

CBJ DOCKS & HARBORS BOARD
OPERATIONS COMMITTEE MEETING AGENDA
For Tuesday, May 18, 2010

- I. Call to Order (5:00 p.m. at the **AURORA HARBOR OFFICE**).
- II. Roll Call (Etheridge, Jardell, Jebe, Preston, Wostmann, and Williams).
- III. Approval of Agenda.

MOTION: TO APPROVE AGENDA AS PRESENTED OR AMENDED.

- IV. Public Participation on Non-Agenda Items (not to exceed five minutes per person or twenty minutes total).
- V. Approval of Previous Meeting Minutes.
Presentation by the Committee Secretary

Public Comment.

**MOTION: TO APPROVE THE APRIL 20, 2010 OPERATIONS
COMMITTEE MEETING MINUTES AS PRESENTED OR AMENDED.**

Committee Discussion/Action.

- VI. Items for Action.
 - 1. Pass Keys for Restroom Doors at Statter Harbor
Presentation by Harbormaster

Public Comment

MOTION: TO BE DEVELOPED AT THE MEETING

Committee Discussion/Action

- 2. Asphalt Repairs for Harbors
Presentation by Harbormaster

Public Comment

MOTION: TO BE DEVELOPED AT THE MEETING

Committee Discussion/Action

VII Items for Information/Discussion.

1. Update on Mailboxes at Aurora Harbor
2. RV Parking Lot in Douglas
3. Vessel Size Restrictions in Boat Houses
4. Norway Point Land Use Planning
5. Statter Harbor Parking Lot Use by Adjoining Businesses

VIII. Staff & Member Reports.

IX. Committee Administrative Matters.

1. Next Operations Committee meeting – June 15, 2010

X. Adjournment.

MOTION: TO ADJOURN THE OPERATIONS COMMITTEE MEETING.

CBJ DOCKS & HARBORS BOARD
OPERATIONS COMMITTEE MEETING MINUTES
For Tuesday, April 20, 2010

I. Call to Order.

Committee member Mr. Williams called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Etheridge, Mr. Preston, and Mr. Jardell.

The following members were absent: Mr. Wostmann, and Ms. Jebe.

Also in attendance were: Mr. Stone – Port Director, and Mr. Benner – Harbormaster.

III. Approval of Agenda.

Mr. Stone added as item for discussion #2, parking ordinance changes.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED. The motion passed without objection.

IV. Public Participation.

There were none at this time.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES OF March 16, 2010. The motion passed without objection.

VI. Items for Action.

1. Marine Park Plaza and Juneau Maritime Festival.

Mr. Benner stated that there is a flyer that has been put out by the JEDC regarding this festival with the date and time and other information and festivities. He stated that he attended a meeting with the group and they are requesting to use the Marine Park Pavilion, which is the whole area north of the library.

Mr. Benner explained to the committee that they are working on trash containers, the limited water of which the US Coast Guard is going to set up a tank for a flood simulator. He said there were a couple things that he is concerned about, the first being the presence of a beer garden and he has asked the JEDC to have some liability insurance in place. The other issue is if they were to use electricity. They would like this to become an annual event. If there were any major costs accrued that these would be passed back to them. If they needed some sort of security it would be available and the cost would be two officers at overtime, or they may approach Goldbelt.

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At this time Heather Brandon, one of the organizers, and the committee members discussed some of the issues regarding this event.

MOTION by Mr. Preston: ASK UNANIMOUS CONCENT TO RECOMMEND THAT WE SUPPORT THIS EVENT. The motion passed without objection.

VII. Items for Information/Discussion.

1. TSA K-9 Unit.

Mr. Benner stated he just wanted to let the committee members be aware that there are two TSA K-9 units on the grounds. They are not completely qualified yet and there is a third one getting trained right now and will all be for Southeast Alaska. They will be working the ferry system, the airport, and cruise ship docks. They will be on the docks this year.

Further discussion among the committee member and Mr. Benner took place at this time.

2. Parking Management for the City.

Mr. Stone stated that there is a handout that is from Mr. Lyman, the Senior Planner for the City and Borough of Juneau requesting some ordinance changes for parking. Mr. Stone gave a brief history of the way we were able to get the Assembly to allow us to manage our parking lots at all our facilities.

In the past year the City is looking at ways to change the down town parking areas. Mr. Lyman is trying to come up with a way to work together with us in those specific areas that we have versus the areas that the City has. What Mr. Stone suggested is that the Board enters into a MOA so that in areas where we have adjacent facilities we don't end up doing something that would adversely affect their operations and vise versa. Mr. Lyman agreed to the MOA. Mr. Stone asked the committee if they would want the ordinance change or the MOA route. The general consensus is to do the MOA.

Further discussion among the committee members and Mr. Stone took place at this time.

VII. Member & Staff Reports.

There were none at this time.

IX. Committee Administrative Matters.

The next meeting is scheduled for May 18, 2010.

X. Adjournment.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING. The motion passed without objection.

The meeting was adjourned at 5:30 p.m.

ALX Technology

1919 Clement Ave.
Alameda, CA 94501
510 995-8921

Proposal

Proposal Date: 4/28/2010

Proposal #: EST-206

Bill To:

City & Borough of Juneau
155 S. Seward Street
Juneau, AK 99801
Attn: John Stone

Description	Est. Hours/Qty.	Rate	Total
Add 2 restroom doors and office reader at Stator Harbor linked to the Auke Bay control panel.			
Indoor enclosure with 2 W2102's, LPS2, XF & BAT.			411.00T
Dual Wiegand reader board, RS485 (1 retrieved from CBJ)	1	595.00	595.00T
Vlinx RS485-TCP/IP converters with P/S.	2	185.00	370.00T
Configuration and test Labor	2	65.00	130.00T
Subtotal			1,506.00
P500H Pyramid Proximity Reader, wall (Weigand - HID)	1	185.00	185.00T
P300H Pyramid Proximity Reader, mullion (Weigand - HID)	2	175.00	350.00T
HES-8000 electric strike 12v DC, Fail Secure	2	185.00	370.00T
Face plate for HES-8000, metal frame, 630 finish.	2	23.50	47.00T
22 GA, 6 cond, strnd, shld (red,blk,grn,wht,brn,don't care)	100	0.40	40.00T
18 GA, 2 cond, twisted, PVC, shielded. (Red-Black)	60	0.28	16.80T
Subtotal			1,008.80
ALX config, install docs & support.	1	650.00	650.00
Freight, shipping or postage on merchandise shipped.	1	80.00	80.00
Exempt from Sales Tax		0.00%	0.00
Total			\$3,244.80

We look forward to your business. Thank you.

10 May 2010

MEMORANDUM

From: Harbormaster
To: Ops Committee

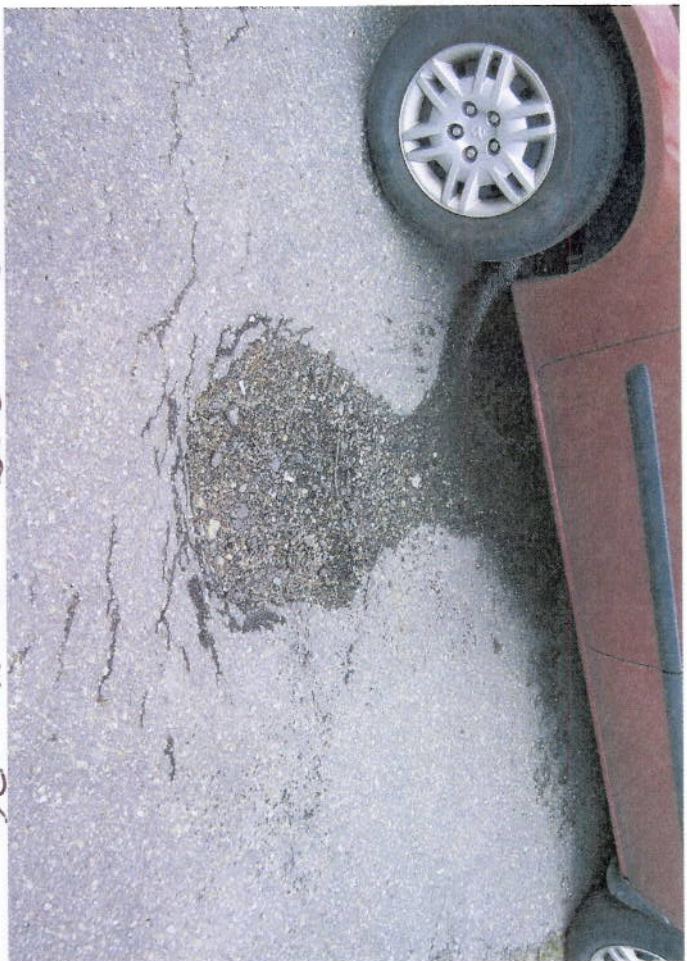
Subject: ASPHALT REPAIRS FOR HARBORS

1. The attached are repair estimates for Docks and Harbor facilities. The total square foot area is approximately 8,000.
2. Any questions, 586-5255.

Attachments: Photos of repair areas.



36 S&H



35x10 350sq 300 974 36



36x75 HARRIS



7x7

7x8

1,800 sq ft
N GANGWAY CLUB PARKING
TO YACHT



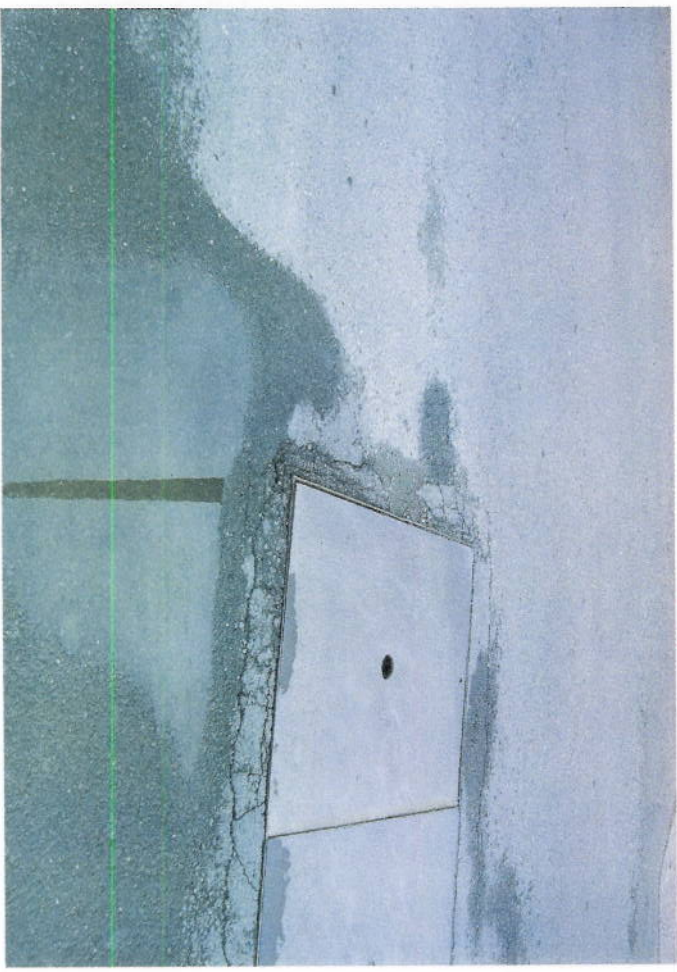
14 x 45



23 x 36 829



5x5 25



5x5 70 LIP



35x10 350



3x3 9



35x10 350



380 35x10



ALF BAY 5x5



ALF BAY patch

Info

7 May 2010

MEMORANDUM

From: Harbormaster
To: Ops Committee

Subject: UPDATE ON THE MAILBOXES AT AURORA HARBOR

1. As discussed at the March 2010 Operations Committee Meeting, letters have been sent to all mailboxes at the Aurora Harbor Office. Of the patrons that have responded the majority of them are Docks and Harbor patrons, paying the resident surcharge.
2. There are a few exceptions and I will be mailing certified letters to those addresses and working with the Postal Service to ensure that only residents are able to receive the mailboxes.
3. Any questions, 586-5255.

11 May 2010

MEMORANDUM

From: Harbormaster
To: Ops Committee

Subject: RV Parking Lot in Douglas

1. Docks and Harbors have five (5) RV camping spots that we are responsible for in Douglas Harbor parking area just southeast of the Montessori School. We have posted and cleaned up the sites for use.
2. It now appears that CBJ is closing the pump out for drive up vehicles and campers. This will leave CBJ with only one pump out and that is at the Skate Park in the Valley.
3. This is for information; I do not believe it is Docks and Harbors responsibility to get involved with vehicle pump outs.
4. Any questions, 586-5255.

Roy McLeod

From: Phil Benner
Sent: Tuesday, May 11, 2010 1:28 PM
To: Roy McLeod
Subject: FW: Douglas RV Parking & Dump Station

Lets include this in the OPS packet please.

Phil Benner
Juneau Harbormaster
586-5255

-----Original Message-----

From: Phil Benner
Sent: Tuesday, May 11, 2010 1:26 PM
To: Kevin Brady; Marc Matsil; Brent Fischer
Cc: Joab Cochrane; Jonathan Mollick; John Stone
Subject: RE: Douglas RV Parking & Dump Station

I just talked with Joab and now have a better understanding about the Dump Station in Douglas. I am glad there is no pump out or mechanics involved but do understand about some control of what goes down "the hole".

Thanks for the info.

Phil Benner
Juneau Harbormaster
586-5255

-----Original Message-----

From: Kevin Brady
Sent: Tuesday, May 11, 2010 10:15 AM
To: Marc Matsil; Phil Benner; Brent Fischer
Cc: Joab Cochrane; Jonathan Mollick
Subject: FW: Douglas RV Parking & Dump Station

Gentlemen,

OK..Now I'm confused.....

I have learned that we have somewhere between 10 and 20 RVs that park at Savikko Park each "summer season"... In the past few weeks, we have seen the "Permit Required" sign go up indicating that Docks & Harbors now manages the Park & Camp lot.... And we have seen the dump station closed with a new cap or lid on it....

Is this lot now a rental situation ?
Is there a reason that Docks & Harbors took over the lot when it is in Savikko Park, a Parks & Rec. facility ? If the lot is open and available, don't we need the dump station to be open as well ??
If campers are paying a lot fee, do they not have dump privileges?

Please, if someone has the answers to these questions, or knows who made these decisions, advise me.....

Thanks and have a nice day !

K B

Please consider the environment before printing this email.

-----Original Message-----

From: Jonathan Mollick
Sent: Tuesday, May 11, 2010 9:24 AM

11 May 2010

MEMORANDUM

From: Harbormaster
To: Ops Committee

Subject: Vessel Size Restrictions in Boat Houses.

1. Title 05 CBJAC 40.010 section (f) is provided below. At the current time there are about 3 or 4 vessels that are located in boat houses that are infringing on the fairway between floats. This does not allow for safely maneuvering the vessel or the vessels moored around them. I have received a few complaints.

f)

Vessel size restrictions. The Harbormaster will determine the maximum and minimum length and breadth of a vessel that is allowed to moor in the small boat harbors based on the size of the slip or moorage space available to ensure the maximum use of space available taking into account safety, maneuvering, and other factors. Except when approved by the Harbormaster on a case-by-case basis, no vessel, or part thereof, may extend more than ten feet beyond a finger or have a silhouette length less than three feet shorter than a finger in any slip or mooring space with a finger from 20 to 80 feet in length. For a slip or mooring space with a finger less than 20 feet in length and for side-tie moorage, the Harbormaster will establish the maximum and minimum vessel length on a case-by-case basis.

2. I believe that since the oversized vessels have been in the harbor for numerous years and asking them to vacate the slip will cause moorage problems for the owners we may need to work around or "grandfather" in the current vessels. I believe in the future when boat houses come up for purchase we need to ask the size of vessel being put in to the boat house to keep this from occurring any more.
3. Any questions, 586-5255.

Roy McLeod

From: John Stone
Sent: Thursday, May 13, 2010 2:11 PM
To: Phil Benner
Cc: Roy McLeod
Subject: RE: jim clemons - nordic tugs - 321-6820

OK. Let's bring this to OPS since it will mostlikely become an issue.

From: Phil Benner
Sent: Thursday, May 13, 2010 1:08 PM
To: John Stone
Cc: Roy McLeod
Subject: RE: jim clemons - nordic tugs - 321-6820

They would love to be beside where Skye is now.

Phil Benner
Juneau Harbormaster
586-5255

From: John Stone
Sent: Thursday, May 13, 2010 11:49 AM
To: Phil Benner
Cc: Roy McLeod
Subject: RE: jim clemons - nordic tugs - 321-6820

I doubt we can get a long term lease at the Fisherman's float since it belongs to UAS.

No problem at other location provided they stay out of the way of the new haulout yard.

From: Phil Benner
Sent: Thursday, May 13, 2010 11:37 AM
To: John Stone
Cc: Roy McLeod
Subject: RE: jim clemons - nordic tugs - 321-6820

I just meet with Jim and there are a few things they want. They would like a long term lease on a piece of property for storage and a office. They really want the space where the old conex was between the Hydraulic Shop and the Fisherman's Float. They want a renewable lease, they are interested in the Norway Point Float also if we are going to do some dredging for depth at the float. He thinks if he could have boat, storage and office at Norway Point it would be the ideal situation. Over the course of the next month we are going to come up with a formal proposal to take to the June or July Ops/Board meeting.

Phil Benner
Juneau Harbormaster
586-5255

From: John Stone
Sent: Wednesday, May 12, 2010 4:40 PM
To: Phil Benner

5/13/2010

Cc: Roy McLeod
Subject: FW: jim clemons - nordic tugs - 321-6820

Phil,

Go ahead and meet with Jimmy and see what he wants.

From: Roy McLeod
Sent: Wednesday, May 12, 2010 10:59 AM
To: John Stone
Subject: jim clemons - nordic tugs - 321-6820

5/13/2010

