

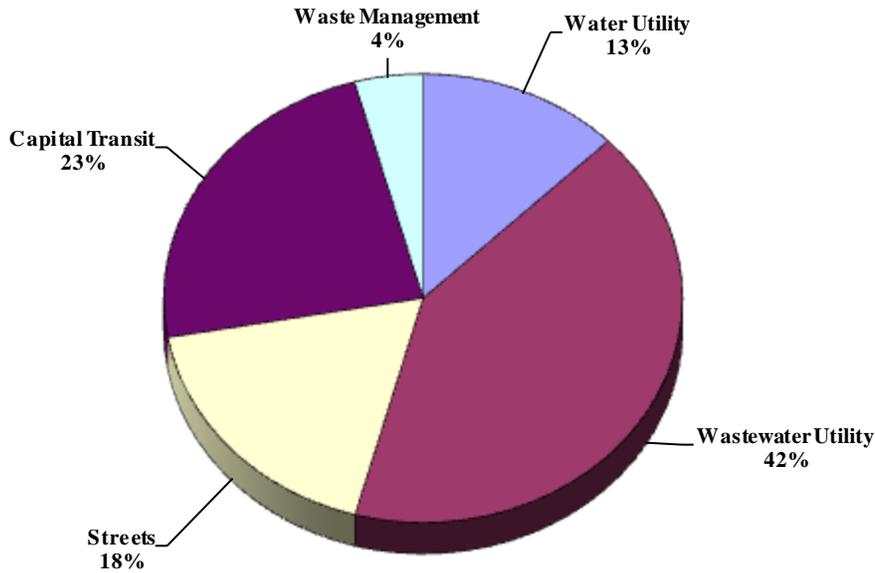
PUBLIC WORKS FLEET MAINTENANCE

MISSION STATEMENT

Fleet Maintenance is a service program of the Public Works Department. The Public Works Department's mission is to ensure water and wastewater utilities, waste management, public transportation, and municipal road maintenance are delivered to the residents and visitors of our community.

FY17 ADOPTED BUDGET **\$ 2,214,700**

CORE SERVICES FOR ALL PUBLIC WORKS DEPARTMENTS



PUBLIC WORKS FLEET MAINTENANCE

COMPARATIVES

	FY15 Actuals	FY16		FY17 Adopted Budget	FY18 Approved Budget
		Amended Budget	Projected Actuals		
EXPENSES:					
Personnel Services	\$ 647,500	686,900	647,800	699,400	706,500
Commodities and Services	1,374,500	1,702,600	1,233,500	1,515,300	1,517,700
Total Expenses	2,022,000	2,389,500	1,881,300	2,214,700	2,224,200
FUNDING SOURCES:					
Intragovernmental User Fees	1,902,400	2,364,300	1,905,400	2,217,600	2,224,900
Total Funding Sources	2,022,000	2,389,500	1,881,300	2,214,700	2,224,200
FUND BALANCE:					
Beginning Available Fund Balance	339,000	219,400	219,400	243,500	246,400
Increase (decrease) in Fund Balance	(119,600)	(25,200)	24,100	2,900	700
End of Period Fund Balance	\$ 219,400	194,200	243,500	246,400	247,100
STAFFING	6.20	6.20	6.20	6.25	6.25

Public Works Fleet Maintenance is a component of Public Works Fleet. See the Public Works Fleet fund balance in the "Changes in Fund Balances" schedule.

BUDGET HIGHLIGHT

The Public Works Fleet Maintenance Department's FY17 Adopted Budget is a decrease of \$174,800 (7.3%) from the FY16 Amended Budget. The FY18 Approved Budget is an increase of \$9,500 (0.4%) over the FY17 Adopted Budget.

The significant budgetary changes include:

FY17 Adopted Budget

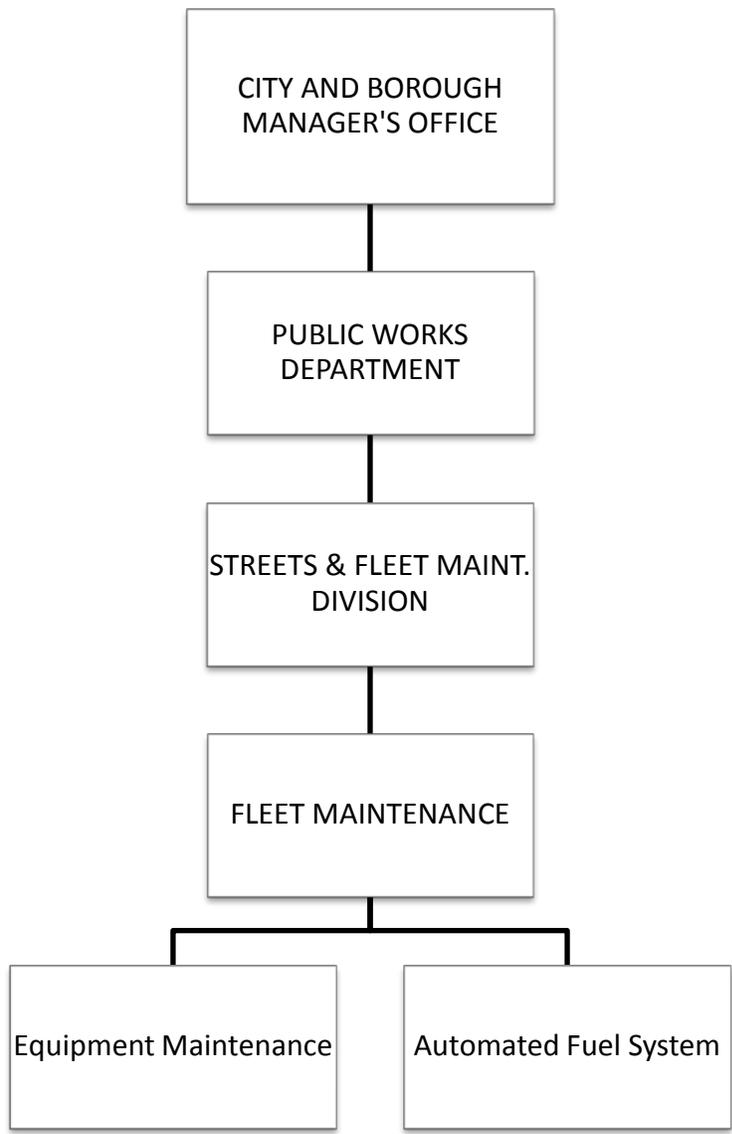
- Commodities and Services decreased \$187,300 (11.0%) primarily due to a projected price decrease in the cost of gasoline and oil.

FY18 Approved Budget

There are no significant changes.

PUBLIC WORKS FLEET MAINTENANCE

FUNCTIONAL ORGANIZATION CHART



Ensure Availability
Servicing and Repair
Parts Inventory
Fulfill Equipment
Needs

Key Issuance
Equipment Update
Monthly Billing
Tank Testing

NOTES

This page has been left for notes.

EQUIPMENT ACQUISITION FUND

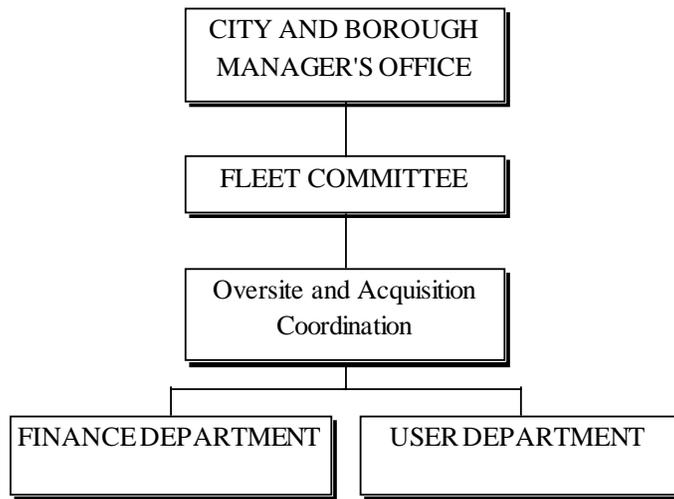
MISSION STATEMENT

The Equipment Acquisition Fund is used to reduce the cost of equipment acquisition through better management, coordination and planning. Identify and develop a balance between meeting CBJ's long term equipment acquisition needs with available funding sources.

FY17 ADOPTED BUDGET

\$ 2,034,600

FUNCTIONAL ORGANIZATION CHART



Equipment Acquisition

Identification of Vehicle Needs

EQUIPMENT ACQUISITION FUND

COMPARATIVES

	FY15 Actuals	FY16		FY17 Adopted Budget	FY18 Approved Budget
		Amended Budget	Projected Actuals		
EXPENSES:					
Interdepartmental Charges	\$ 49,800	49,800	49,800	71,800	71,800
Commodities and Services	34,100	-	-	-	-
Capital Outlay	1,388,100	2,849,300	2,731,700	1,962,800	3,011,600
Total Expenses	1,472,000	2,899,100	2,781,500	2,034,600	3,083,400
FUNDING SOURCES:					
Contributions from departments	2,675,900	2,317,900	2,317,900	2,149,800	2,176,700
Interest Income	29,300	67,200	38,300	52,000	52,000
State Grant	-	-	-	-	-
Gain (Loss) on Equipment Sales	65,800	-	25,000	25,000	25,000
Total Funding Sources	2,771,000	2,385,100	2,381,200	2,226,800	2,253,700
FUND BALANCE:					
Beginning Available Fund Balance	3,509,900	4,808,900	4,808,900	4,408,600	4,600,800
Increase (decrease) in Fund Balance	1,299,000	(514,000)	(400,300)	192,200	(829,700)
End of Period Fund Balance	\$4,808,900	4,294,900	4,408,600	4,600,800	3,771,100

The Equipment Acquisition Fund is a component of Public Works Fleet. See the Public Works Fleet fund balance in the "Changes in Fund Balances" schedule.

BUDGET HIGHLIGHT

The Equipment Acquisition Fund's FY17 Adopted Budget is a decrease of \$864,500 (29.8%) from the FY16 Amended Budget. The FY18 Approved Budget is an increase of \$1,048,800 (51.5%) over the FY17 Adopted Budget.

The Equipment Fund accumulates contributions from other CBJ departments for the future purchases of vehicles and equipment. The purpose of the fund is to allow departments to make small contributions over time to fund the acquisition of expensive equipment rather than paying for the purchase in a single year. A schedule of vehicle replacement needs is maintained, and updated annually during the budget process. The amount of each department's annual contribution is based on the equipment needs of the department. It is normal for changes to the replacement schedule to occur as a result of deferring replacement, adding new equipment, purchasing in an earlier fiscal year than planned and deleting equipment without replacement. Due to the nature of this fund, describing the changes between fiscal years is not meaningful since large fluctuations are normal.