

**CBJ DOCKS & HARBORS BOARD**  
**OPERATIONS/PLANNING COMMITTEE MEETING AGENDA**  
**For Thursday, June 19th, 2014**

- I. Call to Order** (5:00 pm in the Assembly Chambers)
- II. Roll Call** (Greg Busch, John Bush, Bob Janes, David Logan, Budd Simpson).
- III. Approval of Agenda.**

**MOTION: TO APPROVE THE AGENDA AS PRESENTED OR AMENDED.**

- IV. Public Participation on Non-Agenda Items.**  
(Not to exceed five minutes per person or twenty minutes total time).
- V. Approval of May 22<sup>nd</sup>, 2014 OPERATIONS/Planning Meetings Minutes.**
- VI. Consent Agenda - None**
  - A. Public Request for Consent Agenda Changes**
  - B. Board Members Requests for consent Agenda Changes**
  - C. Items for Action**
- VII. Unfinished Business - None**
- VIII. New Business**

- 1. Establish Process and Timeline for comprehensive fee rate review.  
Presentation by the Port Director

Committee Questions

Public Discussion

Committee Discussion/Action

**MOTION: TO BE DEVELOPED AT THE MEETING**

- IX. Items for Information**
- X. Long Range Planning Discussion**
  - 1. CIP Long Range Plan  
Presentation by the Port Engineer
- XI. Staff, Committee and Member Reports**
- XII. Committee Administrative Matters - Next Meeting: July 24th, 2014**
- XIII. Adjournment.**

**CBJ DOCKS & HARBORS BOARD**  
**OPERATIONS/PLANNING COMMITTEE MEETING MINUTES**  
**For Thursday, May 22<sup>nd</sup>, 2014**

**I. Call to Order**

Mr. Simpson called the meeting to order at 5:00 p.m. in the Assembly Chambers.

**II. Roll Call**

The following members were in attendance: Greg Busch, John Bush, Bob Janes, David Logan, and Budd Simpson. The following people were also in attendance: Tom Donek, Carl Uchtyl – Port Director, David Borg – Harbormaster, and Gary Gillette – Engineer.

**III. Approval of Agenda.**

**MOTION By Mr. Logan TO APPROVE THE AGENDA AS PRESENTED.**

The motion passed with unanimous consent.

**IV. Public Participation on Non-Agenda Items.**

None.

**V. Approval of the March 13<sup>th</sup>, 2014 OPERATIONS/CIP Meetings Minutes.**

**MOTION By Mr. Logan TO APPROVE THE March 13<sup>th</sup>, 2014  
OPERATIONS/PLANNING Meeting Minutes AS PRESENTED.**

The motion passed with unanimous consent.

**VI. Old Business**

**1. Electric Car Charging Station – Douglas Harbor**

Mr. Uchtyl said I have researched whether or not we should have a charging station for an electric car in Douglas Harbor. It would cost about \$5,000.00 to have an electric charging station installed. The device would be available through a grant that the Juneau Economic Development Council (JEDC) is working on. It will require 208 volt service. If a car were to charge for 24 hours it would cost about \$2.00 in current draw.

**Committee Questions**

Mr. Logan asked is \$5,000.00 an estimate or the limit of how much it would cost to install, and what are the upkeep costs involved. Is there someone who can maintain the charging station?

Mr. Borg said the JEDC has a charging station and it cost their department \$5,000.00 to install their charging station.

Mr. Bush asked who would pay for the electric bill.

Mr. Uchtyl said we would need to charge the patrons who use the charging station.

Mr. Logan asked if there are better sites in Juneau outside of the Harbors.

Mr. Uchtyl said Parks and Recreation are not interested in supplying a charging station.

Mr. Busch asked if a payment method would need to be supplied as well.

Mr. Uchtyl said yes, it would be similar to the Aparc system.

**CBJ DOCKS & HARBORS BOARD**  
**OPERATIONS/PLANNING COMMITTEE MEETING MINUTES**  
**For Thursday, May 22<sup>nd</sup>, 2014**

Mr. Bush said I support looking into all environmentally friendly options that the Harbors can offer.

Mr. Logan asked where the electric charging station would be in Douglas.

Mr. Borg said next to where the dumpster is now, next to the ramp.

**Public Discussion**

None.

**Committee Discussion/Action**

Mr. Logan said I support building an electric charging station but this is not a realistic proposal. We should review this when there is a thorough proposal. We need to know what it will take to maintain an electric charging station.

Mr. Simpson asked if there was a deadline for this.

Mr. Uchtyl said I will ask if we can postpone responding for a month.

Mr. Donek said electric charging stations are outside of the Docks and Harbors mission. The cost is minor, but the maintenance might be expensive. Our cost of managing the billing system might outweigh the rewards. There are other things we should be doing that are in the Climate Action Plan.

Mr. Busch said we have not had any patrons show interest in an electric charging station and the maintenance is a concern. The charging station would be exposed to saltwater, wind, and rain.

Mr. Janes said we will have electric out-motors to charge in the near future. They will require charging stations. Perhaps we could build this charging station with the grant money to test it and see how a charging station might work in Juneau.

Mr. Simpson said I would be happy to donate a square of parking space for this but Douglas Harbor is not an ideal spot for this. The Library is the best spot for this because there are normally parking spaces available, there is covered parking and Firemen available guarding it. We should revisit this in the future.

**MOTION By Mr. Logan TO TABLE BUILDING AN ELECTRIC CHARGING STATION UNTIL MORE INFORMATION IS AVAILABLE.**

The motion passed with unanimous consent.

**VII. New Business**

**1. Bench Donation – Gateway Park**

Mr. Simpson said this is for the area near the Yacht Club in Aurora Harbor.

**Committee Questions**

None.

**Public Discussion**

**CBJ DOCKS & HARBORS BOARD**  
**OPERATIONS/PLANNING COMMITTEE MEETING MINUTES**

**For Thursday, May 22<sup>nd</sup>, 2014**

Mr. Ronald Maas of Juneau said I would like a place to sit near the Yacht Club in Aurora Harbor. It is a nice view and I enjoy being there. I find people there eating lunch and it would be even better if they had a place to sit. I invite you to visit and sit with me someday.

Mr. Dennis Watson of Juneau said I think it is a great idea.

Committee Discussion/Action

Mr. Busch said this is a great idea and I think we should put the benches in.

Mr. Bush asked where the benches will be put.

Mr. Uchytel said he will bring the benches to the Yacht Club and ask Mr. Maas where he wants the benches placed.

**MOTION By Mr. Bush TO INSTALL THE BENCHES IN AURORA HARBOR NEAR THE YACHT CLUB.**

The motion passed with unanimous consent.

**VIII. Items for Information**

1. Aurora Harbor Re-Build bid Award Update

Mr. Gillette said the low bidder is Northern Construction and they are out of Oregon. We have not worked with this company before. They are the suppliers of the floats for the North Douglas Launch Ramp. Our crew installed the floats. There is a clause in the contract requiring bidders to have the expertise, experience, and equipment to do the job. We met with the owners of Northern Construction, and after speaking with them we see no reason to think they won't be able to complete the project. We have asked for a resume from their company to further prove they are capable of completing the project. They have experience building boardwalks in Alaska, so they understand the logistics of the project. Their floats are currently being installed in Hoonah designed by the PND Engineers, so we are not concerned with the construction of their floats. The only concern is that they have not had marine construction experience the size of Aurora Harbor Re-Build. Northern Construction will be contracting-out the pile driving and installation of the floats. It sounds like they will hire a local company to do that work. Northern Construction has five days to provide to us who they will subcontract that work to.

Mr. Simpson asked how we decide to disqualify bidders prior to opening the bids.

Mr. Gillette said we have disqualified bidders prior to opening bids before, like in the 16B Project. That project is on a much larger scale than any of the other projects we have done. We didn't think a local firm would have the equipment to complete the 16B project. We thought we would get interest from all over, which we did, but we wanted to be sure we would hire a company that could handle the project. So, we had some criteria.

2. Committee Strategic Visioning

Mr. Uchytel said I am updating the agenda outlines. What are your suggestions?

Mr. Busch said there should be a section for Long-Term Projects and a section for Future Projects. The way we have it now is too generic; many topics are brought up under Staff Meeting Reports when they should have a different section to go under.

**CBJ DOCKS & HARBORS BOARD**  
**OPERATIONS/PLANNING COMMITTEE MEETING MINUTES**  
**For Thursday, May 22<sup>nd</sup>, 2014**

Mr. Simpson said I would like there to be a Long Range Planning section. This is where we could present ideas without prioritizing them.

Mr. Logan said I would like to have some public sampling done, perhaps an online survey, to see what projects, improvements or changes the public would like to see.

Mr. Simpson said we should work on what questions to ask in a survey.

Mr. Logan said I want to leave it open-ended. We can ask questions too.

**IX. Staff, Committee and Member Reports**

Mr. Gillette said the Statter Harbor “C” Float has had preparations for the fix.

Mr. Uchytel said the updated parking lot has had mostly good feedback. I am looking into what improvements can be made. We still need the posts for the signs, so all of the signs have not been posted.

Mr. Simpson asked is the parking meter working.

Ms. Raster said yes, it is working.

Mr. Bush said the traffic is flowing nicely in the parking lot.

**X. Committee Administrative Matters - Next Meeting: June 19<sup>th</sup>, 2014**

**XI. Adjournment**

The Operations/Planning Committee adjourned at 6:07 p.m.

**CBJ Docks and Harbors**

**Capital Improvement Projects**

**Current - Short Term - Long Term**

Project	Funding	Funds Needed	Status	Schedule	Contractor	Notes
<b>Current Projects</b>						
<b>Statter Harbor Launch Ramp</b>	Fully Funded		Design	Fall 2014	PND	Bid in July 2014
<b>Port of Juneau Cruise Berths</b>	Fully Funded		Construction	Fall 2015	Manson	Complete Spring 2017
<b>Cathodic Protection Replacement</b>	Fully Funded		Design	Fall 2014	Tinnea	Bid in July 2014
<b>Aurora Harbor Re-Build</b>	Fully Funded		Construction	Fall 2014	NCS	Complete Spring 2015
Bid Alternate A	Not Funded	\$300,000	Hold			Seek funding
Bid Alternate B	Not Funded	\$300,000	Hold			Seek funding
<b>Douglas Breakwater</b>	Not Funded	TBD	Hold		ACOE	Awaiting CBJ Match Amount
<b>Cruise Berth Weather Monitoring System</b>	Fully Funded		Planning	Fall 2014	TBD	Need RFP
<b>Short Term Projects</b>						
<b>Old Douglas Harbor Reconstruction</b>	Partial Funding	\$3,000,000	Hold			Awaiting Permitting and Full Funding
<b>Statter Boat Haul-Out/Kayak Ramp</b>	Partial Funding	\$500,000	Hold			Awaiting Full funding
<b>Archipelago Property Improvements</b>	Partial Funding	\$2,000,000	Hold			Awaiting Board Direction
<b>Long Term Projects</b>						
<b>Statter Harbor Passenger For Hire Float</b>	Not Funded	\$5,000,000	Hold			Awaiting Funding
<b>Harris-Aurora Harbor Master Plan</b>	Not Funded	\$50,000	Hold			Awaiting Funding
<b>Fisheries Terminal Planning</b>	Not Funded	\$50,000	Hold			Awaiting Funding
<b>Douglas Harbor Uplands Master Plan</b>	Not Funded	\$50,000	Hold			Awaiting Funding
<b>Aurora Harbormaster Office and Shop</b>	Not Funded	\$3,000,000	Hold			Awaiting Funding
<b>Direct Fish Sales Facility</b>	Not Funded	\$1,000,000	Hold			Awaiting Funding
<b>North Douglas Boat Launch Master Plan</b>	Not Funded	\$50,000	Hold			Awaiting Funding
<b>Visitor Kiosk Replacement</b>	Not Funded	\$100,000	Hold			Awaiting Funding