 2014 Harbor Fee Review Committee Minutes
- V. **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS** (not to exceed 5 minutes per person, or twenty minutes total time).
- VI. **ACTION ITEM – UNFINISHED BUSINESS**

1. Passenger-for-hire Fees ([05 CBJAC 20.080](#))

- The fee assessed to a person conducting passenger-for-hire activities at Douglas Boat Harbor, Harris Harbor, Harris Harbor Launch Ramp, Aurora Boat Harbor, Statter Boat Harbor, Statter Boat Harbor Launch Ramp, North Douglas, or Amalga.
  - Inspected vessel fees
    - 4/2006; 4/2005; 12/2005
    - Calendar year permit: \$300.00 plus \$1.10 per passenger each calendar day.
  - Uninspected vessel fees
    - 4/2006; 4/2005; 12/2005
    - Calendar year permit: \$50.00 per vessel plus \$15.00 per passenger seat.

Committee Questions

Public Discussion

Committee Discussion/Action

**MOTION: TO RECOMMEND TO THE DOCKS & HARBORS STANDING COMMITTEES THAT THE FOLLOWING FEES BE ADOPTED:**  
**INSPECTED VESSELS:**



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**2015 \$300 PERMIT FEE AND \$1.25 PASSENGER FEE;  
2016 \$400 PERMIT FEE AND \$1.50 PASSENGER FEE; AND,  
EVERY YEAR THEREAFTER WOULD INCREASE ACCORDING TO THE  
CPI**

**UNINSPECTED VESSELS:  
2015 \$50 PERMIT FEE AND \$1.00 PASSENGER FEE;  
2016 \$100 PERMIT FEE AND \$1.25 PASSENGER FEE;  
2017 \$100 PERMIT FEE AND PASSENGER FEE MATCHES THE  
INSPECTED VESSEL RATE FOR 2017; AND  
EVERY YEAR THEREAFTER WOULD INCREASE ACCORDING TO THE  
CPI**

### **VII. ACTION ITEM – NEW BUSINESS**

#### **1. Auke Bay Loading Facility**

- Fee for delivery and sale of fuel at ABLF ([05 CBJAC 20.175](#))
  - 12/2009
  - Fee assessed on each gallon of fuel sold to a vessel using the Auke Bay Loading Facility for refueling a vessel.
  - A fee of \$0.05 per gallon of fuel will be assessed to all retailers selling fuel to a vessel at the Auke Bay Loading Facility.
- Auke Bay Loading Facility ([05 CBJAC 45.050](#))
  - 10/2007
  - [ABLF FAQ](#)
  - [Staging](#)
  - Storage
  - [Landing Craft Loading Ramp Use](#)
  - Drive Down Use Fees
  - Crane Use Fees

Committee Questions

Public Discussion



## DOCKS & HARBORS BOARD HARBOR FEE REVIEW COMMITTEE MEETING

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Committee Discussion/Action

### MOTION: TO BE DEVELOPED AT THE MEETING

#### VIII. FUTURE COMMITTEE DISCUSSION ITEMS – TBD

##### 1. Parking

- ~~Statter Harbor Lower Parking Lot Permit Fee (05 CBJAC 20.090)~~
  - ~~4/2005; 5/2006~~
  - ~~The fee assessed to the owner of a vehicle for picking up and discharging passengers for passenger for hire activities at the Statter Harbor Lower Parking Lot.~~
  - ~~Calendar year permit: \$300.00 per company plus \$15.00 per passenger seat.~~
- ~~Parking Lot Fees (05 CBJAC 20.160)~~
  - ~~5/2009; 4/2005~~
  - ~~From May 1 through September 30 each year, the fee to park in designated pay spaces at the parking lots for the Intermediate Vessel Float, Douglas Boat Harbor, Harris Boat Harbor, Aurora Boat Basin, and Statter Harbor is \$1.00 per hour or portion thereof, \$5.00 per 24 hours or portion thereof, or \$75.00 per calendar month or portion thereof.~~
- ~~Parking Management (05 CBJAC 45.055)~~

##### 2. Small Boat Harbor fee

- ~~Special Annual Moorage fee for skiffs (05 CBJAC 20.020)~~
  - ~~7/2007; 4/2005~~
  - ~~An owner with an open-hulled vessel 21 feet or less in length, excluding engines, may apply to the harbormaster for moorage in the limited access areas of the small boat harbors.~~
  - ~~\$580.00 from July 1, 2013 through June 30, 2014; and a fee equal to the previous year's fee adjusted by the Anchorage Consumer Price Index (CPI).~~
- ~~Assigned Moorage Credit (05 CBJAC 20.025)~~
  - ~~7/2007~~
  - ~~A fee credit applied to the account of a person with a moorage assignment that makes their private shorepower connection available for temporary moorage assignments.~~
  - ~~The credit shall be equal to the daily shorepower access fee charged.~~



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- ⊖ Daily Moorage Fees (05 CBJAC 20.030)
  - 4/2008; 7/2007; 4/2005
  - The fee charged on a daily basis to the owner of a vessel for berthing the vessel at the Douglas Boat Harbor, Harris Boat Harbor, Aurora Boat Basin, Norway Point Float, National Guard Float, Fisherman's Terminal, Statter Boat Harbor, and moorage appurtenant to any of these facilities.
- ⊖ Downtown monthly Moorage Fees (05 CBJAC 20.040)
  - 7/2007; 4/2005
- ⊖ Auke Bay monthly Moorage Fees (05 CBJAC 20.041)
  - 7/2007
- ⊖ Monthly Pre-paid Discounts (05 CBJAC 20.042)
  - 7/2007
  - An owner that pays 12 months of monthly moorage in advance will receive a five percent discount off 12-month moorage fee.
- ⊖ Active Fishing Vessel Discount at Statter Harbor (05 CBJAC 20.044)
  - 5/2006; 7/2005
  - the owner of a fishing vessel that pays annual fees as set out in 05 CBJAC 40.020 may, for up to 20 days in a calendar year, use Statter Harbor without paying daily fees.
- ⊖ Fee for tenders (05 CBJAC 20.045)
  - 4/2005
  - The fee for tenders applies to cases where the owner of a vessel moors a tender in the water along with their primary vessel. Under this regulation, a tender is defined as an auxiliary vessel that is carried or towed by the primary vessel to allow access to, or escape from, the primary vessel.
  - Annual fee of \$150.00 per tender paid in advance or monthly fee of \$50.00 per tender.
- ⊖ Residence surcharge (05 CBJAC 20.050)
  - 4/2005
  - A fee assessed to the owner of a vessel when the vessel is used by any person as a residence, dwelling, or abode for three or more calendar days in any calendar month.
  - The owner shall pay a residence surcharge of \$69.00 per calendar month.

## IX. ADJOURNMENT

**CBJ DOCKS & HARBORS BOARD**  
**FEE REVIEW COMMITTEE MEETING MINUTES**  
**Thursday, November 13<sup>th</sup>, 2014**

I. Call to Order

The meeting was called to order at 7:12 p.m. in Room 224.

II. Roll Call

The following members were present: Tom Donek, Robert Janes, Budd Simpson, Scott Spickler, and David Logan-via phone.

Also present were: Carl Uchtyl – Port Director, and Dave Borg – Harbormaster.

III. Approval of Agenda

**MOTION By MR. SPICKLER TO APPROVE THE AGENDA AS PRESENTED AND ASK FOR UNANIMOUS CONSENT.**

The motion passed with unanimous consent.

IV. Public Participation on Non-Agenda Items

None.

V. Approval of September 18<sup>th</sup> and September 30<sup>th</sup>, 2014 Harbor Enterprise Fee Review Committee Minutes.

**MOTION By MR. JANES TO APPROVE THE MINUTES AND ASK FOR UNANIMOUS CONTENT.**

The motion passed with unanimous consent.

VI. Action Item

1. Passenger-for-hire Fees (05 CBJAC 20.080)

- The fee assessed to a person conducting passenger-for-hire activities at Douglas Boat Harbor, Harris Harbor, Harris Harbor Launch Ramp, Aurora Boat Harbor, Statter Boat Harbor, Statter Boat Harbor Launch Ramp, North Douglas, or Amalga.
  - Inspected vessel fees
    - 4/2006; 4/2005; 12/2005
    - Calendar year permit: \$300.00 plus \$1.10 per passenger each calendar day.
  - Uninspected vessel fees
    - 4/2006; 4/2005; 12/2005

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- Calendar year permit; \$50.00 per vessel plus \$15.00 per passenger seat.

Mr. Simpson said I want a specific fee presented for the Board and the public to discuss.

Mr. Uchytel said as shown on the Statter Harbor Expenses – Summer 2014 spreadsheet presented, the breakdown of expenses per user group is \$76,752.51. We wanted to know if \$1.10 per passenger is a reasonable fee based on the Charter's revenues. So I included a breakdown of the charter rates per passenger. I used the price of fuel as example of how rates affect charter operators. The charter operators want predictability on rates, but there are going to be some unpredictable rates like diesel fuel.

Mr. Simpson said at the September 30<sup>th</sup> Fee Review Committee Meeting we estimated the expenses associated with charter operations to be \$125,000. It does not make sense to split the expense of the porta-potties in thirds as the other user groups do not use the porta-potties as much as the charter operators.

Mr. Janes said the difference between the new estimate and the September 30<sup>th</sup> estimate is staff expense. It does not make sense to split the garbage expense in thirds as the charter operators do not use the garbage as much as the other user groups.

Mr. Simpson said maybe it is a wash then.

Mr. Unruh said we would not have the porta-potty expense if it were not for the charter boat operators and the commercial fishing fleet. The yachts and the commercial fleet make up 80% of the garbage expense; the charter boats and the general public the remaining 20%. The expenses are probably evened out by being broken into thirds.

Committee Questions

Mr. Janes asked is the goal to match the Harbor Fees associated with the user groups with their expenses? Will each user group pay their share of the expenses?

Mr. Simpson said our goal is to attribute a fair portion of the expenses to the different user groups. At present we have a different system for the inspected and the uninspected vessels. We should equalize those fees. We can charge per passenger and a per vessel charge. I want to eliminate the 6-pack flat rate fee and go to a per passenger fee. We are looking at collecting the same rate per passenger.

Mr. Donek said the fees need to be distributed differently. The charter operators have busloads of people using the facilities. I do not think the commercial fishermen are using the facilities as much.

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Public Discussion

Kevin Burchfield of Juneau, AK said keep in mind there are operators who do not earn the revenues listed. Some operators use a broker and get a portion of the rates listed.

Mr. Janes said some of the inspected vessels use a broker too.

Mr. Burchfield responded they are able to take a lot more passengers to make up the difference quicker.

Mr. Janes said we should raise the rates slowly so they do not immediately affect the charter operator's fees. Charter operators have already priced for next year. It might take a few years before our prices are leveled out.

Louis Juergens of Juneau, AK said I would prefer six pack operators pay a one-time fee to avoid the monthly accounting necessary for the harbor monthly reports.

Mr. Simpson replied that would not be fair to the occasional users. A per passenger fee is fair.

Mr. Uchytel said we are trying to justify how we distribute these numbers and I don't think we have to.

Mr. Simpson said what it costs for the operators to run a business is irrelevant. We need to treat every passenger the same.

Committee Discussion/Action

Mr. Donek said moorage rates are adjusted with the Consumer Price Index (CPI) annually. I want to see that applied to all the Harbor Fees. The passenger-for-hire fees have not been adjusted for 8 years.

Mr. Simpson proposed the following fee structure:

Inspected Vessels:

2015 \$300 permit fee and \$1.25 passenger fee

2016 \$400 permit fee and \$1.50 passenger fee

Every year thereafter would increase according to the CPI

Uninspected Vessels:

2015 \$50 permit fee and \$1.00 passenger fee

2016 \$100 permit fee and \$1.25 passenger fee

2017 \$100 permit fee and passenger fee matches the Inspected Vessel rate for 2017

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Every year thereafter would increase according to the CPI

Mr. Donek asked can we charge a higher flat rate fee upfront so the uninspected vessels won't need to pay a per passenger fee?

Mr. Simpson said instead of keeping track of how many passengers they take out they can pay a flat rate of \$5.00 per trip.

Mr. Uchtyl was unsure of the Inspected Vessel Daily Use Fee for vessels without a Passenger-For-Hire Permit. The Inspected Vessel Daily Use Fee for vessels without a Passenger-For-Hire Permit is \$1.00 per certificated passenger seat.

Mr. Janes asked did you audit the Passenger-For-Hire companies?

Mr. Uchtyl said yes. We took a clicker and counted the number of passengers that went on the vessel and compared that number to the number reported on the Monthly Passenger for Hire Report provided by the company.

Mr. Unruh said I prefer making the "per passenger fee" the same. If you go through a broker your paperwork is already done and all you have to do is submit it to the Harbor Office.

Mr. Janes said after doing the calculations with the \$1.50 per passenger, it would not change the revenues too much. This is good for the six-pack users as it will help to ease them into the higher costs.

**MOTION By MR. SIMPSON TO HAVE THE FOLLOWING FEE STRUCTURE DISCUSSED AT THE NEXT MEETING:**

**Inspected Vessels:**

**2015 \$300 permit fee and \$1.25 passenger fee**

**2016 \$400 permit fee and \$1.50 passenger fee**

**Every year thereafter would increase according to the CPI**

**Uninspected Vessels:**

**2015 \$50 permit fee and \$1.00 passenger fee**

**2016 \$100 permit fee and \$1.25 passenger fee**

**2017 \$100 permit fee and passenger fee matches the Inspected Vessel rate for 2017**

**Every year thereafter would increase according to the CPI**

Motion passed with unanimous consent.

VII. Adjournment



**CBJ DOCKS & HARBORS BOARD  
FEE REVIEW COMMITTEE MEETING MINUTES  
Thursday, November 13<sup>th</sup>, 2014**

The meeting adjourned at 8:15 p.m.

**Auke Bay Harbor Fees**

**ABLF**

		<b>07/01/12 -06/30/13</b>		<b>07/01/13-06/30/14</b>	
<b>Code</b>	<b>Description</b>	<b># of Invoices</b>	<b>Total Amount</b>	<b># of Invoices</b>	<b>Total Amount</b>
H07	ABLF drive down float usage (Vessel Fueling) (code name changed for FY14)	16	\$ 1,333.34	40	\$ 2,522.50
H08	ABLF Loading Ramp Usage	30	\$ 6,910.51	0	\$ -
H09	ABLF Vessel Launch Staff Fee	N/A in FY13		0	\$ -
H100	ABLF Haul out staff fee	N/A in FY13		0	\$ -
H101	ABLF Vessel Launch fee	N/A in FY13		0	\$ -
H96	Auke Bay Loading facility moorage	296	\$ 8,411.73	269	\$ 8,539.41
H99	ABLF Haul out vessel fee	0	\$ -	0	\$ -
H45	Crane Fee	167	\$ 2,515.05	218	\$ 1,161.50
H46	Crane Fee 2nd 30 min	0	\$ -	0	\$ -
H47	Crane Fee- additional hours	0	\$ -	0	\$ -
H48	Key card charge**	157	\$ 1,369.96	197	\$ 1,760.00
H51	Storage fee @ ABLF	32	\$ 5,000.22	60	\$ 9,778.50
H63	Power Daily 30A	(see Statter Harbor)		88	\$ 770.40
H64	Power Daily 50A	(see Statter Harbor)		52	\$ 1,272.00
<b>Total:</b>			<b>\$ 25,540.81</b>	<b>Total:</b>	<b>\$ 25,804.31</b>

**NOTES:**

\*The ABLF Fuel Dock Lease is set at \$0.05 per gallon for 7 years

\*\*The actual FOB keys are a one-time fee of \$10 each before tax. Additional fees: cranes are \$0.25 per minute and power is billed at the daily rate (only have 30 & 50 amps available which cost \$7.56 & \$25.20 respectively). Every key is associated with an account. When adding a key to an account on the FSM program there are the following access rights to choose from:

    Cranes & Restrooms (includes cranes, restrooms, power, and gate)

    Cranes/Power (includes cranes, power, and gate)

    Statter Restrooms

    Gate

## FY14 Auke Bay Loading Facility Expenses

FY14 TOTALS		July '13	Aug '13	Sept '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	June '14
Electricity	\$6,006.71	\$527.40	\$438.66	\$455.50	\$545.64	\$540.80	\$527.16	\$586.78	\$586.78	\$514.43	\$449.50	\$495.44	\$338.62
Garbage	\$1,735.65	\$111.88	\$224.33	\$0.00	\$141.78	\$279.64	\$139.82	\$139.50	\$139.74	\$139.74	\$139.74	\$139.74	\$139.74
Porta-Potties	\$6,394.96	\$614.90	\$491.92	\$491.92	\$614.90	\$491.92	\$491.92	\$614.90	\$491.92	\$491.92	\$491.92	\$614.90	\$491.92
Water	\$4,683.06	\$59.37	\$73.95	\$95.82	\$88.53	\$2,652.18	\$1,507.65	\$32.64	\$18.06	\$44.79	\$30.21	\$42.36	\$37.50
Total	\$18,820.38	\$1,313.55	\$1,228.86	\$1,043.24	\$1,390.85	\$3,964.54	\$2,666.55	\$1,373.82	\$1,236.50	\$1,190.88	\$1,111.37	\$1,292.44	\$1,007.78



# PORT OF JUNEAU

155 S. Seward Street • Juneau, AK 99801  
(907) 586-0292 Phone • (907) 586-0295 Fax

## Auke Bay Loading Facility Fees

**Storage Fee** (05 CBJAC 20.130) -- \$0.50/ft<sup>2</sup> per month or \$0.25/ft<sup>2</sup> per month for stallholders for up to 200ft<sup>2</sup>

**Freight Ramp Use** (05 CBJAC 20.070)

- a. Commercial Launch Ramp Permit -- \$236.25
- b. Ramp Use Fee (freight): \$30.00 for first ½ hour; \$1.50/minute beyond first ½ hour
- c. Freight Staging Fee: No charge for up to four hours. \$25 per calendar day for greater than four hours

**Moorage Fee** (05 CBJAC 20.030) -- \$0.54/ft. per day

**Shore power** (05 CBJAC 30.010e)

- d. 30 amp - \$7.56/day
- e. 50 amp - \$25.20/day

**Crane Fee** (05 CBJAC 20.110) -- \$0.25 per minute or \$15 per hour

- f. Purchasing KEY FOB: \$10.50

## ABLF SEA LIFT FEES

Hauling/launching	\$5 per foot each way
Staff Labor fee (2 staff minimum; 1 hour minimum)	\$60 per staff per hour
Storage fee	\$.50/ft <sup>2</sup> per month
Power washing Fee	\$60 per hour