

**CBJ DOCKS & HARBORS BOARD**  
**OPERATIONS COMMITTEE MEETING AGENDA**  
**For Tuesday, June 18<sup>th</sup>, 2013**

- I. Call to Order** (5:00 p.m. at the AURORA HARBOR OFFICE).
- II. Roll Call** (John Bush, Tom Donek, Kevin Jardell, David Logan, Budd Simpson, Scott Spickler and Greg Busch)
- III. Approval of Agenda.**  
  
**MOTION: TO APPROVE AGENDA AS PRESENTED OR AMENDED.**
- IV. Public Participation on Non-Agenda Items** (not to exceed five minutes per person or twenty minutes total).
- V. Approval of May 21<sup>st</sup>, 2013 Operations Board Meeting Minutes.**
- VI. Items for Action.**
  1. Auke Bay Commercial Loading Facility Rules  
Presentation by the Harbormaster  
  
Committee Questions  
  
Public Comment  
  
Committee Discussion/Action**MOTION: TO BE DEVELOPED AT THE MEETING**
- VII. Items for Information/Discussion.**
  1. North Douglas Boat Ramp Light  
Presentation by the Harbormaster
  2. Harbormaster Operations Report  
Presentation by Harbormaster
- VIII. Staff & Member Reports.**
- IX. Committee Administrative Matters.**
  1. Next Operations Committee meeting – July 16<sup>th</sup>, 2013
- X. Adjournment.**

**CBJ Docks and Harbors Committee**  
**Operations Meeting Minutes**  
**For Tuesday, May 21<sup>st</sup>, 2013**

I. Call to Order

Mr. Busch called the Operations Committee Meeting to order at 5:00 p.m. at the Aurora Harbor Office.

II. Roll Call

The following members were present: John Bush, Tom Donek, David Logan, Budd Simpson, Scott Spickler, and Greg Busch.

Absent: Kevin Jardell

Also in attendance were the following: Dwight Tajon – Harbormaster

III. Approval of Agenda

MOTION By MR. SIMPSON: TO APPROVE THE AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection.

IV. Public Participation on Non-Agenda Items – None

V. Approval of the Operations Committee Meeting Minutes.

Hearing no objection, the April 16<sup>th</sup>, 2013 Operations Committee Meeting Minutes were approved as presented.

VI. Items for Action.

1. Statter Harbor Management Regulation – 05 CBJAC 25

Mr. Tajon said the harbor regulation 05 CBJAC 25 is in the packet. He said the staff recommended the marked parts of the regulation be moved to the Small Boat Harbor Management 05 CBJAC 40. This change is at the advice of the CBJ Law Department because regulations in this chapter contradict regulations in 05 CBJAC 40.

Attached to the minutes is the 05 CBJAC 25 with marked recommended changes.

Committee Questions

Mr. Busch asked if the Law Department wants to have all the management regulations under the management section.

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Mr. Tajon said that is correct.

Mr. Busch then confirmed that we do have two sets of management regulation for small boats.

Mr. Tajon said anything with DeHart's will be removed, and redundancies.

Mr. Busch asked Mr. Tajon if he had compared the 05 CBJAC 25 and 05 CBJAC 40 to other CBJ regulation that would have to be modified to correct references.

Mr. Tajon said he had not, but the sections being addressed were actually sent by the Law Department for review.

Mr. Donek asked for clarification that everything from regulation 05 CBJAC 25 would move to 05 CBJAC 40.

Mr. Tajon said that the entire section of 05 CBJAC 25 would be consolidated with 05 CBJAC 40 after small verbiage changes had been made to make the regulation more specific.

Mr. Busch asked if the proposed changes for 05 CBJAC 040 have been compared with the current regulation for redundancies/conflicts or would Statter Harbor have a separate sub-section.

Mr. Tajon said that a separate subsection would be created for Statter Harbor.

Mr. Busch asked if the regulations should be developed so that they are harbor specific or if the regulation should be developed to be all encompassing of the harbors.

Mr. Tajon said that the regulation should include all the Harbors for consistency.

Public Comment - None

Committee Discussion/Action

Mr. Logan asked that the regulation be reworked with the changes and a copy be brought to the committee for review.

Mr. Donek expressed concern that 05 CBJAC 40 is being revised while it is out for public comment. He asked if that should be pulled out of public comment.

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Mr. Simpson said what the staff is recommending is to revise 05 CBJAC 25 and 05 CBJAC 40 and so these will have to go through the whole process again.

Mr. Bush suggested to have the Harbormaster report to the Board only on out of the ordinary situations.

Mr. Tajon said he agrees with reporting to the board with the out of ordinary situations.

Mr. Busch recommended after 05 CBJAC 40 with the removal of the DeHart's language has been approved, see a draft of 05 CBJAC 40 with the revisions talked about tonight and address the concerns with the revisions at that time.

No Motion at this time

2. Harris Harbor Lift Station

Mr. Tajon said the Harris Harbor Lift Station that services the Harris Harbor restrooms has failed and waste is currently being stored and trucked offsite to the waste facility. Mr. Tajon said one option for repair was to install a Sani Sailor with a bypass hose which can transport waste up to 500 feet and up to 90 psi. Mr. Tajon pointed out that the hoses could become clogged if the users did not properly clear the line. Mr. Tajon advised against this type of repair. Mr. Tajon said he has received two estimates from Behrends Mechanical, the term contractor, for the repair of the pumps in this lift station. The first estimate for \$10,000.00 is for the replacement of just the pump. A second quote for a little over \$13,000 includes the replacement of the pump and an upgrade of the electrical system which was once submerged under water.

Committee Questions - None

Public Comment -None

Committee Discussion/Action

MOTION By MR.LOGAN: TO APPROVE PURCHASE OF PUMP SYSTEM AND HAVE PORT STAFF WRITE UP A CONTRACT FOR \$13,000 AND ASK UNANIMOUS CONSENT.

Motion passed without objection

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VII. Items for Information/Discussion.

1. Use of Stalls by Charter Operators at Statter Harbor

Mr. Tajon said during recent meetings regarding the Statter Harbor Loading Zones, a couple of charter boat captains asked if, at any time, they can pull into a stall near DeHarts that is vacant to load and unload passengers. Mr. Tajon said two concerns would be if the charter operator requested consent from the stall holder, or if the space was utilized without notification to the office or the stall holder. Mr. Tajon said that Title 85.25.040 states that if the charter captain did not notify the office they would be in violation of application for space. Mr. Tajon said if a stall holder fails to notify Docks and Harbors of a departure and return time, after four days Docks and Harbors has the right to assign someone temporarily to the reserved stall. Mr. Tajon said under Title 85.25.050 Commercial Operations, no space should be sublet or rented out to a firm or individual for the purpose of conducting commercial operations, business or enterprises. Failure to comply is subject to a \$25 fine.

Mr. Busch asked if Mr. Tajon was opposed to granting temporary use of unoccupied stalls after an agreement has been worked out with the stall holder.

Mr. Tajon said he was opposed.

Mr. Simpson said that the rule against subletting has been in effect for quite some time. He said that when a vessel is gone for an extended period of time they notify the office, and the stall can be used for transient vessels etc., but if tour operators were in and out of a stall without notification to the offices, the stall becomes unavailable for assignment and creates a management problem by having different rules for different parts of the system.

Mr. Logan said that he was in favor of the temporary allowance to the charter operators due to the congestion at Statter Harbor. By allowing the temporary use of a vacant stall, the horseshoe area traffic would be alleviated and it would free up dock space.

Mr. Busch asked how the horseshoe area for loading and unloading was working for the charter operators?

Mr. Tajon said that the barge was currently still in place and that passengers are being picked up on the end of the main float creating for a long walk.

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Mr. Tajon said one of his concerns with the Charter operators using a stall holder's slip is the neighboring boats.

Mr. Busch pointed out that the Charter operator's would not be conducted business in the stall without a prior agreement with the regular stall holder.

Mr. Donek said that he understands both sides of the topic but would like to avoid making exceptions that could grow out of control. He pointed out that this could turn into a fairness issue of someone is waiting for the use of a stall and can't because two friends have made an agreement. This is not fair to the general public and this activity should not be free.

Mr. Spickler asked if a fee structure for such an activity was in place.

Mr. Tajon said that a fee structure was not set in place for this kind of activity.

Mr. Simpson said in terms of a fee there is a passenger rate fee charged to the Charter Operators for every passenger.

Mr. Busch clarified that the stall use agreement would potentially be between the Shelter Island Lodge and maybe another lodge, since they only use their stalls when they are coming into town for supplies.

Mr. Bush said his concern is that if you allow it then the charter operators will begin to grab any first slip available.

## **2. Harbormaster Operations Report**

Mr. Tajon read his monthly report –

- The damaged bull rail, from Statter Harbor, has been removed and will be repair.
- The lumber around the containers near the top of the launch ramp has been moved with the intention of improving traffic flow for the motor coaches and the launch ramp users.
- The Amalga Harbor Lot has been cleaned
- The floats have been pressure washed.
- A temporary water hook up has been completed at Statter Harbor. A temporary water needed to be hooked up before the new one was ready to be charged.
- Concrete repairs on Statter floats.
- Repaired broken water lines at Statter.

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- Assisted contractors with installing boulders at echo cove to prohibit vehicles from accessing the beach and placed a parking barrier near a trail head along the access road.
- Cleaned dirt from launch ramps.
- Brush clearing at the Douglas Harbor.
- Replaced receptacles
- Replaced pins and non-skid on North Douglas boarding floats.
- AEL&P has repaired the overhead lighting at Aurora Harbor.
- Bollards at the top of the Harris Harbor Ramp have been painted.
- Harris grid water has been repaired
- Annual shut down of the heat trace of the harbor water systems.

The fendering system for the North Douglas launch ramp has been delivered and will be installed this week.

Inspections on launch ramps have been completed and Mr. Tajon will meet with the Deputy Engineer for review of these inspections.

Maritime Festival was success, and Dock's and Harbors staff won the trophy.

VIII. Staff & Member Reports

Special Board Meeting – May 23, 2013 at the Assembly Chambers at 5:00 pm.

IX. Committee Administrative Matters.

1. Next Operations Committee Meeting June 18th at 5:00 p.m. at the Aurora Harbor.

X. Adjournment

The Operations Committee adjourned at 5:45 p.m.

## Chapter 25 - STATTER HARBOR MANAGEMENT REGULATIONS ✓

05 CBJAC 25.010 - Designated moorage areas.

05 CBJAC 25.020 - Administration of designated moorage areas.

05 CBJAC 25.030 - Visiting vessel arrival zone.

05 CBJAC 25.040 - Reservations zone.

05 CBJAC 25.050 - Docks and harbors board approval.

05 CBJAC 25.060 - Summer management.

05 CBJAC 25.070 - Daily moorage zones.

05 CBJAC 25.080 - Winter management.

05 CBJAC 25.090 - Winter management waitlisted vessel moorage zone.

05 CBJAC 25.100 - Exclusion.

05 CBJAC 25.110 - Effective date.

05 CBJAC 25.120 - Daily fee review.

### **05 CBJAC 25.010 - Designated moorage areas.** Move to title 40

At any time during the year, the harbormaster, in his discretion, may designate moorage areas within the harbor for specific uses, such as the loading and unloading of passengers, crew, or cargo, fish cleaning, boat repair, commercial, recreational, and other types of moorage.

*(Amended 3-14-2005, eff. 5-27-2005)*

### **05 CBJAC 25.020 - Administration of designated moorage areas.** Move to title 40

When designating an area, the harbormaster shall establish written procedures for administering moorage in the designated area. There shall be no moorage fee for use of a loading zone designated under this regulation. No person may moor a vessel in a designated moorage area unless actively engaged in the use specified for the designated area, except in an emergency or in the interests of effective space management, the harbormaster may allow a vessel that is not actively engaged in the use specified for the designated area to temporarily moor in the designated area.

*(Amended 3-14-2005, eff. 5-27-2005)*

### **05 CBJAC 25.030 - Visiting vessel arrival zone.** Move to title 40

The harbormaster may establish a zone for visiting vessels to moor upon their arrival from out-of-town and establish written procedures for administering this moorage. The purpose of the zone is to provide temporary moorage for visiting vessels while the harbormaster finds appropriate moorage within the facility. No person shall moor a vessel in this zone without the approval of the harbormaster. The harbormaster shall charge daily moorage fees for use of this zone. The time allotted under the daily fee is transferable to other moorage areas within the facility.

*(Amended 3-14-2005, eff. 5-27-2005)*

### **05 CBJAC 25.040 - Reservations zone.** Move to title 40

The harbormaster may accept reservations for daily moorage on both sides of the breakwater and establish written procedures for administering this moorage. No person shall moor in an area marked for reservation without the approval of the harbormaster.



The harbormaster shall assess daily moorage fees under this section the same manner as the regulations set out in 05 CBJAC 15.030.

(Amended 3-14-2005, eff. 5-27-2005)

**05 CBJAC 25.050 - Docks and harbors board approval.** *Should this be struck out or should the previous 4 codes be struck out?*

Prior to administering moorage as set out in sections 010 through 040 of this regulation, the harbormaster shall obtain the approval of the docks and harbors board.

(Amended 3-14-2005, eff. 5-27-2005)

**05 CBJAC 25.060 - Summer management.** *Should say, "Statter Summer Transient Management"*

Except for a loading zone, from May 1 through September 30 each year, a vessel may moor at the facility, including the breakwater, for up to ten consecutive calendar days, after which the vessel must clear the facility for at least six consecutive hours. Unless directed otherwise by the harbormaster in accordance with procedures established under this regulation, all moorage during this period shall be on a first-come, first-serve basis.

(Amended 3-14-2005, eff. 5-27-2005; Amended 12-11-2006, eff. 5-1-2007)

**05 CBJAC 25.070 - Daily moorage zones.** *Move to title 40, does this contradict 25.050 of this same code?*

The harbormaster shall have the discretion to establish a daily moorage zone within any harbor facility at any time of year. The harbormaster shall assess the daily moorage fee as set out in 05 CBJAC 20.030 to each owner mooring a vessel in the daily zone. The daily moorage zone is intended for active vessels and, unless directed by the harbormaster in accordance with written procedures established under this regulation, is available on a first-come, first-serve basis.

(Amended 3-14-2005, eff. 5-27-2005; Amended 12-11-2006, eff. 5-1-2007)

**05 CBJAC 25.080 - Winter management.** *Move to title 40*

(a)

From October 1 through April 30 each year, the harbormaster may assign moorage to vessels for all or part of this period. Moorage will be assigned as follows:

(1)

During the month of August each year, a person wishing to obtain a moorage assignment may apply on an application form provided by the harbormaster. The person shall submit a \$100.00 application fee, refundable if the person does not receive a moorage assignment and creditable towards docks and harbor department charges;

(2)

During the month of September each year, the harbormaster shall assign moorage by lottery until all of the designated space is assigned or all of the applications are processed.

(3)

After assigning moorage by lottery, the harbormaster may assign moorage if space is available at the facility.

(b)

No person, other then the moorage assignee, shall moor in an assigned space without harbormaster approval. Moorage assignments under this section will terminate if the assignee does not pay all applicable fees on a timely basis. Moorage assignees shall

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notify the harbormaster of departure and arrival times as required by 05 CBJAC 40.020(d).

*(Amended 3-14-2005, eff. 5-27-2005; Amended 12-11-2006, eff. 5-1-2007)*

**05 CBJAC 25.090 - Winter management waitlisted vessel moorage zone.**

~~From the day after Labor Day through the Thursday before Memorial Day. Should be~~  
changed to say, " From October 1 to April 30" in line with 25.080 each year, the harbormaster may assign space to vessels that are on the reserved moorage waitlist when space cannot be assigned in the downtown harbor system and there is excess space at the facility after the daily and monthly moorage zones have been established. The harbormaster shall assess moorage fees to the owner of each vessel as follows:

(a)

No additional fee for vessels who pay the full annual fee on or before July 1 in accordance with the applicable small boat harbors fees and charges schedule; and

(b)

75 per cent of the full annual fee for all other waitlisted vessels.

*(Amended 3-14-2005, eff. 5-27-2005)*

**05 CBJAC 25.100 - Exclusion.**

This regulation does not limit or restrict the harbormaster's authority to prioritize and manage moorage in a manner to accommodate vessels that are temporarily displaced from reserved moorage due to harbor reconstruction activities, displaced during the winter due to safety concerns, or as provided by CBJ Ordinance Title 85.10.050.

*(Amended 3-14-2005, eff. 5-27-2005)*

**05 CBJAC 25.110 - Effective date.**

This regulation takes effect on May 27, 2005.

*(Amended 3-14-2005, eff. 5-27-2005)*

**05 CBJAC 25.120 - Daily fee review.**

The docks and harbors board will review the requirement to pay daily fees under Section 6 of this regulation prior to July 1, 2007.

*(Amended 3-14-2005, eff. 5-27-2005)*



# Port of Juneau

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**To: Operations Committee**  
**From: Dwight Tajon- Harbormaster**  
**Date: June 3, 2013**  
**Re: Auke Bay Commercial Loading Facility Rules**

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Numerous users have been asking what is allowed and prohibited uses of the ABFL. In order to get the best use of the facility, staff has been asked to look at the existing FAQ Rules to allow for changes.

Changes requested are:

- Per minute rate use of the ramp vs. per tonnage rate
- Commercial use of the ramp by boat haulers
- Use of the facility for maintenance of boats by commercial haulers
- Overnight moorage of vessels
- Additional daily rate charge

The per minute rate use of the ramp would need to be changed in regulation 05 CBJAC 20.070 with verbiage specific to bulk materials haulers. AML quoted an example to ship a full size truck from Juneau to Hoonah at around \$525.00. AML's prices vary with household items, groceries and machine items.

An exemption would need to be added to allow for commercial boat haulers to use the facility without the need to pay for the additional fee starting at \$30.00 and \$1.50 per minute after 30 minutes.

A suggestion that has been requested was to allow for overnight moorage at the drive down float provided that there is not a reservation for work to be done. Users that are requesting to utilize the drive down float to work on their boats during a specified time provided; staff has assigned these boats to the Auk Nu cove side of the dock.

Recommendation:

Staff is recommending changes to the FAQ's for the Auke bay loading facility allow for Commercial launch ramp boat haulers, use of the facility for maintenance by the same. Allow for overnight vessels and remove the additional daily rate charge.

## Auke Bay Loading Facility FAQs

### 1. Drive-Down Float Procedures

- a. Who Can Use It?
  - i. These Uses are Allowed at the Drive-down Float
    - (1) Loading and unloading of gear, cargo, provisions, crew, stores, etc. by all boats
    - (2) Vessel repair of all types
  - ii. These Uses are Not Allowed at the Drive-Down Float
    - (1) Charter- Loading and unloading passengers in passenger-for-hire and charter vessels
    - (2) General moorage for any type of boat
- b. Who Needs Pre-Approval to Use the Float?
  - i. Everybody needs to get pre-approval from the Statter Harbor Office.
  - ii. Pre-approval is necessary so we can keep track of billing information, reduce user conflicts, and implement a reservation system.
  - iii. Verbal pre-approval (VHF, cell phone, etc.) by harbor staff is OK. Record the use in the facility logbook. Use reservations as needed during busy seasons.
- c. How Big is the Float?
  - i. The float is 180' long by 50' wide. There are twelve (12) moorage space designations at the facility, each space is 30 feet long, and going clockwise from bottom of gangway the spaces are numbered ABL-01, ABL-02, ABL-03, ABL-04, etc. to ABL-12.
- d. How Much Does It Cost To Use the Float?
  - i. Except below, everyone must pay the daily moorage fee to use the facility. This applies even if someone has paid monthly or annual moorage elsewhere in our harbor system.
  - ii. However, Juneau harbor patrons who have paid moorage can use the float for up to **four (4) hours for loading and unloading** with no daily moorage charge.
  - iii. Staff should use cameras to inventory boats and bill moorage charges on a daily basis.
- e. Power and Cranes
  - i. Both power and cranes are activated with key cards. We will have to set-up users with key card controls. The FSM program will do this. This will be addressed in separate procedure.
  - ii. There are two 2-ton cranes (2400 pounds boom-out); one on each side of float. Fees for use of the cranes are 25¢ per minute or \$15 per hour. The key card access system will keep track of time for other users and staff can bill the charges to their accounts at the end of month.
  - iii. All shorepower at the facility is provided under the daily fee. A power pedestal with 2- 30 amp and 2- 50 amp outlets is available on each side of the float next to the cranes. The daily rates are \$7.20 per day for 30 amp and \$24 per day for 50 amp service plus tax. Monthly prepaid shorepower fees do not apply at this facility. This is because the monthly rates are too low to recover electrical costs at this facility. The key card activation system will keep track of who is using power so staff can assess daily charges on an as needed basis.
- f. Vehicles on Float
  - i. Only vehicles associated with a vessel on the float are allowed to go on the float.
  - ii. Vehicles can not obstruct the gangway or other users.
  - iii. Vehicle Weight Limit – Axle Load is HS-20. HS-20 is basically 8,000 pounds for a front tractor axle and 18,000 pounds for each trailer axle group.
- g. Work Practice Standards
  - i. **Damage** - Persons must protect the facility against damage and are liable for any damage they cause. If they cause damage they must pay for repairs.
  - ii. **Insurance** - Commercial services must have at least \$1 million of liability insurance coverage.

## Auke Bay Loading Facility FAQs

- iii. **Clean-Up** - Persons must clean up after themselves and control the release of contaminants into the water and onto the floats and other vessels.
- iv. **Wastes** - Persons are responsible for properly disposing of their own waste. **CBJ will not be providing dumpsters at this facility.** We would like to provide dumpsters but would have to charge much high fees in order to provide dumpsters.

### 2. Landing Craft Loading Ramp

- a. Who Can Use It?
  - i. Commercial Operations Only – No Recreational Boat Launching or passenger-for-hire activity. All users must have a commercial launch ramp permit.
- b. Who Needs Pre-Approval?
  - i. All users need pre-approval from the Statter Office before using the landing craft ramp. Record in logbook and use a reservation system to avoid conflicts.
- c. How Big is the Ramp?
  - i. The ramp is 60' wide and about 220' feet long at 15% slope. The surface is compacted gravel and extends to 7 feet below MLLW.
- d. How Much Does It Cost to Use?
  - i. All persons using ramp must have commercial launch ramp permit. These are \$225 per year.
  - ii. All persons must pay freight use fees as set out in regulation. Current fees are \$30 for the 1<sup>st</sup> 30 minutes and \$1.50 for each additional minute beyond 30 minutes. You will have to have the operator report the time of use to us for billing purposes. We also have cameras to check the accuracy of self-reporting and to catch non-registered users.
- e. Can I Stage Freight?
  - i. Yes, there is a designated freight staging area by the head of the ramp. Users must get approval to stage freight in this area. The daily fee is \$25. This area is limited in size and intended for short term use (couple days max). There are larger, longer term storage areas at the facility if needed.
- f. Can I Store Forklifts at the Facility?
  - i. Yes, if a person is a regular user of the facility they can store a forklift at the facility. The forklift must be kept in a designated area out of the way of other users. There is no fee for storage of the forklifts.

### 3. Storage

- a. There are designated storage areas at the facility. The current storage fee is \$.50 per square foot per month.
- b. Persons wishing to use storage areas must get approval and store it in designated areas.

### 4. Vehicle Parking

- a. Areas where vehicles are allowed to park are signed accordingly. Vehicles in violation of the signs will be ticketed. The facility does not have long term parking for vehicles.



Guard Float, Fisherman's Terminal, Statter Harbor, DeHart's Marina, and moorage appurtenant to any of these facilities.

(b) *Payment deadline.* The owner of a vessel must register with the docks and harbors department as soon as possible after arriving in the harbor system. The owner shall pay the daily moorage fees for the expected stay when registering.

(c) *Daily moorage period.* The period of time for which daily moorage will be assessed shall commence when the vessel is made fast to an allocated berth, is moored, or comes within a slip, and shall continue until such vessel casts off and has vacated the position allocated. All time is counted and no deductions are allowed because of weather or other conditions. The harbor master may establish check-in and check-out times to administer the daily moorage period.

(d) *Daily moorage fees.* Daily moorage fees will be assessed for each 24-hour period or portion thereof as follows:

- (1) From July 1, 2007 through June 30, 2008, \$0.45 per foot; and
- (2) Each moorage year after June 30, 2008, a fee equal to the previous year's fee adjusted by the Anchorage Consumer Price Index as reported by the Alaska Department of Labor for the calendar year preceding the start of the moorage year, rounded to the nearest cent, unless the docks and harbors board takes action to keep the fee the same as the previous year.

(Amended 4-11-2005, eff. 4-19-2005; Amended 12-5-2005, eff. 12-12-2005; Amended 3-5-2007, eff. 3-13-2007; Amended 12-11-2006, eff. 7-1-2007; Amended 4-7-2008, eff. 4-15-2008)

#### **05 CBJAC 20.040 Downtown monthly moorage fees.**

(a) *Definition.* The fee charged to the owner of a vessel for berthing the vessel at the Douglas Boat Harbor, Harris Boat Harbor, Aurora Boat Basin, Norway Point Float, National Guard Float, Fisherman's Terminal, and moorage appurtenant to any of these facilities.

(b) *Monthly moorage period.* Monthly moorage will be assessed on a calendar month basis.

(c) *Payment deadline.* Monthly moorage fees must be paid in advance before the first day of the calendar month for which the owner is obtaining moorage, unless the owner agrees to be billed on a recurring monthly basis and the department establishes an account for the owner. An owner that does not or cannot pay the monthly moorage fee will be assessed a daily moorage fee in accordance with these regulations.

(d) *Monthly moorage fees.* Monthly moorage fees will be assessed for each calendar month or portion thereof as follows:

- (1) From July 1, 2007 to June 30, 2008, \$3.60 per foot; and
- (2) Each moorage year after June 30, 2008, a fee equal to the previous year's fee adjusted by the Anchorage Consumer Price Index as reported by the Alaska Department of Labor for the calendar year preceding the moorage year, rounded to the nearest five cents, unless the docks and harbors board takes action to keep the fee the same as the previous year.

(Amended 4-11-2005, eff. 4-19-2005; Amended 12-5-2005, eff. 12-12-2005; Amended 12-11-2006, eff. 7-1-2007)

#### **05 CBJAC 20.041 Auke Bay monthly moorage fees.**

(a) *Definition.* The fee charged to the owner of a vessel for berthing the vessel at the Statter Boat Harbor and DeHart's Marina, and moorage appurtenant to these facilities, on a monthly basis.

(b) *Monthly moorage period.* Monthly moorage will be assessed on a calendar month basis.

(c) *Payment deadline.* Monthly moorage fees must be paid in advance before the first day of the calendar month for which the owner is obtaining moorage, unless the owner agrees to be billed on a recurring monthly basis and the department establishes an account for the owner. An owner that does not or cannot pay the monthly moorage fee will be assessed a daily moorage fee in accordance with these regulations.

(d) *Monthly moorage fees.* Monthly moorage fees will be assessed for each calendar month or portion thereof as follows:

- (1) From July 1, 2007 to June 30, 2008, \$6.00 per foot; and
- (2) Each moorage year after June 30, 2008, a fee equal to the previous year's fee adjusted by the Anchorage Consumer Price Index as reported by the Alaska Department of Labor for the calendar year preceding the moorage year, rounded to the nearest five cents, unless the docks and harbors board takes action to keep the fee the same as the previous year.

(Added 12-11-2006, eff. 7-1-2007)

**05 CBJAC 20.042 Monthly pre-paid discounts.**

An owner that pays 12 months of monthly moorage in advance will receive a five percent discount off 12-month moorage fee.

(Added 12-11-2006, eff. 7-1-2007)

**05 CBJAC 20.044 Active fishing vessel discount at Statter Harbor.**

(a) *Discount.* In lieu of the requirement to pay daily fees for use of Statter Harbor as set out in 05 CBJAC 25.060 and 05 CBJAC 25.070, the owner of a fishing vessel that pays annual fees as set out in 05 CBJAC 20.020 may, for up to twenty days in a calendar year, use Statter Harbor without paying daily fees, provided:

- (1) The owner registers with Statter Harbor Office in advance or upon arrival at Statter Harbor;
- (2) The owner does not owe past due fees to the Docks and Harbors Department;
- (3) The owner provides the Harbormaster with proof of significant fish landings within the City and Borough of Juneau during each calendar month the owner uses Statter Harbor; and
- (4) If the owner has reserved moorage, the owner informs the Docks and Harbors

Department of the departure date from and estimated return date to their preferred stall.

(b) *Exclusions.* This section does not relieve an owner from complying with other applicable requirements for use of Statter Harbor such as maximum time limits or the requirement to pay monthly fees during the winter moorage period. (Amended 7-11-2005, eff. 7-19-2005; Amended 6-5-2006, eff. 6-13-2006)

**05 CBJAC 20.045 Fee for tenders.**

(a) *Definition.* The fee for tenders applies to cases where the owner of a vessel moors a tender in the water along with their primary vessel. Under this regulation, a tender is defined as an auxiliary vessel that is carried or towed by the primary vessel to allow access to, or escape from, the primary vessel. To qualify for this special fee, the owner of the tender and the owner of the vessel must be the same person. Tenders that are not assessed fees under this section shall be assessed fees under the applicable annual, daily, or monthly moorage fee section.

(b) *Exclusion.* This regulation does not sanction the mooring of a tender alongside a primary vessel in a manner the Harbormaster judges to interfere with the operation of the harbor. Owners of large tenders must still obtain conditional approval of the Harbormaster before mooring a large tender in a stall along with their primary vessel.

(c) *Moorage fee.* There is no moorage fee for a tender in cases where the primary vessel is shorter than the designated stall length, the owner pays moorage fees based on the designated stall length, and the tender can fit within the stall without causing the tender or primary vessel to protrude beyond the designated stall length. In all other cases, the owner of the tender shall pay fees as follows:

- (1) Annual fee of \$150.00 per tender paid in advance;
- (2) Monthly fee of \$50.00 per tender paid in advance; or

(3) Daily fee in accordance with Section [05 CBJAC 20.030] 30 of this regulation.  
(Amended 4-11-2005, eff. 4-19-2005)

#### **05 CBJAC 20.050 Residence surcharge.**

(a) *Definition.* A fee assessed to the owner of a vessel when the vessel is used by any person as a residence, dwelling, or abode for three or more calendar days in any calendar month, unless

- (1) The owner pays daily moorage in accordance with 05 CBJAC 20.030 for all days in the calendar month during which the vessel is used for three or more days as a residence, dwelling, or abode; or
- (2) The Harbormaster in writing authorizes the owner to use the vessel as a residence, dwelling, or abode for more than three calendar days in any calendar month, provided such authorization may be given only for short term, temporary use of the vessel as a residence, dwelling, or abode of not more than seven days in the calendar month for which the authorization is given.

(b) *Residence surcharge period and duty to report.* The residence surcharge will be assessed on a calendar month basis. The owner of the vessel is responsible for paying the residence surcharge. The owner of the vessel is responsible for immediately notifying the Harbormaster when their vessel is being occupied and used, rented, or leased as a place of residence. Once a vessel is used as a residence, the Docks and Harbors Department will continue to assess the residence surcharge until the owner of the vessel gives written notice to the Harbormaster that the vessel is no longer used for a residence.

(c) *Payment deadline.* The owner must pay the residence surcharge in advance before the first day of the calendar month for which the owner is planning to use the vessel as a residence. An owner that does not or cannot pay the residence will be assessed a daily moorage fee in accordance with Section [05 CBJAC 20.030] 30 of this regulation in addition to any annual or monthly moorage that may have been paid.

(d) *Residence surcharge.* The owner shall pay a residence surcharge of \$69.00 per calendar month, or portion thereof, for each vessel used as a residence. For a vessel with more than four residents, the owner shall pay an additional surcharge of \$23.00 per calendar month, or portion thereof, for each additional resident.

(Amended 4-11-2005, eff. 4-19-2005; Amended 4-7-2008, eff. 4-15-2008; Amended 3-15-2010, eff. 3-22-2010)

#### **05 CBJAC 20.060 Recreational boat launch fees.**

(a) *Definition.* The fee assessed to an owner for using one or more of the Douglas Harbor Boat Launches, the Harris Harbor Boat Launch, the North Douglas Boat Launch, the Statter Harbor Boat Launch, the Tee Harbor Boat Launch, the Amalga Harbor Boat Launch, and the Echo Cove Boat Launch to launch and recover recreational vessels. Use of the Kayak Launch Ramp at Amalga Harbor is free.

(b) *Launch ramp fee period.* Launch ramp fees will be assessed on a calendar year or calendar day basis.

(c) *Payment deadline.* An owner may pay the annual launch ramp fee at anytime during the calendar year. The owner must pay the daily launch ramp fees in advance before the day of use. An owner that has not paid the annual fee will be assessed the daily fee.

(d) *Recreational launch ramp fees.* Recreational launch ramp fees will be assessed for each calendar year, calendar day, or portion thereof as follows:

	July 1, 2005 to December 31, 2005	January 1, 2006 to December 31, 2006	January 1, 2007 to December 31, 2007
<i>Fee Period</i>			
Calendar Year	\$50.00	\$70.00	\$90.00
Calendar Day	\$10.00	\$12.00	\$14.00

#### **05 CBJAC 20.070 Fees for commercial use of boat launches.**

(a) *Definition.* The fees assessed to an owner for using one or more of the Douglas Harbor Boat Launches, the Harris Harbor Boat Launch, the



North Douglas Boat Launch, the Statter Harbor Boat Launch, the Tee Harbor Boat Launch, the Amalga Harbor Boat Launch, and the Echo Cove Boat Launch for any type of commercial use.

(b) *Annual fee.* A commercial user of the launch ramps must pay an annual fee prior to using a launch ramp each calendar year as follows:

<i>Fee</i>	<i>July 1, 2005 to December 31, 2005</i>	<i>January 1, 2006 to December 31, 2006</i>	<i>January 1, 2007 to December 31, 2007</i>
\$ per calendar year	\$175.00	\$200.00	\$225.00

(c) *Freight use fee.* In addition to other fees set out in 05 CBJAC 20, a person using a launch ramp for freight use must pay the fees set out in this subsection. Freight use means the use of a launch ramp for any purpose other than launching and recovering a recreational vessel. A person may pay the personal use freight fee set out in this subsection if the freight use is limited to non-commercial use. All other persons must pay the commercial use fee. The harbormaster shall assess freight use fees by duration of use per calendar day as follows:

<i>Fee Type</i>	<i>January 1, 2006 to December 31, 2006</i>	<i>After December 31, 2006</i>
Commercial Use Fee	Up to ½ hour: \$25.00 Over ½ hour: \$25.00 + \$1.25 for each minute beyond ½ hour	Up to ½ hour: \$30.00 Over ½ hour: \$30.00 + \$1.50 for each minute beyond ½ hour
Personal Use Fee	Up to ¼ hour: no charge Over ¼ hour: \$10.00 per half-hour of use beyond ¼ hour with \$10.00 minimum charge	Up to ¼ hour: no charge Over ¼ hour: \$15.00 per half-hour of use beyond ¼ hour with \$15.00 minimum charge

(d) *Freight staging fee.* A person staging freight shall pay a fee of \$25.00 per 24-hour period per 1,000 square feet of staging area space or portion thereof used, except when the staging operation is less than four hours in duration.

(e) *Special fee for launch ramp tour activities.* Persons using the launch ramps for tour activities are subject to additional fees established through the permit program established in 05 CBJAC 01. (Amended 4-11-2005, eff. 4-19-2005; Amended 1-9-2006, eff. 1-17-2006; Amended 3-5-2007, eff. 3-13-2007; Amended 12-14-2009, eff. 12-22-2009)

#### 05 CBJAC 20.080 Passenger-for-hire fee.

(a) *Definition.* The fee assessed to a person conducting passenger-for-hire activities at Douglas Boat Harbor, Harris Harbor, Harris Harbor Launch Ramp, Aurora Boat Harbor, DeHart Marina, Statter Boat Harbor, or Statter Harbor Launch Ramp.

(b) *Relationship to other fees.* This fee applies in addition to other fees set out in 05 CBJAC 020, except as follows:

- (1) A person paying moorage fees for reservations moorage at Statter Harbor as set out in 05 CBJAC 25.040 shall not be required to pay this fee;
- (2) A person paying freight use fees as set out in 05 CBJAC 20.070 shall not be required to pay this fee if the passengers are loaded at a launch ramp;
- (3) A person conducting passenger-for-hire activities at the Douglas Boat Harbor Launch Ramps, North Douglas Launch Ramp, Amalga Harbor Launch Ramp, Tee Harbor Launch Ramp, and Echo Cove Launch Ramp are assessed fees as set out 05 CBJAC 01 in lieu of this fee; and
- (4) A person conducting passenger-for-hire activities at the Intermediate Vessel Float or the Marine Park Lightering Float are assessed moorage fees as set out in 05 CBJAC 15 in lieu of this fee.

(c) *Requirements.* The owner of a vessel must apply to and obtain a permit from the Harbormaster in order to conduct passenger-for-hire activities at Douglas Boat Harbor, Harris Harbor, Harris Harbor Launch Ramp, Aurora Boat Harbor, DeHart Marina, Statter Boat Harbor, or Statter Harbor Launch Ramp. Applications are available at any of the Docks and Harbor Department Offices. The Harbormaster is authorized to issue permits with reasonable conditions concerning insurance, operations, and the payment of fees.

(d) *Inspected vessel fees.* The Harbormaster shall assess permit fees to the owner of a vessel engaged in passenger-for-hire activities that is regulated under Subchapter T and S of 40 CFR 33 as follows:

- (1) Before January 1, 2007,
  - (A) *Calendar year permit:* \$300.00 plus \$7.00 per certificated passenger seat; or

- (B) *Calendar day permit*: \$100.00; or
- (2) On or after January 1, 2007,
  - (A) *Calendar year permit*: \$300.00 plus \$1.10 per passenger each calendar day that one or more facilities is used for passenger-for-hire activity; or
  - (B) *Calendar day permit*: \$1.00 per certificated passenger seat; or
- (3) No charge for non-profit use when approved by the Harbormaster on a case-by-case basis.

(e) *Uninspected vessel fees*. The Harbormaster shall assess permit fees to the owner of a vessel engaged in passenger-for-hire activities that is not regulated under Subchapter T and S of 40 CFR 33 (six-pack vessels) as follows:

- (1) Before January 1, 2007,
  - (A) *Calendar year permit*: \$50.00 per vessel plus \$7.00 per passenger seat; or
  - (B) *Five or fewer uses in a calendar year permit*: \$50.00 per vessel; or
- (2) On or after January 1, 2007,
  - (A) *Calendar year permit*: \$50.00 per vessel plus \$15.00 per passenger seat; or
  - (B) *Five or fewer uses in a calendar year*: \$75.00 per vessel; or
- (3) No charge for non-profit use when approved by the harbormaster on a case-by-case basis.

(Amended 4-11-2005, eff. 4-19-2005; Amended 12-5-2005, eff. 12-12-2005; Amended 4-24-2006, eff. 5-2-2006)

#### **05 CBJAC 20.090 Statter Harbor Lower Parking Lot permit fee.**

(a) *Definition*. The fee assessed to the owner of a vehicle for picking-up and discharging passengers for passenger-for-hire activities at the Statter Harbor Lower Parking Lot.

(b) *Requirements*. The owner of a vehicle using the Statter Harbor Lower Parking Lot to pick-up and discharge passengers for passenger-for-hire activities must apply to and obtain a permit from the Harbormaster. Applications are available at any of the Docks and Harbor Department Offices. The Harbormaster is authorized to issue permits with reasonable conditions concerning insurance, operations, and payment of fees.

(c) *Fees*. The Harbormaster shall assess permit fees to the owner of a vehicle using the Statter Harbor Lower Parking Lot to pick-up and discharge passengers for passengers-for-hire activities as follows:

- (1) Before January 1, 2007,
  - (A) *Calendar year permit*: \$300.00 per company plus \$7.00 per passenger seat; or
  - (B) *Occasional and off-peak time use permit*: \$15.00 per vehicle per calendar day or \$250.00 per vehicle per calendar year; or
- (2) On or after January 1, 2007,
  - (A) *Calendar year permit*: \$300.00 per company plus \$15.00 per passenger seat; or
  - (B) *Once per week permit*: \$25.00 per vehicle per calendar day for companies that use the lot to drop-off passengers for passenger-for-hire activities no more than once per week; or
- (3) No charge for non-profit use when approved by the Harbormaster on a case-by-case basis.

(Amended 4-11-2005, eff. 4-19-2005; Amended 4-24-2006, eff. 5-2-2006)

#### **05 CBJAC 20.100 Grid usage fees.**

(a) *Definition*. The fees assessed to an owner for using the Douglas Grid or the Harris Harbor Grid.

(b) *Grid usage period and requirements*. The period for grid usage is a 24-hour period, or portion thereof. The grid fee is based on the silhouette length of the vessel. All grid usage fees must be paid in advance. Owners of vessels may



# Port of Juneau

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155 S. Seward Street • Juneau, AK 99801  
(907) 586-0292 Phone • (907) 586-0295 Fax

**To: Operations Committee**  
**From: Dwight Tajon- Harbormaster**  
**Date: June 12, 2013**  
**Re: North Douglas Boat Ramp Light**

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A call was placed to the Engineering department of AEL&P to inquire about a street light for the North Douglas parking lot.

There are two types of power lines that AEL&P uses to move power.

- Transmission Lines- These lines are used to move high voltage from one place to another that usually are for the substations.
- Distribution Lines- These lines take the power from the high voltage lines once they are stepped down by a transformer to service buildings, household customers and street lights.

The power lines that travel along the North Douglas highway are transmission lines. These lines provide power to/from a substation. The distribution lines that serve customers near the North Douglas boat launch end near the fish creek area.

When asked for an estimate and what all that would entail to have a light installed at the North Douglas ramp, that estimate would be about 50k. It would require the extension of the distribution line or a required transformer installed near the boat launch ramp to install a light.



# Port of Juneau

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## **Harbormaster's Monthly Report**

June 13, 2013

1. Staff assisted with controlled evidence/contraband burns for JPD & US Customs.
2. Used 2 tons of cold patch material to patch potholes in Aurora and North Douglas.
3. Repairs to fish tables in Harris and Aurora.
4. Electrical outlet and box repairs.
5. Moved impounded boats out to ABLF.
6. Swept parking lots.
7. Repainted handicap areas.
8. Lawn maintenance.
9. Transferred 1,500 gallons of used oil to yard settling tanks.
10. Repaired Wayside Park waterline.
11. Serviced 32 foot boat at ABLF.
12. Scraped off North Douglas boat launch ramp of sand.
13. Rebuilt 11 water canisters.
14. Clean-up of Fisherman's Terminal.
15. Installed new security gate at ABLF.
16. Pressure washed and repainted parking barriers.
17. City Streets assisted with transferring steel pilings to Thane storage yard.
18. Created new bus loading area next to guard rail for motor coaches.
19. Created new trailer parking spot next to wall of entrance.
20. Trained staff on Sealift operations.
21. Impounded boat trailer at Echo Cove.
22. Repaired bent bullrails on old A & B floats at Statter.
23. Mounted signs in new loading zone.