

**Minutes**  
**City and Borough of Juneau, ADA Committee**  
**Matt McGuan, Chair**

Thursday, January 17, 2019, 12:30 p.m. – 1:30 p.m.  
Downtown Library Conference Room

**I. Call to Order / Roll Call / Quorum Determination**

Chair, Mr. McGuan, called the meeting to order at 12:30 p.m., and the following people were present:  
ADA Committee Members Present: Ross Douglas, Becky Harrington, Dan Harrington, Matthew McGuan, Marianne Mills, Pam Mueller-Guy, and Charlene Steinman  
ADA Committee Members Absent: None  
CBJ Staff Representative: Charlie Ford  
Interpreter: Robin Brenner  
A quorum was determined

**II. Agenda Changes**

The agenda was approved with the following changes:

- a. Bartlett Regional Hospital update added to Unfinished Business
- b. Proposal for additional meetings added to Unfinished Business

**III. Public Participation of Non-Agenda Items**

There was no public participation of non-agenda items.

**IV. Approval of Minutes**

The October 25, 2018 minutes were approved. The November 15, 2018 meeting was cancelled due to weather, so there were no minutes. The December 20, 2018 meeting was cancelled due to lack of quorum, so there were no minutes.

**V. New Business**

**Grant funding resolution and ADA Committee follow-up**

Ms. Mills explained the process of the Juneau Coordinated Transportation Coalition (JCTC), who meet and create a list of priorities, then submit the agreed upon list of priorities to the Assembly for a resolution. This is a requirement for members to apply to the Alaska Department of Transportation for any grant funds.

Regarding Juneau's lift assisted taxi's, SAIL has a contract for vouchers, and usually applies for a vehicle. SAIL usually received a grant for the lift assisted taxi. Joan O'Keefe, Executive Director for SAIL, would be the resource to look into the taxi situation.

**VI. Unfinished Business**

**Bartlett Regional Hospital Interpreter Update**

Ms. Harrington provided an update to the Committee. Bartlett Regional Hospital (BRH) has a virtual interpreter (VIR) system available, but not a live interpreter. She spoke with their Human Resources Department, and was

notified that BRH would renew their live interpreter contract, so that a patient will have the option of a live interpreter, if available, or the VIR system, via use of an iPad.

There is sometimes difficulty in remote communities such as Juneau, to find a 'certified' interpreter for medical, versus a 'qualified' interpreter. The person currently holding the BRH contract is not certified for medical, but is qualified.

A solution for the deaf community in Juneau is needed. Another example Ms. Mueller-Guy brought up is her experience with Jury Duty, where accommodations were not made. Ms. Harrington also noted that for Assembly Meetings, two (2) weeks' notice is needed for an interpreter to be provided.

There are other interpreters in town, but they typically serve only the organization they work for. Discussion ensued on the possibility of a certified interpreter that could be shared by different organizations in Juneau. Ms.

Mills made a motion to send a letter to the Assembly, asking them to hire an interpreter that could be shared within BRH and CBJ. The motion passed. Mr. McGuan volunteered to draft the letter.

#### **Proposal for Additional Meetings**

Ms. Harrington proposed meeting more than once a month in order to keep continuity of the projects the ADA Committee is looking into. The Committee will discuss this option at a later date.

#### **Discuss Possible Guest Speakers and Future Meetings**

The Committee elected to invite Ms. Mila Cosgrove to their next meeting to speak. Mr. McGuan volunteered to invite her.

#### **VII. Staff Report**

Mr. Ford will follow-up with Ms. Cosgrove on items discussed at the last meeting.

#### **VIII. Adjournment**

The meeting was adjourned.

Minutes submitted by Ms. Charlene Steinman