

**CBJ DOCKS & HARBORS BOARD**  
**OPERATIONS COMMITTEE MEETING AGENDA**

**For Tuesday, October 19, 2010**

- I. Call to Order (5:00 p.m. at the AURORA HARBOR OFFICE).
- II. Roll Call (Etheridge, Busch, Jebe, Preston, Wostmann, and Williams).
- III. Approval of Agenda.

**MOTION: TO APPROVE AGENDA AS PRESENTED OR AMENDED.**

- IV. Public Participation on Non-Agenda Items (not to exceed five minutes per person or twenty minutes total).
- V. Approval of Previous Meeting Minutes.  
Presentation by the Committee Secretary

Public Comments

Committee Discussion/Action.

**MOTION: TO APPROVE THE SEPTEMBER 21, 2010 OPERATIONS  
COMMITTEE MEETING MINUTES AS PRESENTED OR AMENDED.**

- VI. Items for Action.

1. Echo Cove Commercial Use Permit

Presentation by Port Director

Public Comment

Committee Action

**MOTION: TO AUTHORIZE THE PORT DIRECTOR TO ISSUE A  
COMMERCIAL USE PERMIT TO COEUR ALASKA FOR THE USE OF  
THE ECHO COVE LAUNCH RAMP FACILITY FOR THE PURPOSE OF  
OPERATING A PASSENGER SHUTTLE FROM ECHO COVE TO THE  
KENSINGTON MINE FROM OCTOBER 24, 2010 UNTIL APRIL 30, 2011.**

2. White Fisheries Terminal Crane Repair

Presentation by Harbormaster

Public Comment

Committee Action

**MOTION: TO BE DEVELOPED AT MEETING**

VI. Items for Action(continued).

3. Board Attendance Discussion

Presentation by Port Director

Public Comment

Committee Action

**MOTION: TO REQUEST THE ASSEMBLY AMEND THE BOARD MEMBER ATTENDANCE REQUIREMENTS SET OUT IN CBJ ORDINANCE TITLE 85 ALLOWING FOR A BOARD MEMBER TO MISS REGULAR BOARD MEETINGS FOR MORE THAN 90 DAYS WITH THE APPROVAL OF THE BOARD.**

VII. Items for Information/Discussion.

1. Harbormaster Operations Report

Presentation by Harbormaster

VIII. Staff & Member Reports.

IX. Committee Administrative Matters.

1. Next Operations Committee meeting – November 16, 2010

X. Adjournment.

**MOTION: TO ADJOURN THE OPERATIONS COMMITTEE MEETING.**

**CBJ DOCKS & HARBORS BOARD**  
**OPERATIONS COMMITTEE MEETING MINUTES**  
**For Tuesday, September 21, 2010**

I. Call to Order.

Committee member Mr. Jardell called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mrs. Jebe, Mr. Preston

Via Teleconference were present: Mr. Wostmann

The following members were absent: Mr. Etheridge, Mr. Williams, Mr. Jardell, and Mr. Busch

Also in attendance were: Mr. Stone – Port Director, Mr. Benner – Harbormaster, and Ruth Danner

III. Approval of Agenda.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED. The motion passed without objection.**

IV. Public Participation.

There were none at this time.

V. Approval of Previous Meeting Minutes.

**MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES OF AUGUST 17, 2010 OPERATION COMMITTEE MINUTES WITH CORRECTIONS. The motion passed without objection.**

VI. Items for Action.

**1. Aurora Harbor-Modification to South Side of Float K and L.**

Mr. Benner said that we had a bunch of 24 foot slips that were not being used on Floats K and L. He suggested we take the fingers out of each float only on the south side and use this side for side tying up vessels for transient moorage and winter hot berthing. This will be used much more since we will have more versatile area for transient moorage and winter hot berthing.

Mrs. Danner asked if the winds pick up won't it be worse for the patrons to side tie.

Mr. Benner said if they are concerned we still have 24 foot slips available on other floats they can occupy. Mrs. Danner asked if there is power on the floats. Mr. Benner said yes they will still have access to power if they need it. Mr. Wostman said he thinks the south side was a good side to Implement this into a side tie up area.



**CBJ DOCKS & HARBORS BOARD**  
**OPERATION COMMITTEE MEETING MINUTES**

**September 21, 2010**

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**VI. Items for Action.**

**1. Aurora Harbor-Modification to South Side of Float K and L. (Continued)**

**MOTION by Mr. Preston: TO AUTHORIZE THE REMOVAL OF THE FINGER FLOATS ON THE SOUTH SIDE OF K AND L FLOATS IN AURORA HARBOR TO CONVERT VACANT STALLS INTO SIDE-TIE MOORAGE FOR LARGER VESSELS AND ASK UNANIMOUS COSENT.**

**Motion passed without objection**

**2. Snow Removal Solicitation for ABLF and Amalga Harbor.**

Mr. Benner was approached by Snowmen Snow Removal to remove the snow at Amalga Harbor and the Commercial Loading Facility. This company is clearing snow for Parks and Recreation. Mr. Benner said we could still do the snow removal for less than either proposal. Mr. Wostman asked if we just purchased new plow blades last winter with the purchase of the newer vehicles. Mr. Benner said yes and it only takes the staff an hour to clear both of the lots. Everyone agreed that at this time it would not be feasible to hire a company for this when our staff can do it for less.

**VII. Items for Information/Discussion.**

**1. Little Rock Dump Clean-up.**

Mr. Benner said he is working on getting this area cleaned up. We have two more of the floating docks down there that need to have the alders cut out around them. There are a bunch of old things in there and he would like to organize and use the items for surplus after we have them cleaned up and fixed. Mr. Benner is checking on us using the building by the bridge after Public Works find a different location. To see if we could use it for cleaning and fixing the surplus items from the little rock dump.

**2. Douglas Floats D & E Winter Moorage.**

Mr. Stone said he would like to allow the patrons from Douglas on the end of D & E Floats. To winter hot berth at Statter Harbor at the same moorage rate for downtown. In the winter D and E Floats get the wind and waves when the storms hit Juneau. The breakwater we had built for Douglas will not be installed sometime next spring. The Core of Engineers will not have it approved until November of 2010.

**3. Use of ABLF without a reservation.**

Mr. Benner said we are starting to enforce the rules at the ABLF. We are handing out warnings and they seem to be working for the Commercial Loading Facility.

**CBJ DOCKS & HARBORS BOARD**  
**OPERATION COMMITTEE MEETING MINUTES**

**September 21, 2010**

**Page 3**

**VII. Items for Information/Discussion.**

**4. Douglas Harbor Electrical Update**

Mr. Benner said it is too expensive to replace the receptacles. It will have to be done when We complete the second half of the Douglas Harbor. We will need extra power pedestals And we have not met the requirements for AEL&P. The Meters do not meet the AEL&P Tariff the ones that we have now.

It will be less expensive replacing all the meters at one time instead of individually. We are hoping to have them all replaced at one time when we complete A, B, & C Floats. Mr. Benner said we could be approved for the Douglas Harbor project by Thanksgiving.

**5. Juneau Marine Services Work Shelter**

Mr. Stone said over the next two weeks Juneau Marine Services will be building A temporary building that will be made out of wood and will be located over 2 Conex Boxes.

**VIII. Staff & Member Reports.**

Mr. Stone said the places we could move the Fisherman's Memorial too are Passably Douglas, the Yacht Club, Under the Douglas Bridge, Marine Park, IVF Dock and the Franklin Dock.

**IX. Committee Administrative Matters.**

The next Operations Committee meeting will be October 19, 2010 at 5: 00 P.M.

Ruth Danner mentioned that the graffiti under the Douglas Bridge still needs to Be cleaned up.

**X. MOTION by Mr. Preston: ASK FOR UNANIMOUS CONSENT TO ADJOURN THE OPERATIONS MEETING.**

**Motion passed without consent.**

**COEUR**  
**ALASKA**  
KENSINGTON GOLD MINE

October 8, 2010

RECEIVED  
OCT 08 2010  
BY: .....

John M. Stone  
Port Director  
Port of Juneau  
City and Borough of Juneau  
155 S. Seward St.  
Juneau, AK 99801

**Re: Kensington Alternate Transportation Runs out of Echo Cove**

Dear John:

Coeur Alaska plans to conduct boat transportation runs out of Echo Cove to Slate Creek Cove as a backup to the primary dock at Yankee Cove during the winter months when weather conditions create unsafe conditions in Lynn Canal. The transportation runs are planned Friday, Saturday and Sunday evenings along with Monday through Thursday morning and evening for a total of 11 runs per week. The runs out of Echo Cove are planned to begin on October 24, 2010 and continue through April 30, 2011. The boat will be moored at Slate Creek Cove and transport personnel across Berners Bay on an early morning and evening schedule.

Buses will be utilized to transport personnel from the parking area on Engineers Cutoff to Echo Cove. The parking area at Echo Cove will be utilized to park the bus while passengers are loaded and unloaded from the bus and boat. The boat planned for this trial run will beach load and offload passengers on the north side of the boat ramp at Echo Cove. No facilities are planned to be placed at Echo Cove.

If you have any questions regarding the trail transportation runs, please contact me at (907) 523-3309 or by email [cgillespie@coeur.com](mailto:cgillespie@coeur.com).

Sincerely,



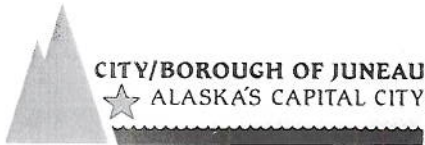
Clyde D. Gillespie  
Surface Operations Manager

Coeur Alaska, Inc.  
3031 Clinton Dr., Suite 202  
Juneau, Alaska 99801  
Telephone 907.523.3309  
Facsimile 907.523.3340  
[www.KensingtonGold.com](http://www.KensingtonGold.com)

XC: Tom Crafford, ADNR  
Luke Russell, CDA  
Tom Henderson, Coeur AK

Marti Marshall, U.S. Forest Service  
Kevin Eppers, Coeur AK





## Application for Commercial Use of Lands or Facilities Managed by the CBJ Docks & Harbors Department 2010

Applicants must complete this application and provide all required attachments. Incomplete applications will not be considered. Submit applications by mail to the Docks & Harbors Department, 155 South Seward St., Juneau, AK 99801, or in person at the Port Director's Office, 76 Egan Drive, Juneau Alaska. Applications for the 2010 season are due by 430 PM on April 16, 2010. A separate application must be submitted for each site.

### I. Applicant Information

Legal Business Name: Coeur Alaska, Inc.

Form of Business Organization: Corporation  
(Sole proprietorship/partnership/corporation)

Business Address: 3031 Clinton Dr., Suite 202, Juneau, AK 99801

Name(s) of Owner(s), Partners, Registered Agents: Please See Attachment 1

Address and Contact Numbers for Above: Please See Attachment 1

Local Mailing Address: 3031 Clinton Dr., Suite 202, Juneau, AK 99801

Local Contact/Title: Clyde Gillespie, Surface Operations Manager

Local Phone Number: 907-523-309 Fax Number: 907-523-3330

### II. Attachments

Provide the following attachments with this application. If there is any information that you wish to keep confidential, such as proposed fee schedules, please attach that information under separate cover.

1. Description and map of the location of each use.
2. Description of the services proposed to be provided at the site.
3. Description of parking available for your proposed use at the site and a statement of how customers will be dropped off or picked up. All vehicles under the ownership or control of the permittee must be legally parked while the permit holder is engaged in permit activities.
4. Physical description and license numbers of each vehicle that will be used as part of the operation.
5. Description of the method of customer transportation to the site and mode of transportation.



## CBJ Docks and Harbors Commercial Use Application (Continued)

6. Description of the number, scheduling and size of participant groups at the site.
7. Estimate of total number of participants expected to use a given area per season.
8. Time of desired usage (hours/weeks/months).
9. Description of restroom accommodations provided/required.
10. Plans for emergency evacuation.
11. Plans for litter and vandal control.
12. Description of safety briefing presented to clientele.
13. Training requirements/standards of personnel conducting transport and tour activities.
14. **Submit \$100.00 non-refundable application fee.**

### III. Insurance

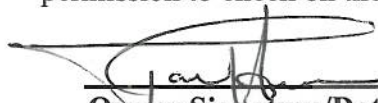
Upon acceptance of a permit, all permittees shall execute an instrument under the terms of which the permittee shall agree to indemnify, defend and hold harmless the City & Borough of Juneau from any and all claims of injury or damage to persons or property suffered in connection with the permittee's activities unless such injury or damage is caused by the gross negligence of the City & Borough of Juneau. The Permittee will be required to submit a Certificate of insurance showing the Permittee has obtained public liability insurance in the amount determined by the CBJ Risk Manager as reasonable for the proposed use. The City and Borough of Juneau must be named as additional insured in the policy.

### IV. Land Use Permits

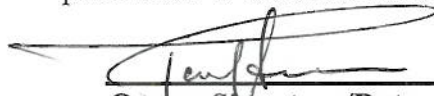
If initial staff review indicates that the area of proposed use is subject to Planning Commission review under Title 49 of the City Land Use Code, the operator may be required to obtain a Recreational Use Permit before permission to use the area will be granted.

### V. Certification

I certify that I am current on CBJ Sales tax and CBJ Property tax and hereby give the Port Director permission to check on the status of such:

  
Owner Signature/Date 8 OCT 2010

I certify that I have no outstanding judgments to the CBJ and hereby give the Port Director permission to check on the status of such:

  
Owner Signature/Date 8 OCT 2010

#### Port Staff Use Only

CBJ Sales Tax Status \_\_\_\_\_

Rec'd by

CBJ Property Tax Stratus \_\_\_\_\_

Approved



COEUR  
ALASKA  
KENSINGTON GOLD MINE

**Application for Commercial Use of Lands or Facilities  
Managed by the CBJ Docks & Harbors Department 2010  
Attachments**

1. Description and map of the location of each use.

Coeur Alaska plans to conduct boat transportation runs out of Echo Cove to Slate Creek Cove as a backup to the primary dock at Yankee Cove during the winter months when weather creates unsafe conditions in Lynn Canal. The boats will be moored at Slate Creek Cove and transport personnel across Berners Bay. Figure 1 shows the location of Echo Cove and Figure 2 shows the areas at Echo Cove where existing facilities and access will be utilized for the planned activity.

**Figure 1  
Location Map**



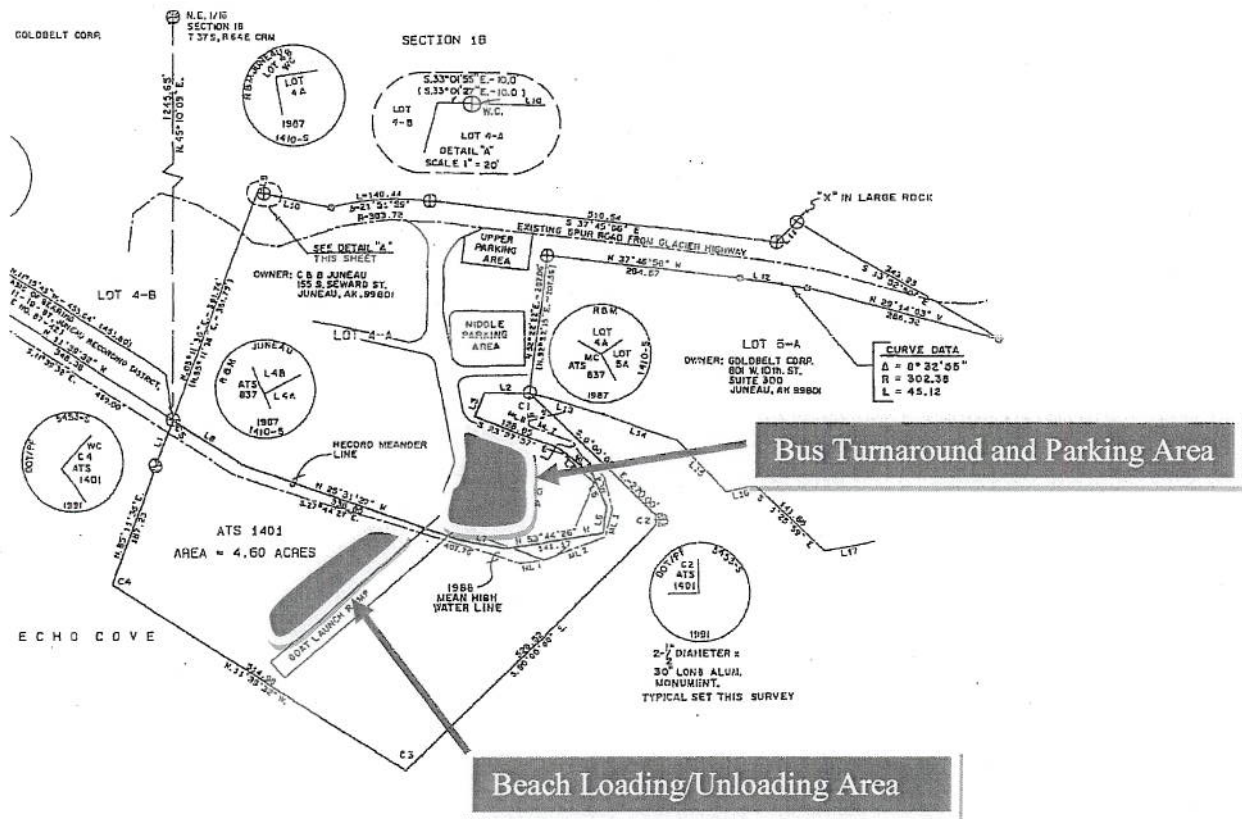


# COEUR

## ALASKA

### KENSINGTON GOLD MINE

**Figure 2**  
**Site Plan**



## 2. Description of the services proposed to be provided at the site.

No services are proposed at Echo Cove. The existing access road and parking area at Echo Cove will be utilized for bus access and parking. The buses will transport Coeur Alaska personnel from the parking area behind Skinners Ford to the Echo Cove parking area where they will be transferred from the bus to a boat and transported to Slate Creek Cove. The boat will beach load and unload passengers in an area just north of the Echo Cove boat ramp. Personnel being transported from Slate Creek Cove will offload from the boat, load onto the bus and be transported to the parking area on Engineers Cutoff.

## 3. Description of parking available for your proposed use at the site and a statement of how customers will be dropped off or picked up. All vehicles under the ownership or control

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of the permittee must be legally parked while the permit holder is engaged in permit activities.

Employee parking is provided in two parking areas located on Engineers Cutoff. Personnel will be transported from Engineers Cutoff to Echo Cove via bus. The buses will utilize the existing parking area to turn around and park for approximately 10 minutes while personnel are transferred from boat to bus and bus to boat.

4. Physical description and license numbers of each vehicle that will be used as part of the operation.

Buses planned for transporting personnel are described in the table below:

Description	Make	Year	License #	Vin Number
Raven Bus	Blue Bird	2000	DTV 254	1BAGNBXA5YF096558
Eagle Bus	Blue Bird	2000	DTV 251	1BAGNBXA7YF096559
Bear Bus	Blue Bird	2000	DTV 253	1BAGNBXA5YF096561

5. Description of the method of customer transportation to the site and mode of transportation.

Personnel will be transported to Echo Cove utilizing buses provided by Goldbelt.

6. Description of the number, scheduling and size of participant groups at the site.

The number of personnel being transported typically ranges from 1 to 80. Personnel transportation is planned for Sunday evening, Monday through Thursday morning and evening, Friday evening and Saturday evening. Morning transportation transfer of personnel at Echo Cove will typically occur about 6:00 AM and the evening transfer will occur at about 6:00 PM. Eleven round trips per week are planned.

7. Estimate of total number of participants expected to use a given area per season.

Coeur Alaska estimates the trips will average 30. For the planned period this would amount to transporting 8,520 person trips or 4,290 personnel making a round trip to the Slate Creek Cove.

8. Time of desired usage (hours/weeks/months).

Personnel transfers at Echo Cove will occur at approximately 6:00 AM Monday through Thursday and 6:00 PM daily. The boat transportation out of Echo Cove is planned to commence on October 24<sup>th</sup> and end on April 30<sup>th</sup>.



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A L A S K A  
KENSINGTON GOLD MINE

9. Description of restroom accommodations provided/required.

Restroom accommodations are provided on the boat. No restroom facilities are needed at Echo Cove.

10. Plans for emergency evacuation.

Emergency evacuation will either be by helicopter or ambulance in accordance with the Kensington Emergency Response Plan.

11. Plans for litter and vandal control.

The boat will have trash receptacles. Due to the limited time at Echo Cove no trash receptacles or vandal controls are needed/planned.

12. Description of safety briefing presented to clientele.

Employees and contractor employees are being transported. No clientele are anticipated. The boat safety briefing will include instructions on the location of life vests, fire extinguishers, life rafts, and emergency procedures. Boat transportation will be completed in accordance with the approved Kensington Transportation Plan.

13. Training requirements/standards of personnel conducting transport and tour activities.

No tour activities will be undertaken as part of this application. The Boat Captain and crew will be trained and certified as required by the U.S. Coast Guard.

**14. Submit \$100.00 non-refundable application fee.**

Attached.

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ATTACHMENT 1


 Department of Commerce, Community, and Economic Development  
 Division of Corporations, Business and Professional Licensing  
 CORPORATIONS SECTION  
 PO Box 110808  
 Juneau AK 99811-0808

 Cover 4  
 pages

 RECEIVED  
 JUNE 10

 FAXED 10/30/2009  
 Division of Corporations, Business  
 and Professional Licensing

# NOTICE OF CHANGE OFFICERS, DIRECTORS OR SHAREHOLDERS Business and Professional Corporations

 Name of Corporation Coeur Alaska, Inc.

 Alaska Entity # 40666F

## Prior Information

Name	Title
see attached for all prior information	

## New Information

List the names and mailing addresses of the officers of the entity below. Please note that this report may not be filed for record if the required information is not provided. All corporations must have a president, secretary, treasurer and at least one director. The secretary and the president cannot be the same person unless the president is 100% shareholder. The entity must also list any alien affiliates and those shareholders that hold 5% or more of the issued shares.

Title	Name	Mailing Address	City, State Zip	Direct	% Shares (100%)	% Alien Affiliates
President	Dennis E. Wheeler	505 Front Avenue	Coeur d'Alene, ID 83814	✓	0	
Vice President	Mitchell J. Krebs	505 Front Avenue	Coeur d'Alene, ID 83814		0	
Secretary	Kelli Kast	505 Front Avenue	Coeur d'Alene, ID 83814		0	
Treasurer	Mitchell J. Krebs	505 Front Avenue	Coeur d'Alene, ID 83814		0	
Director	L. Michael Bogert	10201 Oakton Station Court	Oakton, VA 22124		0	

Please attach an additional 8 1/2 X 11 sheet of paper to list additional officers, directors or shareholders.

This report is public information. Please do not list confidential information such as date of birth or Social Security Numbers

AS 10.06.813. Filing Notice of Change of Officers, Directors, Five Percent Shareholders, and Alien Affiliates.

(a) In the event of a change of an officer, director, or alien affiliate of a corporation during the first year of the biennial reporting period or a change in a five percent shareholder before September 30 of the first year of the biennial reporting period, the corporation shall file a notice of change amending the biennial report of the corporation before the following January 2.

(b) The notice shall be filed with the commissioner and shall state the name and current mailing address of each director, officer, five percent shareholder, or alien affiliate not included in the corporation's last filed biennial report, and the name of the person replaced and the office held.

This notice shall be signed by the president or vice president of the corporation.

Signature of Authorized Person	Title	Date
	Vice President	10-30-09

There are no fees associated with this filing. If there is a change in the registered agent of this corporation, a Registered Agent Registered Address Statement of Change form is required. The form is available on our web site at [www.corporations.alaska.gov](http://www.corporations.alaska.gov) or you can call (907) 465-2530 to request the form to be mailed or faxed to you.

Return this form to:  
 State of Alaska  
 Corporations Section  
 PO Box 110808  
 Juneau, AK 99811-0808



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# Alaska Corporations, Business and Professional Licensing

- Search
- ✓ By Entity Name
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  - ✓ By Officer Name
  - ✓ By Registered Agent
  - ✓ Verify
  - ✓ Verify Certification
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  - ✓ File Online
  - ✓ Initial Biennial Report
  - ✓ LLC
  - ✓ File Online
  - ✓ Business Corporation
  - ✓ File Online
  - ✓ Online Orders
  - ✓ Register for Online
  - ✓ Orders
  - ✓ Order Good Standing
  - ✓ Name Registration
  - ✓ Register a Business
  - ✓ Name Online
  - ✓ Renew a Business Name

Date: 10/30/2009

## Filed Documents

(Click above to view filed documents that are available.)

## Entity Name History

Name	Name Type
COEUR ALASKA, INC.	Legal

## Business Corporation Information

AK Entity #:	40686F
Status:	Active - Good Standing
Entity Effective Date:	08/04/1987
Primary NAICS Code:	
Home State:	DE
Principal Office Address:	3031 CLINTON DR STE 202 JUNEAU AK 99801
Expiration Date:	Perpetual
Last Biennial Report Filed Date:	7/7/2009
Last Biennial Report Filed:	2009

## Registered Agent

Agent Name:	C T Corporation System
Office Address:	9360 Glacier Hwy Ste 202 JUNEAU AK 99801
Mailing Address:	
Principal Office Address:	3031 CLINTON DR STE 202 JUNEAU AK 99801

## Officers, Directors, 5% or more Shareholders, Members or Managers

Name:	Kelli C. Kast
Address:	PO Box 1 Coeur d'Alene ID 83816
Title:	Secretary
Owner Pct:	0

Name:	Kelli C. Kast
Address:	PO Box 1 Coeur d'Alene ID 83816
Title:	Other
Owner Pct:	0



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NOV 30 2009

Division of Corporations, Business  
and Professional Licensing

Name: Dennis E. Wheeler  
Address: PO Box 1  
Coeur d'Alene ID 83816  
Title: President  
Owner Pct: 0

Name: Dennis E. Wheeler  
Address: PO Box 1  
Coeur d'Alene ID 83816  
Title: Director  
Owner Pct: 0

Name: James Curran  
Address: 19239 Green Lakes Loop  
Bend OR 97702  
Title: Director  
Owner Pct: 0

Name: Andrew Lundquist  
Address: 400 N Capitol Street, NW, Suite 475  
Washington DC 20001  
Title: Director  
Owner Pct: 0

Name: Robert Mellor  
Address: 7 Madrone Avenue  
Kentfield CA 94904  
Title: Director  
Owner Pct: 0

Name: John Robinson  
Address: 121 W 48th Street, Apt. 1006  
Kansas City MO 64112  
Title: Director  
Owner Pct: 0

Name: J. Kenneth Thompson  
Address: 12301 Lilac Drive  
Anchorage AK 99516  
Title: Director  
Owner Pct: 0

Name: Timothy Wintorer  
Address: 2184 Green Street  
San Francisco CA 94123  
Title: Director  
Owner Pct: 0

Name: L. Michael Bogert  
Address: 9988 Cyrandall Drive  
Oakton VA 22124  
Title: Director  
Owner Pct: 0

Name: Sebastian Edwards  
Address: 9900 Stebar Place

Title:  
Owner Pct:

Los Angeles CA 90064  
Director  
0

Name:  
Address:

Mitchell J. Krebs  
PO Box 1  
Coeur d'Alene ID 83816

Title:  
Owner Pct:

Treasurer  
0

Name:  
Address:

Mitchell J. Krebs  
PO Box 1  
Coeur d'Alene ID 83816

Title:  
Owner Pct:

Other  
0

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**NOV 30 2009**

**Division of Corporations, Business  
and Professional Licensing**

Officers & Directors

E-mail the Corporations Staff (907) 465-2550

Coeur Alaska, Inc. Board of Directors

L. Michael Bogert  
10201 Oakton Station Court  
Oakton, VA 22124

Andrew Lundquist  
400 N Capitol Street, NW, Suite 475  
Washington, DC 20001

J. Kenneth Thompson  
12301 Lilac Drive  
Anchorage, AK 99516

Dennis Wheeler  
505 Front Avenue  
Coeur d'Alene, ID 83814

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30 2009  
Division of Corporations, Business  
and Professional Licensing

*new information to update*

6 October 2010

MEMORANDUM

From: Harbormaster  
To: Ops Committee

Subject: UAS White Knuckle Crane

1. The white knuckle crane that is on the wood float behind Maritime Hydraulics has some maintenance issues. It needs a new gearbox and brake assembly installed. We have a estimate of \$4,000.00 to do the work but it is UAS property.
2. From June to September of this year the two yellow cranes at Fisherman's Terminal had 92.12 hours of use on Crane 1 and 43.57 hours of use on Crane 2. ABLF Crane 1 had 131.29 hours of use and ABLF Crane 2 had 141.68 hours of use. The white knuckle crane during the same period had 9.20 hours of use. It is the least use crane and can not be accessed at low tide.
3. Last year we put about \$2,000.00 dollars into the white knuckle crane on maintenance controls and a cover for the hydraulic system.
4. Do we want to keep using and maintaining this crane?
5. Any questions, 586-5255.



## John Stone

---

**From:** Jim Preston [jim.preston49@gmail.com]

**Sent:** Friday, July 30, 2010 7:12 AM

**To:** John Stone

**Subject:** Re: Your inquiry

Please put this on next month's agenda. I think "information/discussion" would be best. In the meantime we will have had a chance to talk with Don and Bob.

On Thu, Jul 29, 2010 at 3:01 PM, John Stone <[John\\_Stone@ci.juneau.ak.us](mailto:John_Stone@ci.juneau.ak.us)> wrote:

Jim,

The Board should consider calendaring this for discussion next month before taking action. One thing the Board should consider is asking the Assembly to modify the ordinance to allow the Board to excuse a member from the attendance requirements. A similar provision exists for the Assembly in the city charter. This would allow a Board member to state their planned absence and let the Board decide if it's excessive. In this way we could keep members from the private marine industry on the Board. Just a thought.

John

---

**From:** [jim.preston49@gmail.com](mailto:jim.preston49@gmail.com) [mailto:[jim.preston49@gmail.com](mailto:jim.preston49@gmail.com)]

**Sent:** Tuesday, July 27, 2010 2:06 PM

**To:** John Stone

**Subject:** Fw: Your inquiry

Sent from my BlackBerry® smartphone powered by ACS!

---

**From:** Amy Mead <[Amy\\_Mead@ci.juneau.ak.us](mailto:Amy_Mead@ci.juneau.ak.us)>

**Date:** Mon, 26 Jul 2010 14:35:48 -0800

**To:** '[jim.preston49@gmail.com](mailto:jim.preston49@gmail.com)' <[jim.preston49@gmail.com](mailto:jim.preston49@gmail.com)>

**Subject:** Your inquiry

Hi Jim

As promised, here is the language from 85.02.030 concerning vacancies.

7/30/2010

A vacancy on the docks and harbors board exists when:

1. a person who was appointed fails to qualify and take office within 30 days of appointment;
2. a member of the board departs from the CBJ with the intent to remain away for 90 days or more;
3. a member resigns;
4. a member is "unable to attend regular board meetings for a period of more than 90 days;"
5. a member misses more than 40 percent of the regular board meetings in a 12 month period;
6. a member is removed by the Assembly.

Telephonic participation counts as being "present."

The ordinance provides that the Docks & Harbors board chair notify the clerk's office of any vacancies. There is nothing in the ordinance about reporting attendance or how that is to be done if requested.

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# CBJ CHARTER REQUIREMENT

## **Section 3.5. Organization.**

The assembly shall meet immediately following certification of the election. At such meeting, or within seven days thereafter, the assembly shall elect from its membership a deputy mayor and do such other acts as may be required for its organization and for the conduct of its business. The assembly shall provide by ordinance for the interim order of succession of its members to the office of deputy mayor.

## **Section 3.6. Vacancies.**

(a) The office of an assemblymember shall become vacant upon the assemblymember's death, resignation, removal from office in any manner authorized by law or by this Charter, by forfeiture of office, or upon a determination in a manner as provided by ordinance that the assemblymember is medically incapacitated.

(b) The assembly by ordinance shall provide for the filling of vacancies on the assembly. Notwithstanding Section 3.12(e) and Section 3.12(f)(1) of this Charter, if at any time the membership of the assembly is reduced to fewer than five members, the remaining members may by majority action appoint additional members to raise the membership to five.

(c) The assembly shall, by ordinance, provide procedures for the declaration of a temporary vacancy in the office of assemblymember for medical incapacity and provide for the filling of such a vacancy on a temporary basis.

(Serial No. 77-32, § 4, 1977/10-4-1977; Serial No. 90-30, § 3, 1990/10-2-1990)

## **Section 3.7. Forfeiture of office.**

(a) The assembly shall declare by resolution of forfeiture upon which the subject thereof shall not vote that the mayor or an assemblymember has forfeited office if the mayor or the assemblymember:

- (1) Lacks any qualification for the office prescribed by this Charter;
- (2) Knowingly and willfully violates any express prohibition of this Charter;
- (3) Is convicted of a felony involving moral turpitude and the assembly determines that the crime or the circumstances of its commission are of sufficient magnitude for the mayor or the assemblymember to have been shown to be unfit to hold office; or
- (4) Fails to attend three consecutive regular meetings of the assembly without being excused by the assembly.

(b) A resolution of forfeiture shall not be passed or be effective unless at least fourteen days prior to assembly consideration of the resolution, the assemblymember against whom the resolution is directed shall have received or have had delivered to his or her last known address, written notice of the specific grounds for the resolution and of the time and place when the resolution will be considered by the assembly. The assemblymember may demand a public hearing by the assembly on the resolution prior to its adoption, and notice of the time and place of the hearing shall be published at the expense of the municipality at least once in



# DOCKS & HARBORS ORDINANCE

## **85.02.020 Organization.**

The City and Borough Docks and Harbors Board shall elect annually from its members a chair and vice chair and such other officers as it deems necessary. The board may appoint such committees as it deems necessary.

(Serial No. 2004-03b, § 2, 3-9-2004)

## **85.02.030 Vacancies.**

(a) A vacancy in the City and Borough Docks and Harbors Board shall exist under the following conditions:

- (1) If a person appointed to membership fails to qualify and take office within 30 days of appointment;
- (2) If a member departs from the City and Borough with the intent to remain away for a period of 90 or more days;
- (3) If a member submits his or her resignation to the board or assembly;
- (4) If a member is unable to attend regular board meetings for a period of more than 90 days;
- (5) If a member misses more than 40 percent of the regular board meetings in a 12-month period; or
- (6) If a member is removed by the assembly, in its sole discretion, for the convenience of the City and Borough.

(b) For the purposes of counting attendance, a member participating telephonically in accordance with the Assembly Rules of Procedure shall be counted as present.

(c) The chair of the City and Borough Docks and Harbors Board shall notify the clerk's office of any vacancy on the board. Upon notification, the assembly shall appoint a new member for the unexpired term.

(Serial No. 2004-03b, § 2, 3-9-2004; Serial No. 2005-03(d), § 10, 6-13-2005)

## **85.02.040 Meetings.**

The City and Borough Docks and Harbors Board shall meet at least once each month at a place and time to be designated by the chair.

(Serial No. 2004-03b, § 2, 3-9-2004)

## **85.02.045 Coordination.**

(a) The City and Borough Docks and Harbors Board shall, no later than November 30 each year, provide the assembly with a written review of docks and harbors department operations during the preceding fiscal year. The review shall include fee schedules, revenues by source, operating expenditures, customers