

**CBJ DOCKS & HARBORS BOARD**  
**CIP / PLANNING COMMITTEE MEETING AGENDA**  
**For Thursday, January 19<sup>th</sup>, 2012**

- I. Call to Order** (5:00 pm in the Assembly Chambers)
- II. Roll Call** (Greg Busch, Don Etheridge, Kevin Jardell, Eric Kueffner, Budd Simpson, and Michael Williams).
- III. Approval of Agenda.**  
  
**MOTION: TO APPROVE THE AGENDA AS PRESENTED OR AMENDED.**
- IV. Public Participation on Non-Agenda Items.**  
(Not to exceed five minutes per person or twenty minutes total time).
- V. Approval of December 8<sup>th</sup>, 2011 CIP/Planning Meetings Minutes.**
- VI. Items for Action.**

- 1. Aurora Harbor Design Funds  
Presentation by the Port Engineer

Committee Questions

Public Discussion

Committee Discussion/Action

**MOTION: TO BE DEVELOPED AT THE MEETING**

- 2. Harris/Aurora Harbors Master Plan Funds  
Presentation by the Port Engineer

Committee Questions

Public Discussion

Committee Discussion/Action

**MOTION: TO BE DEVELOPED AT THE MEETING**

**CBJ DOCKS & HARBORS BOARD**  
**CIP / PLANNING COMMITTEE MEETING AGENDA**  
**For Thursday, January 19<sup>th</sup>, 2012**

**VII. Items for Information/Discussion.**

1. Update on Statter Harbor
2. List of CIP's inclusions in CBJ Budget
3. Update on Cruise Berths
4. Update on 1% for Art

**VIII. Member & Staff Reports.**

**IX. Committee Administrative Matters.**

Next Meeting February 16<sup>th</sup>, 2012

**X. Adjournment.**

CBJ DOCKS & HARBORS BOARD  
CIP/PLANNING COMMITTEE MEETING MINUTES  
For December 08, 2011

I. Call to Order.

Committee member Mr. Williams called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Kueffner, Mr. Jardell, and Mr. Etheridge.

The following members were absent: Mr. Simpson, and Mr. Busch.

Also in attendance was: Mr. Uchytel – Port Director and Mr. Gillette – Port Engineer.

III. Approval of Agenda.

**MOTION by Mr. Jardell: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED. The motion passed without objection.**

IV. Public Participation.

There was none at this time.

V. Approval of Previous Meeting Minutes.

**MOTION by Mr. Jardell: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM November 17, 2011. The motion passed without objection.**

VI. Items for Action.

There were none at this time.

VII. Items for Information.

1. Marine Park and other PRAC projects updates.

Mr. Jardell briefed the committee on what exactly what will be done with some of the 1% tax and some of the parks we have an interest in such as Marine Park. They were instructed by the Assembly to work together on is.

Mr. Wilson who is the Chairman of PRAC spoke of suggestions on how the user groups could coordinate and plan Juneau's waterfront.

## CIP/Planning Committee Meeting Minutes

December 08, 2011

Page 2

He state that the advisory committee is requesting 5.8 million dollars from the 1% sales tax of which they are looking at sixteen parks that they will be doing maintenance on. Basically what he is looking for is support from Docks and Harbors. He went over the projects that are listed on the handout given to the committee members (See attached). The main project is the sea walk in front of the Merchants Wharf.

Mr. Wilson went over a possible location for a cultural gateway and stated that the Marine Park area would be probably the best location as they are planning on refurbishing this area. He went over what all will be done with this area this spring.

Another topic that has come up is a location for the USS Storis.

He went over the preferred concept of the sea walk area north of the Subport Building to the under bridge park (See concept C).

Further discussion among Mr. Wilson and the committee members took place at this time.

### 2. List of projects for 1% sales tax.

Mr. Gillette stated that there is a draft document in the committee member's packets which has been put together by the Port Director and himself of some of the things that are needed to be done within our Dock and Harbors system. He said that this is a working document that he would like the committee to consider and he is open to suggestions if there are any other projects that we may have.

He stated that they are scheduled to go to the Public Works and Facilities committee meeting in February to present the list that Docks and Harbors would like to propose for the 1% sales tax initiative.

Mr. Gillette stated that we have been asked by the Manager to present a passenger fee monies project list. This list needs to be submitted by December 31, 2011.

The committee went over these lists with Mr. Gillette at this time.

Mr. Jardell stated that he would like to see a more detailed description of just exactly what we will be doing to Aurora Harbor when we go forward asking for funding to do repairs.

The committee members and Mr. Gillette went over the lists and they have asked Mr. Gillette to next present this to the Full Board at their next meeting.

The committee members have agreed that the condition of Aurora Harbor is most priority and should be at the top of this list for funding.

CIP/Planning Committee Meeting Minutes

December 8, 2011

Page 3

Further discussion among the committee members and Mr. Gillette took place at this time. The meeting is scheduled for early January.

2. To support the Port Director, as purchasing officer for Docks and Harbors, the authority to make contract modifications for engineering services up to \$25k and execute contracts or purchases up to \$100k without the approval of the Docks and Harbors Board.

Mr. Uchytel stated that he is the purchasing officer for Dock and Harbors and stated that his authorities are unlimited other than the exception of anything over \$100k, which requires Assembly approval. This is in the general powers of the Docks and Harbors which makes this a requirement and is the interpretation that Mr. Uchytel and Mr. Gillette have regarding any modification over \$100k. He stated that this is for the enterprise board of Docks and Harbors for engineering director with no restrictions of construction. Mr. Kueffner verified with the Port Director just exactly what is the differences between the services contracts and the construction contracts. Mr. Gillette went on to explain this to the committee members at this time.

Further discussion among the committee members and the Port Director took place at this time.

Mr. Uchytel requested at this time since they were discussing procurement that we move forward to item #7.

7. Design services per Mayor's request.

Mr. Uchytel stated at the Assembly meeting where we had to get approval for the modification for the addition Statter uplands work for the mitigation of which \$172,000.00 and was approved at that time. The Mayor had as that Mr. Uchytel put together a list of on going design services that Docks and Harbors has (See attached list).

Mr. Uchytel sent a copy of this list to the Mayor and stated he has fulfilled the request of him at this time. He just wanted the committee members to know he has done his part.

Further discussion among the committee members and the Port Director took place at this time.

3. Potential Docks and Harbors Projects competing for 1% Sales Tax initiative.

Mr. Uchytel as we all know that in the October election the citizens voted to extend the 1% sales tax, which will go for the next 5 years. He stated starting sometime in January or February there will be a call for different directors and the enterprise boards to give a list of projects that CIP would like to compete for funds. At this time he is just planting a bug in the committee member's ear as to be thinking about what our priorities are as we move forward and what our higher priorities would be. He has asked the Harbormasters and Operations Managers to collect whatever pictures and documents of broken equipment or invoices to booster our opportunity to compete. Any input from the Board would be appreciated.

Further discussion among the committee members took place at this time.

CIP/Planning Committee Meeting Minutes

November 17, 2011

Page 4

4. AAHPA Resolution and whether to recommend Assembly action to support.

Mr. Uchytel stated that at the AAHPA there were two resolutions that came out at the conference. What he is asking is that this committee as well as the Full Board whether we should go forward to the assembly and request that they make a resolution to the Legislature at their upcoming session.

The resolution is on the raw fish tax, which is a 1-5% of the raw fish takes. He went on to explain this to the committee members. The committee recommended Mr. Uchytel bring this to the Full Board before approaching the Assembly.

Further discussion took place at this time.

5. Letter from JAHC to the Assembly recommending CBJ initiate the 1% for arts selection process as soon as possible.

Mr. Uchytel stated that a letter in the committee member's packet that was written by the Mayor asking for concurrence (See attached) under staff reports to move forward with this letter. There were some objections from Ms. Danner and Ms. Becker to moving forward as soon as possible. At the end at the Mayors request he has asked the Docks and Harbors to work with JAHC of which we will be doing.

Further discussion took place among the committee members and Mr. Uchytel took place at this time.

VIII. Member & Staff Reports.

Mr. Uchytel stated that it was brought to his attention by one of the board members that there is within our CBJ ordinance that there is a requirement for the Board to provide to the Assembly by November 30<sup>th</sup> every year a financial review of Dock and Harbors activities from the previous fiscal year. He has gone to Mr. Duncan and is collection up the financial portion so that he can move forward on this.

IX. Committee Administrative Matters.

The next meeting is scheduled for December 8, 2011 at 5:00 pm in the City Chambers.

X. Adjournment.

**MOTION by Mr. Busch: THE MEETING ADJOURNED BY UNANIMOUS CONSENT.  
The motion passed without objection.**

The meeting was adjourned at 6:30 pm.



City & Borough of Juneau • Docks & Harbors  
155 S. Seward Street • Juneau, AK 99801  
(907) 586-0292 Phone • (907) 586-0295 Fax

## Port of Juneau MEMORANDUM

**To:** Docks and Harbors Board - CIP and Planning Committee  
**From:** Gary Gillette, Port Engineer  
**Date:** January 13, 2012  
**Re:** Design Funds for Aurora Harbor Replacement

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A top priority of the Docks and Harbors Board has been to replace the failing Aurora Harbor moorage facility. A preliminary design was performed in 2010 by PND Engineers (see attached plan). The total cost was estimated at \$18M (see attached estimate).

Because full funding is not readily available the plan is to approach the project in phases. The first phase would include replacement of the gangramp and supporting structure (in the Harbor Building area); a portion of the main float; and head floats A and B along with mooring fingers. The estimate for Phase One of the project is \$4M (see attached estimate).

In 2010 an application was submitted to the Alaska Department of Transportation (ADOT) under the Municipal Harbor Facility Grant (MHFG) program for funding to construct Phase One of the Aurora Harbor Replacement project. The legislature did not provide full funding for the program that year thus funding was not made available. In August 2011 a subsequent application was made to the MHFG. In the recently announced Governor's Budget the MHFG program would be fully funded. If the Legislature supports the Governor's budget on this item the Aurora Harbor Replacement project would receive \$2M in funding. With the required \$2M match (\$.5M Passenger Fees, \$1.5M Harbor Fund Balance) the first phase of the project could move forward.

The funding received from the state and the accompanying match is only eligible for construction activities thus the design of the project must be funded with other monies. It is estimated that the permitting, design, construction documents, bidding, advertising, and project administration costs for the first phase of the project would be about \$600,000.

Docks and Harbors staff recommends that this amount be transferred from the Harbors Fund to the Aurora Harbor Replacement capital improvement project account. This would allow the design to be prepared and ready for construction when the legislature approves the MHFG funding. The Harbors Fund currently has approximately \$3.45M with \$1.5M committed to the Aurora Harbor project as match for the MHFG program.

STATE CAPITOL  
PO Box 110001  
Juneau, Alaska 99811-0001  
907-465-3500  
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Governor Sean Parnell  
STATE OF ALASKA

550 West 7th Avenue #1700  
Anchorage, Alaska 99501  
907-269-7450  
fax: 907-269-7463  
www.gov.alaska.gov  
Governor@alaska.gov

December 15, 2011

The Honorable Bruce Botelho  
Mayor  
City and Borough of Juneau  
155 South Seward Street  
Juneau, AK 99801

Re: Funding for the City and Borough of Juneau - Aurora Small Boat Harbor

*Bruce*  
Dear Mayor Botelho,

I appreciated hearing from you regarding funding for Juneau. I wanted to let you know that I have included funding in the amount of \$2,000,000 for the City and Borough of Juneau's Aurora Small Boat Harbor project in the FY2013 capital budget I released today for consideration by the Legislature during the upcoming session.

Our administration fully appreciates the importance of capital funding for your community. I encourage you to advocate with legislators to retain this funding, and I look forward to your support of the budget during the upcoming legislative session.

Best regards,

A handwritten signature in cursive script that reads "Sean".

Sean Parnell  
Governor





City & Borough of Juneau • Docks & Harbors  
155 S. Seward Street • Juneau, AK 99801  
(907) 586-0292 Phone • (907) 586-0295 Fax

## Port of Juneau MEMORANDUM

**To:** Docks and Harbors Board - CIP and Planning Committee  
**From:** Gary Gillette, Port Engineer  
**Date:** January 13, 2012  
**Re:** Funding for Downtown Harbors Master Planning

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Over the past years a number of proposals for potential projects in the downtown harbor area have been discussed that would require commitment of various areas of property in the harbors uplands. These range from a new larger haul-out facility, new harbor master building, lease area for private development, Marine Services Center, and lease area for retail uses.

Currently there is no coherent master plan for the downtown harbor facilities thus meeting requests for lease space or other uses has been somewhat haphazard. Without an overall master plan it is difficult to appropriately site various uses that would not preclude higher and more appropriate uses in the future. A master plan would serve as road map for future development that would best accommodate the projected needs of the harbors and assure adequate space is provided for long term uses that may require long term funding approaches such as a new and larger haul-out facility.

In 2011 a study was performed to look at a direct market fish sales facility for the downtown harbor area. At the beginning of that study a very quick overview was performed that identified some key areas to further investigate in a master planning effort. A master plan would provide Docks and Harbor as well as the public an understanding of future needs and assist with seeking funding for fulfilling those needs.

The approach to developing a master plan would begin with public scoping to gather ideas and needs in the harbor area followed by planning concept development that would be presented to the public for review and comment. The various scenarios would be investigated and massaged into a preferred plan that would again be presented to the public for final review and comment. Ultimately the plan would be approved through a public process at a Harbor Board meeting and then submitted for approval by the Assembly.

The cost for such a planning effort is estimated to be roughly \$70K. This would cover costs of planning consultants, staff time, and associated costs for advertising, publicity, etc. Docks and Harbors staff recommends that the funds necessary to perform this planning effort be transferred from the Harbors Fund to a CIP account for the Downtown Harbors Master Plan. The Harbors Fund currently has approximately \$3.45M with \$1.5M committed to the Aurora Harbor project as match for the MHFG program.



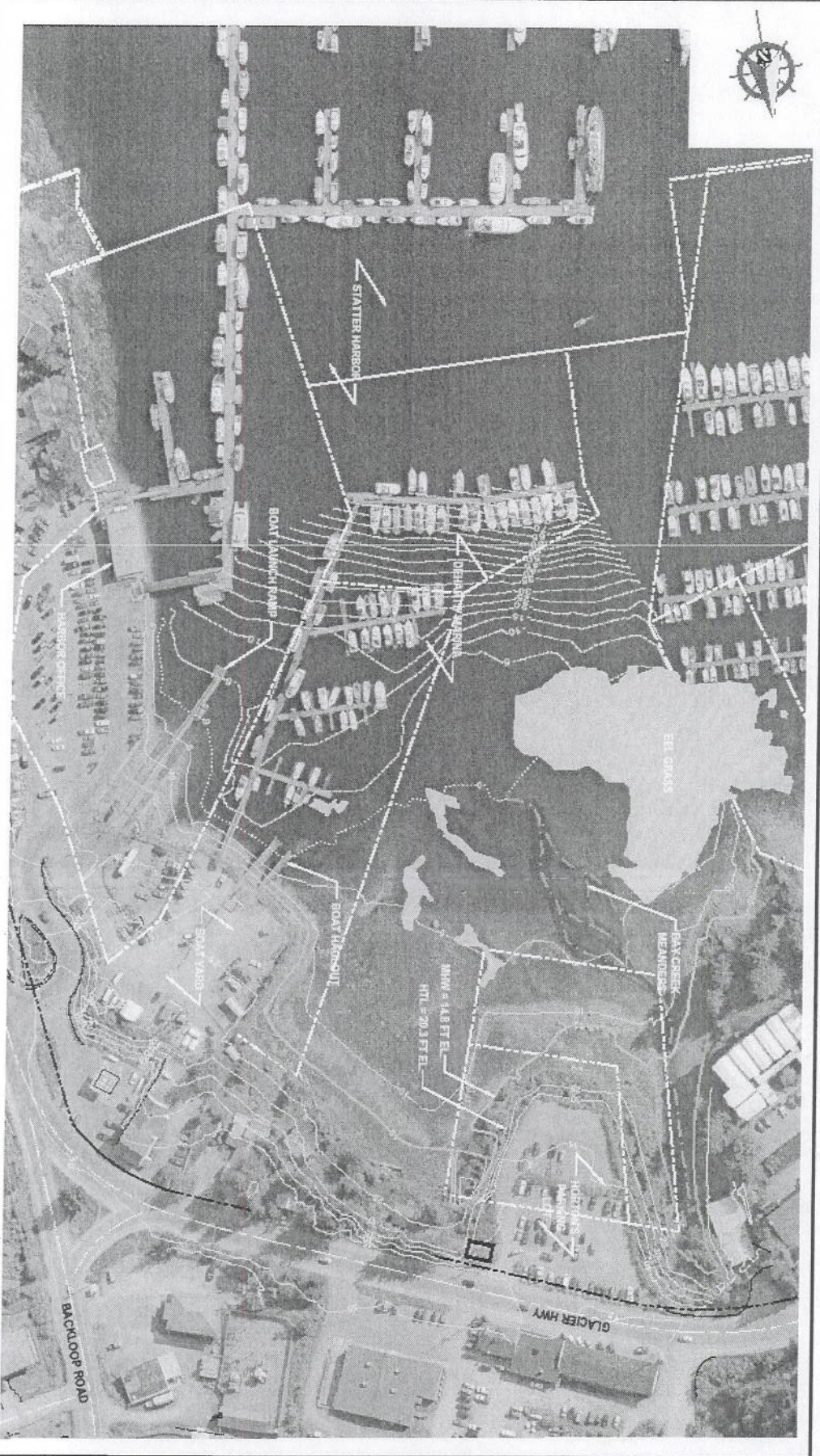


# **STATTER HARBOR MASTER PLAN UPDATE**

**January 11, 2012  
Juneau Charter Fishermar  
Juneau, Alaska**



# Statter Harbor Existing Conditions



P N D

ENGINEERS, INC.



USKH

CITY/BOROUGH OF JUNEAU  
ALASKA'S CAPITAL CITY



DOCKS & HARBOR DEPARTMENT

GRAPHIC SCALE  
0 20 40 FEET



CITY & BOROUGH OF JUNEAU  
STATTER HARBOR IMPROVEMENTS

DATE THIS CONDITIONS

1 OF 3



# Purpose and Need

## IMPROVE HARBOR SAFETY

- Unsafe conditions are caused by:
  1. Diverse use of congested facilities
  2. Inadequate on-site parking
  3. Unsafe offsite parking
  4. Aging infrastructure

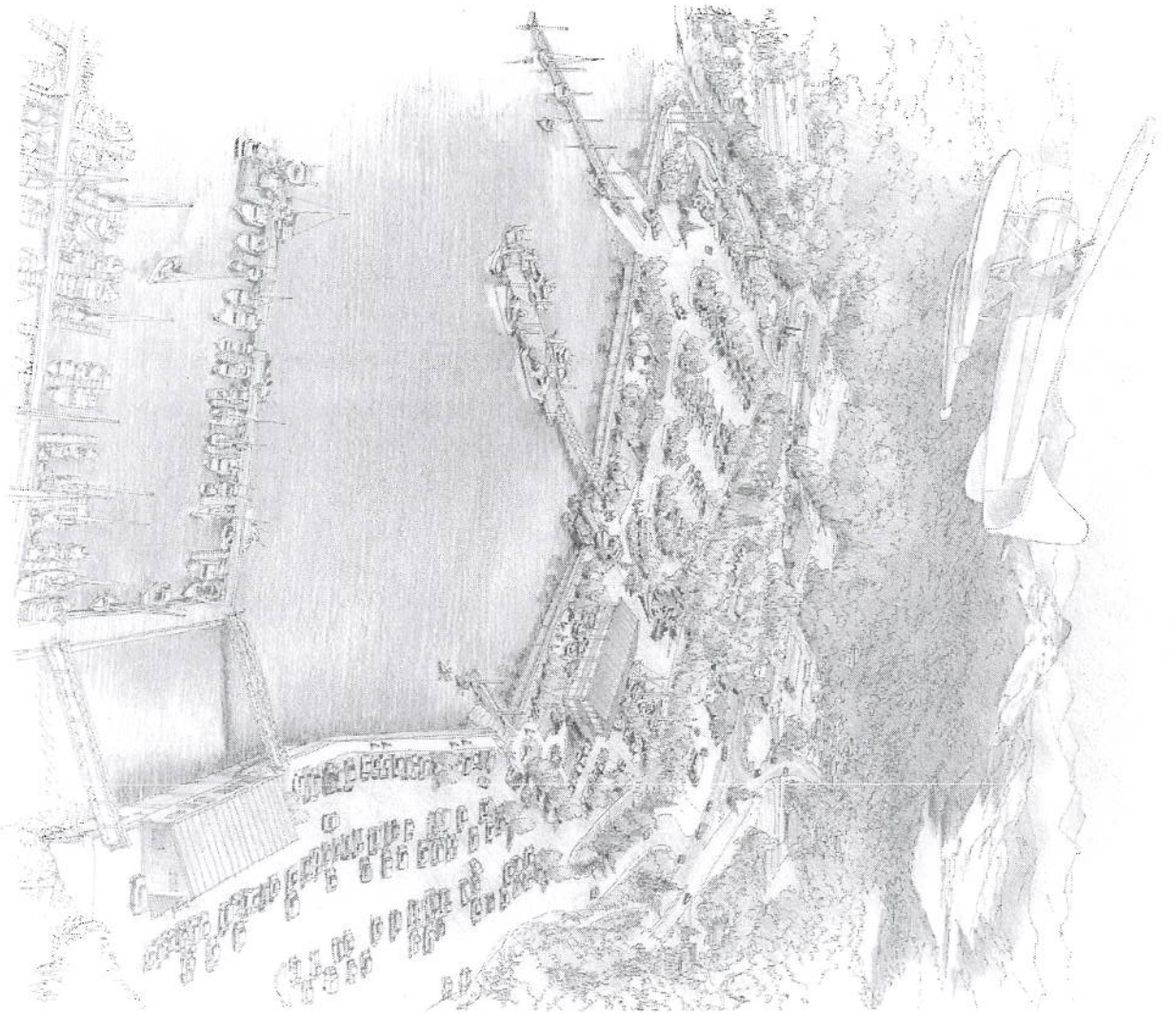
## IMPROVE HARBOR EFFICIENCY

- Harbor operations are not efficient due to:
  1. Crowded conditions
  2. Competing uses in a limited area
  3. Limited vehicle and pedestrian access

## GOALS

- Improve Safety and Efficiency by:
  1. Separating uses to reduce congestion
  2. Provide adequate on-site parking
  3. Replace aging and unsafe facilities
  4. Providing safe pedestrian access

[illegible][illegible]



CITY AND BOROUGH OF JUNEAU STATTER HARBOR UPLANDS MASTER PLAN  
AERIAL PERSPECTIVE #1

Project: Juneau Statter Harbor Uplands Master Plan  
 Date: June 2005  
 Engineer: ENGINEER, INC.





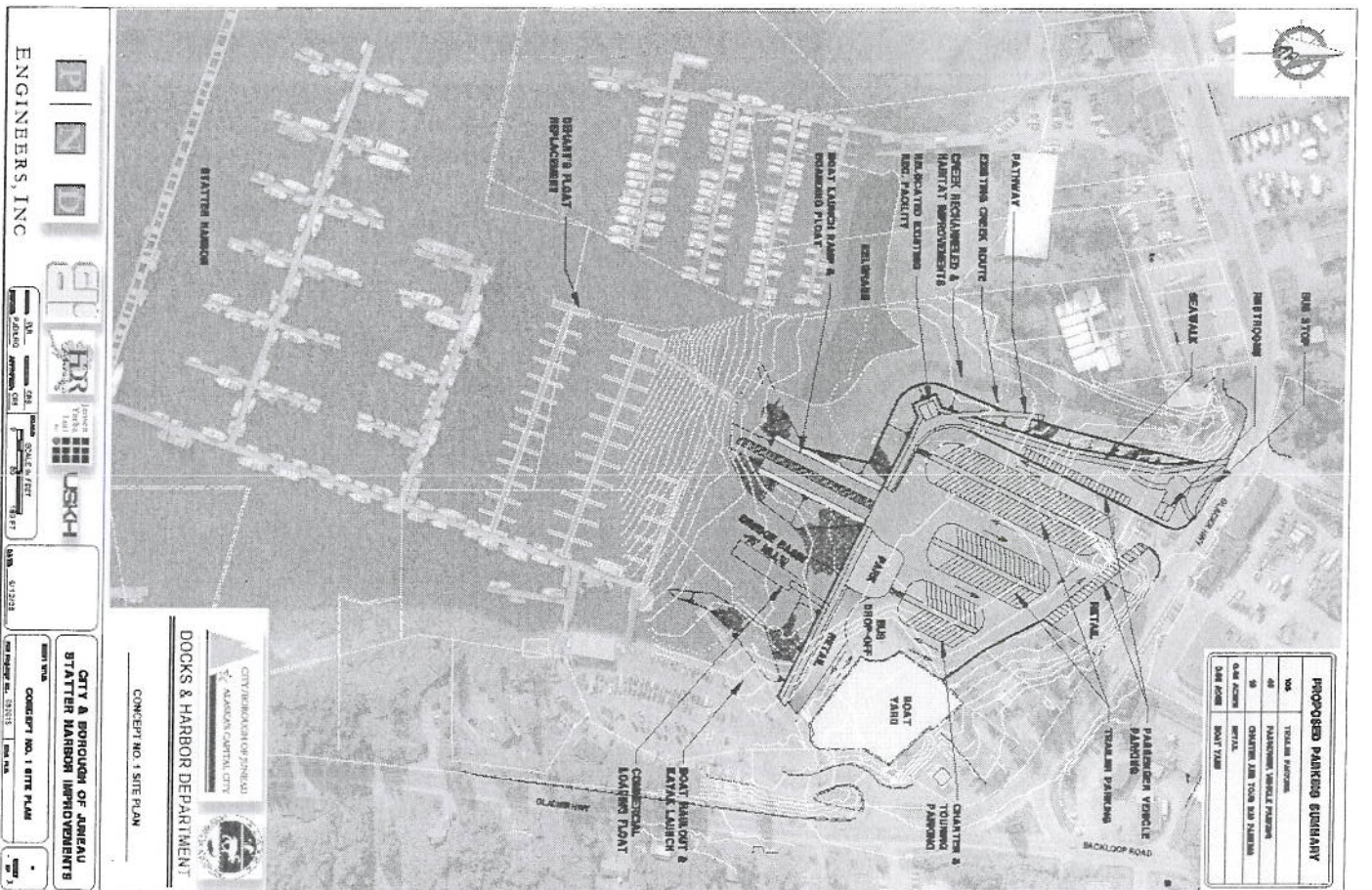
**CITY AND BOROUGH OF JUNEAU STATTER HARBOR UPLANDS MASTER PLAN**  
**AERIAL PERSPECTIVE #2**

JUNE 2005



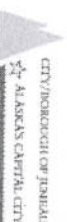
**ENGINEERS, INC.**

## 2008 Master Plan Concept



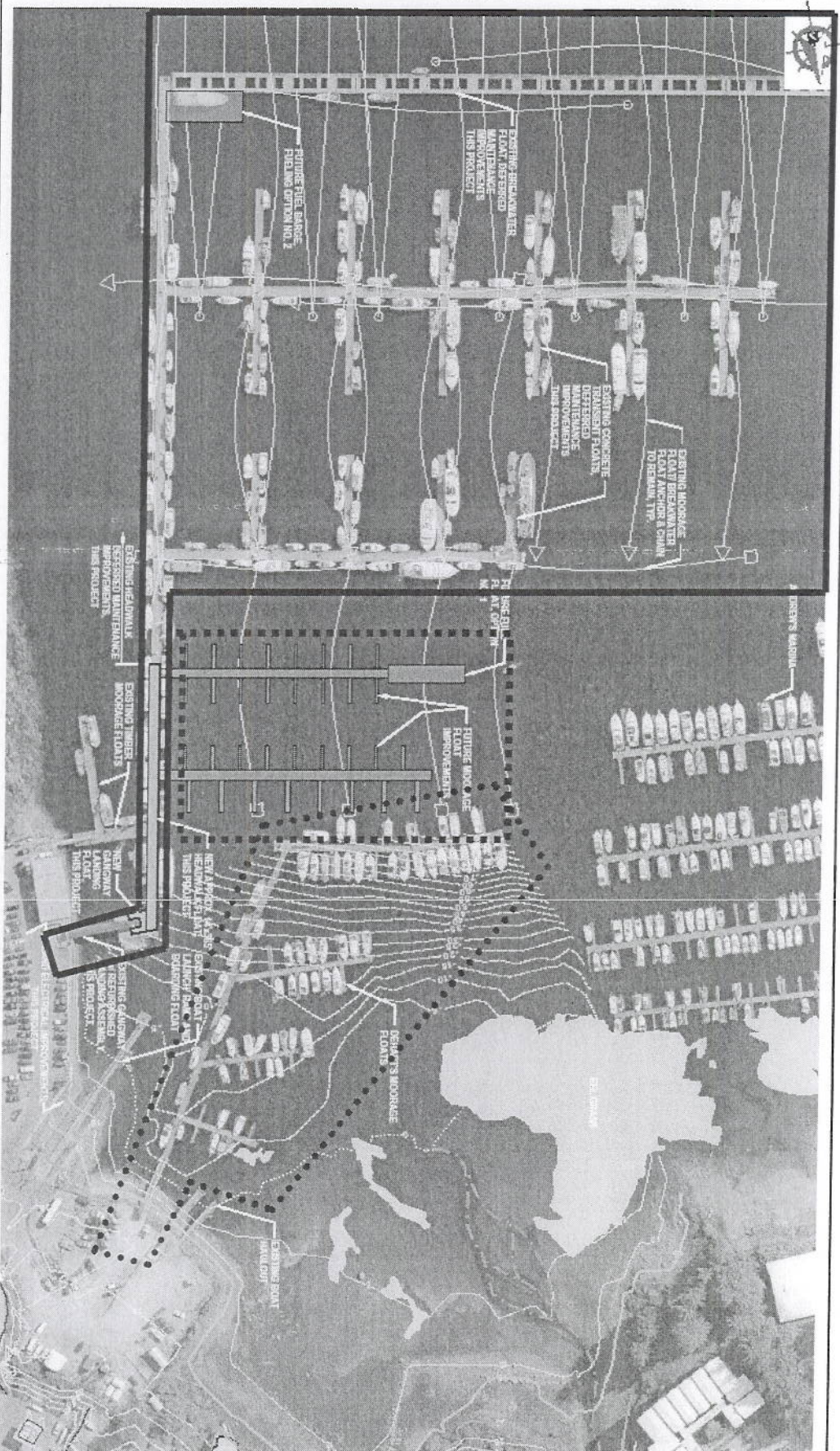


PARKING SUMMARY	
TRAILER PARKING	100
VEHICLE PARKING	84
BUS PARKING	4

CITY & BOROUGH OF JUNEAU  
 WATER HARBOUR IMPROVEMENTS



# Phase I Statter Repairs and DeHart's Replacement



Existing Facility to be repaired  
Removal of DeHart's Facility and fuel float  
Replacement of DeHart's Facility and fuel float (Option #1)

		SCALE 1" = 20 FT. 0 20 40	
<b>ENGINEERS, INC.</b> 10000 Highway 100 Suite 100 Dallas, Texas 75243 (214) 343-1111 www.engineers-inc.com		<b>STATTER HARBOR MOORAGE IMPROVEMENTS</b> REPAIRS AND MAINTENANCE & PHASE I MOORAGE IMPROVEMENTS 1	



# Phase I Statter Repairs and DeHart's Replacement STATUS

## PERMITTING

- Army Corps of Engineers Permits have been issued
- CBJ Conditional Use Permit application submitted (tentative hearing date Jan 24, 2012)
- CBJ City Project Review application submitted (tentative hearing date Jan 24, 2012)

## SCHEDULE

- Construction Bid – February 2012
- Construction Start – September 2012
- Construction Complete – May 2013

## COST ESTIMATE

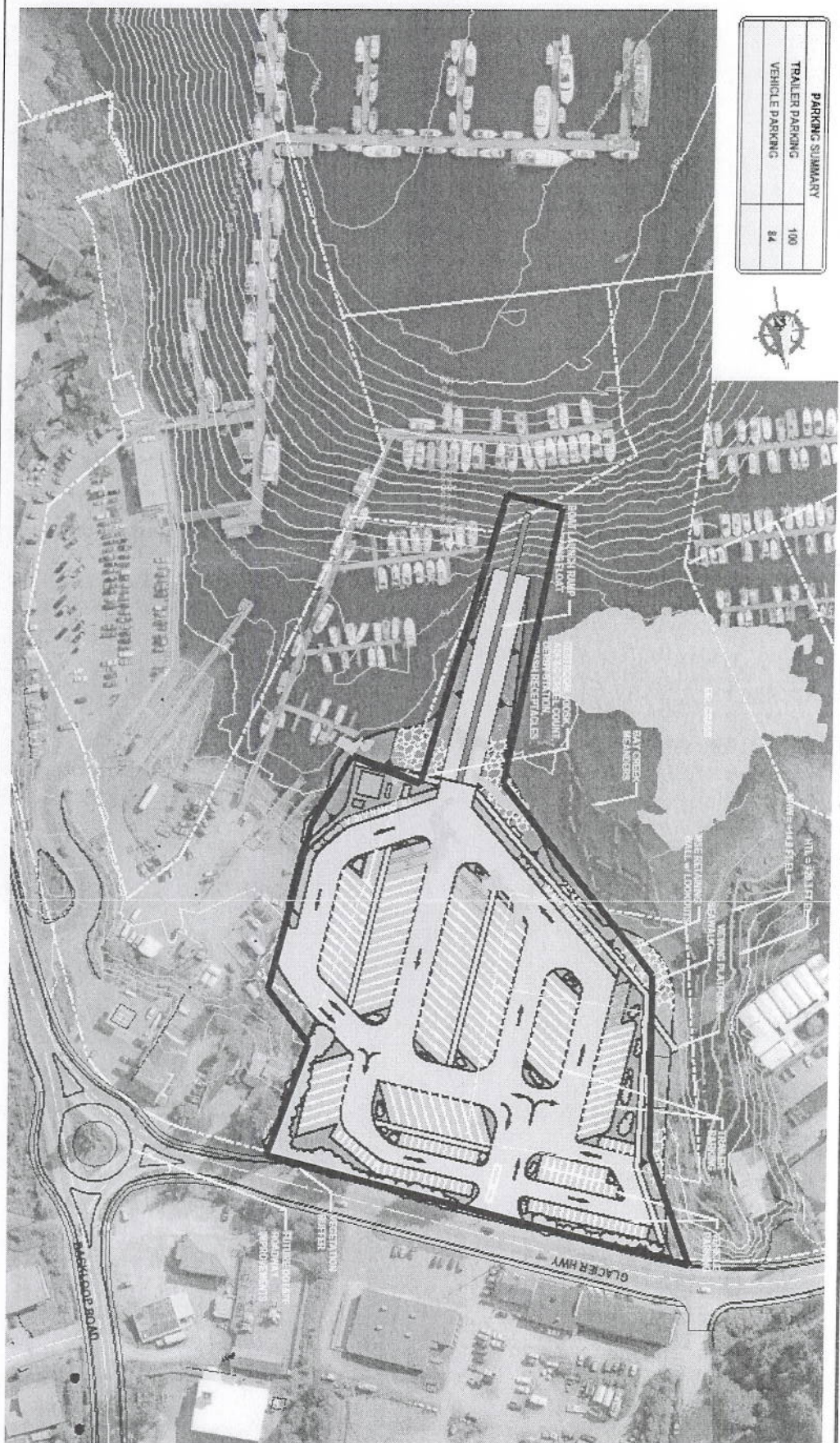
- Repairs Estimate - \$4.2M
- DeHart's Replacement - \$5.9M

## FUNDING

- Repairs – \$1.8M (ADOT Grant) + \$2.4 (Sales Tax) = \$4.2M
- DeHart's Replacement - \$5M (Legislative Appropriation) + \$1.9 (Sales Tax) = \$5.9M



PARKING SUMMARY	
TRAILER PARKING	100
VEHICLE PARKING	84



ENGINEERS, INC

CITY/BOROUGHS OF JUNEAU  
ALASKA'S CAPITAL CITY

DOCKS &amp; HARBOR DEPARTMENT

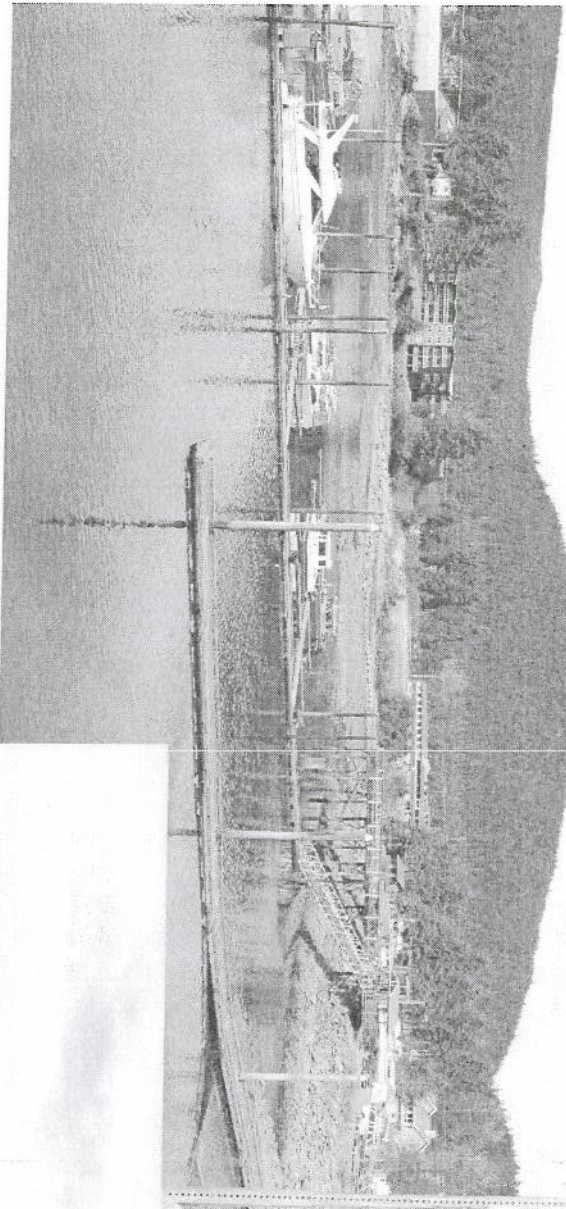
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_  
 PHONE \_\_\_\_\_ FIELD \_\_\_\_\_  
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**CITY & BOROUGH OF LINCOLN  
STATTER HARBOR IMPROVEMENTS**

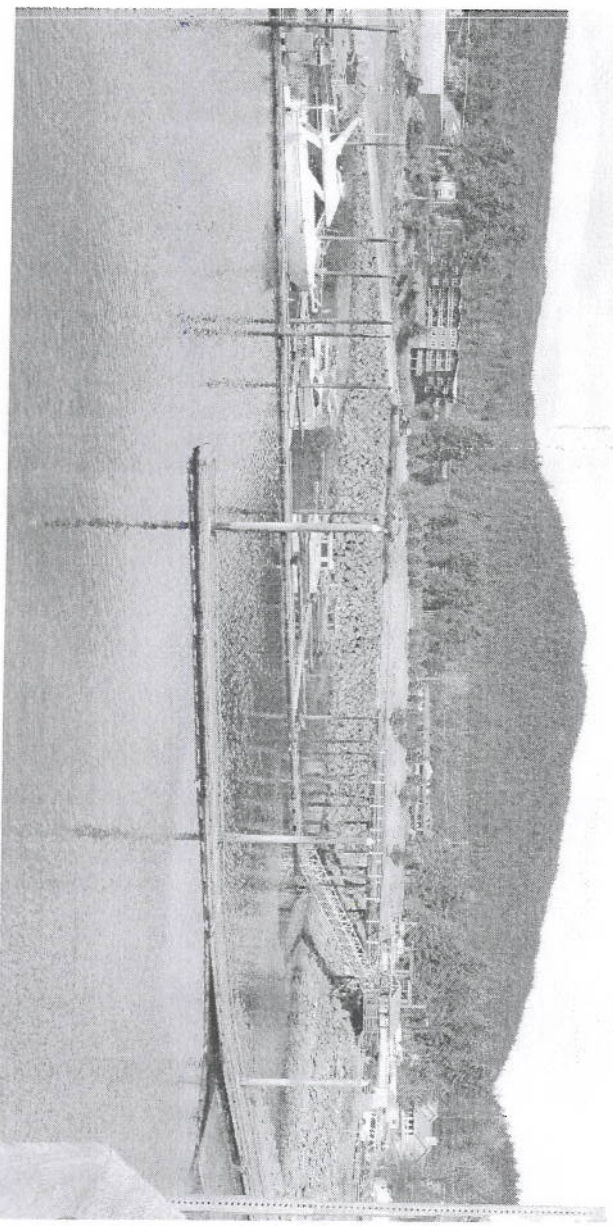
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**BEFORE**



**AFTER**

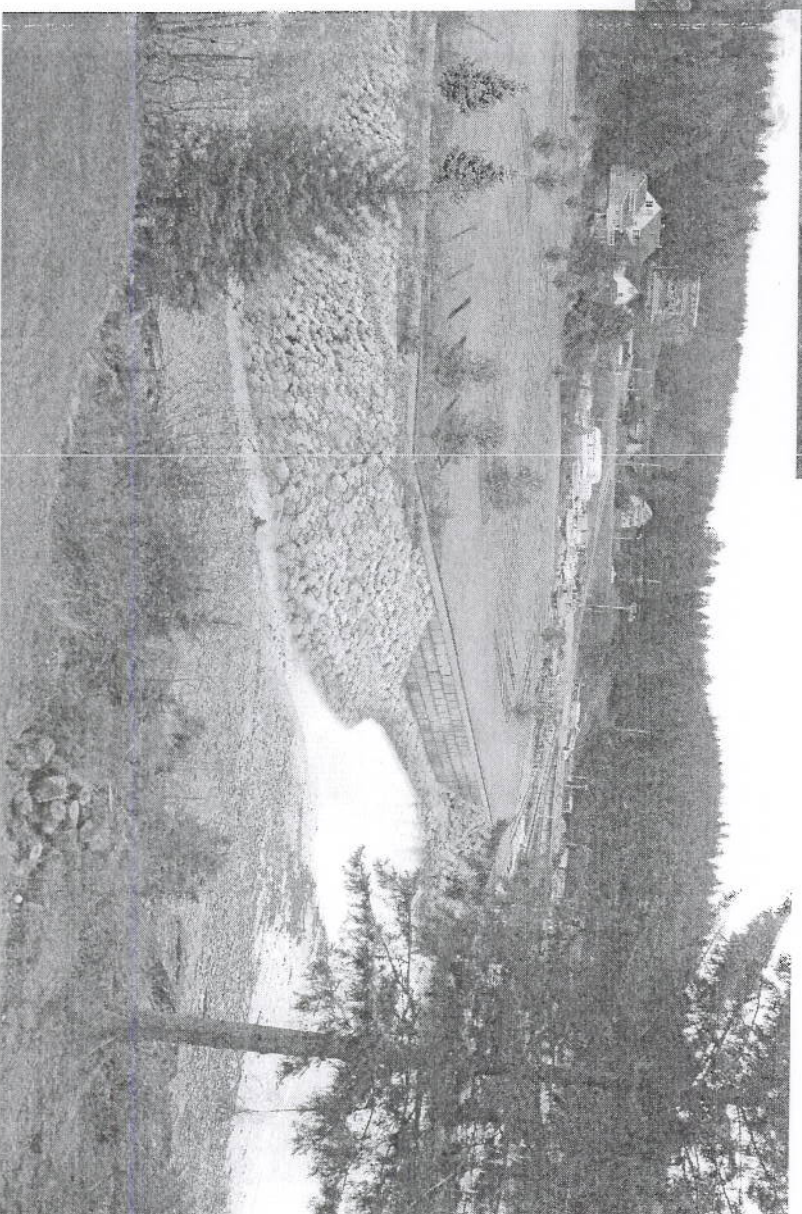




**BEFORE**



**AFTER**



# **Phase II Statter Launch Ramp STATUS**

## **PERMITTING**

- NEPA Environmental Assessment Complete
- Army Corps of Engineers Permit application submitted (public notice not yet issued)
- Will need CBJ Conditional Use Permit (application not yet submitted)
- Will need CBJ City Project Review (application not yet submitted)

## **SCHEDULE (assuming permits received)**

- Construction Bid – November 2012
- Construction Start – April 2013
- Construction Complete – July 2014

## **COST ESTIMATE**

- Launch Ramp - \$9.5M

## **FUNDING**

- Launch Ramp – \$.8M (State Grant) + \$.5 (ADF&G) + \$1.9 (Sales Tax) + \$3.3M (ADOT Harbor Grant) = \$6.5M
- Anticipated once permitting complete - \$3M (ADF&G)



PARKING SUMMARY	
TRAILER PARKING	100
VEHICLE PARKING	84
BUS PARKING	4



USKH



★ ALASKA'S CAPITAL CITY



DOCKS &amp; HARBOR DEPARTMENT

CITY & BOROUGH OF JUNEAU  
STATISTICAL HARBOR IMPROVEMENTS

PROPOSED ACTION ALTERNATIVE  
CONCEPT & MASTER PLAN

23

## CONCEPT & MAINT



# **Future Phases**

## **Boat Haul-Out and Passenger For Hire Float**

### **STATUS**

#### **PERMITTING**

- Will need Army Corps of Engineers Permits
- Will need CBJ Conditional Use Permits
- Will need CBJ City Project Reviews

#### **SCHEDULE**

- Depends on Funding

#### **COST ESTIMATE**

- Boat Haul-Out - \$1.8M
- Passenger For Hire Float - \$4.8M

#### **POTENTIAL FUNDING**

- Boat Haul-Out – Sales Tax
- Passenger For Hire Float – Cruise Passenger Fees



An aerial photograph of a harbor area, likely Statter Harbor, showing a large ship docked at a pier, surrounded by forested land and smaller boats in the water.

# **STATTER HARBOR MASTER PLAN UPDATE**

**For More Information Contact**

**Carl Uchytıl, Port Director or**

**Gary Gillette, Port Engineer**

**586-0292**

**Check out Docks and Harbors on the Web  
at [Juneau.org/harbors](http://Juneau.org/harbors).**



## SIX-YEAR DEPARTMENT IMPROVEMENT PLANS

<u>Division</u>	<u>Project</u>	<u>Priority</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>Future</u>
<b><u>Docks &amp; Harbors</u></b>									
<b>Docks</b>	Cruise Ship Terminal Staging Area	1	\$ 4,000,000						
	New Cruise Ship Berths (16-B)	2	\$ 10,000,000	\$ 30,000,000	\$ 18,000,000				
	Cathodic Protection Maintanace	3	\$ 500,000						
	Downtown Restrooms	4		500,000					
	Marine Services Center	5							\$ 4,000,000
<b>Docks Total:</b>			<b>\$ 14,500,000</b>	<b>\$ 30,500,000</b>	<b>\$ 18,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>
<b>Harbors</b>	Statter Harbor Moorage Improvements	1	\$ 10,000,000						
	Douglas Harbor Rebuild (Old Section)	2	\$ 5,600,000						
	Statter Harbor Launch Ramp	3		\$ 10,000,000					
	Aurora Harbor Rebuild	4	\$ 600,000	\$ 4,000,000	\$ 7,000,000	\$ 7,000,000			
	Auke Bay Boat Haul-Out Improvements	5	\$ 400,000	\$ 1,900,000					
	Auke Bay Passenger For Hire Facility	6	\$ 800,000	\$ 4,000,000					
	Aurora Harbormaster Building	7							\$ 3,000,000
	Direct Market Fish Sales Facility	8							\$ 1,000,000
<b>Harbors Total:</b>			<b>\$ 17,400,000</b>	<b>\$ 19,900,000</b>	<b>\$ 7,000,000</b>	<b>\$ 7,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>
<b>Docks &amp; Harbors Total:</b>			<b>\$ 31,900,000</b>	<b>\$ 50,400,000</b>	<b>\$ 25,000,000</b>	<b>\$ 7,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,000,000</b>
<b>6 Year Improvement Totals:</b>									
			<b>\$ 31,900,000</b>	<b>\$ 50,400,000</b>	<b>\$ 25,000,000</b>	<b>\$ 7,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,000,000</b>

## FY13 CAPITAL IMPROVEMENTS

<u>Enterprise</u>	<u>Division</u>	<u>Priority</u>	<u>Project</u>	<u>Funding Source</u>	<u>Amount</u>
<b><u>Docks &amp; Harbors</u></b>	<b>Docks</b>	1	Cruise Ship Terminal Staging Area	State Passenger Fees	\$3,000,000
				Port Development Fees	\$1,000,000
					<b>\$4,000,000</b>
		2	New Cruise Ship Berths (16-B)	State Passenger Fees	\$10,000,000
		3	Cathodic Protection Maintenance	Cruise Passenger Fees	\$500,000
					<b>\$10,500,000</b>
				<b>Docks Total Funding:</b>	<b>\$14,500,000</b>
	<b>Harbors</b>	1	Statter Harbor Moorage Improvements	FY09 1% Sales Tax	\$2,500,000
				FY11 1% Sales Tax	\$2,500,000
				Legislative Appropriation	\$5,000,000
					<b>\$10,000,000</b>
		2	Statter Harbor Launch Ramp	DOT Harbor Matching Grant	\$5,000,000
				ADF&G Grant	\$3,900,000
				FY11 1% Sales Tax	\$1,100,000
					<b>\$10,000,000</b>
		3	Aurora Harbor Rebuild (Design)	Harbor Funds	\$600,000
					<b>\$600,000</b>
				<b>Harbors Total Funding:</b>	<b>\$20,600,000</b>

COMMUNITY • EDUCATION • ENRICHMENT • CREATIVITY

October 26, 11



Bruce Botelho, Mayor  
Members of the City and Borough of Juneau Assembly  
155 S Seward St.  
Juneau, AK 99801

Dear Mayor Botelho and Assembly Members,

It is our understanding that the port development project known as 16(B) is subject to the 1% for Art requirement for art in public places. We believe that the project creates an unparalleled opportunity to enhance Juneau's waterfront with one or more significant works of art.

Because of the scope of this project, we request that the CBJ initiate the selection process as soon as possible. Allowing artists to be engaged at the beginning of the project allows for more creative input. Therefore we ask that you schedule the request for proposals at your first opportunity.

The Juneau Arts and Humanities Council once again looks forward to being a partner in the process. If we can be of assistance in the decision to move forward in a timely manner, please don't hesitate to call us.

Sincerely,

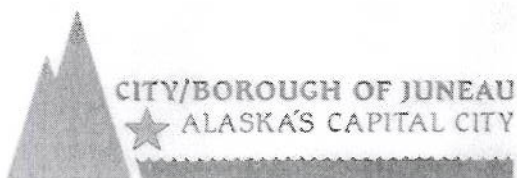
A handwritten signature in cursive script, appearing to read "Annie Calkins".

Annie Calkins  
Board of Trustees President

A handwritten signature in cursive script, appearing to read "Nancy DeCherney".

Nancy DeCherney  
Executive Director





City & Borough of Juneau • Docks & Harbors  
155 S. Seward Street • Juneau, AK 99801  
(907) 586-0292 Phone • (907) 586-0295 Fax

## Port of Juneau

November 21, 2011

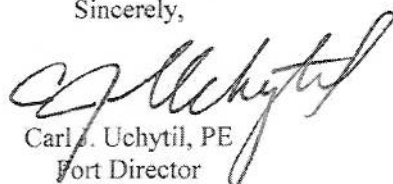
Executive Director  
Juneau Arts and Humanities Council  
350 Whittier Street  
Juneau, AK 99801

Dear Ms. DeCherney,

At the November 14<sup>th</sup> Assembly Meeting, Mayor Botelho consulted with the Assembly regarding the Juneau Arts and Humanities Council's 1% for Art letter dated October 26<sup>th</sup>. After discussion, Mayor Botelho directed the Docks and Harbors Board to work cooperatively with the JAHC.

The Docks and Harbors Board Chairman, Kevin Jardell, and I would like to meet with you and representation from JAHC in developing the way ahead for the 1% for Art associated with the new cruise ship docks (16B project). We propose meeting with you the week of November 28<sup>th</sup> and prior to the Docks and Harbors regular board meeting which is on December 1<sup>st</sup>. Docks and Harbors looks forward to working with you in the coming years to bring art to the downtown waterfront.

Sincerely,



Carl J. Uchytel, PE  
Port Director

Copy: Mayor Bruce Botelho  
Ms. Mary Becker  
Mr. Kevin Jardell  
Mr. Rod Swope  
Mr. John Hartle

December 6, 11

Bruce Botelho, Mayor  
City & Borough of Juneau  
155 S Seward St.  
Juneau, AK 99801

Dear Bruce,

Representatives from the Juneau Arts & Humanities Council and Juneau Docks & Harbors met on November 29, 11 to "align expectations between Docks & Harbor Board and the Juneau Arts & Humanities Council regarding 1% for Art Ordinance," as it applies to the 16B Cruise Berths project.

Present at the meeting were  
From JAHc:  
Paul Voelckers, Past President of JAHc  
Nancy DeCherney, Executive Director, JAHc  
And by phone, Jeff Bush, JAHc Trustee

From Docks and Harbors:  
Kevin Jardell, Board Chair  
Carl Uchytel, Port Director  
Gary Gillette, Port Engineer

The two agencies agree:

- that the 1% for Art Ordinance does apply to the 16B project. Those funds will be set aside and art will be incorporated into the construction of the new project.
- that the process as outlined in the ordinance will be followed.

As yet to be resolved is the timing of the process: At what point is it most efficacious to convene the panel and to put out an RFP for the artwork? Both agencies agree that the construction timing on this project needs to be precise according to the schedule so as not to disrupt the summer travel seasons.

- The Council advocates for convening a panel early in the process to allow the group to become familiar with the project and to help with integration, as opposed to "plunking," of the artwork. Convening a panel soon can help facilitate best use of the artwork funds.

- Docks and Harbors initially suggested a later timeline, thinking that artists and the public will have a clearer idea of the project and how a piece of work might fit in after some construction is in place. An additional concern was that the panel's involvement too early in the process may increase costs and thus reduce the funds available for art as discussions would be taking place on preliminary designs that would likely have changes prior to a more complete design is in place. Docks and Harbors representatives agreed that there was merit in looking at an earlier timeline than had previously been planned and agreed to take a closer look at the appropriate timing.

The agencies have agreed to continue to meet to work on the question of the timing involved for convening a panel and for preparing the art RFPs.

Sincerely,

Nancy DeCherney  
Executive Director

CC: Jeff Bush  
Paul Voelckers  
Kevin Jardell  
Carl Uchytel  
Gary Gillette