

Minutes
CBJ Commission on Sustainability
Wednesday, November 15, 2007, 5:00 pm
CDD Conference Room (4th floor Marine View)

I. CALL TO ORDER

Meeting called to order by Chair Gayle Wood at 5:03 PM

Present: Dan Miller, Carol Anderson, Jonathan Kamler, Catherine Fritz, Sally Schlichting, Gayle Wood, Sarah Lewis, Sandy Boyce (arrived at 5:07), Rick Wolk

Absent: Linda Kruger, Bob Doll

Staff: Maria Gladziszewski

Public: Ben Lyman (CDD), Bill Leighty, Aaron Brakel

II. AGENDA CHANGES

None

III. APPROVAL OF MINUTES

- A. Minutes of October 25, 2007 meeting (previously distributed at November 1 meeting) unanimously approved with the following changes:
 - 1. Correct spelling of Jonathan Kamler's name.
- B. Minutes of November 1, 2007, meeting distributed by Ms. Lewis. Unanimously approved with the following changes:
 - 1. Correct spelling of Jonathan Kamler's name.

IV. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

- A. Aaron Brakel: Encouraged COS collaboration with UAS. This could be a route for spreading awareness of sustainability issues, as well as a possible route for offering sustainability-related classes or programs, such as a Building Operations Certificate that includes sustainable procedures.

V. ACTION ITEMS

- A. Chapter 2, Comp Plan Review
 - 1. Discussion of and proposed revisions to most current version. **Ben Lyman** to make recommended changes to first page, **Sarah Lewis** to draft recommended changes to second page and send to Mr. Lyman. Mr. Lyman to bring newly revised version to the next regular COS meeting.
- B. Retreat Agenda
 - 1. Concern about the busy agenda was expressed by several COS members. Revisions were made to the agenda to use time most efficiently.
 - 2. Bill Leighty offered to minimize his presentation to 15 minutes. Distributed copies of his presentation on CDs to allow a preview of the topic.

3. Mr. Lyman recommended a presentation from Jim Powell of the indicators he is developing for Juneau. COS agreed to this addition.
4. Ms. Schlichting encouraged the goal of establishing work groups by the end of the retreat. There was a general consensus to focus on introductory and informational items in the morning and on work items in the afternoon.
5. Ms. Fritz recommended that each member bring their 3-6 priority issues to the retreat, in preparation.
6. Mr. Miller will be unable to attend the retreat, but will forward his thoughts to the group through Ms. Wood. Included in his priorities are:
 - a) Energy efficient construction
 - b) General conservation of energy and reduction of carbon emissions
 - c) Personal use fisheries and hunting (recommended a look at the Sitka model)

VI. INFORMATION ITEMS

A. Sharing reviews of interesting readings or websites

1. Mr. Kamler distributed a handout from the EPA including sustainability indicators and examples for review.
2. Mr. Brakel notified the group of a planned meeting about Biodiesel technology.

VII. NON-AGENDA ITEMS

A. Schedule of regular meetings. Group agreed to change meetings to the 1st and 3rd Wednesdays of every month, with exceptions in December and January. Schedule of meetings as follows:

1. December 5, 2007
2. December 19, 2007
3. January 9, 2008
4. January 23, 2008
5. February 6, 2008
6. February 20, 2008
7. 1st and 3rd Wednesdays of all following months

B. Location of Meetings.

1. Ms. Fritz requested that the COS meet in a location with wireless internet access to cut down on distribution of paper documents and allow web-based research during meetings.
2. Downtown and Valley libraries offer wireless internet service. Possibility of alternating between the two locations, though there is concern that multiple meeting locations may cause confusion for the public and the COS members.

- C. E-mail communications. There continues to be concern about the inability to transfer some levels of information between COS members via e-mail. Too much information to gather and distribute to prepare for the regular meetings and a feeling of inefficiency for not being able to distribute this information outside of meetings.
 - 1. Ms. Wood recommends that we invite City Attorney John Hartle to a future meeting to clarify the rules.
- D. Linda Kruger has resigned from the Commission. City staff have begun the process of advertising for a replacement Commissioner.

VIII. ADJOURNMENT

- A. Retreat scheduled for November 17, 9 AM to 3 PM, in the Assembly Chambers.
- B. Next regular meeting scheduled for December 5, 2007, 5:00 PM, in the CDD Conference Room.
- C. Meeting adjourned at 7:12 PM.