CBJ DOCKS AND HARBORS BOARD REGULAR MEETING AGENDA

For Thursday, March 28th, 2013

- **I. Call to Order** (5:30 p.m. at the CBJ Assembly Chambers.)
- **II. Roll** (Greg Busch, John Bush, Tom Donek, Eric Kueffner, David Logan, Budd Simpson, Scott Spickler, Michael Williams, and Kevin Jardell).
- III. Approval of Agenda

MOTION: TO APPROVE THE AGENDA AS PRESENTED.

- IV. Approval of February 28th, 2013 Regular Board Meeting Minutes.
- V. Public Participation on Non-Agenda Items (not to exceed 5 minutes per person, or twenty minutes total time).
- VI. Items for Action.
 - 1. Establishment of new Loading Zone area for Statter Harbor to accommodate new permanent moorage floats.

Presentation by the Harbormaster

Board Questions

Public Comment

Board Discussion/Action

MOTION: TO BE DEVELOPED AT THE MEETING

2. 2012-49 (Ordinance amending the Land Management Code) Presentation by the Acting Lands & Resource Manager.

Board Questions

Public Comment

Board Discussion/Action

MOTION: TO BE DEVELOPED AT THE MEETING

3. Aurora Harbor Contract Amendment – Expanded Phase I Presentation by the Port Engineer

Board Questions

Public Comment

Board Discussion/Action

CBJ DOCKS AND HARBORS BOARD REGULAR MEETING AGENDA (CONTINUED)

For Thursday, March 28th, 2013

MOTION: TO BE DEVELOPED AT THE MEETING

4. Cruise Ship Terminal Staging Area Contract Amendment – Phase II Presentation by the Port Engineer

Board Questions

Public Comment

Board Discussion/Action

MOTION: TO BE DEVELOPED AT THE MEETING

5. Statter Harbor Launch Ramp – Contract Amendment Presentation by the Port Engineer

Board Questions

Public Comment

Board Discussion/Action

MOTION: TO BE DEVELOPED AT THE MEETING

6. ADOT Round-About Easement
Presentation by the Port Director

Board Questions

Public Comment

Board Discussion/Action

MOTION: TO BE DEVELOPED AT THE MEETING

7. Board Member selection for 1% for Art at the Cruise Dock Presented by Port Engineer

Board Questions

Public Comment

Board Discussion/Action

MOTION: TO BE DEVELOPED AT THE MEETING.

CBJ DOCKS AND HARBORS BOARD REGULAR MEETING AGENDA (CONTINUED)

For Thursday, March 28th, 2013

8. Harbor Truck Purchase
Presented by the Harbormaster

Board Questions

Public Comment

Board Discussion/Action

MOTION: TO BE DEVELOPED AT THE MEETING

VII. Items for Information/Discussion.

None

VIII. Committee and Board Member Reports

- 1. Operations Committee Meeting March 19th, 2013
- 2. CIP/Planning Committee Meeting March 21st, 2013
- 3. Finance Committee Meeting March 26th, 2013
- 4. Member Reports
- IX. PRAC Representative Report
- X. Port Engineer's Report –Mr. Gillette report is in the packet
- XI. Harbormaster's Report
- XII. Port Director's Report
- XIII. Assembly Liaison Report

XIV. Committee Administrative Matters

- a. Operations Committee Meeting April 16th, 2013
- b. CIP/Planning Committee Meeting April 18th, 2013
- c. Finance Committee Meeting- April 23rd, 2013
- d. Board Meeting April 25th, 2013

XV. Adjournment

I. Call to Order.

Mr. Jardell called the Regular Board Meeting to order at 5:32 p.m. in the Assembly Chambers

II. Roll Call.

The following members were present: Greg Busch, John Bush, Tom Donek, David Logan, Budd Simpson, Michael Williams, and Kevin Jardell.

Absent: Scott Spickler, and Eric Kueffner

Also present were the following: Carl Uchytil – Port Director, Dwight Tajon – Harbormaster, Loren Jones –Assembly Liaison, and Dixie Hood – PRAC Liaison

III. Approval of Agenda.

MOTION By MR. BUSCH: TO APPROVE THE AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT.

Motion was approved with no objection.

IV. Approval of Previous Meeting Minutes.

Hearing no objection, the January 24th, 2013 Special Board Meeting Minutes and January 31st, 2013 Regular Board Meeting Minutes were approved as presented.

- V. Public Participation on Non-Agenda Items None
- VI. Items for Action.
 - 1. Special Moorage Rate M/V Malaspina/50th Anniversary AMHS

Mr. Uchytil said he received a request from the Alaska Marine Highway System to waive moorage on May 4th for their 50th Anniversary community celebration. Passengers will embark for a Tracy Arm tour. The Board can approve this under ordinance.

Board Comments

Mr. Logan asked if the Tracy Arm tour was going to be a free tour?

Mr. Uchytil said he doubts that is the case.

Mr. Jardell asked if this would be to encourage use of Docks and Harbors facilities.

Mr. Uchytil said this is a government agency that would just be using this for their 50th Anniversary celebration. If we were to charge, moorage would be approximately \$500.00.

Public Comment

<u>Dennis Watson</u>, <u>Juneau</u>, <u>AK</u>, said he thinks this is a good idea and this would bring a large group of people downtown. He is in support of not charging the ferry for moorage.

<u>Dixie Hood, Juneau, AK</u>, said having the M/V Malaspina dock downtown is a great way to celebrate their 50th Anniversary.

Board Discussion/Action

Mr. Donek said this was approved by the Finance Committee and forwarded to the Board for approval.

MOTION By MR. LOGAN: TO WAIVE THE DOCKAGE FEES FOR THE M/V MALASPINA FOR THEIR 50TH ANNIVERSARY AND ASK UNANIMOUS CONSENT.

Motion passed with no objection.

2. FY13/FY14 Budget Submission

Mr. Uchytil said this was discussed at the Finance Committee. Currently Docks and Harbors is doing well financially and he hopes it will continue at this rate. The budget will go to the City Manager and then to the Assembly Finance Committee for final approval

Board Questions

Mr. Busch asked what constitutes the bad debt in the Harbor revenue?

Mr. Uchytil said moorage revenue is just invoiced revenue, and not actual cash on hand. Moving forward, the new Administrative staff is working hard to collect moorage and is working with CBJ Law to go after delinquent accounts in Juneau Superior Court.

Mr. Busch said at the Operations meeting replacement of vehicles was discussed. He asked if there is a budgeted line item for vehicle replacement for when they need to be replaced and be allocated where the primary use is.

Mr. Uchytil said that is correct.

Public Comments

<u>Dennis Watson</u>, <u>Juneau</u>, <u>AK</u>, said the budget numbers presented are easier to read and portrayed to the public better. Bad debt is still an item that is not clear. In the future, he would like to know what that debt really is. He said he is looking forward to seeing the Harbor revenues and expenses separated in FY14.

Mr. Jardell said the bad debt was discussed at the Finance Committee and Mr. Uchytil has been working with law to execute a plan to clean up the bad debt.

Board Discussion/Action

MOTION By MR. WILLIAMS: TO APPROVE THE FY13/FY14 BUDGET AS PROPOSED AND ASK UNANIMOUS CONSENT.

Motion passed without objection.

3. Update on Mega Yacht Harbor Howard Lockwood, Manager of Juneau Port Development. Mr. Lockwood said Juneau Port Development LLC is simply a vehicle which was created to create an entity which allows \$112 million in outside financing to invest in a facility that benefits the City. Juneau Port Development LLC has ownership, acting as an agent to the Docks and Harbors Board and the City Assembly. Juneau Port Development LLC signed the lease with CBJ and created the project. One of the key factors in the environment for Juneau Port Development LLC was the contaminated area. This has been a challenge, and there has been extensive testing of the soils. Mr. Lockwood provided a power point presentation on the Mega Yacht Harbor plan and described the project challenges. Mr. Lockwood is asking the Board to allow Juneau Port Development LLC to redesign the north west side of the existing approved plan to accommodate the needs for the snow storage processing facility and make any changes to that area which may be appropriate.

Board Questions

Mr. Jardell asked why a vote is needed now and not after the redesign?

Mr. Lockwood said so he can notify all the people and agencies that he is dealing with to tell them he has an official position with the Board to make

the redesign. The new plan will still have to come back to the Board for approval.

Mr. Jardell said he did not see the Board having to approve moving forward with the redesign and then will have to approve the redesign.

Mr. Lockwood said because he has to re-plat and renegotiate the entire project with the Mega Yacht industry, and financing in Canada and London, he would like Board approval. Is there an issue with giving Juneau Port Development LLC permission to redesign this plan and bring it back to the Board?

Mr. Simpson said the Board has already approved the concept and the approval for the concept is not changing. He does not see the need for approval from the Board.

Mr. Lockwood said he had an approved plan that will be in phases and every phase will need to come back to the Board for approval at the planning level. He said this plan needs to be redesigned and he does not feel comfortable with going to his finance people without having an official position. He does not see any consequences for the Board approving a redesign. Mr. Lockwood said he is simply an agent of the Board, and he will not be able to move forward without the support from the Board.

Mr. Uchytil said his recommendations to the Board would be to not act on this redesign tonight, but to wait. He suggested that Mr. Lockwood provide a letter to him so he could socialize with the Engineer Department and make sure there are no issues.

Public Comment

<u>Dixie Hood, Juneau, AK,</u> said she participated in the long range waterfront plan and she followed all of this closely. She does not see why the Board can't act on this even if it is redundancy if it is requested by Mr. Lockwood.

Board Discussion/Action

Mr. Jardell recommended Mr. Lockwood work with the Port Director.

Mr. Logan asked what Mr. Lockwood means by being an agent of the Board?

Mr. Jardell said Juneau Port Development in not an agent of the Board and has no agency relationship. This is just a tideland lease.

Mr. Jardell recommended that the Port Director work with Mr. Lockwood and to work on his term being the agent of the Board.

CBJ Docks and Harbors Board REGULAR BOARD MEETING MINUTES

For Thursday, February 28th, 2013

Mr. Simpson said when Mr. Uchytil brings this back to the Board, he would like to see what the Board has already approved before he grants approval for something else.

Mr. Donek said he can see what Mr. Lockwood is trying to do, but agrees with Mr. Simpson and he does not want to get into the actual design of this project. Mr. Donek recommended a motion from the Board acknowledging that Mr. Lockwood has the authority to modify his plan as he sees necessary to accommodate the snow dump.

Mr. Simpson said he wants to see what authority was already given before anymore is given.

Mr. Busch said he was in favor of giving Mr. Lockwood approval to move forward with his redesign.

Mr. Logan said Mr. Lockwood should work with the Port Director before any more authority is granted.

Mr. Jardell said he is not sure what Mr. Lockwood is asking for that he can't already do.

No Motion - Mr. Jardell directed Mr. Lockwood to work with the Port Director.

- VII. Items for Information/Discussion.
 - 1. FY14 Moorage Rates

Mr. Uchytil said this is in accordance with CBJ ordinance that allows for an automatic CPI moorage rate adjustment that goes into effect July 1. This is a 2.2% rate increase. This rate increase was approved and recommended by the Finance Committee to bring to the full Board as an information item. This will become effective July 1st unless the Board takes action to stop the increase.

VIII. Committee and Board Member Reports

- 1. Operations Committee Meeting February 19th, 2013 Mr. Busch said there was one item for action.
 - Harbor vehicle Replacement- The Harbormaster is pursuing two vehicle replacements and will bring to the full Board for approval. One will be a 4 X 4 full size pickup and a smaller vehicle that can be operated on the Seawalk.

CBJ Docks and Harbors Board REGULAR BOARD MEETING MINUTES

For Thursday, February 28th, 2013

Mr. Busch said there was two information items.

- Statter Harbor Vessel loading zones- Mr. Busch said the loading zone areas have changed. Staff is working with the Charter Boat operators to get public input because this could be in place for two to three year. At the next Operations Meeting this will be an action item.
- Arrow Refuse- There has been four injuries in a year and Arrow is looking for alternative dumpsters. They will do some research, and bring back to the Operations Committee.
- 2. CIP/Planning Committee Meeting Cancelled
- 3. Finance Committee Meeting February 26th, 2013

Mr. Donek said there was two action items

- The Special Moorage rate for the M/V Malaspina
- The FY 14 moorage rates.

The information items were lease reviews and ADOT property activities.

4. Member Reports

Mr. Busch said Pacific Pile and Marine is not scheduled to complete Statter Harbor until May 15^{th} . With the first cruise ship arriving on May 2^{ND} , this will impact operations at Statter Harbor. The fuel dock is also not scheduled to be completed until June 1^{st} .

IX. PRAC Representative Report

Ms. Hood said at PRAC's February 5th meeting, it was decided that the management plan presented by the PRAC director that allows 16' or less motor vessel with 10 hp or under would be supported if additional funding were provided by the Assembly that education would be required before permitting use of Auke Lake and a full time Ranger position to monitor and enforce the provisions be provided for.

X. Port Engineers Report

Mr. Gillette was on vacation

XI. Harbormaster's Report

Mr. Tajon said there was electric issues over the weekend at Statter Harbor that could have been caused by wave action, and Anchor Electric fixed. The Seattle Boat show attendance was down by 2%.

The white crane will be out of commission for about six to eight weeks. Pacific Pile and Marine just started putting in A and B floats.

XII. Port Director's Report

Mr. Uchytil said Statter Harbor contractor is about a week ahead of schedule.

The Harbormaster and staff is working with all the user groups at Statter Harbor to find solutions with shortage of available real estate.

Mr. Uchytil said he met with the Juneau Legislative Delegation and staff is very supportive of all of Docks and Harbors projects.

He said he received all the necessary paperwork to move forward with the South Franklin St. expansion project. This is the uplands work consisting of removing the sidewalk.

He said he asked the Deputy Port Engineer to look into an e-mail he received from a concerned citizen about waking issues for PPM Construction barge.

Mr. Uchytil said he contacted the Coast Guard and they will put out a broad cast notice to mariners.

There was a successful vendor booth auction that was held this month.

There will be a pre-season meeting with the vendor permit holders and the A & B loading zone permit holders in April.

16B is moving forward, the period for any more appeals for the conditional use permit has run out. Staff is moving forward with the 65% review, the meeting is next week.

The City Clerk's office has solicited the panelists for the 1% for art. JAHC has two panel members that have been named. Mr. Uchytil requested to the City Manager to nominate Kirby Day to represent industries interest. Docks and Harbors will have the opportunity to nominate someone. Left are two nominations that the Assembly will make.

Mr. Uchytil said he is a member of American Society of Civil Engineers Local Chapter and the Visitor Center was nominated as the project of the year. It came in as runner up, and Docks and Harbors received a plaque.

Mr. Uchytil said he testified as the vice president representing AAHPA on a pending bill to modernize language in State law which allows municipalities to take action on derelict and abandoned vessels.

Mr. Uchytil said he had a meeting with Mr. Ed Page from Alaska Marine Exchange regarding the Alaska Maritime Service Building. Mr. Page has been meeting with members of the Legislation for funding for this building. Mr. Uchytil said Mr. Page will testify at a meeting on Tuesday.

The Petro Marine lease will go to the Assembly on Monday as a non-agenda item.

City Law has almost completed the Liberty Lease.

The Harbormaster is participating in the Maritime Festival again this year on May 19th at the Brickyard.

Mr. Williams said he heard that the stalls that were going to be used for the charter boat operators at Statter Harbor have been given out and he just wants to make sure the Charter operators are still going to get the space they need.

Mr. Tajon said the original spaces have been given out, but other areas are being discussed to make sure they will work for the Charter Boat Operators.

XIII. Assembly Liaison Report- Mr. Jones said he had nothing to report.

XIV. Committee Administrative Matters

- a. Operations Committee Meeting Next meeting is March 19th, 2013 at the Assembly Chambers at 5:00 p.m.
- b. CIP/Planning Committee Meeting Next meeting is March 21st, 2013 in the Assembly Chambers at 5:00 p.m.
- c. Finance Committee Meeting Next meeting is March 26th, 2013 in CBJ Room 224 at 5:00 p.m.
- d. Board Meeting Next meeting is March 28th, 2013 in the Assembly Chambers at 5:30 p.m.

XV. Adjournment

The regular Board Meeting adjourned at 6:35 p.m.



Port of Juneau

155 S. Seward Street • Juneau, AK 99801 (907) 586-0292 Phone • (907) 586-0295 Fax

To: Docks & Harbors Board From: Dwight Tajon- Harbormaster

Date: March 20, 2013

Re: Charter Vessel For-Hire Loading Operations

Four loading zone concepts were proposed to the Operations Committee on March 19,2013. The concepts were an attempt to make up for 130 feet of lost loading zone due to the construction of the new preferential moorage facility.

Concept A: 503 feet of space in different locations near the harbor office.

Concept B: 250 feet of space in two different locations.

Concept C: 250 feet of space towards the end of the existing transient A-float.

Concept D: 120 feet of space in conjunction with 4 stalls on the new A-float in the 42 foot section from May 1 – Sept 30. (stalls 1-4)

The Operations Committee approved only 130 feet of space near the end of the existing A-float, for general use as a loading zone and allowed the DeHarts customers to retain the new stall assignments for 70 vessels.

05 CBJAC 25.010- Designated Moorage Areas. At any time during the year, the harbormaster, in his discretion, may designate moorage areas within the harbor for specific uses, such as the loading and unloading of passengers, crew, or cargo, fish cleaning, boat repair. Commercial, recreational, and other types of moorage.

Recommendation:

The Docks & Harbors Board approves use of 130 lineal feet from the end of the old A-Float, towards the main float, as a general active loading zone at Statter harbor from May 1st to Sept. 30th, as outlined in 05 CBJAC 25.050- Docks and Harbors Board Approval. Prior to administering moorage as set out in sections 10 through 040 of this regulation, the harbormaster shall obtain the approval of the docks and harbors board.



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Major changes proposed at Auke Bay

Changes aim to return harbor's emphasis to transient boats
Posted: Thursday, December 16, 2004

By I-CHUN CHE JUNEAU EMPIRE

When the Don D. Statter Harbor was built in 1986, it was for transient users, not the liveaboards that now line it as well.

Juneau port officials are proposing a series of changes to return the Auke Bay harbor's emphasis to transient boats.

The Juneau Docks and Harbors Board wants to impose a daily rate in the summer, between May 1 and Sept. 30.

Under current regulations, with a summer monthly permit, a person pays \$4.88 per day for a 25-foot-long boat. The new regulation would require the owner to pay \$6 a day, no matter how many days the boat moors at the harbor.

"We are looking at a 3 to 5 percent revenue shortage," said Port Director John Stone. "We don't have revenues to improve our facilities. Going to a daily rate will increase our revenues."

The new regulations would require all vessels to leave Statter for 15 days after a 30-day stay. A boat could stay at Statter for the maximum of two months in the summer. Right now, boaters have to leave for a minimum of 24 hours every 10 days but there is no maximum stay.

In the winter, the harbormaster would set up a lottery for winter space allocation. The harbormaster would accept applications in August and assign moorage by lottery by Sept. 30.

Some users of Statter Harbor are upset about the rate increase.

"The city just wants rich people there. They are squeezing out the little guys," said Lowell Ellis, a 58-year-old commercial fisherman who moors his boat at Statter. "There are more and more tourist operations at the harbor. They should pay to build their own harbor."

Kurt Dzinich Sr., who was involved in drafting the moorage policy for Statter Harbor in the late 1980s, said the new policy gives the harbormaster too much discretion over who gets the moorage.

Levon Alexander, who has a live-aboard boat at the harbor in winter, is one user who supports the new regulations.

"Whenever you allow permanent moorage in a harbor, it will be clogged with boats people don't use as boats. A lot of them are not seaworthy," Alexander said. "John Stone is just making the port nice and clean as a port should be. I am all for it."

· I-Chun Che can be reached at ichun.che@juneauempire.com.

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Dept. of Natural Resources evicts floathouses from coves
State and local briefly





My Turn: A shock in the harbor

Posted: Wednesday, January 26, 2005 By SCOTT MILLER

Proposed changes in Juneau harbor fees were discussed in I-Chun Che's recent article ("Board considers liveaboard hike," Juneau Empire, Jan. 7). However, the impact of changes on resident vessels that use the Don Statter Boat Harbor were not made clear. This is because the Docks and Harbors Board is considering Statter management changes separately from fee increases. I have analyzed the two actions, taken together. The results are shocking.

Statter fees are assessed differently for summer (May-September), and winter. During summer, wait-listed vessels in transient space at Statter have been paying \$5.25 per foot per month, while permanent slip holders, and wait-listed vessels in transient space downtown have been paying about \$1.75 per foot per month year-round. The justification has been that Statter is a high-demand facility in summer. Prior to this winter, waitlisted vessels at Statter have paid prorated annual moorage rates during winter and other vessels have paid seasonal rates. The prorated annual rate was equivalent to the rates paid, during winter, for downtown space so that equality between harbor patrons was maintained.

The proposed changes to Statter management include, among other things, a switch from monthly fees to daily fees in summer, a switch from prorated annual or seasonal fees to monthly fees in winter, revision of the three-day and 10-day docks, an open lottery system to assign space and power in the winter, and allowing the harbormaster to take reservations for breakwater space.

The switch to daily fees (\$.35 per foot per day) this summer would change the \$5.25 per foot per month fee charged last summer to about \$10.50 per foot per month (\$.35 times 30), or a 100 percent increase in a single year. If this change is adopted, the Statter summer rate will be more than double the current local "market rate" of \$5 Fishermen's Bend charges. In contrast, the downtown rate will increase to about \$2.57 per foot per month for my vessel.

The proposed 10-cent annual increases in the daily rate in each of the coming years will increase the summer per-foot per-month equivalent rate to approximately \$13.70, \$16.70, \$19.70, and \$22.80 by 2009. Downtown will increase to about \$3.10. \$3.70, \$4.20 and to \$4.80 by 2009. By 2009, I will be required to pay over \$1,000 per month to moor my vessel at Statter in the summer, versus \$211 per month downtown. Statter patrons will be paying nearly five times more in summer than downtown patrons.

In winter, Statter rates will become monthly, while downtown patrons continue to pay the same annual rates shown above. The annual increases in monthly per-foot rates, beginning July 1, are proposed at \$6, \$7.5, \$9, \$10.50, and \$12 by 2009. These fee increases will make Statter the highest-cost facility in Southeast Alaska and even higher than Seattle's Shilshole Bay.

Many people will try to move downtown and further crowd the situation there. Ironically, visiting boaters have told me that they prefer downtown to Auke Bay so we may be making the situation worse for them. Those who can trailer their boats will probably do so, further crowding the launch ramps. Ultimately, these fee increases may prompt a contraction in the marine-based economy of Juneau simply because people will have far less money in their pockets to spend on bait, gear and fuel. And those of you with nice waterfront views may be seeing quite a few boats at anchor in front of your property.

Those of you with moorage at Fishermen's Bend can expect some hefty increases in your moorage fees if these Statter changes are adopted. Come to think of it, if 1 were negotiating for Deharts, I would double the asking price. Think about it. If the Docks and Harbors Board uses its monopoly power to push through an immediate doubling of rates, then so can the private center.

If you feel that these changes for Statter are unfair and unjustified, I urge you to testify at the Public Hearing scheduled for 7 pm Thursday Jan. 27 in the Assembly Chambers. I will be there taking names of those who are interested in starting a Statter Harbor association.







My Turn: Manage harbor for residents

Posted: Tuosday, December 21, 2004 By KIRK MILLER

Local boaters who actively utilize Statter Small Boat Harbor in Auke Bay are encouraged to take notice of potential regulation changes that are being proposed by the Juneau Docks and Harbors Board. Among other things, the present proposal includes the following changes to moorage activities at Statter Harbor: authority to designate moorage zones for specific uses; reservations for moorage at the floating breakwater; change the allowable moorage time from 10 days to 30 days in any 45-day period during the summer; allow assigned moorage stalls from Oct. 1 through April 30.

Designating specific moorage use zones could either be of benefit or hindrance depending on how this is implemented. The present language of this rule change is not entirely clear and it appears to encompass many uses. If the end result is more exclusive loading space for large tour boats, then the private boater will be shortchanged. All loading zones should be made available to all boats on a first come, first served basis.

Statter Harbor has operated since its inception under a transient policy. The current moorage rules are convenient for use by the general public for boat owners who do not have permanent moorage stalls. The present three- and 10-day areas allow continual movement of boats and thus opening of stalls for others. Allowing 30-day moorage during the summer without the vessel moving will greatly impact the "regular folks" who need short-term moorage. The extension of moorage time to 30 days will encourage long-term moorage and will result in less space for the short-term users.

Reservations for space on the outer breakwater should not be permitted. Reservations will be predominately utilized by large, nonresident yachts. During the summer months, much of the outer breakwater is already occupied by large vessels. These mega-yachts often sit idle for long periods of time until their owners decide to fly up for a short vacation. Often, the breakwater is the only remaining area to moor when coming in late or during busy weekends. Allowing reservations will result in significant moorage losses to local boaters.

The winter management portion of these rule changes is also cause for some concern. Under the proposed changes, permanent stalls will be assigned on lottery basis from Oct. 1 through April 30. The harbor experiences a fair amount of activity throughout the early king salmon season and the later crab and deer seasons. If winter stalls are approved, it should be modified to only encompass the time period from Jan. 1 through March 31. In lieu of assigning permanent stalls, the board might consider allowing longer moorage times during the winter season instead of assigning stalls. Furthermore, the proposed rule does not clearly state how much of the available harbor space will be allowed for designated stall use. Over time, the entire harbor might very well be taken up with permanent stalls during the winter months.

A complete copy of the proposed regulations changes can be found on the city Web site or at any of the harbor offices. Public comments are being accepted on this matter until Jan. 14. Please take the time to review the proposed changes and comment to the Docks and Harbors Board. Statter Harbor is a tremendous asset to the community in the respect that it allows a wide variety of boaters short-term moorage.

I urge the board to continue to operate Statter Harbor in a manner similar to what presently exists - maintain turnover of boats in order to allow as many boaters as possible to use the harbor. As a frequent user of the harbor, I can attest that it is not often when the harbor is underutilized or otherwise empty of boats. Perhaps changes to the existing moorage rules are in order to better manage the facility, but not to the extent that is presently proposed. The rule changes as presently outlined will not increase revenue and it would be a great disservice to the local recreational and commercial fishing fleet who have limited opportunities for transient boat moorage in this community. Let's operate the harbor to serve the residents of Juneau.

· Kirk Miller lives in Juneau and is a civil engineer with the Alaska Department of

CAPITAL TRANSIT



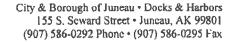
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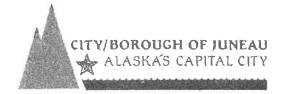
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Port of Juneau

To:

Docks and Harbors Finance Committee

CC:

From:

John M. Stone, P.E. Port Director

Date:

May 26, 2011

Re:

Statter Preferential Moorage Draft Plan

At its May 24, 2011 meeting, the Committee reviewed my May 19, 2011 memo concerning management of preferential moorage for the new moorage floats at Statter Harbor. The Committee asked that I return with a plan memorializing the Committee's discussion. This memo sets out the plan.

Initial Assignments

When the new floats are ready to be occupied, CBJ will assign moorage based on a lottery system. There will be two lottery pools. One lottery pool will consist of patrons that were assigned moorage on the day that CBJ purchased Deharts Marina (see exhibit 1). This pool will be subdivided into owners qualifying for 32' and 42' slips. We will draw a number for each patron. Patrons will select a moorage slip based on their number with lowest number selecting first. After the patrons in Exhibit 1 have selected moorage, we will repeat the process for a second lottery pool consisting of patrons that were assigned moorage after CBJ took ownership of Dehart's Marina (see exhibit 2). Patrons that do not select moorage within a designated time will be assigned moorage by the Harbormaster.

I believe the authority provided to the Port Director and Harbormaster pursuant to CBJ Ordinance 85.10.020, 85.10.050(g) and the administrative regulations set out in 05 CBJAC 40 are adequate to undertake the reassignment process described herein and that no additional regulations are necessary to perform this task.

Seasonal Moorage Assignments

Pursuant to the direction of the Committee, we will allow for seasonal moorage assignments to remain in effect for one moorage year after the new moorage area is occupied. After this grace period, seasonal moorage holders will need pay for

Docks and Harbors Finance Committee May 26, 2011 Page 2 of 2

their moorage assignments on full year basis in order to keep their stall assignment.

Fees

Fees will be charged the same as they are in the rest of the harbor system. This requires that moorage holders pay for moorage based on stall length or boat length, whichever is more.

Stall Transfer with Sale of Vessel

The administrative regulation listed in 05 CBJAC 40.065 allows patrons at Dehart's Marina that were assigned moorage on the date that CBJ took over ownership to transfer their stall assignment along with the sale of their vessel. The Committee recommended that this provided by repealed. Therefore, the Board should repeal this regulation.

Unassigned Stalls

It looks like there will be at least seven 32' and two 42' stalls available after the initial assignments are completed. Since the new moorage facility will eliminate much of the existing loading zone, we recommend these stalls be held open pending completion of the passenger for hire facility.

Please call me at 586-0294 if you have questions.

Attachments

CBJ DOCKS & HARBORS FINANCE COMMITTEE MEETING MINUTES

For Tuesday, June 28, 2011

I. Call to Order.

Eric Kueffner called the Finance Committee Meeting to order at 5:04 p.m. in room 224 of the Assembly Building.

II. Roll Call.

The following members were present: Greg Busch, Tom Donek, Kevin Jardell, Wayne Wilson, Jim Preston and Eric Kueffner.

The following members were absent: Don Etheridge and Cheryl Jebe.

Also in attendance were the following: Phil Benner-Harbormaster and Ruth Danner-Assembly Liaison.

III. Approval of Agenda.

MOTION by Mr. Busch: TO ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED.

The motion passed without objection.

IV. Public Participation on Non-Agenda Items.

There was none.

V. Approval of previous meeting minutes.

Hearing no objection, the minutes of the May 24, 2011 Finance Committee Meeting were approved as presented.

- VI. Items for Action.
 - 1. Statter Harbor Preferential Moorage Plan.

Mr. Benner gave a recap of a memo dated 5/26/2011 from John Stone. The memo sets out a plan for a lottery to assign moorage to current Deharts slip holders including a grace period for seasonal slip holders. The funding has not yet been approved so this project looks like it may be two years out.

Mr. Donek asked about hot berthing which is not mentioned in the memo.

Mr. Benner said we will be using the new moorage for hot berthing.

CBJ DOCKS & HARBORS FINANCE COMMITTEE MEETING MINUTES

June 28, 2011 Page 2

VI. Items for Action. (Continued)

Mr. Preston asked if the Board needed a regulatory change to change the existing policies for Deharts to the current harbor regulations.

Mr. Benner said he would check with John Hartle, City Attorney.

Mr. Donek said we may need to remove the Deharts portion from the regulations.

Mr. Benner said the two slips on the main float will be kept out of the lottery initially. The previous objection to using the old loading zone portion for assigning small slips was more about confusion that it is a loading zone.

Mr. Wilson said there was a suggestion to use the current skiff area in Statter for the undersized vessels.

Mr. Preston said the loading area will be reduced by half when the new floats are put in. There should be a way to create some usable loading zone with extra floats available.

Mr. Donek asked about the fuel float. Could some of the old Deharts floats be used for commercial loading.

Mr. Benner said we are already in negotiations with Petro Marine for a new fuel float and that will probably be ready before the new floats.

Mr. Benner suggested closing Deharts this winter and opening it back up next summer and next fall sending out letters about the lottery with two months to respond so the patrons will have their new spaces before the new floats are finished.

Mr. Busch asked if we needed a new policy to change the seasonal slip holders to annual.

Public Testimony

Chris White-Deharts Patron

Mr. White was concerned about the handicap loading zone. How will we address the fee payment if the facility will be closed for the winter.

Mr. Donek said he assumed the new floats will be similar to what we have in Harris Harbor with breaks in the railing.

Mr. Benner said we will have some kind of handicap access.

CBJ DOCKS & HARBORS FINANCE COMMITTEE MEETING MINUTES

June 28, 2011 Page 3

VI. Items for Action. (Continued)

Mr. Kueffner said we certainly have room in Statter for Patrons keeping vessels in the water year round when we close Deharts.

Mr. Benner said unfortunately there are no meters in Statter Harbor and power can only be provided on a monthly basis.

Mr. Donek asked if this item needed action tonight.

Mr. Kueffner said he did not feel it needed action.

Mr. Benner said originally we thought we would be starting the new floats this fall, now it is two years out so we have more time.

Mr. Wilson said he understood there would be 7 extra slips after all the Deharts patrons are assigned. Can a commercial vessel that has a slip there load right at their slip?

Mr. Jardell asked how we would get this information out to the patrons.

Mr. Preston said we could send out the memo in a mailing and we could remove the unassigned stalls portions.

Mr. Donek said he would like the memo to include the fact that the regular harbor regulations will apply after the new slips have been assigned and also something addressing hot berthing. We should also include the fact that there will no longer be locked gates.

Mr. Kueffner suggested not publishing the current version of the memo and incorporating the suggested items into a new version of the memo.

2. Small Harbor Transient Moorage Reservation.

Mr. Benner said he would like to expand on the ability to take reservations for vessels in the regular harbors. Right now we can only take reservations at the IVF float and the Statter Breakwater. We charge more for the reserved moorage and the availability of reserved moorage could help entice boaters to come to Juneau.

Mr. Busch asked if we would be dedicating more moorage area in Statter Harbor for reserved moorage.

Mr. Benner said he was considering this specifically for the Down Town Harbors where the cruisers want to be.

Ms. Danner asked what would happen if we overbooked.



Port of Juneau

155 S. Seward Street • Juneau, AK 99801 (907) 586-0292 Phone • (907) 586-0295 Fax

MEMORANDUM

To: Docks and Harbors CIP/Planning Committee

From: Gary Gillette, Port Engineer

Date: March 14, 2013

Re: Aurora Harbor Rebuild – PND Contract Amendment

PND Engineers is currently under contract for professional engineering services for Phase I of the Aurora Harbor Re-Build project. At its regular public meeting of January 31, 2013 the Docks and Harbors Board determined the best approach for the Aurora Harbor Re-Build project was to expand Phase I from a \$4M project to an \$11M project to reflect current available funding. As a result the scope of work for professional services would be increased to match the expanded Phase I project. PND Engineers, Inc. proposes professional fees of \$368,518 to account for the increased services associated with the expanded Phase I project.

The current PND contract is \$360,555 which when added to the proposed amendment would bring the total professional service fees to \$729,073. This amount reflects about 8.7% of the estimated construction cost which is consistent for services for a project of this magnitude.

The expanded Phase I Aurora Harbor Re-Build project includes removal and replacement of the main approach dock; transfer bridge; portions of the head float; main floats and fingers A, B, C, and D; electrical system replacement, domestic water system replacement; and installation of a fire suppression system.

This contract amendment is scheduled for review and recommendation by the Docks and Harbors Board at its regular public meeting of March 28, 2012. This contract amendment will need Assembly approval and is scheduled for the April 1, 2013 meeting.



February 16, 2013 PND 122055

Mr. Gary Gillette, AIA Port Engineer CBJ Docks and Harbors Department 155 South Seward Street Juneau, Alaska 99801

Re:

Aurora Harbor Rebuild, DH12-160

Additional Engineering Services Fee Proposal

Amendment No. 1

Dear Mr. Gillette:

PND Engineers, Inc. (PND) appreciates the opportunity to provide this fee proposal for additional engineering services on the Aurora Harbor Rebuild project. Over the past several months, the project has been presented to the public and the Harbor Board and considerable public comment has been received to help formulate the preferred layout alternatives for the project. Based on our work session last week, we understand the Docks & Harbors Department has decided to combine all improvements previously proposed under Phases 1 and 2 into an expanded Phase 1 project scope. The new Phase 1 scope shall also include repair and reconstruction of the primary water service and bulkhead at N Dock as well as reconfigured approach docks and landing floats at Gangways A and C.

Scope of Improvements, Project Budget & Schedule

The scope of construction improvements anticipated under this design proposal is generally illustrated in the enclosed drawing entitled *Aurora Harbor Rebuild Master Plan, dated January 31, 2013*. The revised Phase 1 work limits generally include reconfigured approach docks and gangways at A & C, new Mainwalk Floats A, B, C & D and all associated finger floats, new Headwalk Float and utilities servicing Floats A through D, and described repairs at N Dock. Specific improvement items are listed in the attached Preliminary Engineer's Budget dated February 16, 2013. Self-rescue ladders, Wi-Fi system, pile anodes and fish cleaning tables are not currently included in the proposed Work however we understand they may be added at a future date.

Enclosed please find an updated project budget and schedule for Phase 1, both dated February 16, 2013. The total project budget including construction, contingency and indirect costs has increased from \$4.0 million to \$10.7 million as a result of this change. Final design services are intended to commence immediately upon receiving formal authorization to proceed. Design shall be completed in late 2013 allowing float fabrication to proceed in the spring of 2014 and construction to commence in the fall of 2014. Construction shall be completed by the spring of 2015.

Scope of Engineering Services & Fee Proposal

The scope of engineering services under this proposal includes five tasks intended to move the project through additional site investigations, permitting, final engineering designs, preparation of bid ready contract documents and bid phase assistance. Construction phase engineering services are not included in this

proposal however may be negotiated at a future date following successful completion of the design and bid phases.

PND will provide additional engineering services under the same five work subtasks as originally proposed. Additional fee amounts for each task are summarized below:

Task	Task Description	Contract Method	Additional Fees \$
1	Site investigations, approach dock condition assessments, utility research & topographic survey	T&E	\$27,055
2	35% Preliminary Design – Rev. Ph. 1 Limits	FF	\$107,878
3	65% Design Development – Rev. Ph. 1 Limits	FF	\$100,333
4	95% Final Design – Rev. Ph. 1 Limits	FF	\$105,217
5	100% Bid Ready Documents & Bid Phase Assistance – Rev. Ph. 1 Limits	FF	\$28,035
All	Work Listed Above	As Shown	\$368,518

PND proposes to perform Task 1 on a time and expenses (T&E) reimbursable basis utilizing our standard billing rates at time of service. The T&E limit shall not be exceeded without prior written authorization from the CBJ. PND proposes to complete Tasks 2 through 5 on a fixed fee basis for the scope of improvements outlined in the enclosed Master Plan and budget estimate.

PND proposes to utilize Haight & Associates, Inc. for electrical engineering services. Together, we appreciate the opportunity to provide services to the CBJ on this important project. Thank you for reviewing the proposed scope, project budget, professional fees and schedule. Please let me know if we have perceived your needs appropriately for this project. We are available to commence immediately and look forward to working with the Docks and Harbors Department towards the successful completion of this exciting moorage rebuild project at Aurora Harbor.

Sincerely,

PND Engineers, Inc. | Juneau Office

Dick Somerville, P.E.

of Smills

Vice President

Enclosures



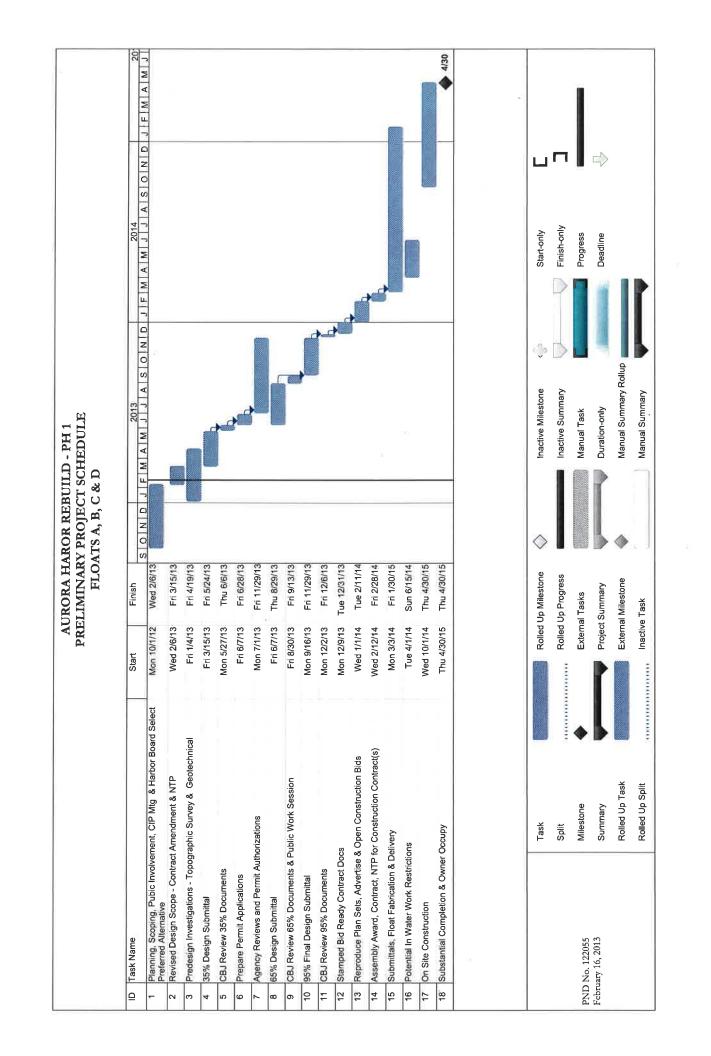
AURORA HARBOR REBUILD PRELIMINARY ENGINEER'S BUDGET PHASE 1 PROJECT FLOATS A, B, C & D

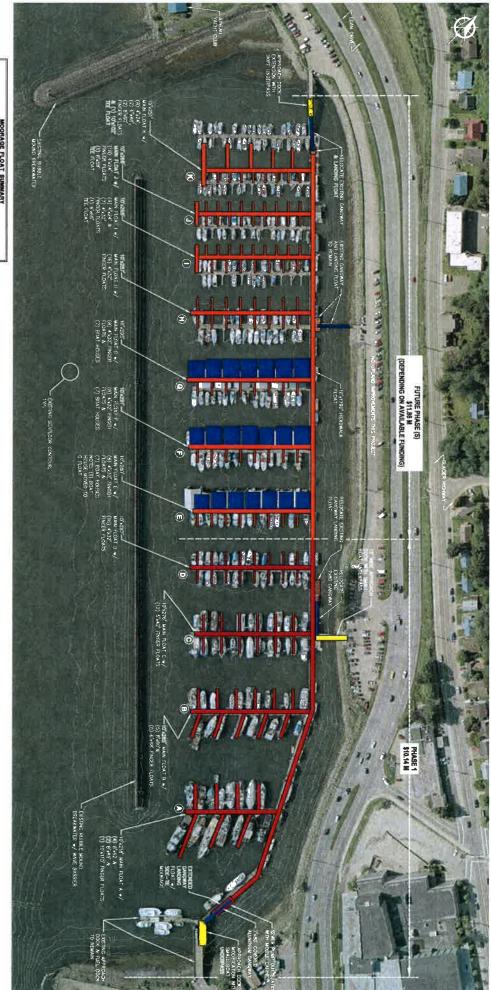


Prepared on: February 16, 2013

Item	Item Description	Units	Quantity	Unit Cost	Amount
1505.1	Mobilization	LS	All Reqd	10%	\$766,042
2060.1	Demolition & Disposal	LS	All Reqd	\$250,000	\$250,000
2601.1	Domestic Water System	LS	All Reqd	\$350,000	\$350,000
2601.2	Repair Water Service and Bulkhead at N Dock	LS	All Reqd	\$200,000	\$200,000
2611.1	Dry Fire Suppression Line	LS	All Reqd	\$200,000	\$200,000
2617.1	Sewer Pumpout System	LS	All Reqd	\$50,000	\$50,000
2702.1	Construction Surveying	LS	All Reqd	\$40,000	\$40,000
2726.1	Approach Dock A Modifications, 20' x 135'	SF	2,700	\$15 0	\$405,000
2726.2	Approach Dock C Modifications, 20' x 90'	SF	1,800	\$150	\$270,000
2894.1	7'x80' Covered Aluminum Gangway	EA	1	\$125,000	\$125,000
2894.2	Reinstall Existing Gangway	EA	1	\$10,000	\$10,000
2895.1	Headwalk Float, 10' x 895'	SF	8,950	\$100	\$895,000
2895.2	Main Float A, 10' x 218'	SF	2,180	\$100	\$218,000
2895.3	Main Float B, 10' x 285'	SF	2,850	\$100	\$285,000
2895.4	Main Float C, 10' x 276'	SF	2,760	\$100	\$276,000
2895.5	Main Float D, 10' x 287'	SF	2,870	\$100	\$287,000
2895.14	4' x 32' Finger Float	EA	16	\$15,000	\$240,000
2895.15	5' x 42' Finger Float	EA	12	\$23,000	\$276,000
2895.16	6' x 48' Finger Float	EA	6	\$32,000	\$192,000
2895.18	8' x 60' Angled Finger Float	EA	5	\$50,000	\$250,000
2895.19	8' x 62' Finger Float	EA	4	\$50,000	\$200,000
2895.20	Angled 8' x 85' Finger Float	EA	2	\$68,000	\$136,000
2895.21	Angled 10' x 110' Finger Float	EA	1	\$110,000	\$110,000
2895.25	10' x 12' Electrical Float	EA	2	\$14,000	\$28,000
2895.27	16' x 86' Extended Gangway Landing Float	SF	1,376	\$120	\$165,120
2895.28	16' x 40' Gangway Landing Float C	SF =	640	\$120	\$76,800
2896.1	Steel Pipe Pile, 12.75" dia. x 0.500" thick	EA	40	\$7,000	\$280,000
2896.2	Steel Pipe Pile, 16" dia. x 0.500" thick	EA	66	\$9,500	\$627,000
2896.3	Predrilled Pile Sockets	EA	20	\$5,000	\$100,000
2897.1	Supply Flotation Billet	EA	70	\$ 150	\$10,500
2897.2	Install Flotation Billet	EA	70	\$300	\$21,000
2899.1	Life Ring Cabinet and Base	EA	11	\$1,100	\$12,100
2899.2	Fire Extinguisher Cabinet and Base	EA	11	\$900	\$9,900
5120.1	Electrical Support Assemblies	LS	All Reqd	\$50,000	\$50,000
16000.1	Electrical System	LS	All Reqd	\$1,000,000	\$1,000,000
16000.2	Spare Electrical Equipment	LS	All Reqd	\$15,000	\$15,000
	ESTIMATED CONSTRUCTION BID PRICE			-	\$8,426,462
	CONTINGENCY (10%)				\$842,646
	PLANNING, PERMITTING & SITE INVESTIG	GATIONS (2	2%)		\$168,529
	DESIGN ENGINEERING, CONTRACT ADMIT	•	•	2	\$1,263,969
	TOTAL RECOMMENDED PROJECT BUDGET	Г		-	\$10,701,607

Note: Self rescue ladders, WiFi, fish cleaning tables, pile anodes and other appurtenances not specifically listed above are not included in this budget.







NOTE.

NOTE:

NO

AURORA HARBOR REBUILD MASTER PLAN



7 Z

ENGINEERS, INC. D

WILL LEASE MASTER PLAN

DATE: 1/31/13 HID PROJECT NO. 122055.01 AURORA HARBOR REBUILD



Port of Juneau

155 S. Seward Street • Juneau, AK 99801 (907) 586-0292 Phone • (907) 586-0295 Fax

MEMORANDUM

To:

Docks and Harbors CIP/Planning Committee

From:

Gary Gillette, Port Engineer

Date:

March 14, 2013

Re:

Cruise Ship Terminal Staging Area-Phase II - PND Contract Amendment

The Cruise Ship Terminal Staging Area project would reconfigure the parking and staging area at the Cruise Ship Terminal in front of Mt. Roberts Tram and the new Visitor Center. In addition it would remove the transfer bridge and replace the dock section behind and next to the Tram building. It was originally envisioned to be one project to be constructed under one contract. Prior to completion of the bid documents the project ran into difficulties with Alaska DOT relative to the design of pedestrian facilities. The issue could not be resolved quickly thus the project was split into phases so the transfer bridge removal and dock replacement elements could go forward.

As a result of the phasing and the extensive work needed to negotiate a resolve with ADOT the project needs additional fees for engineering services to complete the Phase II design elements, prepare a second bid package, and conduct a second bid process.

PND Engineers proposes \$74,690 for final design, bid package development, and bidding assistance for the Phase II portion of the project. Their proposal includes fees for the subconsultants involved in the project.

This contract amendment is scheduled for review and recommendation by the Docks and Harbors Board at its regular public meeting of March 28, 2012. It does not need to go to the Assembly for approval.



February 26, 2013

PND 102081.04

Mr. Gary Gillette, AIA Port Engineer CBJ Docks and Harbors Department 155 South Seward Street Juneau, Alaska 99801

Re: Cruise Ship Terminal Staging Area – Phase 2 RFP No. DH10-749

Dear Mr. Gillette:

PND Engineers, Inc. (PND) is pleased to provide this revised fee proposal for the Cruise Ship Terminal Staging Area Phase 2 project. This project is to complete the staging area design work that was broken into two project phases last year due to permitting issues with DOT&PF. The scope of services under this proposal includes work sessions, surveying, permitting, final design, bid ready contract documents and bid phase services. Construction phase services will be negotiated at a future date following successful completion of the design phase.

Enclosed please find a detailed breakdown of PND's fixed price proposal to complete the work described along with backup from each of our subconsultants. A summary of the anticipated tasks and fees follows.

Task	Description	Fixed Fee
1	Project management, work sessions, surveying, base map updates and	
	permitting	\$15,420
2	Final design review submittal: 95% plans, specs and cost estimate	\$ 25,460
3	Bid ready stamped contract documents	\$ 12,080
4	Bid phase assistance	\$ 3,600
	Subconsultants: Corvus and Haight & Assocs,	\$ 18,130
Total		\$74,690

The PND Team appreciates the opportunity to provide engineering services on this important project. Thank you for reviewing our fee proposal and let me know if we have perceived your needs for this project.

Sincerely,

PND Engineers, Inc. | Juneau Office

Dick Somerville, P.E.

Vice President

Enclosures

CBJ Cruise Ship Dock Staging Areas - Phase 2 DH 10-749 Fixed Fee Proposal for Final Design and Bid Phase Services February 26, 2013

	Engineer VII	Engineer III	> Name		Staff Engineer Staff Engineer Staff Engineer (AL) Designer V IV IV V	>			Costs
	\$175.00	\$120.00	\$100.00	\$95.00	\$90.00	\$90.00	\$90.00		
TASK 1: Project Management, D&H Work Sessions, Surveying,	ig, Existing	Conditions	Existing Conditions Plan Update, DOTPF& ADEC Permitting	e, DOTPF&	ADEC Pen	mitting			
1.1 Project Management - subcontracts, coordination, clerical and admin.	12						4	\$2,460	
1.2 Client coordination meetings/work sessions - prep and attend	12		12	12				\$4,440	
1.3 Field topographic survey and updated base map preparation	2		16	12		4		\$3,450	
1.4 Permits: ADOTPF Encroachment & Driveways, ADEC Stormwater, DOTPF Plan Review	9		12	24		4	2	\$5,070	\$15,420
TASK 2: Final Design - 95% Review Submittal (Plans, Specifications, Bid Documents & Cost Estimate)	ıns, Specific	ations, Bid	Documents	& Cost Es	timate)				
2.1 Demolition plans	2		8	4		4		\$1,890	
2.2 Staging area site plans - layout and grading	4		16	16		8		\$4,540	
2.3 Typical sections with subgrade improvements	2		80	80		4		\$2,270	
2.4 Curbs, gutters, sidewalks, aprons, hardscape, sidewalks, ADA ramps	2		16	8		6		\$3,250	
2.5 Storm drain system - manholes, CB's, inlets, drain piping, OWS	2		80	4		4		\$1,890	
2.6 Landscape planters and special median designs	2	12	12	8		8		\$4,470	
2.7 Technical specifications, bid & contract documents	80	4	80	16			12	\$5,280	
2.8 Material quantities & 95% cost estimate	4		9	9				\$1,870	\$25,460
TASK 3: Bid Ready Stamped Contract Documents	nped Contra	act Docume	nts						
3.1 PND Internal QC Audit	8	2	8	8		4	4	\$3,920	
3.2 Address final review comments	4	2	8	16		8	4	\$4,340	
3.3 Prepare final bid ready stamped deliverables	4	4	80	8		8	4	\$3,820	\$12,080
TASK 4: Bid Phase Assistance	hase Assist	ance							
4.1 Participate w/ prebid conference	2		2	2				\$740	
4.2 Respond to bidder questions	2	2	4	4				\$1,370	
4.3 Assist w/ addenda preparation	2		4	4		2	2	\$1,490	\$3,600
Estimated Third Party Expenses	d Party Exp	enses							
Haight & Assocs	Electrical Engineering	ngineering						\$10,190	
Corvus Design	Landscape Design	Design						\$7,940	\$18,130
				Total Fet	Total Estimated Fee	١			474 690

Page 1 of 1



Corvus Design, Inc. Attn: Christopher Mertl

Anchorage: 907.222.2859 Juneau: 907.988.9000 www.corvus-design.com

Fee proposal					20-Feb-13
r cc proposar					
Client:	PND Engineering				
	Cruise Ship Terminal Staging Area: Pho	ise 2-Cons	truction Doc	uments	
		13E Z-CO113	nochon boo	.omems	
Contract Type:	Lump sum				
	Personnel Type	Principal Landscape Architect	Landscape Architect	Landscape Designer	Total Hours/ Total Fee
Task	Hourly Rate	\$140.00	\$110.00	\$80.00	
1.0	95% Construction Drawings	20年16年9月16日			
	Update CAD base (phasing and civil updates)	0	0	8	8
1.02	Landscape Plans and Details	2	8	12	22
1.03	Specifications	4	0	0	4
1.04	Coordination with Engineering	2	2	0	4
1.05	Quality Assurance/Quality Control	2	0	0	2
	Update Estimate	2	0	0	2
	Print Submittal Package	0	0	1	4
1.08	Meetings (2 @ 2 hours each)	4	0	0	4
1.0	Task Total Hours	16	10	21	47
1.0	Task Total Fee	\$2,240	\$1,100	\$1,680	\$5,020.00
1.0	Task Expenses		建	据性别:T 全机	\$0.00
2.0	100% Construction Drawings		DESTRUCTION OF THE PARTY OF THE		
	Landscape Plans and Details	2	4	8	14
2.02	Specifications	2	0	0	2
2.03	Coordination with Engineering	2	2	0	4
2.04	Quality Assurance/Quality Control	2	0	0	2
2.05	Update Estimate	1	0	0	1
	Print Final Signed Documents	0	0	1	4
2.07	Meeting (1 @ 2 hours each)	2	0	0	2
2.0	Task Total Hours	11	6	9	26
2.0	Task Total Fee	\$1,540	\$660	\$720	\$2,920.00
2.0	Task Expenses				\$0.00
Fee Proposal La	abor Totals				
	Labor Total Hours	18	10	21	49
	Labor Total Fee	\$3,780.00	\$1,760.00	\$2,400.00	\$7,940.00
Fee Proposal E	xpense Totals				
	Expense Total				\$0.00
Fee Proposal G	rand Total				
是的問題是首便發	Grand Total Fee	NAME OF TAXABLE PARTY.			\$7,940.00
Fee Notes:					

¹⁾ Fee includes single copy 8.5x11 and 11x17 hard copy reproduction and digital files. Additional reproduction shall be reimbursed on a time and expenses basis.

²⁾ Additional deliverables, tasks, meetings and coordination beyond those outlined in this fee, and design aspects outside of scope, shall be considered additional services and shall be billed on a time and expenses basis or negotiated lump sum.



FEE ESTIMATE

PROJECT NAME: Juneau Cruise Ship Terminal Uplands

Phase II

CLIENT: PND PROJECT NO.: 137-80a

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L RATE	170	165	120	95	82	65	85	73				\$10,190	
CONSTRUCTION OBSERVATIONS: (HOURS)	0	0	0	0	0	0	0	0	\$0	\$0	\$0	0\$	
CONSTRUCTION ADMINISTRATION: (HOURS)	0	0	0	0	0	0	0	0	\$0	\$0	\$0	0\$	ď Z
BIDDING:	9	0	0	0	0	0	0	ဖ	\$1,020	\$0	\$0	\$1,020	รา
CONTRACT DOCUMENTS: (HOURS)	, 52	4	4	0	16	-	-	51	\$6,900	\$0	\$0	\$6,900	rs
DESIGN DEVELOPMENT: (HOURS)	, 01	0	0	9	0	0	0	16	\$2,270	\$0	\$0	\$2,270	S
STAFF	Principal Engineer	Senior Engineer	Staff Engineer	CAD/Designer	CAD/Technician	Clerical	Administrative	TOTAL (Time)	TOTALS (\$)	Total (Sales Tax - CBJ @ 5%)	TOTAL (Reimbursable Expenses)	PROJECT TOTAL	INVOICE PARAMETER: LS = Lump Sum or Fixed Fee T&E = Time & Expense

2012 2013 2014 2015 2016 2016 2017 2017 2018 2018 2018 2018 2018 2018 2018 2019 <th 9/9 4 Finish-only Start-only Progress Deadline CRUISE SHIP TERMINAL STAGING AREA IMPROVEMENTS, DH 12-002 5/14 Manual Summary Rollup Inactive Summary Inactive Milestone Manual Summary PROJECT SCHEDULE - 2016 COMPLETION Duration-only Manual Task & CRUISE SHIP BERTHS, DH 12-001 Rolled Up Milestone Rolled Up Progress External Milestone Project Summary External Tasks Inactive Task Wed 5/14/14 Thu 2/28/13 Fri 5/6/16 Fri 11/9/12 Fri 1/25/13 Fri 3/1/13 Fri 4/19/13 Fri 6/14/13 Fri 5/31/13 Tue 10/2/12 Wed 9/30/15 Fri 5/6/16 Fri 5/6/16 Fri 5/24/13 Fri 3/15/13 Fri 5/24/13 Fri 11/1/13 Mon 3/3/14 Thu 2/28/13 Fri 5/17/13 Fri 6/28/13 Mon 8/12/13 Thu 12/26/13 Fri 1/11/13 Fri 5/24/13 Tue 3/5/13 Fri 4/26/13 Fri 5/10/13 Mon 6/24/13 Mon 3/3/14 Fri 5/1/15 Thu 10/1/15 Mon 3/3/14 Wed 5/14/14 Wed 5/14/14 Tue 8/27/13 Fri 11/28/14 Finish THE PROPERTY OF THE PARTY OF TH Tue 8/13/13 Fri 5/1/15 Mon 1/14/13 Mon 1/28/13 Mon 3/4/13 Mon 3/18/13 Fri 5/24/13 Mon 6/17/13 Thu 5/10/12 Fri 3/1/13 Mon 5/20/13 Mon 6/3/13 Mon 7/1/13 Mon 9/23/13 Ned 5/14/14 Wed 5/16/12 Wed 5/16/12 Mon 9/3/12 Mon 1/14/13 Mon 1/14/13 Thu 1/24/13 Fri 4/26/13 Tue 5/14/13 Tue 6/25/13 Wed 8/28/13 Mon 3/3/14 Mon 9/22/14 Wed 1/1/14 Non 9/21/15 Fri 5/6/16 Tue 9/11/12 Mon 11/12/12 Mon 4/22/13 Fri 11/1/13 Mon 3/3/14 Thu 5/10/12 Mon 2/11/13 Start Taku Fisheries Dock Reconflg - Design & Construct Rolled Up Task CSTSA Ph 2 Staging Areas - Design & Construct DOT&PF Negotiations, Permits & Authorizations Rolled Up Split Submittals, Fabrication & Delivery - South Berth Concrete Technology Earliest Fabrication Start Submittals, Fabrication & Delivery - North Berth Prepare Design Development Submittal - 65% Prepare Design Development Submittal - 65% Permit Modifications & Regulatory Approvals Permit Modifications & Regulatory Approvals Milestone Summary Submittals, Material Fabrication & Delivery Submittals, Material Fabrication & Delivery Prepare Bid Ready Contract Docs - 100% Prepare Bid Ready Contract Docs - 100% Prepare Bid Ready Contract Docs - 100% Advertise & Award Construction Contract Advertise & Award Construction Contract Advertise & Award Construction Contract CBJ & Taku Fisheries Review 65% DRS Cruise Ship Berths - Design & Construct Planning Commission Appeal Process Task Split Prepare Final Design Submittal - 95% Prepare Final Design Submittal - 95% Prepare Final Design Submittal - 95% Final Design Proposal & Amendment On Site Construction - South Berth On Site Construction - North Berth Issue Permits via Addendum Project: PND No. 102081 & 102050 CBJ Review 95% DRS CBJ Review 95% DRS CBJ Review 95% DRS CBJ Review 65% DRS On Site Construction On Site Construction 2015 Cruise Season Final Completion Owner Occupy Owner Occupy February 11, 2013 Task Name 4 56 10 7 5 5 16 2 23 25 8 8 8 ဗ္ဗ 35 36 ဓ္ဌ 유 12 17 9 9 22 27 32 얼 38 34 2 ထ 7 24 8



Port of Juneau

155 S. Seward Street • Juneau, AK 99801 (907) 586-0292 Phone • (907) 586-0295 Fax

MEMORANDUM

To:

Docks and Harbors CIP/Planning Committee

From:

Gary Gillette, Port Engineer

Date:

March 21, 2013

Re:

Statter Harbor Launch Ramp – PND Contract Amendment

The Statter Harbor Launch Ramp project would develop a new two-lane launch ramp and associated parking facility. The project has been the subject of an extensive Environmental Assessment process and has received an Army Corps of Engineers Permit. Currently the project is in the local permitting process for a Conditional Use Permit issued by the Planning Commission.

Additional PND involvement in the planning and permitting phase are required at this time. Additional geotechnical work is needed to establish design parameters for the marine retaining wall, traffic studies are needed to address issues related to the Alaska Department of Transportation and Public Facilities driveway permit, and there may be additional assistance required in the acquisition of tidelands for the project from Alaska Department of Natural Resources.

To accommodate the additional work needed PND has proposed a fee of \$74,948. Their proposal includes fees for the sub-consultants involved in the project. The work will be done on a time and materials basis and would not be exceeded without further written authorization. The funds for this work would be provided by Alaska Department of Fish and Game under the current grant agreement.

This contract amendment is scheduled for review and recommendation by the Docks and Harbors Board at its regular public meeting of March 28, 2012. It does not need to go to the Assembly for approval.



March 21, 2013

PND 082015,01

Mr. Gary Gillette, AIA
City & Borough of Juneau
Docks & Harbors Department
155 South Seward Street
Juneau, Alaska 99801

Re:

Statter Harbor Improvements

Fee Proposal for Additional Geotechnical and permitting Services

Dear Mr. Gillette:

This proposal is written at your request to provide additional geotechnical and permitting services on the referenced project. As you know, initial boreholes encountered deep and soft soils in the vicinity of the marine retaining wall along Bay Creek. Additional boreholes and samples were conducted last fall in an effort to better define the limits of these soil conditions. The additional boreholes were provided within our available project funds however lab testing, stability analyses and foundation recommendations have yet to be completed and all project funds are exhausted. Further permitting assistance is also needed to obtain CBJ Conditional Use Authorization, DOT&PF driveway, utility and right of way permits and to assist with ADNR tidelands conveyance. The following tasks and budgets are currently recommended.

Geotechnical and Permitting Tasks & Estimated T&M Budgets

Task Description	Estimated T&M Budgets
1. Geotechnical Engineering Report – per attached PND fee breakdown	\$54,710
2. Traffic Analysis – per attached USKH letter proposal and fee breakdown	\$5,238
3. Permitting Assistance – allowance to assist with CBJ, DOT&PF and ADNR	\$ 15,000
Total Recommended T&E Budget - Phase 2 Additional Services	\$ 74,948

The above tasks will be performed on a T&E basis using our standard billing rates at time of service. We will not exceed the budget without your written authorization. Feel free to contact me if you have any questions regarding these matters. We look forward to continuing our work on this project.

Sincerely,

PND Engineers, Inc. | Juneau Office

Dick Somerville, P.E.

Vice President

Enclosures

COST ESTIMATE PER TASK

FIRM: PND Engineers, Inc.			PROJECT TITLE:		Statter harbor Orishore	Clisticia					
TASK NO: 1 TA	TASK DESCRIPTION:	Geotechnical Engineering Report	gineering Repor	7						DATE:	
GROUP: METHOD	METHOD OF PAYMENT:		FPPE [181	CPFL		PREP/	PREPARED BY:	HMS		
SUB-	\blacksquare			LABOR HOUR	S PER JOB			4 1			
TASK NO. SUB-TASK DESCRIPTION	(IPTION Senior Engr. VII	Senior Engr. V!	Senior Engr. III	Senior Engr. II	Senior Engr. I	Staff Eng IV	hnician II	Technician V	Senior Land Surveyor	Land Surveyor l	
											П
 Onshore Report Appendies 	dies										Г
Borehole logs	2		8					24			
Drawings/Figures	4		16					40			
Lab support	4		16								
2 Engineering Analysis											
	10		60								
Edn Analysis	10		32								
3 Report											
	16		32								П
Prepare and Review			20					24			
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TOTAL LABOR HOURS	99		184	0	0	0	0	88	0	0	Γ
ABOR COSTS (\$)	\$11,550.00	\$0.00	\$23,920.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,240.00	\$0.00	\$0.00	\$44,710.00
	EXPENSES										
SUB- TASK NO.	ITEM(S)		QUANTITY	UNIT PRICE	PRICE	The work plan would		be to find past geotechnical information of the site and evaluate	cal information of	of the site and e	<u>Val</u>
1 Laboratory - Secondary testing	testing		1	\$10,000.00	\$10,000.00	its use for the propose		ed structure. If this is sufficient, no additional information will be	icient, no additi	xnal information	W.
						gathered. If no	gathered. If not, the plan would be to drill 5 geolechnical boreholes on an "X" pattern.	be to drill 5 ged	otechnical borel	ioles on an "X"	patt
						i conditions ar	if conditions are generally uniform, then field work would cease. If not, 4 additional	m, then lield w	onk would ceas	e. If not, 4 addii	SUOU
					\$0.00	boreholes would be dr	ld be drilled in an a on all 9 horeholes	rilled in an alternate "X" to fill in for a grid of 9 boreholes total. boreholes	o fill in for a grid	of 9 boreholes	Š
						CIDM'S TOTAL					1
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			TOTAL	TOTAL EXPENSES:	\$10,000	FIRM'S TOTAL EXPENSES	EXPENSES				T
SIE CON.	SUB-CONTRACTORS: Firm Initials and Price Per Task	ls and Price Per T	۱		_	FEE				0%	T
יויייםיים						FIRM'S TOTAL COST	_ COST (no Sub	(no Subcontracts or Fee)	ee)		
FIRM:				Section of the Sectio							1



Dick Somerville, P.E. PND Engineers, Inc. 9360 Glacier Highway, Suite 100 Juneau, AK 99801

Subject: Statter Harbor Traffic Analysis

Dear Mr. Somerville:

Thank you for once again considering USKH Inc. (USKH) for your traffic engineering needs. Based on your email correspondence, it is our understanding that you need an updated traffic and safety analysis for the proposed improvements at Statter Harbor in Juneau. This analysis is being required by the Alaska Department of Transportation & Public Facilities (DOT&PF) to supplement a similar analysis that we conducted in 2009. This analysis will be an abbreviated version of a standard DOT&PF traffic impact analysis since this site will not exceed the thresholds generally required for a formal traffic impact analysis. Specifically, we proposed to produce a report with the following information:

- Trip generation characteristics of the proposed improvements.
- Analysis of existing and future peak-hour traffic conditions, taking into account the improvements planned under the Glacier Highway, Fritz Cove Road to Seaview Avenue improvement project.
- Safety analysis, which will include a discussion of the existing crash patterns, how the proposed improvements might impact those patterns, and the available sight triangles from the proposed driveway.
- Diagrams of the turning movements into and out of the proposed driveway with the improvements planned on Glacier Highway.

USKH will provide the results of this analysis to you in report form. A draft version will be provided to you for review, which can be forwarded to DOT&PF after we make any corrections. We will attend a review meeting with you and DOT&PF, make necessary changes to the document, and then produce a final signed letter. The level of effort required to address DOT&PF review comments and additional analysis is unknown and subjective; therefore, USKH proposes to provide these services on a Time and Materials basis with a starting budget of \$5,250.00. We will keep you updated on the budget and let you know if this figure will need to be adjusted.

If this is acceptable to you, please sign and return the attached short form contract to us. The proposed fee is valid for 30 days. We should be able to provide you the project results two weeks after we receive your notice to proceed. We will need information from you on the current site layout, designation of what facilities are being included, the number of parking stalls provided, and an AutoCAD drawing of the improvements that can be used as the basis of our turning movement figures.

Dick Somerville, P.E. PND Inc. March 20, 2013 Page 2 of 2

If you have any questions or would like to further discuss the proposed scope of work, please contact me at 790.2911 or nleigh@uskh.com.

Sincerely, USKH inc.,

Nathan Leigh, P.E. Senior Civil Engineer

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Statter Harbor Traffic Analysis Engineering Fee Estimate

				HXSU			Exp	
Task	Item	Principal	Principal Sr. Engr II Engr II	Engr 11	Engr. 1	9	Mati's	ti's Sub -Total
		\$185.	\$160.	\$135.	\$110.	\$90.		L
Traffic	raffic Analysis							
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_	Trip Distribution			0.5	_			
•	nalysis			0.5	ယ			
_	Crash Analysis				ယ			
_	Turning Movement Diagrams				4			
_	Write Draft Report			ယ	တ	N		
_	Attend Review Meeting		N	2				
_	Final Report		-4	2	4	<u></u>		
	Review/Manage/Coordinate		2	N	2			
	To	Totals	OI	10.5	25	ω	- 1	



Port of Juneau

155 S. Seward Street • Juneau, AK 99801 (907) 586-0292 Phone • (907) 586-0295 Fax

To: Finance Committee

From: Dwight Tajon- Harbormaster

Date: March 14, 2013
Re: Truck Procurement

Docks and Harbors has two vehicles that have mechanical and plow issues that prevent them from being used during the winter months.

They are as follows:

Vehicle #475: 2004 Chevrolet 2500HD with 75,624 miles. The check engine light will not reset, speedometer is broken, heat selector switch does not work, Meyers snowplow not working and the drivers side door opens up beyond its hinge stops. Blue book value is estimated to be \$10,310 dollars.

Vehicle #473: 1998 Chevrolet 3500 with 122,417 miles on the body with about half as much on its second engine. This vehicle has a non-operational Meyer snow plow and heat selector switch issues that do not make it safe to utilize during the winter. Blue book value is estimate to be \$3,670 dollars.

In a report generated by the CBJ Streets Department their replacement schedule for vehicles for their section is at every 8-9 years and dump trucks every 12 years. Our replacement schedule has not been on par with the Street Department.

The intent Docks & Harbors has is to surplus vehicles #473 & #475 and replace them with one new 1 ton truck that is plow ready. Plow ready is meaning that we will also purchase the plow frame so that we can utilize the plow from our gravel spreader truck on the new 1 ton.

Price for the new truck from the State Procurement website is at about \$28,849.00. The City utilizes the State Procurement website since they have already completed the leg work on procurement of vehicles varying in size and equipment.

Recommendation:

The Finance committee approves the purchase of the 1 ton truck for 28k and forwards the recommendation to the full board for approval.

PORT ENGINEER'S PROJECT STATUS REPORT Gary Gillette, Port Engineer

Project Status	tus	Schedule	Contractor	Notes	
Auke Bay Loading Facility - Phase I					
Conveyance - ADNR Land - Facility Submitted	mitted		R&M	Awaiting response back from DNR	ES
Auk Nu Cove Conservation Easement In Progress	rogress		SEALTrust	Working with SEALTrust	GG
Washdown Pad and Water Filtering Equipment In Progress	rogress	Spring 2013	Staff	Contacting Equipment Suppliers	ES
Auke Bay Loading Facility - Phase II					
Reporting On-Going	Going		Staff		GG
Construction Close Out In Progress	rogress		Staff	Working with DOT/MARAD	GG
Old Douglas Harbor Reconstruction					
Permitting In Progress	rogress	Spring 2013	ACOE	Working with Corps Anchorage	GG
Dredging and Cap Design Hold	_		ACOE	Awaiting Corps Review and Comment	
Review of 2007 95% Drawings In Progress	rogress		Staff	9	GG
Final Engineering and Design Hold	_		PND	Awaiting Corps Permit	
Bid Hold				Awaiting Corps Permit	
Construction Hold	_	Fall 2013		Awaiting Corps Permit	
Statter Harbor Launch Ramp					
Conveyance - DNR Property at Glacier Hwy In P	In Progress		R&M	Awaiting survey approval by DNR	ES
Conveyance - DNR Tideland In P	In Progress		Staff	Application Submitted - Awaiting response	ES
Conditional Use Permit In P	In Progress		Staff	Application Submitted - Hearing date Apr 23	GG
Mitigation Discussion with SealTrust			Staff	Need to set negotiation meeting	GG
Mitigation Deadline		Mar 17, 2013	Staff	Extended to Sept 17, 2013	GG
Final Engineering and Design Hold	<u>u</u>		PND	Awaiting permit approval	
Bid Hold	<u>.</u>			Awaiting permit approval	
Construction Hold			TBD		
Statter Harbor Moorage Improvements					
Construction In Progress	rogress	May 2013	PPM	On Schedule	ES
Water Line to JMS In P	In Progress	Spring 2013	Staff		ES
CT Staging Area Improvements - Phase I					
Construction In Progress	rogress	May 2013	Trucano	On Schedule	ES
CT Staging Area Improvements - Phase II					
Final Engineering and Design Hold	ū	Spring 2013	PND	Awaiting fee approval	GG
95% Drawings In Progress	rogress	May 4, 2013	PND		
Bid Hold	_	Spring 2013			

PORT ENGINEER'S PROJECT STATUS REPORT Gary Gillette, Port Engineer

Juneau Maritime Center Design	Marine Park - SeaWalk Planning Hold	Bridge Area - SeaWalk Planning Hold	Replace Sundial Hold	Bid	Bid Ready Documents	95% Design Submittal	65% Design Submittal	35% Design Submittal	City/State Project Review	Contract Amendment for Expanded Phase I	Final Engineering and Design In Progress	Aurora Harbor Re-Build	Construction Hold F	Bid Hold	Design In Progress S	Cathodic Protection	Fire Device Relocation Complete	As-Built Drawings	Phase II - Visitor Center Complete	Phase I - Port-Customs Bldg Complete	Port-Customs-Visitors Buildings	1% for Art in progress	Construction - Phase II	Construction - Phase I	RFP for Construction Admin/Insp Services Hold	Bid Hold S	Corps Permit Modifications In Progress	Final Engineering and Design In Progress A	Port of Juneau Cruise Berths	Construction Hold	Bid Hold N	Design In Progress	Tanu Dock Modifications
													Fall 2013		Spring 2013								TBD	TBD		Summer 2013		April 26, 2013		November 1, 2013	March 8, 2013		
				PND	PND	PND	PND	PND			PND				Tinnea		Anchor	JYL	NPE	NPE			TBB	TBB			PND	PND				PND	
Awaiting MOA with Marine Exchange	Coordination with Engineering	Coordination with Engineering	Potential 1% for Art project						Application Submitted - Awaiting hearing date	Awaiting approval from Board and Assembly			Awaiting bid	Awaiting drawings	Awaiting 95% design drawings/cost estimate		Awaiting inspection		Occupied - Awaiting final close out	Occupied - Awaiting final close out		Identifying selection panel	Complete Spring 2016	Complete Spring 2015	Closer to bidding		Submitted - 15 Day review ends Mar 18	Awaiting 95% design drawings		Complete April 2014		Awaiting final bid documents	
GG	GG	GG							GG		GG				ES		GG	GG	GG	GG		GG					GG	GG				GG	

3/22/2013

PORT ENGINEER'S PROJECT STATUS REPORT Gary Gillette, Port Engineer

ES		Norton		In Progress	Corrosion Inspection - 2013
ES	Awaiting project agreement	Silverbow		In Progress	Statter Harbor Buildilng Roof Repairs
ES		Miller	Spring 2013	In Progress	Echo Cove Rock Barriers
ES		TBB	Summer 2013	Hold	Construction Hold
ES			Spring 2013	Bid Hold	Bid
ES	Awaiting final bid documents	PND		Design In Progress	Design
					Juneau Fisheries Dock Replacement
	Passenger fee funding request			Hold	Statter Harbor Passenger For Hire Float
ES	Awaiting project agreement	NPE	Spring 2013		Install gate repair items In Progress
ES	Awaiting approval from Risk Management			In Progress	Approval for Construction In Progress
					ABLF Gate Repair
GG	Awaiting approval from DOJ			Complete	ADA Parking Spaces at Aurora Harbor
GG	Awaiting Design and Cost Estimate			Planning	Shore Rep Booth for Cruise Docks